

meeting **Administration Committee**

date **13 December 2011**

agenda item number **5**

REPORT OF THE TEAM MANAGER, GOVERNANCE AND SCRUTINY

APPOINTMENTS TO OUTSIDE BODIES

Purpose of Report

1. To consider changes to appointments to the board of directors of Guideline Career Services Limited.

Background

2. The Committee will note that on 14 September 2011 Cabinet resolved (Resolution 2011/076) to authorise the corporate reorganisation of Guideline Career Services Limited (“Guideline”) and Nottingham and Nottinghamshire Futures Limited (“Futures”). In order to improve the tax efficiency of the two companies, Guideline is to become a wholly owned subsidiary of Futures.
3. As part of the reorganisation it is proposed to reduce the number of directors appointed by the County Council to the board of directors of Guideline from 3 to 1. The City Council will be making similar changes to the number of directors which it appoints to Guideline. In light of this it is proposed that all 3 of the current directors appointed to the board of Guideline, namely:
 - ❖ Councillor Philip Owen,
 - ❖ Councillor Lynn Sykes and
 - ❖ Anthony May, Corporate Director of Children Families and Cultural Services

resign their positions and that Derek Higton, Service Director for Youth, Families and Culture be appointed to the Board of Directors of Guideline in order to maintain day to day control of the Company on behalf of the Council.

4. Guideline will become a subsidiary of Futures, which is a company owned jointly by the County Council and Nottingham City Council. As such, ultimate control of Guideline lies with both Councils through its parent company, Futures. There are no proposed changes to the Council’s current membership of the Board of Directors of Futures which remain as follows:

- ❖ Councillor Philip Owen,
- ❖ Councillor Lynn Sykes and
- ❖ Derek Higon, Service Director for Youth, Families and Culture

5. Paragraph 2.1 of the Council's Code of Conduct for Representatives on Outside Bodies (at 5-44 of the Council Constitution) states that the responsibility for appointment of representatives to bodies outside the Council may be delegated to the Administration Committee.

RECOMMENDATION

1. To approve the changes of appointments to the Board of Directors of Guideline Careers Services Limited as set out in the report.

Chris Holmes
Team Manager, Governance and Scrutiny

Legal Services' Comments (HD 10/11/2011)

By virtue of paragraph 10.4 to Part 3 of the Constitution the Administration Committee has responsibility for making appointments to outside bodies relating to functions of Council. The Administration Committee is the appropriate body to consider the matters set out in this report.

Comments of the Service Director, Finance (MB 10/11/11)

There are no financial implications arising from the report.

Background Papers Available for Inspection

None.

Electoral Divisions Affected

All.