

Meeting AUDIT COMMITTEE

Date 8 June 2016 (commencing at 10.30 am)

membership

Persons absent are marked with `A`

COUNCILLORS

Keith Walker (Chairman)

Reg Adair	A	David Kirkham
John Clarke		Rachel Madden
John Handley		Liz Plant
Stan Heptinstall		John Wilmott

ALSO IN ATTENDANCE

Tony Crawley - KPMG LLP

OFFICERS IN ATTENDANCE

Sara Allmond)	
Nigel Stevenson)	
Rob Disney)	Resources
Glen Bicknell)	
Keith Palframan)	
Clare Winter)	
Sue Travis)	

APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

RESOLVED 2016/008

That the appointment of Councillor Keith Walker as Chairman and Councillor Sheila Place as Vice-Chairman by the County Council of 12 May 2016 for the ensuing year be noted.

COMMITTEE MEMBERSHIP

RESOLVED 2016/009

That the membership: Councillors Reg Adair, John Clarke, Tom Hollis, John Handley, David Kirkham, Ken Rigby and John Wilmott be noted.

CHANGES TO COMMITTEE MEMBERSHIP

Councillor Liz Plant had been appointed in place of Councillor Sheila Place for this meeting only. Councillor Stan Heptinstall had been appointed in place of Councillor Ken Rigby for this meeting only and Councillor Rachel Madden had been appointed in place of Councillor Tom Hollis for this meeting only.

MINUTES OF THE LAST MEETING HELD ON 16 MARCH 2016

The minutes of the last meeting of the Committee held on 16 March 2016, having been circulated, were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

None

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None

MANDATORY INQUIRIES – 2015/16 STATEMENT OF ACCOUNTS

Glen Bicknell (Senior Accountant) introduced the report which informed members of the External Auditors' requirements for the provision of information regarding the Council's approach to dealing with fraud, litigation, laws and regulations as part of their audit of the County Council's accounts for 2015/16. Members were also invited to comment on the response related to 'Those Charged with Governance'.

RESOLVED 2016/010

That the inquiries for those charged with governance for the 2015/16 audit of the Statement of Accounts be noted

CHANGES TO NOTTINGHAMSHIRE COUNTY COUNCIL'S 2015/16 STATEMENT OF ACCOUNTS

Glen Bicknell (Senior Accountant) introduced the report which informed members of the proposed changes to the 2015/16 Statement of Accounts to both streamline the financial statements and to help achieve earlier closedown deadlines in future.

RESOLVED 2016/011

That the proposed changes to the 2015/16 Statement of Accounts be noted.

KPMG – AUDIT FEES 2016/17 AND PROGRESS REPORT

Tony Crawley (KPMG's Director of Audit) introduced the report which informed members of the proposed KPMG audit fees for 2016/17 and provided members with information relating to external audit progress along with a technical update.

RESOLVED 2016/012

- 1) That the proposed KPMG audit fee levels be noted.
- 2) That the KPMG Progress Report and Technical Update be noted.

DRAFT ANNUAL GOVERNANCE STATEMENT 2015/16

Rob Disney (Head of Internal Audit) introduced the report which informed members of the proposed Annual Governance Statement 2015/16.

RESOLVED 2016/013

That the Annual Governance Statement 2015/16 be endorsed and be submitted to Council along with the Statement of Accounts 2015/16 for approval.

ANNUAL FRAUD REPORT 2015/16

Rob Disney (Head of Internal Audit) presented the Council's first Annual Fraud Report.

RESOLVED 2016/014

That the Annual Fraud Report 2015/16 be noted.

INTERNAL AUDIT FOLLOW-UP PROCEDURE

Rob Disney (Head of Internal Audit) introduced the report which proposed a revised procedure for the follow-up of management actions to implement Internal Audit recommendations

RESOLVED 2016/015

That the proposed changes to the arrangements for the following up of agreed management actions to implement Internal Audit recommendations be approved for implementation in the current financial year.

INTERNAL AUDIT ANNUAL REPORT - 2015/16

Rob Disney (Head of Internal Audit) presented the Head of Internal Audit's Annual Report on the work carried out by Internal Audit during 2015/16

RESOLVED 2016/016

That the Head of Internal Audit's Annual Report for 2015/16 be noted.

FINANCIAL REGULATIONS WAIVERS 2015/16

Clare Winter (Group Manager, Procurement) informed Members about breaches to the Council's Financial Regulations and explained the requests for waivers for the financial year 2015/16.

RESOLVED 2016/017

That the Financial Regulations Waivers 2015/16 and the continued progress to keep waivers to a minimum be noted.

PROCUREMENT CONTRACTS AND UPDATE ON THE ROLE OF THE PROJECT MANAGER

Clare Winter (Group Manager, Procurement) introduced the report which provided information on the progress of the procurement service, in regard to project and contract management.

RESOLVED 2016/017

That the continued progress of the Procurement Service within the Authority be noted.

WORK PROGRAMME

RESOLVED: 2016/018

That the work programme be noted.

The meeting closed at 12.05 pm

CHAIRMAN