

REPORT OF THE LEADER

COUNTY COUNCIL CIVIC SERVICE

Purpose of the Report

1. To seek approval for hospitality at the County Council Civic Service at Southwell Minster on Sunday, 28 June 2020 at 3.00 pm.

Information

2. Each year the County Council holds a Civic Service in order to formally mark the start of the Chairman's year in office and to help raise awareness of the Chairman's chosen charity.
3. Representatives from the Lord Lieutenant, High Sheriff, Civic Heads, Clergy, Members of Nottinghamshire County Council, District/Borough Councillors and Chief Executives, Parish/Town Councils, Magistrates and representative from the County Coroner will be invited to attend. Other attendees will include representatives from the Chairman's chosen charity, the parents/guardians of the young performers involved in the Service and members of the public.
4. Hospitality is provided at the discretion of the Chairman, with refreshments served at the Minster after the service.

Other Options Considered

5. Different options for holding the Civic Service are available. The specific contents and the format of the day, with reference to the estimated costs, will be finalised in conjunction with the new Chairman following their appointment at Annual Council on 21 May 2020.

Reason/s for Recommendation

6. To seek approval for expenditure on hospitality so that the necessary initial planning and arrangements can be made at the earliest opportunity.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty,

safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Data Protection and Information Governance

8. The officers dealing with invitations and their responses will follow due process in relation to the General Data Protection Regulations.

Financial Implications

9. The estimated cost of holding the Civic Service will be £1,500 based on the costs of last year's event.

RECOMMENDATION

- 1) That approval be given to the estimated costs of £1,500 in connection with the Civic Service on 28 June 2020 at Southwell Minster being met from the County Hospitality budget.

COUNCILLOR MRS KAY CUTTS MBE
Leader of the County Council

For any enquiries about this report please contact:

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Constitutional Comments (KK 14/01/2020)

10. The proposal in this report is within the remit of the Policy Committee

Financial Comments (RWK 13/01/2020)

11. The report proposes that the costs of the County Council Civic Service estimated at £1,500 are met from the County Hospitality budget for which a sum of £10,675 is included in the revenue budget.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All