

Report



meeting **Administration Committee**

date **16 June 2010**

agenda item number **6**

REPORTS BACK FROM CONFERENCES OR OTHER APPROVED VISITS

1. Purpose of Report

To inform members of reports received or expected back from conferences. Currently there are no reports overdue.

2. Background

Representatives who are authorised to attend conferences or other visits are required to produce a report evaluating the outcomes. Those reports should be considered by this committee or other appropriate committee (e.g. relevant Select Committee, Pensions Committee etc) and deposited in the Local Government Library at County Hall Reception. A schedule is attached, detailing reports received and/or expected and the further reporting arrangements made or to be made.

3. Statutory and Policy Implications

The presentation of such reports ensures compliance with the Council's Travel and Accommodation policy. The information contained within them will be useful in determining future attendance at similar events. The learning acquired from attendance will be available within the Council.

4. Recommendation

That the report be noted.

CHRIS HOLMES
SERVICE MANAGER, GOVERNANCE AND SCRUTINY

Legal Services' Comments (SMG 26/05/2010)

This report is for noting only.

Comments of the Service Director (Finance)

There are no specific financial implications arising from the report.

Background Papers Available for Public Inspection

None

Electoral Division(s) Affected

All

Travel and Accommodation Policy – Reports Back on events attended by Members

<u>Date of Event</u>	<u>Title of Event</u>	<u>Location</u>	<u>Date of approval</u>	<u>Date report requested</u>	<u>Date report required</u>	<u>Date report received</u>	<u>Comments</u>
30-31.3.10	Local Government Association – Culture, Tourism and Sport Conference	Gateshead	17.3.10	24.3.10	12.5.10	12.5.10	Reports from Steve Bradley and Councillor Garner have been deposited in Local Government Library
17-19.5.10	National Association of Pension Funds Local Authority Conference	Warwickshire	17.3.10	Not applicable	Not applicable	Not applicable	The outcomes will be reported to the meeting of the Pensions Investment Sub-Committee on 17 June 2010.
17.6.10	Westminster Energy, Environment and Transport Forum Keynote Seminar	London	12.4.10	20.4.10	29.7.10		
6- 8.7.10	LGA Annual Conference and Exhibition	Bournemouth	9.12.09	26.5.10	19.8.10		
3-7.9.10	Planning Summer School	York	25.5.10	☆			☆ The report from this conference will be requested closer to the date.
3-5.11.10	National Children and Adult Services Conference	Manchester	28.4.10	☆			☆ The report from this conference will be requested closer to the date.