Nottinghamshire County Council

Administration Committee

Wednesday 28 July 2010 at 10.30 am County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- 1. Minutes of the last meeting held on 16 June 2010
- 2. Apologies for absence
- 3. Declarations of Interest by Members and Officers:- (see note 2 below)
 - (a) Personal
 - (b) Prejudicial
- 4. <u>Members attendance at Conferences and Seminars and other County</u> <u>Council business / Officers' travel outside of the United Kingdom</u>
 - (a) Youth Support Service young people's residential visit to Gramsh, Albania
 - (b) 30th Annual Public Library Authorities Conference, Leeds, 20-22 October 2010
 - (c) Westminster Energy, Environment and Transport Seminar 'Engaging the Public on Climate Change', London, 18 November 2010
 - (d) Westminster Briefing Conference 'The Future Policy Landscape for Local Government', London, 16 November 2010
 - (e) Leadership Academy Graduate Summer School

5. Hospitality

- (a) County Hospitality Budget Financial Summary
- (b) Children's Centres Celebration Civic Event, County Hall, 4 November 2010
- (c) Tri Lateral Youth Summit Event, County Hall, 22 October 2010
- (d) Citizens Advice 70th Anniversary Celebration Event, Rufford Country Park, 21 September 2010
- (e) Sports Review of the Year 2011

- (f) Feedback and acknowledgements from Hospitality Events
- 6. Reports back from conferences or other approved visits

Notes

(1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 08449 80 80 80

(2) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Those declaring must indicate whether their interest is personal or prejudicial and the reasons for the declaration. Any Member or Officer who declares a prejudicial interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted.

Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 9772590) or a colleague in the Governance Team prior to the meeting.

(3) Members are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

Ref: A 28Jul10