



meeting      **ADMINISTRATION COMMITTEE**

date            **16 FEBRUARY 2005**

item no

## REPORT OF THE DIRECTOR OF ENVIRONMENT

### **PLANNING OFFICERS' SOCIETY – MINERALS & WASTE TOPIC GROUP SUMMER VISIT**

#### **Purpose of Report**

1. To seek approval to provide hospitality for the Summer Visit of the Planning Officers' Society Minerals & Waste Topic Group.

#### **Background**

2. The Planning Officers' Society comprises Chief Officers and senior planning staff from most Local Authorities in England and Wales. The work of the Society is split into various Topic Groups, and the Council is represented on the Minerals and Waste Topic Group, recognising the role this County plays in supplying a range of minerals and meeting the demand for waste management facilities. Each summer, the Topic Group meets at a venue outside London, and Nottinghamshire has been approached to host this year's summer meeting.
3. A delegation of senior planning staff from across the country will be visiting Nottinghamshire over two days, Thursday 7 and Friday 8 July 2005. Delegates will be expected to fund their own travel arrangements to and from Nottinghamshire, as well as to meet the cost of overnight accommodation.
4. Whilst here, on 7 July, a visit will be arranged to minerals and waste sites in the county, for which this Council will provide transport. The actual meeting of the Topic Group will take place on the morning of 8 July at the National Water Sports Centre at Holme Pierrepont. Normally a lunch is provided before delegates leave the County.
5. Traditionally the hosting authority has also arranged a 'formal dinner' on the evening of the first day. With this in mind, it would be appropriate for the Chairman of the County Council to host a dinner at County Hall on that first evening. The number of delegates is expected to be around 15, although the exact number will not be known until later in the year.
6. This is a rare opportunity for the Council to demonstrate the good work that is done in the field of minerals and waste planning, and it is hoped Committee will support the funding of this venture.

## Details

Cost of transport .....	(estimated £100)
Cost of evening dinner .....	(estimated £415)
Cost of venue and lunch for meeting .....	(estimated £277)

The exact costs will depend on the number of delegates.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, Crime and Disorder and those using the service. Where such implications are material, they have been brought out in the text of the report. Attention is, however, drawn to specifics as follows:-

8. **Financial Implications**

The cost of approximately £800 will be met from the 2005/06 Environmental Planning Revenue Budget.

## **RECOMMENDATION**

9. It is RECOMMENDED that approval be given to host the summer meeting of the Planning Officers' Society Minerals & Waste Topic Group, at an estimated cost of around £800.

PETER WEBSTER  
Director of Environment

## **Director of Resources' Financial Comments**

The financial implications are set out within the content of this report. [DJK 28.1.05]

## **Legal Services' Comments**

Administration Committee has delegated power to agree this recommendation. [SHB 16.1.05]

## **Background Papers Available for Inspection**

1. Email correspondence between Group Manager, Development Planning and the Secretary, Minerals & Waste Topic Group, dated 29.12.04 & 6.1.05
2. Email correspondence between Group Manager, Development Planning and the Chairman, Minerals & Waste Topic Group, dated 13.1.05 & 17.1.05
3. Letter from Group Manager Development Group to British Gypsum, dated 17.1.05 & email reply, dated 25.1.05

## **Electoral Division(s) Affected**

All.