

minutes



Meeting ADMINISTRATION COMMITTEE

Date Tuesday 1 November 2011 (commencing at 2.00pm)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chairman)
Alan Rhodes (Vice-Chair)

	Reg Adair	June Stendall
	Chris Barnfather	Martin Suthers OBE
A	Joyce Bosnjak	Jason Zadrozny
	Carol Pepper	

OFFICERS IN ATTENDANCE

Julie Brailsford - Senior Members & Civic Officer
David Ellis – Service Manager, Member Support
Ruth Rimmington – Temporary Governance Officer
Mike Bradford – Senior Accountant

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Committee held on 13 September 2011, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

The draft minutes of the last meeting of the Urgency Sub Committee held on 4 October 2011 were noted.

APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Joyce Bosnjak who was on other County Council business.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

There were no declarations of interest.

COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY

RESOLVED 2011/45

That the report be noted.

NOTIFICATION OF DECISION TAKEN UNDER URGENCY PROCEDURES

RESOLVED 2011/46

That the report be noted.

MEMBERS' ATTENDANCE AT CONFERENCES AND SEMINARS AND OTHER COUNTY COUNCIL BUSINESS/OFFICERS' TRAVEL OUTSIDE OF THE UNITED KINGDOM

APPROVAL OF A SITE VISIT TO DUBLIN TO EVALUATE A POTENTIAL SOFTWARE SOLUTION

RESOLVED 2011/47

That approval be given for the two named officers in the report to travel to Dublin to undertake a field evaluation of a software solution

HOSPITALITY

HOSPITALITY FOR THE COUNTY COUNCIL'S ANNUAL CHRISTMAS CONCERT

RESOLVED 2011/48

That the provision of refreshments at the annual Christmas Concert on 13 December 2011 be approved.

URGENT ITEM

The Chair of the meeting agreed that this item, although not included on the agenda, should be considered as a matter of urgency in accordance with Section 100(b) (4) (b) of the Local Government Act 1972, due to the date of the ceremony only just being finalised due to delays in construction work and in order to publicise the new bus station and inform the public of the new bus stop locations.

OPENING CEREMONY FOR THE NEWARK BUS STATION

RESOLVED 2011/49

That approval be given for the opening ceremony on 11 November 2011 at the new bus station site and that the cost for beverages for up to 50 people at £4.00 a head not totalling more than £200 be met from the Transport and Highways revenue budget.

The meeting closed at 2.15pm.

CHAIRMAN