

PERSONNEL COMMITTEE - WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information ?</u>	<u>Lead Officer</u>	<u>Report Author</u>
March 2013				
Investors in People update		Information	M Toward	Mandy Steel
Quarterly sickness absence reporting (quarter 3)		Information	M Toward	Claire Gollin
Headcount figures and numbers of redundancies		Information	M Toward	Claire Gollin
Summary of senior officer redundancies (if required)		Information	M Toward	Bev Cordon
Revised Disclosure and Barring Checking Policy		Decision	M Toward	Gill Elder
Performance Update – School Catering		Information	Kevin McKay	
Items for future meetings – dates to be confirmed				
Quarterly sickness absence reporting (quarter 4)		Information	M Toward	Claire Gollin

Dates and Deadlines for Personnel Committee

<u>Report deadline</u>	<u>Date of pre-agenda</u>	<u>Agenda publication</u>	<u>Date of Committee</u>
7 January 2013	9 January 2013 – 2pm	15 January 2013	23 January 2013
26 February 2013	4 March 2013 – 2pm	12 March 2013	20 March 2013