

20 June 2022

Agenda Item: 3

**REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND  
EMPLOYEES**

**MEMBERSHIP AND TERMS OF REFERENCE**

**Purpose of the Report**

1. To set out the membership and terms of reference of the Adult Social Care and Public Health Select Committee.

**Information**

2. The Chairman and Vice-Chairman of this Select Committee, Councillors Mike Quigley MBE and David Martin, were appointed at Full Council on 12 May 2022, with the following Committee membership reported to the same meeting:

Reg Adair
Steve Carr
Dr John Doddy
Sybil Fielding
Paul Henshaw
Eric Kerry
Philip Owen
Mike Pringle
Tom Smith

3. At its meeting on Thursday 31 March 2022, the Council agreed the terms of reference for the Committee, as set out below:

The Adult Social Care and Public Health Select Committee will discharge the functions below within the remit of the Adult Social Care and Public Health Department:	
a.	Scrutinise and review any matter that falls within the remit of the Adult Social Care and Public Health Department, except for those matters reserved to the Health Scrutiny Committee. With regard to health matters, the Committee will be responsible for general scrutiny of County Council health functions including any budget and policy related matters. Further detail is set out in the Overview and Select Committee Procedure Rules

b.	Consider matters within their remit affecting the county of Nottinghamshire/its inhabitants
c.	Assist in the development of the Budget and Policy Framework and analysis of policy issues as they affect the Select Committee
d.	Work to engage communities in scrutiny and encourage community participation in policy development
e.	Liaise with external organisations to ensure the interests of local people are enhanced by collaborative working
f.	Review and/or scrutinise decisions made, or actions taken in connection with the discharge of the Council's functions
g.	Review/scrutinise performance of the Council against policy objectives and performance targets
h.	Consider Councillor Calls For Action (CCfA) within the remit of this Select Committee in accordance with agreed procedures
i.	Make reports and/or recommendations to Full Council/Cabinet/Committee or appropriate agencies in connection with the discharge of any functions
j.	May establish sub committees or working groups to undertake reviews where an issue merits in-depth scrutiny

### **Other Options Considered**

4. None.

### **Reason/s for Recommendation/s**

5. To inform the Overview Committee of its membership and terms of reference.

### **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

That the Committee membership and terms of reference are noted.

**Marjorie Toward**  
**Service Director, Customers, Governance and Employees**

**For any enquiries about this report please contact:**

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**Constitutional Comments (GMG 07/06/22)**

7. The report accurately sets out the arrangements for the Select Committee as provided for in the Constitution.

**Financial Comments (KS 07/06/22)**

8. There are no specific financial implications arising directly from this report.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Reports to full Council on 31 March 2022 and 12 May 2022 (published)

**Electoral Division(s) and Member(s) Affected**

- All