

Personnel Committee Work Programme

Title	Brief Summary of Agenda Item	Lead Officer	Report Author
September 2021 (date to be advised)			
Workforce Profile Information 2021	Analysis of workforce information, agreement of actions and approval of publication of data	Marje Toward	Gill Elder
Corporate Equalities Action Plan	Update on the Corporate Equalities Action Plan, identification and approval of actions	Marje Toward	Gill Elder
Health and Safety Update	Update on health and safety activity and issues and approval of actions	Marje Toward	John Nilan
Customer Services Update	Update on work of the Customer Services team	Marje Toward	Marie Rowney
NCC Workforce Availability, Sickness Absence Performance and Support to Maintain Employee Health and Wellbeing (Quarter 1 - 2021/22)	Quarterly update and review of progress against action plan	Marje Toward	Gill Elder
November 2021 (date to be advised)			
Graduate Development Programme	Update on progress	Marje Toward	Adrian McKiernan
Review of communications functions	Approval of implementation of recommendations from review of approach to communications	Marje Toward	Luke Barrett
NCC Workforce Availability, Sickness Absence Performance and Support to Maintain Employee Health and Wellbeing (Quarter 2 - 2021/22)	Quarterly update and review of progress against action plan	Marje Toward	Gill Elder
Disability Confident Leader Accreditation – Update	Update on accreditation	Marje Toward	Gill Elder
Update on review of Apprenticeship Strategy	Update on review	Marje Toward	Gill Elder

January 2022 (date to be advised)			
Gender Pay Gap	Annual update report and approval of actions and publication of data	Marje Toward	Gill Elder
People Strategy	Approval of People Strategy 2022-2025 to enable delivery of the Council Plan	Marje	Gill Elder
NCC Workforce Availability, Sickness Absence Performance and Support to Maintain Employee Health and Wellbeing (Quarter 3 - 2021/22)	Quarterly update and review of progress against annual action plan	Marje Toward	Gill Elder
March 2022 (date to be advised)			
Health and Safety Update	Update on health and safety activity and issues and approval of actions	Marje Toward	John Nilan
April 2022 (date to be advised)			
NCC Workforce Availability, Sickness Absence Performance and Support to Maintain Employee Health and Wellbeing (Quarter 4 - 2020/21)	Quarterly update and review of progress against action plan	Marje Toward	Gill Elder