

Place Select Committee

Wednesday, 12 October 2022 at 10:30

**Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West Bridgford,
Nottingham, NG2 7YG**

AGENDA

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|---|--|--------|
| 1 | Minutes of last Meeting held on 6 July 2022 | 3 - 6 |
| 2 | Membership - To note the appointment of Councillor Stephen Garner to the Select Committee in place of Councillor Nigel Turner | |
| 3 | Apologies for Absence | |
| 4 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 5 | Public Transport and Local Bus Review | 7 - 8 |
| 6 | Work Programme | 9 - 16 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Kate Morris (Tel. 0115 804 4530) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

COUNCILLORS

Nigel Moxon (Chairman)
Tom Hollis (Vice-Chairman)

Richard Butler
Anne Callaghan BEM
Penny Gowland
Mark Introna
John Ogle

Nigel Turner
Roger Upton
Jonathan Wheeler
Elizabeth Williamson **Apologies**

SUBSTITUTE MEMBERS

Councillor Francis Purdue-Horan for Councillor Elizabeth Williamson

OTHER COUNCILLORS IN ATTENDANCE

Councillor Neil Clarke MBE
Councillor Keith Girling

Officers

Martin Elliott	Senior Scrutiny Officer
Keith Ford	Democratic Services Manager
Derek Higon	Service Director, Place and Communities
Matthew Neal	Service Director, Investment & Growth
Adrian Smith	Corporate Director, Place
Marje Toward	Service Director, Customers, Governance and Employees

1. APOLOGIES FOR ABSENCE

Councillor Elizabeth Williamson (Medical)

2. DECLARATIONS OF INTERESTS

None.

3. **MEMBERSHIP AND TERMS OF REFERENCE**

It was explained that the Committee Terms of Reference had been agreed at Full Council on 31 March 2022 and that its membership had been approved at Full Council on 12 May 2022.

The Committee membership and Terms of Reference were noted.

4. **WORK PROGRAMME – PRESENTATION AND DISCUSSION ITEM**

The Corporate Director, Place, the Service Director, Place and Communities and the Service Director, Investment & Growth delivered a presentation to Members on the work of the Place Department, a **summary** of that presentation is detailed below:

- The objectives as detailed in the Nottinghamshire Plan 2021 – 3 that related to the Place Department:
 - Improving health and well-being in all our communities
 - Growing our economy and improving living standards
 - Reducing the County's impact on the environment
 - Helping everyone access the best of Nottinghamshire.
- The nine ambitions that supported the delivery of these objectives:
 - Helping our people live healthier, more independent lives
 - Supporting our county's communities and families
 - Keeping vulnerable children, adults, and communities safe
 - Building skills that help people to get good local jobs
 - Strengthening businesses and creating more good-quality jobs
 - Making Nottinghamshire somewhere people love to live, work and visit
 - Attracting investment in infrastructure, economy, and green growth
 - Improving transport and digital connections
 - Protecting the environment and reducing our carbon footprint.
- How the services delivered by the Place Department were used by 850,000 residents each day across Nottinghamshire.
- The services delivered by the Investment and Growth team:
 - Planning
 - Growth, Infrastructure & Economic Development
 - Property Asset Management
 - HS2
- The services delivered by the Place and Communities team:
 - Catering and Facilities Management
 - Trading Standards & Communities
 - Emergency Planning & Registration
 - Highways, Transport and Flood Risk

- Waste disposal
 - Libraries and cultural services
 - Property maintenance and construction
 - Carbon reduction
- The Place Department's budget.

The Senior Scrutiny Officer then delivered a presentation on Overview and Scrutiny. Members were sent copies of the slides and a **summary** of the presentation is below:

- That the role of the Place Select Committee was scrutiny and review – it was not a decision-making body.
- That Scrutiny should provide a positive, constructive, critical friend role that gave an opportunity for the Committee to examine services; identify potential improvements; ask questions about how decisions are made; champion issues of public concern; participate in the development of policies and strategies.
- How the process of work programming involved the identifying of issues; prioritisation of topics; planning work; doing the work; and then reviewing and evaluating.
- The guiding principles of effective scrutiny were that:
 - scrutiny topics should be of high local importance to local residents.
 - the issues looked at should be something the Committee could realistically influence.
 - potential scrutiny outcomes should have impact and add value.
 - issues considered could relate to an area of work where there were concerns about performance.
 - issues that were considered should relate or impact the whole or large areas of the County.
 - scrutiny reviews should focus on the Council's priorities for Nottinghamshire.
 - issues that were looked at should not have been recently reviewed, or recently undergone a substantial change.
 - issues looked at should avoid duplication of work being carried out elsewhere.
 - sufficient resources were in place to carry out meaningful reviews.
 - the remit of the reviews should be well defined to enable clear outcomes and recommendations.
 - the Scrutiny Review process included the following tasks, scoping the review, gathering evidence, evaluating evidence, reporting and making recommendations and monitoring their implementation.

During the discussion which followed, Committee members proposed a number of potential areas for scrutiny activity, forming a 'long-list', for consideration by the Place Select Committee, as follows:

- The use of County Hall, Trent Bridge House and other Council buildings
- Communications with residents
- Relationship with ARC and other arm's length companies
- Free bus travel for Armed Forces personnel
- Peak travel for concessionary pass holders
- Parking enforcement around schools and local centres
- Review of Veolia PFI
- Glass recycling/Food waste/Garden waste
- Parking on pavements/Parking difficulties in urban areas (impact of Electric Vehicle points)
- Management of the school estate
- Provision of and accessibility to digital technology and services
- Climate change activity
- FSM – increase in numbers accessing, is this impacting size and quality of meals?
- Parking enforcement and relationship with Police
- Review of Strategic Recycling – what is happening with the recommendations.

The Chairman confirmed that the contents of work programme would be reviewed throughout the year in order to ensure that it remained focussed and relevant on the Council's priorities and on improving the services received by residents.

In conclusion, the Chairman noted that he would work with the Vice-Chairman and officers to prioritise the suggested topics for scrutiny activity. The Chairman advised that a draft work programme for the Place Select Committee would then be compiled in time for it to be approved at the meeting of the Overview Committee in September.

The meeting closed at 12noon

CHAIRMAN

REPORT OF CABINET MEMBER, TRANSPORT AND ENVIRONMENT**PUBLIC TRANSPORT AND LOCAL BUS OVERVIEW****Purpose of the Report**

1. The purpose of the report, which will be accompanied by a presentation at the meeting, is to provide the Committee with an overview of the Council's public transport and local bus arrangements, to inform the scrutiny process.

Information

2. The Council has a fully integrated transport function with an overall annual revenue budget of approximately £30m. The Council's transport function incorporates:
 - School transport policy development and home to school transport provision.
 - Adult Social Care (ASC) transport to day service provision, provided by the Council's fleet. The fleet also provide some local bus services and school transport.
 - Independent Travel training to help SEN students develop skills to travel independently on the local bus network
 - Local bus service policy development, and the commissioning and monitoring of some local bus services
 - Local bus and tram concession arrangements and ticketing development
 - Bus station and bus stop management
 - The co-ordination of bus service and bus infrastructure improvements in conjunction with commercial bus operators.
 - The development of Enhanced Partnerships and Bus Service Improvement Plans in conjunction with local bus operators to deliver local and national public transport/bus priorities.
3. The accompanying presentation provides further information on each of these areas of activity to inform the Committee's considerations.

Financial Implications

4. Budgetary information for individual transport functions will be set out in the accompanying presentation.

Public Sector Equality Duty implications

5. Equality Impact Assessments are carried out where appropriate for any changes to policy or transport processes.

RECOMMENDATION/S

1. Members consider and comment on the report and accompanying presentation.
2. Members identify the public transport areas of activity that they would like to explore further and determine how this could be carried out.

Councillor Neil Clarke MBE

Cabinet Member, Transport and Environment.

For any enquiries about this report please contact:

Constitutional Comments (LPW 20.09.2022)

6. The recommendations fall within the remit of the Place Select Committee by virtue of its terms of reference

Financial Comments (SES 13/09/2022)

7. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

- [Transport and Environment committee – 4 May 2022 - National Bus Strategy: Public Transport Update](#)
- [Report To Cabinet Member Transport & Environment 6 September 2022 – Bus Network Review](#)
- [Report To Cabinet Member Transport & Environment 26 September 2022 – Enhanced Partnership and Bus Service Improvement Plan](#)

Electoral Division(s) and Member(s) Affected

All

**REPORT OF SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND
EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme.

Information

2. The attached work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning.
3. The work programme has been developed using suggestions submitted by committee members, the relevant Cabinet Member(s) and senior officers and has been approved by the Overview Committee. The work programme will be reviewed at each pre-agenda meeting and committee meeting, where any member of the committee will be able to suggest items for possible inclusion.

Other Options Considered

4. None

Reason/s for Recommendation/s

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) That the work programme be noted.
- 2) That committee members make any further suggestions for consideration by the Chairman and Vice-Chairman for inclusion on the work programme, in consultation with the relevant Cabinet Member(s) and senior officers, and subject to the required approval by the Chairman of Overview Committee.

Marjorie Toward
Service Director, Customers, Governance & Employees

For any enquiries about this report please contact: Martin Elliott, Senior Scrutiny Officer, martin.elliott@nottsc.gov.uk.

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers and Published Documents

- None

Electoral Division(s) and Member(s) Affected

- All

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
12 October 2022	Public Transport and Concessionary Travel	Cabinet Member – Transport and Environment	To receive a progress report on, and to the scrutinise the Council's activity in supporting the provision of Public Transport across Nottinghamshire.	

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
11 January 2023	Highways and Road Safety	Cabinet Member – Transport and Environment	<p>To receive a progress report on the implementation of the recommendations of the Highways Review Panel.</p> <p>To receive information on and to scrutinise the Council's activity on road safety (including road safety around schools)</p>	
	Household Waste Recycling Centres (HWRC's) and recycling in Nottinghamshire	Cabinet Member – Transport and Environment	<p>To receive a progress report on the outcomes of the HWRC Strategic Review.</p> <p>To receive a progress report on, and to scrutinise activity around recycling across Nottinghamshire.</p>	
	Response to the Flooding in Worksop and surrounding areas in August 2022.	Cabinet Member – Transport and Environment	To receive a report on the Council's response to the Flooding in Worksop and surrounding areas in August 2022 as part of the committee's statutory responsibility for flood risk management scrutiny.	

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
15 March 2023	Climate Change	Cabinet Member – Transport and Environment	To receive a progress report on the Council's activity to respond to the challenges of Climate Change and in response to the Climate Emergency that was declared by the Council in May 2021.	
	Electric Vehicle Charging Infrastructure	Cabinet Member – Transport and Environment	To receive a report on, and to scrutinise activity regarding the development of Electric Vehicle charging infrastructure across Nottinghamshire.	

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
5 July 2023	Crime and Disorder	Cabinet Member – Communities	<p>To sit as the Council's statutory Crime and Disorder committee to scrutinise delivery of crime and disorder strategies.</p> <p>To meet the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.</p>	
	Access to Digital Services and Digital Inclusion	Cabinet Member – Communities	To receive a report on, and to scrutinise activity regarding the Council's activity regarding access to Digital Services and Digital Inclusion.	

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Country Parks	Cabinet Member – Communities	To be further discussed with Chairman and Vice-Chairman.	To be considered for scheduling

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Free School Meals (To be coordinated with the work that the CYPS Select Committee will be carrying out on the impact on services for families related increased number of children in receipt of Free School Meals).	Cabinet Member - Communities Cabinet Member – Children and Young People	To gain assurance that the quality of Free School Meals is not being negatively impacted by the increased number of children in receipt of Free School Meals.	