

# **COVID 19 Resilience, Recovery and Renewal Committee**

**Thursday, 16 July 2020 at 14:00**

Virtual meeting, <https://www.youtube.com/user/nottsc>

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## **AGENDA**

- 1 To note the appointment by Full Council on 11 June 2020 of Councillor John Knight as Chairman, and Councillor Reg Adair as Vice-Chairman of the Committee for the 2020-21 municipal year.
- 2 To note the membership of the Committee for the 2020-21 municipal year as follows: Councillors Reg Adair, Joyce Bosnjak, Ben Bradley, Mrs Kay Cutts, MBE, Stephen Garner, John Knight, Michael Payne, Alan Rhodes and Jason Zadrozny
- 3 Apologies for Absence
- 4 Declarations of Interests by Members and Officers:- (see note below)
  - (a) Disclosable Pecuniary Interests
  - (b) Private Interests (pecuniary and non-pecuniary)
- 5 Logistics and Terms of Reference 3 - 6
- 6 COVID 19 Update Report 7 - 22
- 7 Approach to Resilience and Lessons Learned 23 - 30
- 8 Nottinghamshire COVID-19 Economic Recovery Framework 31 - 44
- 9 Work Programme 45 - 48

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sara Allmond (Tel. 0115 977 3794) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

**16 July 2020**

**Agenda Item: 5**

## **REPORT OF SERVICE DIRECTOR GOVERNANCE CUSTOMERS AND EMPLOYEES**

### **LOGISTICS AND TERMS OF REFERENCE**

#### **Purpose of the Report**

1. To inform the committee of the terms of reference of the COVID 19 Resilience Recovery and Renewal Committee and proposed meeting cycle.

#### **Information**

2. The County Council on 11 June 2020 established the Committee with the following terms of reference:
  1. Responsibility for oversight of the Council's approach to resilience, recovery and renewal in respect of the COVID-19 pandemic, including but not limited to:
    - a. Reviewing the Council's response to COVID 19, and identifying any short term actions arising, which improve operational and corporate resilience.
    - b. Policy development in respect of the Council's recovery from COVID 19, including preparedness for future waves of COVID 19.
    - c. Policy development in respect of the Council's approach to the renewal of the local economy.
    - d. Policy development in respect of the renewal and reform of local government services, including the future structure of local government in Nottinghamshire.
  2. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
  3. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers relevant to the specific areas under review.

4. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.
  5. The Committee will report its findings and make recommendations to Policy Committee.
  6. Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee.
3. A Corporate Recovery and Transformation Group (CRTG) chaired by the Deputy Chief Executive and with senior representatives from Service Departments and central corporate functions has been established to ensure that the approach to the recovery process is cross cutting and integrated, both within the authority and in collaboration with the Local Resilience Forum. The purpose of the CRTG is to generate and monitor a forward-facing corporate recovery and transformation plan, oversee the safe reopening of services and premises and ensure that current and emerging government guidance is followed. The work of this group is to be overseen by the Committee.
  4. It is proposed that the Committee meets on a six weekly cycle with the following dates for the first five meetings:
    - Tuesday 15 September – 10.30am
    - Tuesday 3 November – 10.30am
    - Monday 14 December – 10.30am
    - Monday 25 January – 10.30am
    - Tuesday 16 March – 10.30am

### **Other Options Considered**

5. None

### **Reason/s for Recommendation/s**

6. To inform the committee of its terms of reference and initial meeting cycle.

### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

- 1) For members to consider whether they require any further actions in relation to the report.

**Marjorie Toward**

**Service Director Governance Customers and Employees**

**For any enquiries about this report please contact:** – Sara Allmond-  
[sara.allmond@nottscc.gov.uk](mailto:sara.allmond@nottscc.gov.uk)

### **Constitutional Comments (HD 06/07/2020)**

8. The report recommendations fall within the Committee terms of reference.

### **Financial Comments (RWK 06/07/2020)**

9. There are no specific financial implications arising directly from the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Establishment of Committees report to Full Council – 11<sup>th</sup> June 2020 (published)

### **Electoral Division(s) and Member(s) Affected**

- All



16 JULY 2020

Agenda Item: 6

## REPORT OF THE SERVICE DIRECTOR COMMUNITIES AND PLACE

### COVID-19: UPDATE REPORT

#### Purpose of the Report

1. To update Members on the impact of the Coronavirus crisis on the work of Nottinghamshire County Council, and the Council's response and recovery planning.

#### Information

2. This report is an update on Nottinghamshire County Council's response to the coronavirus emergency. Information is provided on the current public health situation in Nottinghamshire, the work that is ongoing to support the response to COVID-19 and the plans that are being implemented to move into the recovery and renewal stage of the emergency.

#### Public Health Update

3. The current numbers of COVID-19 cases in the UK and Nottinghamshire can be found here: <https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>. The current numbers of COVID-19 deaths in Nottinghamshire can be found on the [Office for National Statistics website](#).
4. As of 29<sup>th</sup> June 2020, there had been a total of 2,786 confirmed cases of COVID-19 among Nottinghamshire residents. This total includes positive results from Pillar 1 and Pillar 2 testing routes. This is a rate of 337.6 per 100,000 residents as opposed to 425.7 per 100,000 for England. Data from the Office for National Statistics released on the 23<sup>rd</sup> June 2020 indicated that, as of 12<sup>th</sup> June 2020, there had been 634 deaths due to COVID-19 in the Nottinghamshire population.

#### Personal Protective Equipment (PPE)

5. The Local Resilience Forum Logistics Cell has been set up to plan, procure and distribute PPE across the health and social care sector. To date it has distributed hundreds of thousands of PPE items to services across Nottinghamshire. Established arrangements are in place for services with urgent PPE needs and no orders are being left unaddressed. Ordering of PPE continues to be pursued through our supply chains and in collaboration with our partners. A report on PPE was reviewed by Personnel Committee on 8 July 2020 which provides an update on the PPE activity as part of the emergency response and outlines a PPE recovery plan for the County Council.

## Local Outbreak Control Plans

6. As part of the launch of the nationally delivered Test and Trace Service, upper-tier local authorities were notified that they should prepare a Local Outbreak Control Plan by the end of June. The County Council's Plan was approved by the Nottinghamshire COVID-19 Outbreak Control Engagement Board on 29 June and published on the Council's website on 30 June - <https://www.nottinghamshire.gov.uk/care/coronavirus/local-outbreak-plan>.
7. The Plan's purpose is to describe arrangements for controlling the rate of COVID-19 transmission in Nottinghamshire to enable a return to life as normal as is possible for as many as possible, and to do so in a way that is safe, protects our health and care systems, and supports our economy. The local Plan sets out local governance arrangements including political leadership, and plans for communications and stakeholder engagement. The Plan identifies the local arrangements for data surveillance, testing and contact tracing, and outlines plans for preventing and managing outbreaks in care homes, schools & other educational settings, and other high-risk settings, such as prisons and detention centres or leisure facilities.
8. Implementation of the preparedness and response elements will be overseen by the Director of Public Health, working closely with Public Health England's local health protection arrangements, district and borough councils, and with the Local Resilience Forum. Political leadership will be exercised through the Nottinghamshire COVID-19 Engagement Board, which met for the first time on 29 June 2020 to agree its Terms of Reference and obtain agreement between partner agencies to the Local Outbreak Control Plan before submission and sign off by the Joint Biosecurity Centre.

## **COVID-19 Programmes of Work**

9. Five programmes of work are managing the response to the emergency both corporately and with partners county-wide. These are: -
  - Support for Vulnerable Adults
  - Support for Vulnerable Children and Families including Schools
  - Community Support and Resilience
  - Support for Business and the Local Economy
  - Corporate Resilience

## **Support for Vulnerable Adults**

### Recovery Planning Operational Services

10. Planning activity is well-advanced in producing a departmental recovery plan for Adult Social Care and Public Health (ASCPH). The plan focusses on what to keep, enhance and stop from the emergency models adopted in response to the pandemic and is based on consultation and a cost-benefit analysis. Along with corporate colleagues there is work taking place to assess the viability and safety of restoring services that have been subject to the most change during the pandemic, such as day services. For building-based services, a particular focus on risk assessments and reviews with providers and people who use the services is required. The recovery plan will be reviewed by the Adult Social Care and Public Health Committee.

## Payment of providers

11. A report to the last Policy Committee in June highlighted the considerable work that has taken place to support care providers throughout the emergency response period. This continues to be a priority area of work including meeting COVID-19 related costs through the Infection Control Grant.
12. ASCPH implemented emergency payment measures for social care providers which end on the 30<sup>th</sup> June. From July, ASCPH will be working with providers to restart contract management, payments on activity for activity driven contracts and models of service fit for meeting people needs within social distancing measures.
13. As we move into recovery, work has been taking place with providers on a phased approach to returning to payment arrangements based on activity and actual service provided. Through July the department will be resuming normal contractual arrangements and monitoring of services provided, and will support providers to implement current government guidance with regard to how people can be supported to meet their needs. The department will be prioritising reviews of people whose support and services have been affected by a changed model of operation during the pandemic, or a change to their level of support. There is evidence that some people who have received a different type or level of support during the pandemic do not want to automatically return to the service they were receiving, so the department will need to respond accordingly to ensure the best outcomes for people going forward.

## **Support for Vulnerable Children and Families including Schools**

### Early Years, School and College Settings

1. On May 19<sup>th</sup>, the Prime Minister outlined the government's aspiration that schools should open to more children in targeted year groups from Nursery, Reception, Year 1 and Year 6 from 1<sup>st</sup> June with some contact for secondary aged children in Year 10 and Year 12 from 15<sup>th</sup> June. During the lockdown period, schools in Nottinghamshire have remained open for vulnerable children and the children of key workers with attendance increasing from 1,972 on Monday 30<sup>th</sup> March to 19,571 on Tuesday 30<sup>th</sup> June (figures refer to all pupils attending schools).
2. Schools have continued to be provided with an extensive amount of national Department for Education guidance, and this has continued to be supplemented by additional contextualised advice and support from Education, Human Resources, Health and Safety as well as Public Health. With additional demand for key worker places, however, it is unlikely that all of Nottinghamshire's schools will be able to accommodate all the target year groups within the government's anticipated time frame. Children who are not attending school continue to access support for home learning.
3. An update on the number of schools open to target year groups will be provided at the meeting. Since 1 June primary schools have continued to widen the offer to more children in the non-targeted year groups where they have both space and staff availability. Schools are currently awaiting detailed guidance with a view that all children in all year groups will return to school in September, pending local circumstances at the time.

4. There has been a significant increase since May half term in the transport provision both for SEND and Mainstream travellers as more children and young people have returned to attend school, college and other educational placements. The current figures are as follows:

**SEND Under 16** - Pupils travelling on transport: 330 (25%) – full time and part time, contracts operating: 195

**POST 16 SEND – College** - Students travelling: 78 (20%), contracts operating: 36

**EOTAS**- 35 students travelling on 35 different contracts.

**Mainstream** - We have between 65-70 exclusive school buses currently operating which is about half the normal provision. We are currently serving 17 secondary schools and 8 primary schools. Transport is operating at about 5% capacity. On some days this is lower. Some pupils will be using the public network (bus and tram)

5. We have identified the following issues assuming that all pupils will be returning to school in September 2020:
  - Available capacity in the transport sector both bus and taxis will limit the availability of additional transport that may be required to support distancing or school bubbles.
  - Traffic congestion around schools is already an issue especially at those schools that serve a large geographical or rural area. Particular special schools already have severe problems with accessing the school sites, increasing vehicles at these sites will be an issue.
  - Many mainstream pupils travel on the public network. The distancing operating on some on these services may limit the amount of young people who can access the services leaving them “stranded” at bus stops with no way of making their way to school.

#### Vulnerable Children, Young People and Families

6. All families receiving early help or social work support continue to be risk-assessed to determine the level of support required, with risk levels determining whether visits are face-to-face or via phone/videoconference. All families continue to receive at least weekly contact. There are currently no significant workforce absence challenges impacting on the service’s ability to safeguard children.
7. During the pandemic we have seen a reduction in enquiries to the Multi-Agency Safeguarding Hub from schools and subsequent child and family assessments. As children in some year groups are starting to return to education we are seeing enquiries increase, although they are not yet at pre-pandemic levels. Work is now underway to forecast and plan for an increase in activity when schools open to all pupils in September.
8. The Adoption and Children (Coronavirus) (Amendment) Regulations 2020 came into force on 24<sup>th</sup> April. The Regulations temporarily amend 10 sets of secondary legislation relating to children’s social care to support services in managing the coronavirus outbreak. The

changes are intended to support services to try and manage the increased pressure on children's social care and cases of staff and carer shortages arising from illness due to coronavirus. In line with the Amendment Regulations, the Department is seeking to implement one amendment relating to temporary, 'Connected Persons' foster care:

- a. Under the existing Care Planning, Placement and Case Review (England) Regulations 2010, local authorities had the power to temporarily approve a child's "*relative, friend or other person connected with*" the child as a temporary foster carer for a period of up to 16 weeks (normally while a longer-term placement is sought).
  - b. The Amendment Regulations have now extended this period to 24 weeks and removed the requirement for the temporary foster carers to have an existing family or other connection to the child. Local authorities can therefore now approve anyone who meets the requirements as a temporary foster carer, rather than only those who are connected to a child.
9. This amendment is intended to support the Department to manage placement capacity over the coming months, based on the anticipated increase in children entering local authority care during, and in the aftermath of, the COVID-19 pandemic. The Department is seeking to utilise this amendment as a precautionary measure, in the event that the volume of children entering local authority care exceeds the placement options available. This proposal was approved at Children and Young People's Committee on 15 June 2020.

## **Community Support and Resilience**

### **Community Support Hub**

10. As reported to Policy Committee on 13<sup>th</sup> May 2020, Nottinghamshire Coronavirus Community Support Hub went live on 23<sup>rd</sup> March and is accessible over the phone, via the Council website or the My Notts app. The Hub provides a real-time online database, accessible to all partners, which enables residents in need of support to input their postcode and requirements and be 'served up' with a list of local groups and organisations able to meet those needs. The aim being that those with less complex needs could 'self-serve', and find their own support, without the need for further help.
11. The number of hits to the Community Support Hub website has slowed over the past few weeks to approximately 100 a day compared to in the region of 1000 at the peak. As at 6<sup>th</sup> July, 1074 requests for support had been received since launching the second phase of the Hub, with the numbers of requests per day slowing slightly in the past few weeks. There are currently 277 voluntary groups, 193 individuals, 20 online community and 229 businesses offering support which represents a reduction in previous numbers mainly driven by a reduction in the number of individuals. All volunteers that come forward are processed appropriately for the safety of those receiving support.
12. Nottinghamshire Community Support Hub and the County Council's Customer Service Centre continue to be in regular contact with clinically extremely vulnerable people registered with the Government's Shielded programme and requiring assistance. As of 6<sup>th</sup> July 2020, 36,857 had been identified from NHS data as being extremely vulnerable people and requiring shielding in the County. 19,336 had been in contact with the Government to indicate whether they require support or not, around a third of whom have

requested and received assistance from the Hub. For those who haven't registered with the Shielded programme (17,521 as of 6<sup>th</sup> July 2020), a local process has been undertaken, complementing the national effort, to make contact with anyone in this group not known to the Council or its partners. Letters have been sent to alert recipients to the support available through the Hub, and consideration with partners is being given to what further actions are appropriate.

13. A further piece of work has also been undertaken to identify those who, whilst may not be medically vulnerable to COVID-19 itself, may be in need of support at this time, for example those with dementia, or who are frail, elderly or housebound. Nearly 22,000 letters have been sent to this group, again alerting them to the support available through the Hub. A prioritised set of actions has been agreed with partners to follow-up these letters.
14. The Food Supply Group continues to ensure that those in the shielded group have access to food should there be a delay in receiving food parcels from the government. The Food Supply Group also co-ordinates access to food for those not in the shielded group but who nonetheless have difficulties accessing food at this time.
15. In response to the enormous voluntary support that has been shown by individuals, voluntary groups and businesses through the Community Support Hub, a plan to build a new relationship with these groups is being developed, overseen by the Humanitarian Assistance Group. The purpose of the plan will be to retain the social capital that has been built during this period and support and develop volunteers to continue to play this positive role within communities into the future. There has been a great level of engagement with this work from LRF partners and a genuine sense of excitement about what is possible.

#### Nottinghamshire Community Fund

16. Nottinghamshire Community Fund was launched on 31<sup>st</sup> March 2020. The fund, managed by the Council's Communities Team, is available to local charities and community organisations that are delivering essential services to vulnerable residents impacted by COVID-19, including access to food, medicines and support with well-being. As of 6<sup>th</sup> July 2020, 186 awards had been made with a total value of £494,101.
17. A task group with partners around the county has been established to undertake an assessment of the financial resilience of the Community and Voluntary Sector in light of the COVID-19 emergency. The sector is a crucial partner in supporting communities through the coronavirus crisis and into the future and it the intention that this piece of work will inform the support that will be required by the sector going forward.

#### Support for Business and the Local Economy

18. The latest data on the impact of COVID-19 on the local economy together with the Council's approach to economic recovery is presented in a report elsewhere on this Committee's agenda.

## Partner Activity

19. The COVID-19 Update report reviewed at June's Policy Committee referenced the wider Local Resilience Forum and the Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP) activity.
20. The Economy Cell continues to meet weekly, working collaboratively with district, city and LEP partners on the impact of COVID-19 on business and the economy, linking in with the LRF COVID-19 Data and Information Cell and the D2N2 COVID-19 Analytical Group.
21. The various government sponsored schemes referenced at June's Policy Committee remain in place, with the most recent support, the Discretionary Business Grants Scheme, being made available via the district councils. Having been promoted through an application process over June, further details as to its coverage and impact is awaited. The take-up locally of the various nationally driven schemes is being reviewed through the Economy Cell.
22. In response to the crisis, the D2N2 LEP has focused its resources on supporting partner organisations with their LRF activities, on data provision and on the support to business via the Growth Hub.
23. In summary, the D2N2 LEP:
  - has convened its Recovery Board, seeking to reposition the development of the Local Industrial Strategy as being responsive to the COVID-19 and to set out its agenda for recovery;
  - continues to liaise with local authorities to share intelligence and best practice, map out the local support being provided and receive intelligence on any local gaps requiring attention;
  - is highlighting the key impacts of COVID-19, seeking to influence national government policy and inform recovery planning. This has included roundtable discussions with Ministers and senior officials and is led by the Chair and Chief Executive.

## Futures

24. Nottinghamshire County Council (NCC) continues to work with Futures on their three strands of work, [Futures for Business](#), [Futures for You](#) and Futures Employment Solutions. Staff are working with individuals whose employment has been impacted by the COVID-19 crisis as well as well as with businesses offering support with recruitment, redundancies, apprenticeships and training.

## The Growth Hub

25. The Growth Hub, in which the Council is a partner, continues to offer direct practical support and information for business during the current challenging economic circumstances.
26. The Growth Hub acted quickly to ensure its operations reflected the immediate needs of businesses as lockdown was announced, managing an upsurge of COVID-19 enquiries in the first weeks of lockdown. The volume of enquiries has since flattened, with businesses now looking for support on re-opening and on reviewing their future

sustainability. The Growth Hub survey, alongside those of other business support organisations such as the East Midlands Chamber is informing the business support offer and is being amended shortly to reflect the changing circumstances.

27. Wider sources of funding remain in place for companies looking to develop and grow, including the Growth Hub's Business Investment Fund and the Council's Growth Hub Business Advisers are promoting and supporting applications from Nottinghamshire businesses.
28. The Growth Hub has secured additional resources from government both directly and in collaboration with neighbouring Growth Hubs to deliver additional support to businesses, reviewing with its core partners including the County Council how best to focus these resources on business recovery. These resources will look to support further the digital interactivity of the Growth Hub with businesses; focus on sector and targeted geographical area support; on key and vulnerable sectors; on supporting targeted groups such as young people into business; on (re-)start-ups and diversification as well as an enhanced access to finance packages.
29. Most recently, the government has announced the following additional support to be delivered via Growth Hubs:
  - short term funding for advice and guidance on recovery planning
  - small scale grants for the visitor economy sector to support its re-opening
  - the establishment of business peer support networks
30. The Growth Hub events programme remains wholly on-line, with businesses reporting a positive response to their continued availability and to their digital delivery. 57 on-line sessions were delivered over April and May, with more programmed over the summer. These sessions have been complemented by the Council and district partners funding a specific webinar programme on business resilience, covering CV-19 recovery and the preparedness for leaving the EU.

#### Coronavirus grant funding: local authority payments to small and medium businesses

31. The distribution of the government Small Business Grants Fund (SBGF) scheme and Retail, Hospitality and Leisure Business Grants Fund (RHLGF) has been the responsibility of district and borough Councils. As of 6<sup>th</sup> July 2020, 94.1% of those eligible to receive a grant had received payment. Out of a total £155,756,000 of Government support available for local businesses, over £135,825,000 has now been paid out by district and borough partners. Weekly updates, typically uploaded on a Tuesday are available online by visiting: <https://www.gov.uk/government/publications/coronavirus-grant-funding-local-authority-payments-to-small-and-medium-businesses>

#### **Corporate Resilience**

##### Workforce

32. As reported to Policy Committee in May and June, the Council's workforce has responded positively to the challenges presented by the COVID-19 pandemic. Many have been flexible in altering their duties, working hours and where they work from to ensure the Council can continue to deliver critical services to its most vulnerable residents.

33. Data collected on workforce availability during the COVID-19 period has been compared with workforce availability prior to the pandemic. It is noteworthy that other than the days immediately around Easter when the Council experienced the greatest impact in terms of COVID related absence, the number of people available for work is broadly similar or slightly more than prior to the pandemic. This could be a result of flexible and homeworking patterns or the increased sense of pride experienced by many employees as all staff were designated critical workers during the pandemic. A full report on this was reviewed by Personnel Committee on 8 July 2020. Further work will be undertaken to fully understand the reasons for these findings and identify the actions we need to take to use this learning to improve workforce absence rates and to effectively plan future resourcing.
34. An employee well-being survey was undertaken in late May to “check-in” and get feedback on how employees were feeling in the current emergency, the results of which were referenced in a report to Policy Committee on 11<sup>th</sup> June. The Council will ensure it makes best use of the valuable intelligence gathered as a result of this exercise with the more detailed feedback and overall responses informing the work on Recovery. It is likely further surveys will be used as a means of gathering additional information from a wide cross section of the Council’s workforce as recovery work progresses. This work is being taken forward by the Workforce workstream of the Corporate Recovery and Transformation Group and is already informing the service specific work being undertaken by departments. This workstream will also ensure that the Council’s learning and development offer continues to provide the inputs required to meet future demands and to underpin the requirement to have the right people, with the right skills in place at the right time.
35. Throughout the coronavirus outbreak, weekly discussions have taken place with the recognised trades unions. This has provided a helpful forum to raise both strategic and operational issues which impact across more than one department. The normal employment relations mechanisms were suspended at the outset of lockdown but have now been reinstated. It is proposed to continue with the corporate discussions whilst reintroducing the more department focussed forums where the more detailed conversations about service recovery and future service changes can take place. The recognised trade unions have engaged positively throughout to hold the council to account in terms of how actions impact on the workforce.
36. Discussions have also taken place with the employee self-managed groups to ensure proper note is taken of the potential impacts of the situation on colleagues with certain protected characteristics. This includes black, asian and minority ethnic employees and employees with a disability or underlying health condition. Working with these support networks has resulted in very positive and constructive engagement. This has included considering the results of the Public Health England research in relation to “Disparities in the risk and outcomes of COVID-19” for different groups which is being used to inform future risk assessments, planning and decision making in terms of supporting the Council’s workforce move forward to whatever the new normal will be.
37. Members will be grateful to learn that at the time of writing, no Council employee has died as a result of the COVID pandemic. However, we are aware that we have employees who have been bereaved due to COVID-19. We have extended our existing counselling provision to operate 24 hours a day, 7 days a week, to ensure people have access to

professional support whenever they need it. We are also exploring extending this to include trauma counselling because of the impact on some of our employees who have continued to work in frontline services.

### **Local Resilience Forum (LRF) Update**

38. The Local Resilience Forum partnership delivers emergency planning for Nottingham and Nottinghamshire, ensuring the establishment of an effective multi-agency response to COVID-19. An evolving set of LRF cells and their subgroups have been working to deal with the impacts of the coronavirus emergency. In the absence of a vaccine, the nature of the COVID-19 pandemic is such that response action is likely to be necessary over a long period. Some of early emergency response groups have now transferred directly to the LRF recovery group (see following paragraph) or are reporting to both. The main components of the LRF Emergency Response structure are:

- Strategic Coordinating Group
- Tactical Coordinating Group
- Health & Social Care TCG
- Local Outbreak Cell
- Humanitarian Assistance Group
- Logistics Cell
- Excess Deaths Cell
- Communications Cell
- Local Authorities Cell
- Data and Information Cell

39. In tandem with the response effort, the LRF is also working on recovery and renewal. The LRF is overseeing the work of partners to assess the impact of the coronavirus emergency and agree an action plan that encompasses the economic, social and community aspects of recovery. This plan will co-ordinate the efforts of partner organisations and work with communities to address needs and wherever possible to 'build back better' and enhance resilience in communities. Much of this effort will be managed under the same categories and by some of the same cells as the response effort. The main components of the LRF Recovery structure are:

- Recovery Coordinating Group
- Humanitarian Assistance Group
- Communications Cell
- Local Authorities Cell
- Data and Information Cell
- Economy Cell
- Finance Cell
- Transport & Infrastructure Cell

### **Corporate Response, Recovery and Transformation Structures**

40. The Risk, Safety and Emergency Management Board (RSEMB) reporting into the Corporate Leadership Team continues to meet regularly to oversee the Council's response to the crisis. Work is continuing to ensure capacity within services and that all the Council's operations comply with relevant government guidance and protect services users and staff. Within each department, the Risk, Safety and Emergency Management Groups (RSEMGs) continue to meet routinely to coordinate departmental response activities.

41. A Corporate Recovery and Transformation Group (CRTG) chaired by the Deputy Chief Executive and with senior representatives from Service Departments and central corporate functions has been established to ensure that the approach to the recovery process is cross cutting and integrated, both within the authority and in collaboration with the Local Resilience Forum. The purpose of the CRTG is to generate and monitor a

forward-facing corporate recovery and transformation plan, oversee the safe reopening of services and premises and ensure that current and emerging government guidance is followed. The work of this group is to be overseen by the Committee. The CRTG currently has five subgroups:

- Property and Premises – Corporate Group
- Workforce – Corporate Group
- Finance Recovery Group – Corporate Group
- PPE and Logistics – Corporate Group Linked to LRF
- Economic Renewal – Corporate Group linked to LRF

### Council Premises

42. The Property and Premises Recovery subgroup of the CRTG is meeting weekly. The group includes officers from across the Council looking to guide and support the reoccupation of Council properties, both the central office estate and the operational portfolio. The group will ensure that buildings are safe to use and compliant with Government guidelines with adaptations, social distancing measures and hygiene policies and regimes in place, and that a corporate approach is taken to ensure consistency.
43. In accordance with Government guidance the Council's position remains that all staff should remain in their current working arrangements which for most office staff means remaining working from home. However, as lock down guidance relaxes the Council has been looking at the access and social distancing requirements of providing office space for our high priority staff to provide a safe environment for some limited return. An exercise has been simultaneously undertaken with staff to identify the key services and individual employees who will need to be prioritised once reoccupation can commence. This is likely to be in the form of the services which have difficulty in operating using current arrangements and those individuals who for a variety of health and well-being or service led reasons require early return. It does remain likely that a high proportion of employees will be required to continue working from home for some time to come.
44. For the varied operational estate, services have been provided with guidance around the key principles to be followed to plan and implement reoccupation in accordance with Government guidelines and in a manner to ensure corporate consistency. Support is being provided from Property, Health and Safety, HR and IT. Already some limited reoccupation of Registry offices has occurred with some libraries following in early July.

### Reopening of Services

45. In order to adhere to government guidance on social distancing and release Council resources to support COVID-19 priorities, many public-facing service areas have faced disruption or closure. Plans are being made for many of these services to reopen in step with national government guidance and with social distancing and safety measures in place. Services are considering the adaptations that need to be made to the way they operate and the facilities that they use in order to maintain the safety of staff and service users. The current status of these services is outlined in the table below.

<b>Service</b>	<b>Status</b>
Youth Services	The Youth Service is supporting young people within Children's Social Care settings, including residential homes and in supporting placement stability. Youth work with the most vulnerable young people will be prioritised but plans are being developed to reopen universal provision when possible and in line with government guidelines. In addition, the Youth Service has also started to deliver Youth Work Intervention and Outreach sessions within the communities they would normally operate.
Library Services	Planning is underway for a gradual reopening of libraries and archives from 6 July 2020. Libraries will be operating with a reduced service and buildings will have limited capacity to ensure customer and staff safety.
Outdoor Education Services	Outdoor education centres are currently closed, and plans are being developed to reopen these services when possible and in line with government guidelines. During this interim period the service is supporting young people within Children's Social Care settings by offering young people adventurous activities and outdoor learning experiences. In addition, during June and July the service is offering Year 6 pupils a number of <i>WoW Days</i> providing schools with onsite outdoor activities, which includes the mobile climbing wall, archery, and mountain bike skills.
Day Services	Premises continue to be a valuable resource from which the outreach service has been operating throughout the pandemic. Services are presently engaged in premises recovery planning, and it is hoped to be in a position to offer a socially distanced service with appropriate risk assessments and in line with government guidelines by the end of July, subject to enough staff returning from redeployed positions in residential and start services. The outreach service will also continue to enable us to maximise support to those who most need it at the present time.
Country Parks and green spaces	Car parks have reopened at all country parks. Visitor facilities remain closed at all sites. Sites will open in line with government guidelines and once all safety measures can be put in place.
Children's Centres	Services continue to offer targeted support for vulnerable children and further face to face work at centres is under review and will recommence in line with government guidance and risk assessments of the premises.
Recycling Centres	All 12 recycling centres in the county have reopened, but sites are operating reduced hours and strict restrictions are in place.
Registration Services	Prior to the beginning of June, all registration services were suspended except for the registration of still births and deaths (which could be completed by telephone). From 1 June, the government permitted the registration of births and appointments for notices of marriage. The resumption of civil marriages at registration offices and Approved Premises was approved from 4 July.

Music Teaching	A virtual offer is now available, including digital teaching. Physical services will be resumed in line with government guidance to schools and in liaison with individual schools.
Education Library Service	The service is now operating and has resumed service delivery to schools.
Inspire learning study programmes	Young people continue to be supported to complete vocational courses on site and remotely.
Inspire learning adult education programme	A range of online programmes are currently being provided. Planning is underway for the service to resume face to face teaching in September following government guidance.
Council operated Local Bus services	The majority of services continue to cooperate as demand responsive transport (DRT) whereby the public book transport the day before. A limited number of peak time journeys are operating Monday to Saturday for commuters. Appropriate safety measures are in place, in line with government guidelines on reducing the spread of coronavirus. Passenger numbers continue to be around 5% of pre-lockdown levels. A resource plan and review process are in place to bring services back to pre-lockdown levels in line with demand.
Council Bus Stations	<p>The recovery plan for reopening the bus stations has been implemented and all bus station buildings are now open. Mansfield bus station is the only bus station operating on reduced hours, with it closing at 8pm Monday to Sunday-evening services are accommodated on the Out of Hours bay.</p> <p>Robust control measures are in place to help limit the spread of coronavirus. These include an enhanced cleaning regime, social distancing markings, reduced seating capacity and audio and visual messages that reinforce current government guidelines. The team continue to closely monitor patronage levels at the bus stations to ensure that passengers can maintain a social distance and will implement further control measures if and when required.</p>
Highway Maintenance (Revenue)	There are a number of services which NCC and Via EM Ltd. have continued to deliver either fully or partially throughout the current public health emergency. Where services have previously been suspended these have now been restarted, and all reactive and preventative works are now being delivered, albeit with some alternative working arrangements and the continued support of social distancing rules necessitating the deployment of teams in different ways and additional vehicles to reduce shared transport.
Highway Maintenance (Capital)	The capital programme recommenced, albeit with some alternative working arrangements and the continued support of social distancing rules necessitating the deployment of teams in different ways and additional vehicles to reduce shared transport. A highways capital programme update report was presented to Communities and Place Committee on the 2 <sup>nd</sup> of July. The construction of the Gedling Access Road has

	continued throughout, principal contractor Balfour Beatty has taken steps to ensure social distancing guidelines are followed on the site.
School Crossing Patrols	School crossing patrols will recommence in line with the reopening of schools. We continue to work closely with schools to establish their requirements, there are currently 39 School Crossing Patrols operating safely across the county. Four of these sites have two patrols to be able to facilitate social distancing and some are working slightly longer than usual to accommodate the school's staggered opening and closing hours.
School Bus Services	Approximately half (60) of pre-lockdown school buses are now in operation, with appropriate safety measures in place, in line with government guidelines on reducing the spread of coronavirus. Discussions are ongoing with all partners about plans for the new school year in Sept.

### **Other Options Considered**

46. The nature of the Coronavirus emergency is such that the Council has reviewed its priorities and use of resources to address the most critical needs of Nottinghamshire's residents. The Council must also comply with relevant Government guidance and meet its statutory duties as required during the emergency.

### **Reason for Recommendations**

47. To update members on the Council's ongoing response to the Coronavirus emergency and recovery and renewal plans.

### **Statutory and Policy Implications**

48. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

49. A COVID-19 Update Report was submitted to Policy Committee in June 2020 which outlined the latest financial implications of the COVID-19 emergency. A Financial Resilience Group has been established to assess the continuing impact of the COVID-19 crisis on the Medium Term Financial Strategy of Nottinghamshire County Council. This Group will review all aspects of the financial impact and will report regularly to Corporate Leadership Team and to Members and Committees. The Finance and Major Contracts Management Committee will review a report on the update to the MTFs on 20 July 2020.

## **Safeguarding of Children and Adults at Risk Implications**

50. The safeguarding of vulnerable children and adults is at the centre of decision making around operating models and reopening of services in Children's and Adults services and services continue to operate with the same standards of care.

## **Implications for Service Users**

51. While there continue to be many disruptions to services through the Council's response to COVID-19, the aim has been to maintain the welfare and safety of all services users at all times.

## **RECOMMENDATIONS**

- 1) That members consider whether they require any further actions in relation to the issues contained within the report.
- 2) That members agree to receive further updates at subsequent meetings.

**Derek Higton**  
**Service Director, Communities and Place**

**For any enquiries about this report please contact:**

**Derek Higton**  
**Service Director, Place and Communities**  
**0115 9773498**

## **Constitutional Comments (HD 06/07/2020)**

52. The recommendations fall within the Committee terms of reference

## **Financial Comments (GB 06/07/2020)**

53. The financial implications of the COVID-19 crisis was reported to Policy Committee in June 2020. The Financial Resilience Group will continue to assess the financial impact and report regularly to the Corporate Leadership Team, Members and Committees.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

## **Electoral Division(s) and Member(s) Affected**

- All



16 July 2020

Agenda Item: 7

**JOINT REPORT OF THE SERVICE DIRECTOR FINANCE, INFRASTRUCTURE AND  
IMPROVEMENT AND THE SERVICE DIRECTOR PLACE AND COMMUNITIES**

**APPROACH TO RESILIENCE AND LESSONS LEARNED**

**Purpose of the Report**

1. To report to Committee positive actions being taken by the Council to review and learn from its response to the pandemic so far, along with its plans for further self-assessment through recovery and renewal.

**Information**

2. The COVID-19 pandemic has required the Council to amend its immediate priorities and re-direct resources to those service areas deemed most critical, seeking to mitigate the short and long-term effects of the current emergency on all key stakeholders. The Council's emergency response continues to focus around the five key work programmes approved by Policy Committee on [18 March 2020](#).
3. With all emergencies comes the opportunity to self-assess; to understand what worked well, alongside where lessons might be learned for the future. This is especially important for the current emergency, given the possibility of a second wave of the pandemic later in the year.
4. The Council began its activity on this front as soon as capacity allowed, and it continues to plan for further phases of review and learning. This is being carried out in two dimensions:
  - the Council's organisational response to maintain service delivery
  - the Council's management of the emergency through its emergency response framework and through its significant role with its Local Resilience Forum (LRF) partners.

***The Council's response to maintain service delivery***

5. The Council's Internal Audit Team took swift action to re-assess and redirect its planned activity when the pandemic emergency hit in March 2020. Recognising that much of its planned activity needed to be placed on hold, the Team engaged collaboratively with a wide range of operational managers in an advisory role, to assist with the adaptation of established systems and procedures to meet the immediate demands of the response.
6. Alongside this, the Team commenced planning the content and timing of how it should audit the COVID-19 activities of the Council. As soon as considered appropriate, Internal Audit

proposed a review of the Council’s response, and discussed a draft scope with the following Service Directors:

- Service Director for Finance, Infrastructure & Improvement – and the Council’s Section 151 Finance Officer
- Service Director for Place and Communities – and also the Chair of the Risk, Safety & Emergency Management Board.

Both Service Directors welcomed and encouraged the proposed audit

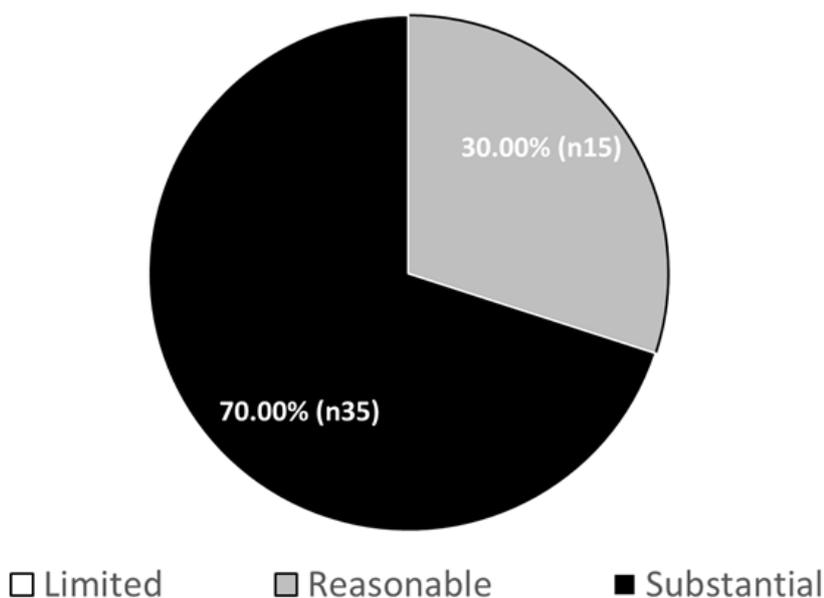
7. The scope of the audit was based around the [Chartered Institute of Internal Auditors’ specific COVID-19 guidance](#). This was adapted to meet the needs and circumstances of the Council’s response, and resulted in a focus on the following nine risks:

No.	Risk	Description
1	Business Continuity/New Ways of Working	That there may be inadequate co-ordination, management, benchmarking and documentation of policy planning for the response to COVID-19, and that leadership processes may not be established effectively.
2	Critical Services	That critical services may not be maintained during the pandemic.
3	Communication	That key messages relating to the Council’s response to COVID-19 may not be communicated effectively and in a timely manner to all staff and stakeholders throughout the duration of the pandemic.
4	Technology	That the Council’s technology infrastructure may be unable to sustain business continuity by facilitating remote working and crisis management communication and supporting business-critical ICT systems and processes.
5	Residents and Stakeholders	That suitable methods and adjustments may not be identified and applied to Council services to enable them to meet resident and stakeholder priorities and needs during the COVID-19 pandemic.
6	Suppliers and Providers	That necessary actions may not be identified and pursued to maintain supply lines and provider-led services during and after the COVID-19 pandemic.
7	Workforce	That processes may not be created or adjusted as required to manage staff issues, such as attendance, sickness and support, health and safety, and re-deployment during and after the COVID-19 pandemic.
8	Finance	That sufficient funds and suitable financial controls may not be in place to mitigate the short and long-term risks posed by COVID-19 to Council operations, services and the local economy.
9	Recovery	That suitable provisions may not be in place for recovery from full lockdown measures.

8. In terms of the period under review, the audit assessed response activities between the date of the first report to Policy Committee on 18 March 2020 and the date of the update report to Policy Committee on 13 May 2020.

9. Standard audit practices were applied throughout the review. However, recognising the pandemic's restrictive effect on staff capacity, with the agreement of the Service Directors detailed above, information was sourced primarily, although not exclusively, from existing Council systems, avoiding the need to involve senior colleagues extensively. Individual managers were engaged more directly towards the close of the audit fieldwork in a more targeted way, to discuss any gaps in assurance.
10. The audit has progressed to its discussion stage. The full findings have been shared with the two Service Directors, and the draft report is due to be presented to the Corporate Leadership Team. Although the report is still being cleared through the established verification procedure for all audit reports, the outcomes are sufficiently clear to enable some key assurances to be shared with the Committee. Once cleared for issue, the final report will be distributed to all members of the Governance & Ethics Committee (in accordance with the Internal Audit Charter) and also with members of this Committee.
11. The report will present Internal Audit's opinion that there is **substantial assurance** of the risks during the pandemic response period having been managed effectively. This is depicted in the overall assurance chart, below.

Overall Assurance Chart



12. This overall assurance will break down as follows across the nine risk areas reviewed:



13. As expected, the Internal Audit review has identified a combination of recommendations for action and lessons to take forward for the future. Internal Audit recommendations are categorised as either Priority 1 or Priority 2 and, at this discussion stage, two issues were raised as Priority 1:
- a) Keeping the Corporate Risk Register up to date – this action had commenced at the time of the audit and is now nearing completion.
  - b) Sensitivity analysis for the financial impact of COVID-19 - this concerns the lack of scenario planning provided with the budget data presented in the Policy Committee Report (13 May 2020). Finance have confirmed that this will be conducted once more regular budget monitoring information has been received.
- Both of these recommendations are accepted, as confirmed by the fact that action is already in hand to address them.
14. The final audit report will set out all of the Priority 2 recommendations and agreed actions to be taken by management. Implementation of these actions will be subject to the established follow-up procedure in force through the Governance & Ethics Committee.
15. At this stage, lessons learned are likely to be centred around: business continuity planning; the importance of ICT resilience; and compliance with the general pandemic and specific COVID-19 response plans.
16. Further audit reviews will be scoped and carried out as the Council moves into recovery and renewal.

#### ***Learning the lessons from the response***

17. In addition to and building on the findings of the internal audit, the Council will undertake a lessons learned exercise on its management of the emergency through its emergency response framework and through its significant role with its Local Resilience Forum (LRF) partners.
18. The opportunity to identify and implement immediate lessons arising during emergencies is provided through the response coordination meetings detailed in paragraphs 26 and 27 of this report. Thereafter, it is standard practice that lessons arising from the response will be captured through a process of debriefing. This begins with individuals and teams, in all organisations, and culminates in a multi-agency debrief, through the Local Resilience Forum (LRF). This provides a report and Action Plan for changes required to improve the response to future emergencies. As appropriate, these may also feed into regional or national debriefing events.
19. The County Council's Major Emergency Plan (Version 5.2, August 2019) provides guidance on the process to follow for debriefing. Normally this involves a series of team or service area events from which key points are fed into discussions within the Risk, Safety and Emergency Management Group (RSEMG) for each department. This feeds into a County Council debriefing meeting organised by the emergency planning team. Outcomes from this are reported to the corporate 'Risk, Safety and Emergency Management Board' (RSEMB) who ensure that the actions that emerge are implemented.
20. Current COVID-19 restrictions do not permit the normal in-person meetings and discussions, and so on this occasion these will be replicated by use of surveys and teleconference meetings. These will provide equivalent opportunities for those involved in the response to

discuss openly the positive and negative aspects of the response, and record lessons which need to be fed into the process of planning for future incidents.

21. It is intended that this process will begin during July with the distribution of survey questions, possibly using a software solution. Feedback from this will be tabled for discussion at departmental RSEMG meetings and a corporate telephone conference debriefing meeting will be arranged for late August. Outcomes will be reported to the RSEMB in the form of a narrative report with accompanying draft Action Plan. These will then be reported to a future meeting of the COVID-19 Resilience, Recovery and Renewal Committee.
22. At the same time, County Council officers involved in the multi-agency COVID-19 response structure will have the opportunity to contribute to a police-led, Nottinghamshire-wide debriefing process established through the LRF

### ***Resilience***

23. The County Council's adherence to the requirements of the Civil Contingencies Act (2004) provides the basis for resilience to major emergencies and business continuity incidents. Under the Act, the County Council has statutory duties in respect of:
  - Risk Assessment (emergencies in the community)
  - Emergency planning
  - Warning and informing the public
  - Co-operating with partner agencies
  - Sharing information with partner agencies
  - Business continuity
  - Business continuity promotion
24. The County Council's Major Emergency Plan provides a strategic framework for the planning, preparation and response to major emergencies occurring in Nottinghamshire. It is developed and maintained by the emergency planning team, and approved by the Risk, Safety and Emergency Management Board. Its aim is to ensure that the County Council is able to make a well co-ordinated response to major emergencies affecting Nottinghamshire.
25. Similarly, the County Council's Corporate Business Continuity Plan (Version 4.1, December 2017), provides a strategic framework for the planning, preparation and response to internal business continuity incidents. These might involve the loss of staff, buildings, or information technology for example.
26. Work to plan and prepare for emergencies and business continuity incidents is coordinated by the emergency planning team under the direction of the Risk, Safety and Emergency Management Board (RSEMB), with oversight by the Corporate Leadership Team (CLT).
27. The prime role of the RSEMB is to ensure the County Council's overall resilience to disruptive challenges; providing leadership and overarching co-ordination of the County Council's corporate risk management, emergency planning and business continuity. Each department carries out its own emergency planning, business continuity and risk management through a departmental Risk, Safety and Emergency Management Group (RSEMG), which feeds information up to the RSEMB.

28. The emergency planning team co-ordinates operational emergency planning and business continuity and provides a 24-hour duty officer who is the first point of contact for the emergency services. The team facilitates the maintenance of specific corporate emergency plans such as those for Pandemic Influenza, Floods Response and Fuel Emergencies, for example. Early in the COVID-19 emergency, the team adapted the existing Pandemic Influenza plan to produce a specific COVID-19 pandemic plan.
29. The emergency planning team are responsible for leading the response to minor emergencies, calling out relevant departments, personnel and resources as appropriate. If the situation escalates and becomes a major emergency, the Risk, Safety and Emergency Management Board (RSEMB) is activated to co-ordinate the County Council's overall response.

### **Other Options Considered**

30. None, as this is a first report setting out information for the new Committee the Council's approach to building resilience and learning lessons from the pandemic response period.

### **Reason/s for Recommendation/s**

31. To provide Committee with the opportunity to engage with, and influence, the manner in which the Council should build resilience and learn lessons from the emergency response to the pandemic.

### **Statutory and Policy Implications**

32. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

The emergency response raised by the Council, both as an organisation in its own right and through its extensive partnership working under the LRF, has impacts and implications in most, if not all, of these respects. The nature of these impacts are too many and varied to be detailed here, but all should be specified through the more detailed and targeted reports the Committee is likely to receive as its agenda develops over the coming months.

### **RECOMMENDATION**

- 1) The Committee agrees to receive a further report on the outcome of the emergency response debriefing, and determines whether it wishes to see any further actions taken as a result of this report.

**Nigel Stevenson**

**Service Director Finance, Infrastructure and Improvement**

**Derek Higton**

**Service Director Place and Communities**

**For any enquiries about this report please contact:**

Rob Disney, Group Manager Assurance

Rob Fisher, Group Manager Emergency Planning Management and Registration

**Constitutional Comments (HD 06/07/2020)**

33. The report recommendation falls within the Committee terms of reference.

**Financial Comments (RWK 06/07/2020)**

34. There are no specific financial implications arising directly from the report.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

**Electoral Division(s) and Member(s) Affected**

- All



**16 July 2020**

**Agenda Item: 8**

## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **NOTTINGHAMSHIRE COVID-19 ECONOMIC RECOVERY FRAMEWORK**

#### **Purpose of the Report**

1. To provide Members with an overview of the impact of the COVID-19 crisis and to help develop focus areas for further investigation by seeking approval to:
  - a. Progress the Council's COVID-19 Economic Recovery Plan
  - b. Endorse project proposals

#### **Information**

2. The Council Plan is ambitious because we want the best for Nottinghamshire. The plan is about the place in which people live and work, Your Nottinghamshire, Your Future.
3. 30 June 2020 marked 100 days since lockdown began. To maintain progress towards the ambitions set out in the Council Plan, the Council has been exploring best practice from elsewhere, using available data to understand current and future challenges our businesses and residents might face, and how Government policy is currently responding to that. Whilst there has been some easing of restrictions, we anticipate challenging times ahead for businesses and our economy, especially as the Job Retention Scheme draws to a close in the autumn. Whilst we know there remain many challenges, we also want to capitalise on the many opportunities.
4. The Council wants to support a productive economy where residents prosper, and everyone can reach their full potential. This has never been more relevant since the impact of COVID-19. The proposed approach contained within this report is ambitious in looking holistically to plan for growth through renewing and reconnecting Nottinghamshire's natural, built and socio-economic environments.
5. As with many measures, there is a lag between when the input data is gathered and the final figure is calculated, meaning access to real-time information on the economy can be problematic. The full impact of the economic challenges ahead will become clearer as data emerges. What is clear, as evidenced in the Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP) Economic Recovery Report for June 2020, is that the short-term impact of the COVID-19 crisis is likely to be significant, with people and places with the lowest incomes, women and young people, being the most impacted. The D2N2 LEP's report is available online at: <http://www.d2n2lep.org/News/d2n2-economic-recovery-report-june-2020>

6. For now, we know across Nottinghamshire:

- That gross value added (GVA), the measurement of profits and wages in Nottinghamshire-based businesses and Nottinghamshire's employees i.e. the difference between the price paid for a good or service and the cost of inputs used in its production, is -5.0% in Nottinghamshire compared to -4.9% in England
- Every part of Nottinghamshire will contract more than the national average
- 33,000 people have been furloughed, representing 15% of the workforce, versus an England rate of 21.14%
- A minimum of 66,000 jobs in Nottinghamshire are rated as high risk i.e. not a keyworker and not in a job that is suitable for remote working
- Nottinghamshire has a notably lower highly skilled workforce (NVQ4+) than England, which may affect the resilience of the economy and of employment in the region
- The County's age profile indicates a more elderly population than the England average; this could act as an indicator on the ability to drive growth to areas more readily available working age group
- Without intervention, sluggish growth or retraction of major sectors such as Manufacturing, Education and Wholesale/Retail trades will bear the brunt of the economic impact in absolute terms in the locality
- Hospitality, travel and retail sectors are likely to require most intervention, with accommodation and food services expected to be the hardest hit, and employment structures in these sectors contributing further to the decline

7. Of concern is the expectation that there will be a burgeoning youth unemployment issue. Local Department for Work and Pensions (DWP) colleagues are forecasting only 2% of school leavers in the current cohort are expected to find employment. Overall unemployment levels in the D2N2 footprint, are expected to rise from 4% to 11%. This is higher than the national average. Nottinghamshire unemployment is expected to rise from 3.5% (December 2019) to 10% with levels in Broxtowe, Gedling, Mansfield and Newark & Sherwood projected to be over 10%.

8. In terms of sectoral impacts, scenario forecasting suggests that there will be significant business failure in the short and medium term particularly in: manufacturing, wholesale & retail, education and construction. Further, the impact on those sectors where lockdown has been applied for the longest, are facing huge difficulties in re-opening safely whilst maintaining financial viability. Principally businesses in the hospitality and visitor economy sectors.

9. There are however, opportunities for: new business models, new markets, online services, innovation and diversification to support recovery, as well as the use of new technology. To be successful, the Council will need to take a multi-faceted approach which takes account of geographical differences and economic structures that make distinct parts of Nottinghamshire vulnerable to different effects of the crisis. Specifically, in terms of stakeholder interventions, funding and targeted specialised support for mental health and wellbeing to innovate and expand digital and physical outreach.

### **Proposed Approach to the production of the Council's COVID-19 Economic Recovery Plan**

10. This is undoubtedly a period in our lives when we will have to live alongside the virus for the foreseeable future and one in which we need to support the local economy to build back better,

greener and more productively, with a specific focus on unlocking previously untapped potential. There are high growth sectors in the medium term that if nurtured will drive both employment and sector Gross Value Added (GVA) increase. Local business resilience has been historically high, this points to an enterprise landscape that is connected and where innovation is fostered.

11. In order to help build a more balanced and resilient innovation led economy in the wake of COVID-19, we need to make several changes to how innovation is cultivated and what we fund (and ask to be funded). It is proposed that the Council adopts the following five phases of recovery over the next one to five years:

Phase		
1	<b>Response</b>	Supporting businesses to rebound by working with partners and central Government to mitigate the impact of the crisis. Signposting to the Growth Hub, enhancing the business support offer with dedicated Nottinghamshire business advisers and shaping support programmes
2	<b>Recovery</b>	With our strategic partners, implement people-centred measures to promote sustainable growth, integrating the green transition, digital transformation and drawing upon on lessons learned from the crisis
3	<b>Restore</b>	Direct activities and interventions towards levelling up parts of the county and building productivity and resilience of key parts of the economy
4	<b>Resilience</b>	Strengthen business resilience to be able to mitigate the impact of any future crisis or external change to enable planned, agile and innovative responses
5	<b>Renewal</b>	Shape and create opportunities for longer term economic transformation through capital investment, connectivity and infrastructure, innovation and the creation of a responsive, skilled workforce

12. To have the best impact and ensure value for money, all activities will require targeting. As illustrated at **Appendix B**, the five themes of People, Business, Place, Infrastructure, and the Visitor Economy are proposed to form the main body of Council's Economic Recovery Plan.

Theme		
1	<b>People</b>	Employment and Skills focusing on closing the skills gap, optimising employment opportunities and creating a productive economy, with an immediate focus on youth unemployment
2	<b>Business</b>	Working with the D2N2 Growth Hub and Nottinghamshire businesses advisors, to focus on: information, advice, grants and investment. Linked to Invest in Nottinghamshire and opportunities to attract inward investment and reshoring to the county i.e. transferring a business operation that was moved overseas, back to the area which it was originally located
3	<b>Place</b>	Collaborating with partners to support recovery, well-being and an improved quality of life in our town centres as revitalised and repurposed places to do business, live, learn and visit
4	<b>Infrastructure</b>	Boost the Council's major investment plans to realise new local jobs through our commissioned services and Council-owned businesses, as well as strategic projects such as the Development Corporation, High Speed 2 (HS2), broadband and transport investment along major corridors of strategic growth.

5	<b>Visitor Economy</b>	Develop a sustainable tourism product for unlocking growth in the County: skills, transport, digital infrastructure and business support, and (where appropriate) within a wider East Midlands brand. As well as invest in the infrastructure of our 'hubs' to ensure they can manage additional numbers, and to demonstrate to potential visitors that they are viable alternatives to other destinations
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13. Subject to support for this approach, a full plan with specific deliverables will be developed for Members further consideration.

### Longer term planning

14. One of our aims, as we invest in a better future for Nottinghamshire, is to create a sustainable, high growth and high value 21<sup>st</sup> century County. This means that in addition to taking short term action for recovery and restoration of the economy, we must also invest in longer-term schemes, that are essential to growth and future-proof the county for the next generation. Several schemes are in development including:

- The development and delivery of a **locally led development corporation**. Through the Midlands Engine, partners in the region, led by the County Council have submitted to Government a Summary Business Case to create the first new form of development corporation of its kind in the East Midlands. The new entity would drive delivery of transformative investments covering the sites of Toton, Chetwynd Barracks, the area around the East Midlands Airport and the power station at Ratcliffe on Soar. This is a once-in-a-generation opportunity to transform the region's economy would see new models for living and working, for making and for moving that would generate over 84,000 jobs in the region's economy, boosting GVA growth by £4.8bn.
- Working with East Midlands Airport support the creation of a '**freeport**' status to create hotbeds for innovation while also promoting regeneration job opportunities on the Ratcliffe on Soar site in Nottinghamshire.
- Prioritising **investment in infrastructure** which reflect the importance of Nottinghamshire to the national network and support corridor approaches. A range of schemes are in the pipeline or under consideration by Government including:
  - A46 Newark Northern Bypass, an essential upgrade to remove a major bottleneck and support housing and employment sites as a key investment in the Trans-Midlands Trade Corridor in partnership with Midlands Connect.
  - A614 Ollerton to Lowdham improvements
  - Proposals to upgrade the A1 to motorway standard through the East Midlands unlocking significant potential for employment and housing development as well as addressing congestion, highway safety and network resilience.
  - Proposals to improve the A38, the A52, the A612 and a range of other Major Road Network investments to unlock housing and employment land.
- Making improvements to existing **rail infrastructure**, for example electrification to support and underpin the case for an East Midlands section of High Speed 2 (HS2) as well as proposals to bring back rail links across the County.

- Engagement with partners around the County and neighbouring areas being one of the Government's new **Tourism Zones** following the announcement in June 2019 of a Tourism Sector deal to boost tourism across the East Midlands

### Immediate responses and leading recovery

15. The Prime Minister's 30 June speech outlined a package of measures to drive economic recovery, get Britain building again, and start an infrastructure revolution. Local Leaders are being provided new freedoms and funding to get building now and drive forward recovery at the local level.
16. To help meet the immediate challenges we are facing, actions to provide stimulus to the local economy to ensure a quick return to a healthy economic situation include: housing, employment and supporting skills investment, innovation, digital infrastructure and accelerating our low carbon ambitions.

### Projects that can deliver quickly

17. On 10 June 2020, Rt Hon Robert Jenrick MP wrote to the Council about central Government funding for projects of significant importance that can deliver quickly. At very short notice, 'shovel-ready' bids were submitted to the D2N2 LEP for consideration for funding. 37 bids were received by the LEP by 16 June.
18. The scoring methodology considered the Government's criteria, deliverability and ability to release immediate economic potential. In addition, value for money (cost per outcome), any external risks to the timescales, additionality and local contributions were factored in.
19. In total, 18 projects valued at >£91M and which met the minimum criteria, were recommended to Government. All four of the Council's bids were shortlisted and submitted to Government on 18 June, as illustrated in the table which follows. **Appendix A** contains the details.

<b>Four Council bids submitted to MLCG</b>			
<b>Project Name</b>	<b>Funding request</b>	<b>Council Match Funding Offered</b>	<b>Other Match Offered</b>
Full Fibre Broadband: Nottinghamshire	£2M	£600K	£720,000 Building Digital UK (BDUK) + £1,000,000 European Agricultural Fund for Rural Development (EAFRD)
5G Innovation Centre: Turbine Centre, Worksop	£597K	N/A	£400K DCMS
Zero Carbon Regional Demonstrator: Top Wighay	£5.95M	£10M	
Lindhurst Berry Hill, Mansfield Infrastructure	£3M	N/A	£300K Lindhurst
<b>TOTAL ASK</b>	<b>£11.5M</b>		

20. A further two bids from District Councils in Nottinghamshire were shortlisted from the four they submitted (in Newark and Worksop).
21. On 2 July, Simon Clarke MP, Minister for Regional Growth and Local Government wrote to the Interim Chair of D2N2 LEP confirming the allocation to D2N2 from the £900M Getting Building Fund announced by the Prime Minister on 30 June. Up to £44.4M, the fifth highest allocation has been allocated to the area towards infrastructure schemes that can be underway within 18 months to get the local economy moving again. Whilst clearly not the full amount, it is still a good outcome for the region and represents a significant allocation based on historic figures and will contribute towards the longer-term levelling up of investment in our region.
22. Next steps include feedback on individual projects and a steer on the key criteria Government are looking to prioritise. This will lead to a process of refinement of the long list against the funding envelopment. If bids are successful at this next stage, the potential spend across Nottinghamshire could be £24,047,000.

### Digital infrastructure

23. For the past nine years, Nottinghamshire has been able to lay claim of maintaining the East Midlands vanguard position of the percentage of full and partial fibre-based broadband availability. Currently, 98.2% of residential and business premises can access speeds greater than 30 megabits per second (30Mbps). In November 2018, in supporting our ambitions for growth, Nottinghamshire was selected as the first county to be part of Openreach's Fibre roll out. 12.55% of Nottinghamshire now has access to Gigabit speeds (1000Mbps). We are aiming to go well beyond this as we continue to build on these strong foundations having received cross party support for our approach to digitally enabled transformation by the Council's Improvement and Change Sub-Committee.
24. In the Autumn Statement 2016, the Government announced its intention to invest in a nationally coordinated programme of 5G testbed facilities and trials, as part of over £1bn of funding announced to boost the UK's digital infrastructure. Ever since, we have been exploring how the Council can create an environment that encourages private sector innovations that facilitate testing and integration of connected and autonomous vehicles on highways and within other strategically important activities, such as the visitor economy.
25. As part of these Government trials, in February 2020 we announced how Sherwood Forest Country Park is set to be the world's first 5G 'Connected Forest'. Part funded by Government, and partly by a consortium led by Nottinghamshire County Council, the project aims to combine 5G technology, robotics, drones, and the beauty of the natural world all into one exciting package, generating jobs and value to the local economy.
26. In its response to the climate challenge and the transition to a future economy, the Council has been acting and exploring initiatives that will revolutionise the role that cars play in the County drawing on new digital technologies. To that end, a project has been developed - 5G and Connected & Autonomous Vehicles at Summit Park, Ashfield. This project was not eligible for the Ministry of Housing, Communities and Local Government (MHCLG) funding referred to above, but subject to Committee approval, can be submitted for Government money through a separate funding opportunity launched, that closes later this month.

### Business case preparation

27. In order to ensure that all the projects described above are 'shovel ready', subject to this Committee's approval, it is recommended that Council prepares the bids to full business case status. This will ensure that if our projects are shortlisted, they will be ready to deliver, and if unsuccessful, then they will remain in the pipeline in anticipation of further funding opportunities.
28. This preparation will secure the technical expertise, as set out below:
- a) MHCLG Accelerated Project Proposals
- Lindhurst and Top Wighay: full business case support is underway with pre-procured specialist and fully funded via the existing Invest in Nottinghamshire budget (in the region of £10,000 apiece)
  - Full Fibre: full business case principally developed in-house, apart from £5,000 for an independent value for money assessment
  - 5G Turbine: Seeking £15,000 towards the appointment of a telecom's specialist analyst
- b) 5G and Connected & Autonomous Vehicles at Summit Park, Ashfield  
Anticipated cost of £25,000 to secure a telecoms specialist analyst

### Graduate placement from one of our local Universities

29. Building on the rapidly developing first Universities for Nottingham Civic Agreement, we have an opportunity to support the development of future graduates over the summer. We propose to bring in at least one student to provide employment opportunities and support graduate retention in the region. Subject to further negotiation in the Civic Agreement, we expect costs to not exceed £3,000.

### Support workers, especially unemployed and furloughed, with skills for new jobs

30. The increase in unemployment and furloughed workers has negative impacts on the economy and on personal health and wellbeing. There is an urgent need to provide skills, training and entrepreneurial support to prepare workers for jobs in recovery. We are working with our contacts in Further Education colleagues, Universities and other training programmes to support online learning. We intend to make the most of Government's Skills Toolkit which is a collection of training resources to help people use their lockdown time to gain new skills for when more businesses reopen. Available online at: <https://theskillstoolkit.campaign.gov.uk/>
31. The Skills Toolkit, which includes courses from The Open University, FutureLearn, Google, and digital inclusion charity the Good Things Foundation, provides a foundation for building up a more tailored and localised skills programme based on employer needs and the existing local further and higher education offer. It is proposed that a Nottinghamshire Employment and Skills Portal is explored, being hosted in a similar way to the Nottinghamshire Coronavirus Community Support Hub. Available online at: <https://www.nottinghamshire.gov.uk/care/coronavirus/nottinghamshire-coronavirus-community-support-hub>

32. This would bring together existing offers under one entry point to support jobseekers and people in work, providing help and signposting to one-to-one support and advice. Our Portal, as part of the ongoing development of the MyNotts App, would provide access to employment services, skills development and Government guidance around what to do if your job has been affected by the recent pandemic. It is envisaged that the costs of a Portal are likely to be modest (internal charges and launch costs).
33. In considering the Portal's design, there will be an opportunity to seek user feedback and review the services available as part of the customer journey. Gaps in provision will be assessed to enable a Phase two proposition in the form of an Employment and Skills Brokerage function. Essentially matching people's skills and experience to vacancies, thereby acting as a bridge to support unemployed individuals into sustained employment by working closely with them and employers.
34. The Council is also working with the DWP and other partners to assess all strategic and operational interventions. DWP's focus is on youth unemployment, those who are furthest from the labour market, those with long term health conditions and ex-offenders. Effective joint working will better address the needs of the newly unemployed and long-term unemployed with specific reference to cohorts such as young people or geographies that may be disproportionality affected.
35. Subject to Committee approval to explore this opportunity, the cost of the Employment and Skills Brokerage will require more scoping based on a review of: emerging scale of need, best practice and operating models. Further information on what the Brokerage may look like, will come out in the Council's COVID-19 Economic Recovery Plan.

### **Other Options Considered**

36. The proposed approach to recovery will sit alongside and complement plans being produced by the Local Resilience Forum's Economy Cell (which has Nottinghamshire local authority representation), and the D2N2 LEP. It is an essential component of the Council's contribution to drive economic recovery and growth and seeks to focus resources effectively and align emerging national and regional economic responses including the review of the D2N2 Local Industrial Strategy. The Employment and Skills proposals are aligned with DWP priorities.

### **Reason for Recommendation**

37. To secure member support for the overall direction of travel in light of the impacts of the COVID-19 pandemic on the local economy. Ensuring our project proposals are professionally developed will significantly improve the likelihood of the Council being successful in its requests to Government and other funders.
38. An Economic Recovery Plan is needed to articulate the Council's desire and priority attributed to Nottinghamshire's economic recovery.

### **Statutory and Policy Implications**

39. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty,

safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

40. It is envisaged that £48,000 to support preparations for full business cases for the accelerated projects and expenses for the proposed graduate, along with the plans for developing and launching a skills portal (which are not expected to exceed £1,500), can be met from the existing Growth and Economic Development Initiatives Budget. Funding will be allocated under officer delegations from existing budgets where possible.

## **RECOMMENDATIONS**

It is recommended that Resilience, Recovery and Renewal Committee:

- 1) Approve the approach to the Council's COVID-19 Economic Recovery Plan and receive a further report to consider the final plan
- 2) Endorse the submissions of the four accelerated project proposals and the proposed 5G project and associated development of the bids to full business case status

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Nicola M<sup>c</sup>Coy-Brown, Growth and Economic Development ext. 72580

### **Constitutional Comments [HD 06/07/2020]**

41. The proposals within the report fall within the Committee terms of reference.

### **Financial Comments [RWK 02/07/20]**

42. The report proposes expenditure of up to £49,500 to support preparations for full business cases for the accelerated projects, the expenses for the proposed graduate, and plans for developing and launching a skills portal. These costs can be met from the existing Growth and Economic Development Initiatives Budget for which a sum of £515,036 is included in the Council's 2020/21 revenue budget.

43. The report also proposes that several accelerated project proposals are submitted. Some of these projects will require match funding contributions by the County Council which it is intended will be met from existing allocations in the Council's capital programme. Further reports will be presented to committee presenting detailed financial implications for any successful schemes before their implementation.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Council Plan (2017-2021) available online at: <https://www.nottinghamshire.gov.uk/council-and-democracy/plans-policies-assessments/council-plans-policies/council-plan>
- *An Update on The Cross Council Digital Programme – Improving Customer Experience Through Digital Developments*, Report to Improvement and Change Sub Committee, published 23 September 2019

#### **Electoral Division(s) and Member(s) Affected**

- All

## Appendix A: MHCLG Accelerated Project details

### 1. £2m bid for **Full Fibre Broadband: Nottinghamshire**

Ultrafast fast and reliable broadband services for Countywide coverage

- 2,500 additional premises including 400 more businesses will be passed and given access to gigabit broadband speeds in addition to the existing programme
- This will be a catalyst for new start up business and improve supplier access to markets
- More home working to reduce commuting levels, traffic congestion and carbon emissions, and micro businesses will benefit
- 214 jobs

### 2. £597K bid for **5G Innovation Centre: Turbine Centre: Worksop**

Prototyping and launch of the world's first 5G devices from the Innovation Hub

- Enhanced digital connectivity throughout the County Council owned centre
- Delivery of new business engagement and digital training on 5G & related technologies
- Delivered through 5G Connected Forest partners and in collaboration with local colleges
- Events programme will inspire the development of 5G use and application by Nottinghamshire Small and Medium Enterprises and other businesses
- The Innovation Hub will trial 5G enabled business applications through 3-5 accelerator programmes for selected Nottinghamshire businesses
- 2,270m<sup>2</sup> refurbished digital connectivity
- 100 new learners, 3 new jobs

### 3. £5.95m for **Top Wighay Zero Carbon Demonstrator Hub**

The office planned at Top Wighay will be a Regional Zero Carbon Demonstrator.

- A fully fibred Digital Workspace Hub to support remote working innovations for the future
- A zero carbon demonstrator for other regional public sector buildings
- A testing ground for new technologies to benefit the housing development on the site
- Reduced environmental impact on the environment: on site renewal energy generation
- Skills exemplar for training to enable energy efficient construction on other projects such as with the HS2 Garden Village
- Acting as a catalyst and exemplar to attract sustainable inward investment
- Digital and green infrastructure to attract investment from the private sector and support Small and Medium Enterprises to access fit for purpose post COVID -19 office space
- Shared collaboration facilities and smarter working technologies
- 275 jobs including 20+ apprentices engaged.

### 4. £3m towards **Opening up Housing & Jobs: Lindhurst, Berry Hill, Mansfield**

£3m for highways infrastructure to accelerate the delivery of a sustainable urban extension in the Mansfield district.

- Approximately 475 new homes including 170 Affordable Homes
- New Primary School 2 Form Entry & Nursery
- Local Centre including shops, Health Centre, Nursery, Care Home
- 19,700 sq mt of Open Space Play Provision/Green Infrastructure
- 15,900 sq mt of Employment Land

- 270 jobs

**Appendix B: Proposed five themes to form the main body of Council’s Economic Recovery Plan.**

Theme			
1		<b>People</b>	Employment and Skills focusing on closing the skills gap, optimising employment opportunities and creating a productive Nottinghamshire economy. This would have an immediate focus on youth unemployment
2		<b>Business</b>	Working with the D2N2 Growth Hub and the Nottinghamshire businesses advisors, the focus would be on information, advice, grants and investment. This would also link to Invest in Nottinghamshire and opportunities to attract inward investment and reshoring to the county
3		<b>Place</b>	Collaborating with partners to support recovery, well-being and an improved quality of life in our town centres as revitalised and repurposed places to do business, live, learn and visit
4		<b>Infrastructure</b>	Boost the Council’s major investment plans to realise new local jobs through our commissioned services and Council-owned businesses, as well as strategic projects such as HS2, broadband and transport investment
5		<b>Visitor Economy</b>	Develop a sustainable tourism product for the county within a wider East Midlands brand



16 July 2020

Agenda Item: 9

## **REPORT OF SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND EMPLOYEES**

### **WORK PROGRAMME**

#### **Purpose of the Report**

1. To consider the Committee's work programme.

#### **Information**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified. The meeting dates and agenda items are subject to review in light of the ongoing COVID-19 period.
4. As part of the transparency introduced by the revised committee arrangements in 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

#### **Other Options Considered**

5. None

#### **Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

#### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human

rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

That the committee considers whether any amendments are required to the work programme.

**Marjorie Toward**  
**Service Director, Customers, Governance & Employees**

For any enquiries about this report please contact: Sara Allmond – [sara.allmond@nottscg.gov.uk](mailto:sara.allmond@nottscg.gov.uk)

### **Constitutional Comments (HD)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

### **Background Papers and Published Documents**

- None

### **Electoral Division(s) and Member(s) Affected**

- All

**COVID 19 RESILIENCE, RECOVERY AND RENEWAL COMMITTEE – WORK PROGRAMME 2020-21**

<b>Report Title</b>	<b>Brief Summary of Agenda Item</b>	<b>Lead Officer</b>	<b>Report Author</b>
<b>September 2020</b>			
Report on Resilience and Actions to Prepare for a Potential Second Wave	To provide an update on preparations for a potential second wave of the virus	Adrian Smith	TBC
Launch of Nottinghamshire's Economic Recovery Plan	To report on the launch of the plan	Adrian Smith	Nicola McCoy-Brown
COVID 19 Update report	To update Members on the impact of the Coronavirus crisis on the work of Nottinghamshire County Council, and the Council's response and recovery planning.	Adrian Smith	Derek Higton

