

**WORK PROGRAMME 2023/24 – PLACE SELECT COMMITTEE: UPDATED 27 MARCH 2024**

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose/Outcomes</b>	<b>Resolutions</b>
<b>20 September 2023</b>	Section 19 Report – Ravenshead Flooding	Cabinet Member – Transport and Environment	Statutory Section 19 report following flooding in Ravenshead	<p>1) That in accordance with Section 19 of the Flood and Water Management Act 2010 and the Council’s Lead Local Flood Authority responsibilities, the Section 19 Report – Ravenshead – April 2023, as attached as an appendix to the officer’s report, be approved and published.</p> <p>2) That the work (as detailed in the officer’s report) that has taken place in response to the flooding incident in Ravenshead in April 2023 be endorsed.</p>
	Safer Nottinghamshire Board – Progress Report	Cabinet Member – Communities	<p>(As the Council’s statutory Crime and Disorder Committee) Resolved at the July 2023 meeting:</p> <p>a) That a further report be submitted to the September 2023 meeting of the Place Select Committee that:</p> <ul style="list-style-type: none"> <li>i. acknowledges the commitments of the Motion of Full Council in March 2023.</li> <li>ii. includes information around performance issues under the current strategic priorities of the Nottinghamshire Community Safety Agreement.</li> <li>iii. provides information on the suitability of those assigned to lead on priorities.</li> </ul>	That the report be noted.

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20 September 2023	HWRC Strategic Review – Task and Finish Review Scope		<p>To approve the scope for the task and finish project on the HWRC Review.</p> <p>Resolved at July 2023 meeting: That a scrutiny task and finish working group be established to carry out further scrutiny on, and to feed into the work being carried out on the review of Household Waste Recycling Centre provision.</p>	That the proposed scope for the Place Select Committee’s review around Household Waste Recycling Provision be approved.
	Recycling	Cabinet Member – Transport and Environment	To receive the response from the resolution made at the March 2023 meeting: <i>“That the Cabinet Member for Transport and Environment, in consultation with officers, gives further consideration to what further activities could be carried out through the Joint Waste Management Board to increase recycling rates across Nottinghamshire.”</i>	<ol style="list-style-type: none"> <li>1) That the report be noted.</li> <li>2) That the following issues raised by the Committee in its consideration of the report on the work with the Joint Waste Management Board to increase recycling rates across Nottinghamshire be progressed: <ol style="list-style-type: none"> <li>a) That the delivery of effective communications that encourage residents to recycle should continue to be a key focus of activity for the Nottinghamshire Joint Waste Management Board.</li> <li>b) That information on recycling rates in the districts and boroughs that show the amount of glass collected through kerbside collections as well as at bring sites be circulated to members of the Place Select Committee.</li> <li>c) That information on contamination levels of recycling collected through kerbside collections in the districts and boroughs be circulated to members of the Place Select Committee.</li> <li>d) That the invitation that has been made to all district and borough councillors across Nottinghamshire to visit the Materials Recovery Facility be reaffirmed.</li> </ol> </li> </ol>

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20 December 2023	Highways Joint Continuous Improvement Plan – Progress Report	Cabinet Member – Transport and Environment	Resolved at January 2023 meeting “That a progress report on the delivery of the Highways Joint Continuous Improvement Plan be brought to the December 2023 meeting of the Place Select Committee.”	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the following issues raised by the Committee in its consideration of the report on the Highways Joint Innovation and Continuous Improvement Plan be progressed: <ol style="list-style-type: none"> <li>a) That the Cabinet Member for Transport and Environment, in consultation with officers examines how communication with residents can be enhanced on the responsibilities around highway management that are the responsibility of Nottinghamshire County Council, and on which are the responsibility of National Highways and other delivery partners.</li> <li>b) That the Cabinet Member for Transport and Environment, in consultation with officers considers what further activity can be carried out to ensure that the accessibility and needs of wheelchair users are taken into account when constructing and maintaining pavements.</li> <li>c) That the proposed six-monthly update for Place Select Committee members on highways matters should, in addition to the information detailed at paragraph 21 of the report, include information on: <ol style="list-style-type: none"> <li>i. the amount of Viafix used.</li> <li>ii. the number of repairs/maintenance carried out in comparison to previous years.</li> </ol> </li> </ol> </li> </ol>

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				<p>iii. the response times for the completion of work.</p> <p>iv. areas of the highway network where repeat requests for repairs have been requested.</p> <p>and that the information that is included should be provided in a tabulated form.</p> <p>d) That further information on the processes for dealing with compensation claims submitted by drivers arising from damage to vehicles caused by highway defects be provided to the Chairman and Vice-Chairman to inform the consideration of any further scrutiny activity.</p> <p>e) That work should be carried out to enable the claim form for dealing with compensation claims submitted by drivers arising from damage to vehicles caused by highway defects to be made available on the Council's website.</p>
	Electrical Vehicle Charging	Cabinet Member – Transport and Environment	Resolved at the March 2023 meeting: That a further progress report on Electric Vehicle Infrastructure be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee. To include information on NCC doorstep and community EV charging schemes	<p>1. That the report be noted.</p> <p>2. That the following issues raised by the Committee in its consideration of the report on On-Street Low Emission Vehicle Infrastructure (LEVI) Programme and Electric Vehicle Cable Channel (EVCC) Pilot Project be progressed:</p> <p>a) That further information on the marketing activity planned to promote the Electric Vehicle Cable Channel (EVCC) Pilot Project be circulated to members of the Place Select Committee.</p>

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				<p>b) That individual feedback from initial charge point site selection consultation exercise that was carried out with all elected members be shared with each elected member who took part in the consultation.</p> <p>c) That a further report on the delivery of the On-Street Low Emission Vehicle Infrastructure (LEVI) Programme be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman and Vice-Chairman of the Committee.</p>
	Annual Library Plan/Strategy	Cabinet Member – Communities and Public Health		<p>1. That the report be noted.</p> <p>2. That a further report on the development of Inspire in the delivery of cultural, learning and library services across Nottinghamshire be brought to the December 2024 meeting of the Place Select Committee.</p>
	Catering and Facilities Management	Cabinet Member – Communities and Public Health	To receive a report on the Catering and Facilities Management Service	<p>1. That further scrutiny work be undertaken through the establishment of a task and finish group to consider the issues being faced by the Catering and Facilities Management Service and to offer subsequent recommendations to the Cabinet Member for Public Health and Communities.</p> <p>2. That the Chairman and Vice-Chairman, in consultation with officers create a scope that will determine the work of the task and finish working group.</p>

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Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
27 March 2024	Crime and Disorder	Cabinet Member – Communities and Public Health	To sit as the Council’s statutory Crime and Disorder committee to scrutinise delivery of crime and disorder strategies. To meet the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.	<ol style="list-style-type: none"> <li>1) That the report be noted.</li> <li>2) That a further progress report on the delivery of the crime and disorder strategy be received at a future meeting of the Place Select Committee in its role as the as the Council’s Statutory Crime and Disorder Committee, as defined by the Crime and Disorder (Overview and Scrutiny) Regulations 2009.</li> </ol>
	Resident Parking	Cabinet Member – Transport and Environment	To consider the processes around resident parking schemes.	<ol style="list-style-type: none"> <li>1) That the report be noted.</li> <li>2) That the following issues raised by the Committee in its consideration of the report on Residents’ Parking Schemes be progressed:               <ol style="list-style-type: none"> <li>a) That further scrutiny work be undertaken through the establishment of a task and finish group to consider in detail possible amendments to the processes that could provide further efficiencies to the delivery of future residents’ parking schemes.</li> <li>b) That the Chairman and Vice-Chairman, in consultation with officers create a scope that will determine the work of the task and finish working group.</li> </ol> </li> </ol>

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27 March 2024	Section 19 Reports – October 2023 Flooding	Cabinet Member – Transport and Environment	Statutory Section 19 reports following the flooding in October 2023. Also to include report on Eastwood flooding event.	<ol style="list-style-type: none"> <li>1) That the work (as detailed in the officer’s report) that has taken place in response to the flooding incidents in Eastwood in September 2023 and across Nottinghamshire in October 2023 be endorsed.</li> <li>2) That in accordance with Section 19 of the Flood and Water Management Act 2010 and the Council’s Lead Local Flood Authority responsibilities, that the Section 19 Reports, as attached as appendices to the officer’s report, be approved and published.</li> <li>3) That the work of the Council’s Flood Risk Management Team in working with communities impacted by flooding be commended.</li> <li>4) That the following issues raised by the Committee in its consideration of the Section 19 Reports (Eastwood September 2023 and Storm Babet October 2023) be progressed: <ol style="list-style-type: none"> <li>a) That the scope of the scheduled task and finish review of the Council’s preparation for and response to the flooding caused by Storm Babet should be expanded to include the work that is being carried out to prepare for and mitigate against the impacts of future flooding events.</li> <li>b) That all members be provided with regular updates on gully cleaning schedules and are advised when gully cleaning work has been completed.</li> </ol> </li> </ol>

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<b>27 March 2024</b>	Outcomes of the review of Household Waste Recycling Centres		To consider the outcomes of the task and finish review of Household Waste Recycling Centres.	That the recommendations from the scrutiny review of the Household Waste Recycling Centre network, as detailed in the report, be endorsed, and referred to Cabinet for their consideration.

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<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose/Outcomes</b>	<b>Resolutions</b>
22 May 2024	Outcomes of the review of the Catering and Facilities Management Service		To consider the outcomes of the task and finish review of the Catering and Facilities Management Service.	
	Visitor Economy Framework	Cabinet Member – Economic Development and Asset Management	To scrutinise the implementation of the Visitor Economy Framework	

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<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose/Outcomes</b>	<b>Resolutions</b>
<b>26 June 2024</b>	Flooding	Cabinet Member – Transport and Environment	To scrutinise the activity that is being carried out around kerbside drainage and other activities to mitigate flooding.	
	Access to Digital Services and Digital Inclusion	Cabinet Member – Economic Development and Asset Management	To receive a report on, and to scrutinise activity regarding the Council's activity regarding access to superfast broadband and digital inclusion.	
	Section 19 Reports – January 2024 Flooding	Cabinet Member – Transport and Environment	Statutory Section 19 reports following the flooding in January 2024.	

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### Items pending scheduling or removal.

<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Details</b>	<b>Status</b>
Lane Rental Scheme	Cabinet Member – Transport and Environment		To be scheduled
Review of Active Travel/Staff Travel	Cabinet Member – Transport and Environment		To be scheduled
Environmental Impact of hybrid working		To gain an understanding of the environmental impact of the Council's hybrid working strategy.	To be considered for scheduling

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**Reviews**

<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
January 2024	Catering and Facilities Management	Cabinet Member – Communities and Public Health	<p>Resolved at the December 2023 meeting:</p> <p><i>“That further scrutiny work be undertaken through the establishment of a task and finish group to consider the issues being faced by the Catering and Facilities Management Service and to offer subsequent recommendations to the Cabinet Member for Public Health and Communities.</i></p> <p><i>That the Chairman and Vice-Chairman, in consultation with officers create a scope that will determine the work of the task and finish working group.”</i></p>	<p>Work carried out March/April 2024.</p> <p>Report to be considered at May 2024 meeting.</p>

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<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
October 2023	HWRC Review	Cabinet Member – Transport and Environment	Resolved at July 2023 meeting.  a) That a scrutiny task and finish working group be established to carry out further scrutiny on, and to feed into the work being carried out on the review of Household Waste Recycling Centre provision.	Scope approved at September meeting,  Review activity carried out during October/November.  Report approved at March 2024 meeting. Response to be provided at June 2024 Cabinet meeting.

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<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
TBC	Residents' Parking Schemes	Cabinet Member – Transport and Environment	<p>That further scrutiny work be undertaken through the establishment of a task and finish group to consider in detail possible amendments to the processes that could provide further efficiencies to the delivery of future residents' parking schemes.</p> <p>That the Chairman and Vice-Chairman, in consultation with officers create a scope that will determine the work of the task and finish working group.</p>	Scope completed and work to be carried out over May/June 2024.

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Flooding	Cabinet Member – Transport and Environment	<p>Resolved by Council on 7 December 2023.</p> <p>“Requests that the Place Select committee carry out a full review of Nottinghamshire County Council’s preparation for and response to the flooding caused by Storm Babet, including consideration of information and recommendations that are automatically brought forward in Section 19 reports and from reports of the Nottingham &amp; Nottinghamshire Local Resilience Forum in response to all significant flooding incidents.”</p> <p>Resolved at March 2024 meeting:</p> <p>“That the scope of the scheduled task and finish review of the Council’s preparation for and response to the flooding caused by Storm Babet should be expanded to include the work that is being carried out to prepare for and mitigate against the impacts of future flooding events.”</p>	Work to be carried out June/July 2024

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TBC	Gully Cleaning	Cabinet Member – Transport and Environment	Resolved by Council on 7 December 2023.  “Requests that the Place Select committee carry out a full review of gully cleaning across Nottinghamshire, including the role and responsibilities of other local councils (e.g.) in relation to street cleaning.”	To be incorporated in Flooding review.  Work to be carried out June/July 2024

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TBC	Inward investment Framework	Cabinet Member – Economic Development and Asset Management	To feed into the development of the framework that will allow inward investment activities to be coordinated and prioritised.	

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<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
TBC	20mph Pilot Schemes	Cabinet Member – Transport and Environment	Resolved at the January 2023 meeting that the Place Select Committee carries out scrutiny in advance of any decisions taken by the Cabinet Member for Transport and Environment on the location of 20mph speed limit pilot schemes.	

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### Items to be scheduled for 2024/25

Item	Cabinet Member Responsibility	Details	Status
Concessionary Travel	Cabinet Member – Transport and Environment	To receive a progress report on the implementation of the recommendations made by the task and finish review. And to cover:  Resolved at the March 2023 meeting: “That a report on the feasibility of introducing free off-peak travel for armed forces veterans in Nottinghamshire be presented at a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee	To be scheduled
Annual Library Plan/Strategy	Cabinet Member – Communities and Public Health	Resolved at the December 2023 meeting:  “That a further report on the development of Inspire in the delivery of cultural, learning and library services across Nottinghamshire be brought to the December 2024 meeting of the Place Select Committee.”	To be scheduled for December 2024 meeting.
Highways Joint Innovation and Continuous Improvement Plan	Cabinet Member – Transport and Environment	Last considered at December 2023 meeting	To be scheduled.
EV Charging	Cabinet Member – Transport and Environment	Resolved at December 2023 meeting:  “That a further report on the delivery of the On-Street Low Emission Vehicle Infrastructure (LEVI) Programme be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman and Vice-Chairman of the Committee.”	To be scheduled
Crime and Disorder	Cabinet Member – Communities and Public Health		Annual item (last considered March 2024)

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### Items for information briefings for committee members

Item	Cabinet Member Responsibility	Details	Status
Subsidised Bus Services	Cabinet Member – Transport and Environment	Briefing note to be circulated to members of the committee.	
Bus Network Review	Cabinet Member – Transport and Environment	Briefing note to be circulated to members of the committee.	