

meeting **ADMINISTRATION COMMITTEE**

date 9th November 2010

agenda item

REPORT OF THE SERVICE MANAGER MEMBER SUPPORT

COUNTY COUNCILS NETWORK ANNUAL CONFERENCE 22-23 NOVEMBER 2010, CROWNE PLAZA, GATWICK

1. Purpose of Report

- 1.1 To consider the attendance of Councillor Mrs K. Cutts and Councillor M. Suthers and the Chief Executive at the County Councils Network Annual Conference 22-23 November 2010 at the Crowne Plaza Gatwick.

2. Information and Advice

- 2.1 The annual conference is a key event in the CCN calendar and aims to be informative, challenging, topical and enjoyable.

This conference brings together members and officers over a two day period, providing a unique opportunity to reflect on the challenges currently facing local government

- 2.2 Councillor Mrs K. Cutts and Councillor M. Suthers are the County Councils appointed representatives on the County Councils Network.

- 2.3 The cost of attendance is estimated as:-

Conference Fee	£1140.00
Accommodation	£198.00
Total	£1338.00

The County Councils representatives will travel to Gatwick in the civic car at an estimated cost of £150.00.

The costs for Members can be met from Members' Allowance budget.

3. Statutory and Policy Implications

- 3.1 This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder, human rights and those using the relevant service. Where such implications are material, they have been described in the text of the report.

4. Recommendations

- 4.1 That consideration be given for granting approval for Councillor Mrs K. Cutts and Councillor M. Suthers to attend the County Councils Network Annual Conference.

Legal Services' Comments

The Committee has authority to consider the matters set out in this report by virtue of paragraph 10.2 of the Delegation to Administration Committee, which authorises the Committee to approve expenditure to be incurred for Member attendance at conferences and seminars, and associated travel and accommodation costs.

Comments of the Service Director Finance

The financial implications are outlined in the report.

Background Papers available for inspection

Conference Leaflet

Electoral Divisions Affected

All.