



Meeting ADMINISTRATION COMMITTEE

Date Wednesday, 6 July 2005 (10.30 am – 10.53 am)

### **Membership**

Persons absent are marked with `A`

### **COUNCILLORS**

Andy Freeman (Chair)  
Sybil Fielding (Vice-Chair)

|   |                          |   |                       |
|---|--------------------------|---|-----------------------|
| A | Peter Barnes             | A | Thomas A J Pettengell |
|   | Chris Baron              |   | Sheila Place          |
| A | Martin Brandon-Bravo OBE | A | Mick Storey           |
|   | Mrs Kay Cutts            |   | David Taylor          |
| A | Stan Heptinstall MBE     | A | Chris Winterton       |

### **MINUTES**

#### **RESOLVED 2005/081**

That the minutes of the last meeting held on Tuesday, 7 June 2005 be agreed as a true and correct record.

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from

Councillor Peter Barnes\*  
Councillor Martin Brandon-Bravo OBE\*  
Councillor Stan Heptinstall MBE  
Councillor A J Pettengell\*  
Councillor Mick Storey\*  
Councillor Chris Winterton\*

\* denotes on other County Council business.

## **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

Councillor Chris Baron declared a personal and prejudicial interest in agenda item 6b (25<sup>th</sup> Annual Public Library Authorities Conference) on the grounds that he had been appointed as one of the Councillors to attend the Conference.

Councillor Sheila Place declared a personal interest in agenda item 6c (Pension Fund Visit) on the grounds that she is a Member of the Committee, and would therefore be eligible to participate in the visit described in the report.

Councillors Mrs Kay Cutts, Sheila Place and David Taylor each declared a personal interest in the urgent late item (Pension Fund Training and Sub-Committee) on the grounds that they are all Members of the Committee and would therefore be eligible to participate in the visit described in the report.

## **COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY**

### **RESOLVED: 2005/082**

That the report be noted.

## **BROADCAST MEDIA TRAINING FOR SENIOR MEMBERS**

### **RESOLVED: 2005/083**

That approval be given for media training for 24 Members as described in the report.

## **LOCAL GOVERNMENT FINANCE FOR COUNCILLORS**

### **RESOLVED: 2005/084**

- 1) That Councillor Richard Jackson and one Member of the Labour Group be authorised to attend the CIPFA Seminar on Local Government Finance for Councillors on 14<sup>th</sup> July 2005 in London.
- 2) That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

## **COUNTY COUNCIL'S SELECT COMMITTEE CHAIRS' FORUM**

### **RESOLVED: 2005/085**

- 1) That approval be given for the sum of £500 from the Members' Training/Scrutiny Team budget to guarantee five places for Members at the Nottinghamshire/Derby Scrutiny Network Training event.
- 2) The Scrutiny Team organise an internal training event tailored to the needs and role of the Chairs', Vice-Chairs of the County Council's Select Committees. The cost would be contained within the Scrutiny Team's budget.

- 3) That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

### **LGPS TRUSTEE CONFERENCE**

#### **RESOLVED: 2005/086**

- 1) That two Members of the Pensions Committee be authorised to attend the LGPS Trustee Conference at Leeds on 20th and 21<sup>st</sup> October 2005.
- 2) That the two places at the Conference be offered firstly to newly-appointed Members of the Pensions Committee.
- 3) That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

### **25<sup>TH</sup> ANNUAL PUBLIC LIBRARY AUTHORITIES CONFERENCE**

In accordance with the declaration he made at the commencement of the meeting, Councillor Chris Baron left the meeting during consideration and voting on this item.

#### **RESOLVED: 2005/087**

- 1) That approval be given for the attendance of the Cabinet Member for Culture, one Member of the Conservative Group and one officer of the County Council at the Public Libraries Authorities Conference 2005 on 19 – 21 October 2005 in Kenilworth.
- 2) That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

Councillor Chris Baron returned to the meeting.

### **PENSION FUND VISIT**

#### **RESOLVED: 2005/088**

- 1) That three Members (being two from the Labour Group and one from the Conservative Group) be authorised to attend the Pension Fund Visit in York on 17<sup>th</sup> August 2005.
- 2) That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

## **TACKLING THE STRATEGIC APPLICATION OF THE PRUDENTIAL CODE CONFERENCE**

### **RESOLVED: 2005/089**

- 1) That approval be given for Councillor John Carter to attend the Conference on 20<sup>th</sup> September 2005 in London.
- 2) That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

## **TRAVEL TO ATTEND THE INTERNATIONAL YOUTH CAMP IN WIELKOPOLSKA**

### **RESOLVED: 2005/090**

That approval be given for travel and accommodation for eight young people and two accompanying youth workers who will participate in the International Youth Camp in Wielkospolska, Poland, 1 – 10 August 2005.

## **REQUESTS FOR URGENT APPROVAL – TRAVEL, ACCOMMODATION, CONFERENCES AND SEMINARS**

### **RESOLVED: 2005/091**

That the report be noted.

## **SHEEPBRIDGE LANE/QUARRY LANE/OAKHAM BUSINESS PARK LINK – OPENING CEREMONY**

### **RESOLVED: 2005/092**

- 1) That approval be given for the provision of a buffet lunch and refreshments for the opening ceremony of the Sheepbridge Lane – Quarry Lane – Oakham Business Park Link.
- 2) That the cost for this event estimated at £500, be met from the Scheme budget.

## **REPORTS BACK ON CONFERENCES OR OTHER APPROVED VISITS**

### **RESOLVED: 2005/093**

That the report be noted.

## **EDUCATION HOSPITALITY BUDGET – FINANCIAL SUMMARY**

### **RESOLVED: 2005/094**

That the report be noted.

## **APPOINTMENTS TO OUTSIDE BODIES**

### **RESOLVED: 2005/095**

That consideration be given by the Group Whips/Business Managers to the County Council's representation on the organisations listed in the Appendix and that a definitive list of the Council's commitments be brought to a future meeting of this Committee.

## **URGENT ITEM**

In accordance with Section 100(b)(4) of the Local Government Act 1972, the Chair had approved the late submission of the following item. The report was urgent because information regarding the matter referred to therein had not been received until after the preparation of papers for this meeting.

## **PENSION FUND TRAINING AND SUB-COMMITTEE MEETING**

### **RESOLVED: 2005/096**

- 1) That approval be given for the Pensions Fund Investment Sub-Committee meeting in London on 29 July 2005, and to training provided by Schroders on 28 July 2005.
- 2) That in accordance with the usual practice, a report evaluating their training be considered by the Pensions Committee.

## **CHAIR**

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