



meeting	ADMINISTRATION COMMITTEE	
date	7 November 2007	agenda item number

JOINT REPORT OF THE CHIEF EXECUTIVE AND STRATEGIC DIRECTOR OF CHILDREN AND YOUNG PEOPLE

Civic reception for Special School headteachers

Purpose of report

1. This is a request for the provision of hospitality. This will be in the form of an evening reception in early 2008 (date to be finalised) in the Rufford Suite, for approximately 50/60 guests including elected members, head teachers, chairs of governors and officers.

Information and advice

Background

2. The event is intended to celebrate the achievements of Nottinghamshire special schools and to recognise the commitment of their head teachers. Invitees would include the head teachers and chair of governors from each special school, Councillors and local authority officers.

Statutory and policy implications

3. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder and those using the service. Where such implications are material, they have been described in the text of the report. Attention is however drawn to the following:-

Financial implications

4. The cost of the event for providing hospitality for 50/60 guests is estimated at £825, to be funded from the County Hospitality Budget.

RECOMMENDATION

5. That approval be given to the provision of hospitality for 50/60 guests in the form of an evening reception in early 2008 (date to be finalised) to celebrate the achievements of Nottinghamshire special schools and to recognise the commitment of their head teachers.

ROGER LATHAM
Chief Executive

DR ROBERT GARNETT
Strategic Director of children and
Young People

Legal Services' comments (KK/9.10.2007)

6. The Administration Committee has the authority to approve hospitality to be offered by the County Council. The proposal in this report is therefore within the remit of this Committee.

Strategic Director of Resources' financial comments

7. The financial implications are outlined in paragraph 4 of the report.

Background papers available for inspection

None

M19C1928