

# minutes



Meeting ADMINISTRATION COMMITTEE

Date Tuesday 13 December 2011 (commencing at 2.00pm)

## membership

Persons absent are marked with 'A'

## COUNCILLORS

Mrs Kay Cutts (Chairman)  
Alan Rhodes (Vice-Chair)

	Reg Adair		June Stendall
	Chris Barnfather		Martin Suthers OBE
A	Joyce Bosnjak	A	Jason Zadrozny
	Carol Pepper		

## OFFICERS IN ATTENDANCE

David Ellis – Service Manager, Member Support  
Ruth Rimmington – Temporary Governance Officer  
Mike Bradford – Senior Accountant

## MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Committee held on 1 November 2011, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

## APOLOGIES FOR ABSENCE

Apologies for absence was received from Councillor Joyce Bosnjak and Jason Zadrozny who were absent on other County Council business.

## DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

There were no declarations of interest.

## COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY

### RESOLVED 2011/50

That the report be noted.

## **APPOINTMENTS TO OUTSIDE BODIES**

### **RESOLVED 2011/51**

That the change of appointments to the Board of Directors of Guideline Careers Services Limited be approved as set out in the report.

## **HOSPITALITY**

### **FEEDBACK AND ACKNOWLEDGMENTS FROM HOSPITALITY EVENTS**

#### **RESOLVED 2011/51**

That the report be noted.

### **NOTTINGHAMSHIRE SPORTS AWARDS 2012**

#### **RESOLVED 2011/52**

That approval be given for hospitality to be provided at the annual Nottinghamshire Sports Awards on Thursday, 16<sup>th</sup> February 2012.

### **LOCAL IMPROVEMENT SCHEME (LIS) EVENT**

That approval be given for hospitality to be provided at the Local Improvement Scheme event to be held on Tuesday, 15<sup>th</sup> May 2012 at the Cedric Ford Pavilion, Newark.

The meeting closed at 2.10pm.

## **CHAIRMAN**