

report



meeting **ADMINISTRATION COMMITTEE**

date **30<sup>th</sup> September 2009**

agenda item number **6(d)**

## **REPORT OF THE SERVICE MANAGER, MEMBER SUPPORT**

### **DUKE OF EDINBURGH'S AWARD – GOLD EXPEDITIONS FEEDBACK, COUNTY HALL, MONDAY 12<sup>TH</sup> OCTOBER, 2009**

#### **Purpose of the Report**

1. To agree arrangements for the Duke of Edinburgh's Award Gold Expedition Presentations.

#### **Background**

2. The County Council has hosted awards ceremonies at which young people were presented with Gold, Silver and Bronze Certificates for the Duke of Edinburgh Award.

The Duke of Edinburgh Organiser has expressed an interest in using the Rufford Suite on Monday 12th October, 2009 at 7.00 p.m. for the 40 candidates from the Gedling Area to report back on their Gold Expeditions.

The total number attending this event would be 100 to include 40 candidates and 60 guests, comprising trainers, parents and sponsors plus Chairman and Leader of the County Council.

The cost of the refreshments to include tea, coffee, orange juice and biscuits @ £2.25 per head for 100 guests will be £225.00.

#### **Recommendation**

3. That the Administration Committee approve the provision of light refreshments set out in the report, at an estimated cost of £225.00 for the event, being met from the Youth Service Budget.

**David Ellis**  
**Service Manager, Member Support**

### **Legal Services Comments (LM23/7/09)**

The Administration Committee has delegated authority to approve the recommendations in the report.

### **Comments of the Service Director, Finance**

The financial implications are outlined in the report (MB 21/07/09)

### **Background Papers**

Letter from Christine Statham, Duke of Edinburgh Gedling Open Group dated 16<sup>th</sup> July 2009.

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