



meeting      ADMINISTRATION COMMITTEE

date            13 July 2009

agenda item number

## **REPORT OF THE HEAD OF CUSTOMERS, COMMUNITIES AND COMMUNICATIONS**

### **Meet the Media event – Thursday 10 September 2009**

#### **1. Purpose of the Report**

To agree arrangements for the Meet the Media event at County Hall on the evening of Thursday 10 September 2009.

#### **2. Background**

The County Council has traditionally hosted a 'Meet the Media' event in the past. The new administration would like to host such an event, inviting members of the local media to meet the new Cabinet.

There would be approximately 50 people attending. A hot and cold buffet and drinks would be provided.

#### **3. Recommendation**

That approval be given for this event to take place at an estimated cost of £700 (£14 per head) being met from the County Hospitality Budget.

**Liz Lesquereux**  
**Head of Customers, Communities and Communications**

#### **Legal Services' Comments (KK 10/07/09)**

The Administration Committee has delegated authority to authorise hospitality to be offered by the County Council. The proposal in this report is therefore within the remit of this Committee.

#### **Comments of the Service Director, Finance (MB 09/07/09)**

The financial implications are outlined in report.

**Background papers** - None

**Electoral Divisions Affected** - All