

minutes



Meeting	ADMINISTRATION COMMITTEE
Date	Wednesday, 4 th October 2007 (commencing at 11.00 am)

Membership

Persons absent are marked with `A`

COUNCILLORS

Sheila Place (Chair)
A Sybil Fielding (Vice-Chair)

A	John Allin		Stan Heptinstall MBE
	Martin Brandon-Bravo OBE	A	Thomas A. J. Pettengell
	John Cottee		Mick Storey
	Mrs. Kay Cutts	A	Chris Winterton
	Albert Haynes		

MINUTES

RESOLVED: 2007/072

That the Minutes of the last meeting of the Committee held on 25th July 2007 were agreed as a true and correct record subject to the inclusion as a preamble to resolution number 2007/067 on Conference and Other Approved Visits words to the effect that Members and Officers continue to be urged to provide reports back through the agreed procedures in this respect.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Allin, Fielding, Pettengell and Winterton.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest made by Members or Officers.

COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

The Strategic Director (Resources) had circulated a report which gave details of the current position in relation to the County Hospitality Budget.

RESOLVED: 2007/073

That the report be noted.

LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL CONFERENCE AND EXHIBITION – BOURNEMOUTH INTERNATIONAL CENTRE

RESOLVED: 2007/074

1. That the attendance of Councillors D. Kirkham, M. Storey, J. Stocks, the Hon Joan Taylor (as the County Council's representatives on the Local Government Association), Councillor Mrs. Cutts, the Leader of the Conservative Group, and the Chief Executive at the Local Government Association's Annual Conference and Exhibition in Bournemouth from 1 – 3 July 2008 be approved and
2. that, in accordance with usual practice, any representative authorised to attend the conference be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

CCN ANNUAL CONFERENCE – A NEW LOCATION – REDEFINING LOCAL GOVERNMENT ON 12 – 13 NOVEMBER 2007, CHESHIRE

RESOLVED: 2007/075

1. That the attendance of Councillors D. Kirkham, M. Storey, J. Stocks, the Hon Joan Taylor and the Chief Executive at the CCN Annual Conference in Cheshire on Redefining Local Government on 12/13th November 2007 be approved and
2. that, in accordance with usual practice, any representative authorised to attend the conference be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

PARTICIPATION CONFERENCES, COMBINED SCHOOL COUNCIL EVENTS AND SINGLE SCHOOL COUNCIL EVENTS

Members had before them a report of the Strategic Director (Children and Young People's Services) providing information on how best to formalise the arrangements for participation in school council events from the new academic year 2007.

During consideration of the report Members expressed a wish to receive more information on the process regarding combined school council events and single school council events and on any guidance for Members in this respect. In the circumstances and a motion by the Chair, duly seconded, it was:-

RESOLVED: 2007/076

That consideration of the report be deferred in order that more supporting information can be provided and brought back to the next meeting on the issues raised by Members.

REQUESTS FOR URGENT APPROVALS – TRAVEL, ACCOMMODATION, CONFERENCES AND SEMINARS

RESOLVED: 2007/077

That the report be noted.

GREAT NOTTINGHAMSHIRE BIKE RIDE – PRESENTATION EVENING

RESOLVED: 2007/078

1. That a reception be approved for the Great Nottinghamshire Bike Ride Presentation Evening on Thursday, 29th November 2007 at County Hall and
2. that, in connection with the cost of the reception, £1250 be met from the County Hospitality Budget and £1250 from the Great Nottinghamshire Bike Ride Presentation Evening budget.

REQUEST FROM SELF-HELP NOTTINGHAM FOR A CIVIC RECEPTION TO CELEBRATE THEIR 25TH ANNIVERSARY

RESOLVED: 2007/079

1. That hospitality in the form of a buffet reception for the Self-Help Nottingham 25th Anniversary on Wednesday, 2nd November 2007 be approved and
2. that the cost of the buffet reception, estimated at £2125, be met from the County Hospitality Budget.

POST OFFICE CLOSURES – RELATED EXPENSES

RESOLVED: 2007/080

1. That, subject to the consultation event being approved by the Leader, hospitality in the form of mid-morning refreshments and a buffet lunch be approved for the 'information morning' on post office closures to be held on 12th October 2007 and
2. that the cost of the refreshments and buffet lunch, estimated at £1060, be met from the Economic Regeneration budget 2007/08, within the Culture and Regeneration portfolio.

HOLOCAUST REMBRANCE DAY – 27TH JANAUARY 2008

RESOLVED: 2007/081

1. That hospitality in the form of afternoon tea following the performance to be held on 25th January 2007 be approved and
2. that the estimated costs of the refreshments of £245 to be met from the County Hospitality budget.

REQUESTS FOR URGENT APPROVAL - HOSPITALITY

RESOLVED: 2007/082

That the action of the Chief Executive in approving arrangements for the following events in accordance with the agreed urgency procedures be noted:-

- 1) Duke of Edinburgh's Award Gold Expeditions - 8th October 2007
- 2) Family Learning Week 2007 - 8th October 2007

CABINET/STRATEGIC MANAGEMENT BOARD SHARED LEADERSHIP PROJECT

Some Members expressed their disappointment that the project did not include non-executive Members and Members of the Minority Groups. The Chief Executive's response was, if agreed by Committee, to raise this aspect with his counterpart at the Leadership Centre for Local Government with a view to sharing such future initiatives on a wider basis.

A motion in terms of resolution number 2007/83 below was moved by the Chair and seconded by Councillor M. Storey.

Following full discussion of the issues raised in the report and during debate the motion was put to the vote. It was ascertained on a show of hands that three Members voted for the motion, three voted against and there was one abstention. In the light of the equality of votes the Chair exercised her casting vote in favour of the motion and it was:-

RESOLVED: 2007/083

1. That a contribution towards funding for the shared leadership project, as set out in the report, be agreed to enable the Leader and the Chief Executive to confirm arrangements with the Leadership Centre and t-three;
2. that, in addition to the costs identified above, travel and any additional hospitality expenses incurred by the Members who attend be paid if any external venues are used and
3. that the Chief Executive be requested to raise with the Chief Executive of the Leadership Centre for Local Government the possibility of extending the scope of any future such initiatives to include the involvement of non-executive and Minority Group Members.

HEALTH SCRUTINY DEVELOPMENT DAY

RESOLVED: 2007/084

That the attendance of Members of the Scrutiny Health Pool at the development day on 9th November 2007 be approved.

CORPORATE MANSLAUGHTER BRIEFING

RESOLVED: 2007/085

That a briefing session for Members and Officers on the implications of the Corporate Manslaughter and Corporate Homicide Bill be held on 21 November 2007.

MEMBER NOMINATIONS TO THE EUROPEAN REGIONAL DEVELOPMENT FUND AND EUROPEAN SOCIAL FUND COMMITTEES

RESOLVED: 2007/086

That the action taken in nominating Councillor Storey to serve on these Committees, in consultation with the Chair of the Committee, be endorsed.

COUNTY GARDEN PARTY REVIEW AND OPTIONS FOR 2008

Following full discussion of the issues set out in the report and on a motion by the Chair, duly seconded, it was:-

RESOLVED: 2007/087

1. That the County Council hold a Civic Dinner at County Hall and a Garden Party at Rufford Park on 19th July 2008 and that the Working Group of Members who planned the 2007 event (Councillors Darrell Pulk, Mrs. Kay Cutts, Stan Heptinstall, John Allin (as Chairman of the County Council) together with the Chair of the Committee) be reconvened to consider ways to improve the Garden Party event and
2. that the Working Party include within its remit consideration of whether or not a Partnership Dinner should be held in 2008 and report back to this Committee with its recommendation on this aspect.

VISIT OF DR. MARGARET WHEATLEY – SUMMARY REPORT

RESOLVED: 2007/088

That the report be noted.

REPORT BACK ON CONFERENCES OR OTHER APPROVED VISITS

RESOLVED: 2007/089

That the report be noted.

ACKNOWLEDGEMENTS

RESOLVED: 2007/090

That the report be noted.

The meeting closed at 11.35 am.

CHAIR

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