

Finance and Major Contracts Management Committee

Monday, 26 February 2018 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of the last meeting held on 6 Feb 2018 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Financial Monitoring Report Period 9 2017-18 | 7 - 18 |
| 5 | Better Care Fund Pooled Budget - Q3 2017-18 Reconciliation and BCF Pooled Fund Agreement 2018-19 | 19 - 24 |
| 6 | East Leake PFI Contract Update | 25 - 28 |
| 7 | Latest Estimated Costs - Demolition of the former Grove Leisure Centre | 29 - 34 |
| 8 | Procurement Work Plan Review | 35 - 38 |
| 9 | Work Programme | 39 - 44 |

None

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE

Date 6 February 2018 (commencing at 2pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Richard Jackson (Chair)
Roger Jackson (Vice Chair)

John Clarke	Diana Meale
Neil Clarke MBE	Mike Pringle
Keith Girling	Francis Purdue-Horan
Tony Harper	Andy Wetton
Tom Hollis	

OFFICERS IN ATTENDANCE

Pete Barker	Democratic Services Officer
Jayne Francis-Ward	Corporate Director - Resources
Nigel Stevenson	Service Director – Finance, Procurement and Improvement

MINUTES OF THE LAST MEETING

The minutes of the last meeting, held on 15 January 2018, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

APOLOGIES FOR ABSENCE

Councillor Neil Clarke MBE replaced Councillor Ogle, Councillor Harper replaced Councillor Quigley and Councillor Purdue-Horan replaced Councillor Kerry, all for this meeting only.

DECLARATIONS OF INTEREST

No declarations of interest were made.

REVENUE BUDGET PROPOSALS 2018/19
CAPITAL PROGRAMME PROPOSALS 2018/19 to 2021/22
MEDIUM TERM FINANCIAL STRATEGY 2018/19 to 2021/22
COUNCIL TAX PROPOSALS 2018/19

Nigel Stevenson introduced the report and informed Committee of two errors in the report. The correct annual increase for a property in Band D is £67.46 and not £66.22. As a consequence the average Council Tax increase for all households is £1.09 per week and not £1.07 per week as stated in the report.

The tables containing the correct figures are appended to these minutes.

RESOLVED: 2018/005

That a report be prepared for County Council on 28 February 2018 based on the budget proposals as set out in the report, including the proposed Council Tax and Adult Social Care Precept increases as prescribed in the Central Government funding model.

The meeting closed at 2.14pm

CHAIR

**Table 3 – Impact of 2.00% Social Care Precept on Local Tax Levels
(County Council Element) 2018/19**

Band	Value as at 1.4.91	No. of Properties	% No. of Properties	Ratio	County Council 2017/18 £	County Council 2018/19 £	Change £
A	Up to £40,000	143,260	39.6%	6/9	42.36	60.39	18.03
B	£40,001 to £52,000	74,400	20.6%	7/9	49.42	70.45	21.03
C	£52,001 to £68,000	61,590	17.1%	8/9	56.48	80.52	24.04
D	£68,001 to £88,000	41,060	11.4%	1	63.54	90.58	27.04
E	£88,001 to £120,000	22,950	6.4%	11/9	77.66	110.71	33.05
F	£120,001 to £160,000	11,030	3.1%	13/9	91.78	130.84	39.06
G	£160,001 to £320,000	6,040	1.7%	15/9	105.90	150.97	45.07
H	Over £320,000	470	0.1%	18/9	127.08	181.16	54.08

**Table 4 – Impact of 2.99% Increase on Local Tax Levels
(County Council Element) 2018/19**

Band	Value as at 1.4.91	No. of Properties	% No. of Properties	Ratio	County Council 2017/18 £	County Council 2018/19 £	Change £
A	Up to £40,000	143,260	39.6%	6/9	858.95	885.90	26.95
B	£40,001 to £52,000	74,400	20.6%	7/9	1,002.11	1,033.56	31.45
C	£52,001 to £68,000	61,590	17.1%	8/9	1,145.27	1,181.20	35.93
D	£68,001 to £88,000	41,060	11.4%	1	1,288.43	1,328.85	40.42
E	£88,001 to £120,000	22,950	6.4%	11/9	1,574.75	1,624.14	49.39
F	£120,001 to £160,000	11,030	3.1%	13/9	1,861.07	1,919.45	58.38
G	£160,001 to £320,000	6,040	1.7%	15/9	2,147.38	2,214.75	67.37
H	Over £320,000	470	0.1%	18/9	2,576.86	2,657.70	80.84

Table 5 – Recommended levels of Council Tax and Social Care Precept 2018/19

Band	Value as at 1.4.91	No. of Properties	% No. of Properties	Ratio	County Council 2017/18 £	County Council 2018/19 £	Change £
A	Up to £40,000	143,260	39.6%	6/9	901.31	946.29	44.98
B	£40,001 to £52,000	74,400	20.6%	7/9	1,051.53	1,104.00	52.47
C	£52,001 to £68,000	61,590	17.1%	8/9	1,201.75	1,261.72	59.97
D	£68,001 to £88,000	41,060	11.4%	1	1,351.97	1,419.43	67.46
E	£88,001 to £120,000	22,950	6.4%	11/9	1,652.41	1,734.86	82.45
F	£120,001 to £160,000	11,030	3.1%	13/9	1,952.85	2,050.29	97.44
G	£160,001 to £320,000	6,040	1.7%	15/9	2,253.28	2,365.72	112.44
H	Over £320,000	470	0.1%	18/9	2,703.94	2,838.86	134.92



26 February 2018

Agenda Item: 4

**REPORT OF THE SERVICE DIRECTOR – FINANCE, PROCUREMENT AND
IMPROVEMENT**

FINANCIAL MONITORING REPORT: PERIOD 9 2017/18

Purpose of the Report

1. To provide a summary of the Committee revenue budgets for 2017/18.
2. To request approval for an additional contingency request.
3. To provide a summary of capital programme expenditure to date and year-end forecasts.
4. To inform Members of the Council's Balance Sheet transactions.

Information

Background

5. The Council approved the 2017/18 budget at its meeting on 23 February 2017. As with previous financial years, progress updates will be closely monitored and reported to management and Committee each month.

Summary Revenue Position

6. The table below summarises the revenue budgets for each Committee for the current financial year. An £8.4m net underspend is currently predicted. In light of the Council's continuing financial challenges, the key message to effectively manage budgets and, wherever possible, deliver in-year savings is being reinforced.

Table 1 – Summary Revenue Position

Forecast Variance as at Period 8 £'000	Committee	Annual Budget £'000	Actual to Period 9 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
402	Children & Young People	120,084	89,965	120,451	367
(1,389)	Adult Social Care & Public Health	208,939	140,111	206,083	(2,856)
(542)	Community & Place	125,288	110,111	125,095	(193)
(251)	Policy	34,049	32,925	33,879	(170)
(207)	Finance & Major Contracts Management	3,229	2,628	2,993	(236)
(81)	Governance & Ethics	7,209	5,489	7,051	(158)
(576)	Personnel	16,277	14,198	15,552	(725)
(2,644)	Net Committee (under)/overspend	515,075	395,427	511,104	(3,971)
(6,539)	Central items	(10,400)	(33,046)	(16,938)	(6,538)
-	- Schools Expenditure	118	-	118	-
100	Contribution to/(from) Traders	505	2,161	605	100
(9,083)	Forecast prior to use of reserves	505,298	364,542	494,889	(10,409)
313	Transfer to / (from) Corporate Reserves	(15,066)	94	(14,753)	313
709	Transfer to / (from) Departmental Reserves	(9,453)	(858)	(7,789)	1,664
-	- Transfer to / (from) General Fund	(5,500)	-	(5,500)	-
(8,061)	Net County Council Budget Requirement	475,279	363,778	466,847	(8,432)

Committee and Central Items

The main variations that have been identified are explained in the following section.

Adult Social Care & Public Health (forecast £2.9m underspend, 1.4% of annual budget)

7. The major variances on care packages are as follows :

- Older Adults across the County are forecasting a reduced overspend of £2.3m (a reduction of £0.6m compared with the last monitoring period). This is primarily due to a reduction in homecare packages and an agreement being reached on the funding of posts recharged to the Health Service.
- Younger Adults across the County are forecast to underspend by £1.8m, due primarily to a sustained over achievement of Continuing Health Care income, and small reduction in Long Term Care and Homecare.

8. The Strategic Commissioning, Accessing and Safeguarding Division is reporting an underspend of £1.5m due mainly to overachievement of client contribution income and an underspend on the advocacy contract.

9. Residential Services are forecasting a reduced underspend of £0.4m. All services are now forecasting underspends across staffing plus overachievement of income targets.
10. Day Services are forecasting a reduced underspend of £0.4m. This is due to an underspend of £0.7m on staffing, offset partly by the remaining overspend on Fleet transport.
11. The Transformation Division is forecasting an underspend of £0.2m on the Better Care Fund (BCF) and Care Act, through slippage on various schemes.
12. Public Health is currently forecasting an underspend of £0.9m, due to underspends on the staffing budget, less activity from Payment by Results on Health Check Programmes, Obesity and Smoking and Tobacco. The overall County Council forecast assumes that this net underspend will be transferred to the Public Health reserve.
13. The continued increase in care package commitments will have an even greater impact on next year's budget when the likelihood of receiving additional continuing healthcare income is reduced.

Personnel (forecast £0.7m underspend, 4.5% of annual budget)

14. This underspending relates mainly to savings associated with holding vacancies in Business Support and in the Business Support Centre in anticipation of future years' budget reductions, together with additional income from the sale of services to schools.

Central Items (forecast £6.5m underspend)

15. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.
16. At the time of setting the 2017/18 budget, several funding allocations had not been announced, specifically with regard to the impact of business rates revaluations and, therefore, assumptions about certain grants were made based on the best information available at the time. Throughout the year confirmations are received and current forecasts suggest a net additional grant of £1.9m will be received in 2017/18.
17. At the Finance and Major Contracts Management Committee in September 2017, it was approved that the contingency budget would be increased by £3.9m to reflect the in-year savings identified in the Adult Social Care and Public Health Committee. Table 1 assumes that this additional contingency budget will not be spent thereby resulting in a £3.9m underspend.

18. The Council's budget includes a permanent contingency of £5.1m to cover redundancy costs, slippage of savings, the November increase of the Living Wage Foundation rates paid to Authority employees, Business Rates Revaluations, the Apprenticeship Levy and unforeseen events. There is currently £4.5m of the permanent contingency budget that remains uncommitted. This is due in part to further transfer of underspends from Adult Social Care and Public Health and a reduced draw down from contingency by departments.
19. There is also a net underspend of £0.7m on pension enhancements, trading organisations, National Non-Domestic Rates and interest charges.

Request for Contingency

20. As reported to Policy Committee in January 2018, a request for contingency for up to £190,000 in 2018/19 has been submitted to commemorate the 100th anniversary of the end of the Great War. It is proposed that a number of activities will take place in 2018 to mark the return to peace and to commemorate the impact on, and sacrifices made, by Nottinghamshire communities.

Progress with savings and risks to the forecast

21. Council on 23 February 2017 approved savings proposals of £1.6m for delivery over the four year period 2017-21. These proposals are in addition to those approved previously by County Council. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn. The progress of the Council's current savings programme is reported to the Improvement and Change Sub-Committee on a regular basis. This report highlights all projects that are either experiencing obstacles or are at risk, the latest being 11 December 2017.

Balance Sheet

General Fund Balance

22. Members were asked to approve the 2016/17 closing General Fund Balance of £27.7m at Council on 13 July 2017. The 2017/18 budget approves utilisation of £4.5m of balances which will result in a closing balance of £23.2m at the end of the current financial year. This is 4.9% of the budget requirement.
23. Following approval at Finance and Major Contracts Management Committee in June 2017, a further £1.0m of General Fund balance is now earmarked for use to repair potholes across the County.

Capital Programme

24. Table 2 summarises changes in the gross Capital Programme for 2017/18 since approval of the original Programme in the Budget Report (Council 23/02/17):

Table 2 – Revised Capital Programme for 2017/18

	2017/18	
	£'000	£'000
Approved per Council (Budget Report 2017/18)		102,520
Variations funded from County Council Allocations : Net slippage from 2016/17 and financing adjustments	14,620	
		14,620
Variations funded from other sources : Net variation from 2016/17 and financing adjustments	(982)	
		(982)
Revised Gross Capital Programme		116,158

25. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 9.

Table 3 – Capital Expenditure and Forecasts as at Period 9

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 9 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People	38,046	18,147	33,133	(4,913)
Adult Social Care & Public Health	6,366	693	6,496	130
Community & Place	46,726	18,166	45,511	(1,215)
Policy	24,005	11,968	22,867	(1,138)
Finance & Major Contracts Mngt	220	(120)	180	(40)
Personnel	295	7	219	(76)
Contingency	500	-	500	-
Total	116,158	48,861	108,906	(7,252)

Children & Young People

26. In the Children and Young People's capital programme, a forecast underspend of £4.9m has been identified. This is mainly due to a £4.0m forecast underspend against the Schools Capital Refurbishment Programme. Following scrutiny and challenge of final accounts by the commissioning and delivery property teams, the cost of completed projects is lower than previously forecast. It is also anticipated that an element of the 2017/18 programme will slip into the next financial year as a result of the late notification of grant. A further £0.6m underspend is forecast against the Beardall Street Phase 2 project.

Community & Place

27. In the Community and Place Committee capital programme an underspend of £1.2m has been identified. This is mainly as a result of budgets associated with the Libraries Improvement Programme and Integrated Transport Measures being re-profiled into the next financial year.

Policy

28. In the Place Committee capital programme an underspend of £1.1m has been identified. This is mainly as a result of £1.2m slippage against the Economic Development Capital Fund as payments to grantees are now forecast to be paid in the next financial year.

Financing the Approved Capital Programme

29. Table 4 summarises the financing of the overall approved Capital Programme for 2017/18.

Table 4 – Financing of the Approved Capital Programme for 2017/18

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People	29,606	8,301	-	139	38,046
Adult Social Care & Public Health	5,605	698	-	63	6,366
Community & Place	12,545	33,558	188	435	46,726
Policy	22,919	817	-	269	24,005
Finance & Major Contracts Mngt	-	-	-	220	220
Personnel	295	-	-	-	295
Contingency	500	-	-	-	500
Total	71,470	43,374	188	1,126	116,158

30. It is anticipated that borrowing in 2017/18 will increase by £6.7m from the forecast in the Budget Report 2017/18 (Council 23/02/2017). This increase is primarily a consequence of:

- £14.6m of net slippage from 2016/17 to 2017/18 and financing adjustments funded by capital allocations.
- Net slippage in 2017/18 of £7.9m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

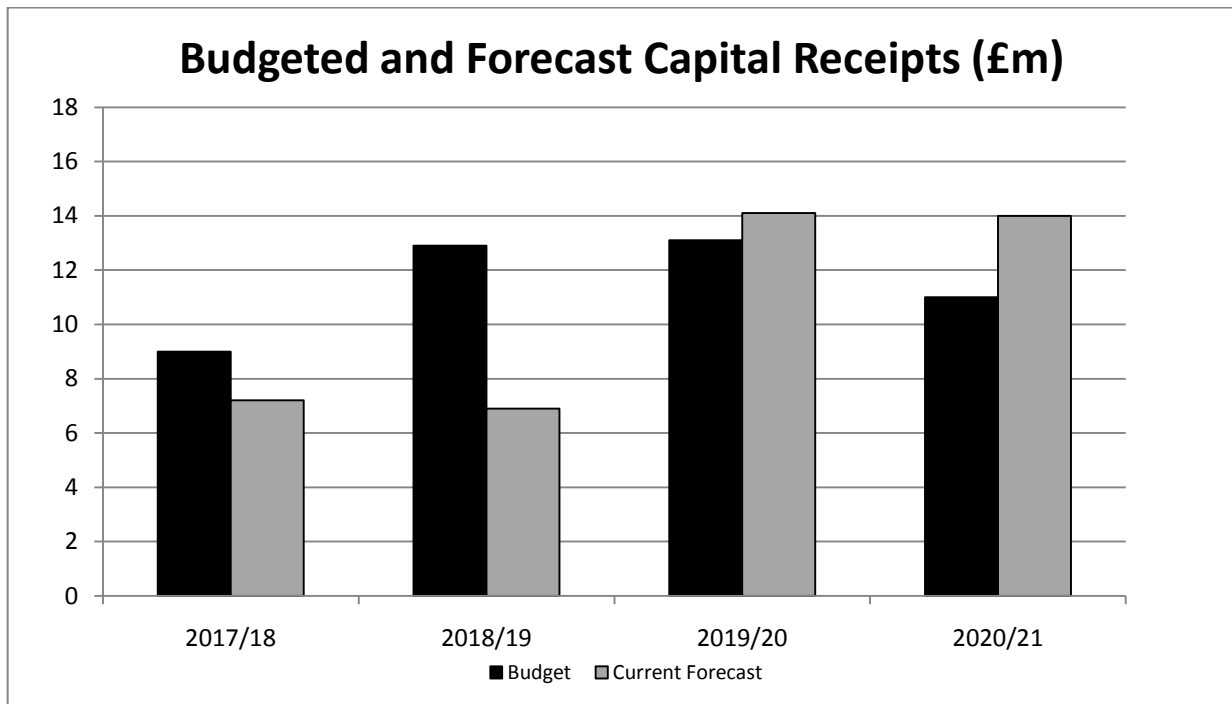
Prudential Indicator Monitoring

31. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

Capital Receipts Monitoring

32. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

33. The chart below shows the budgeted and forecast capital receipts for the four years to 2020/21.



34. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2017/18 (Council 23/02/2017). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.

35. The capital receipt forecast for 2017/18 is £7.2m. To date in 2017/18, capital receipts totalling £3.1m have been received.

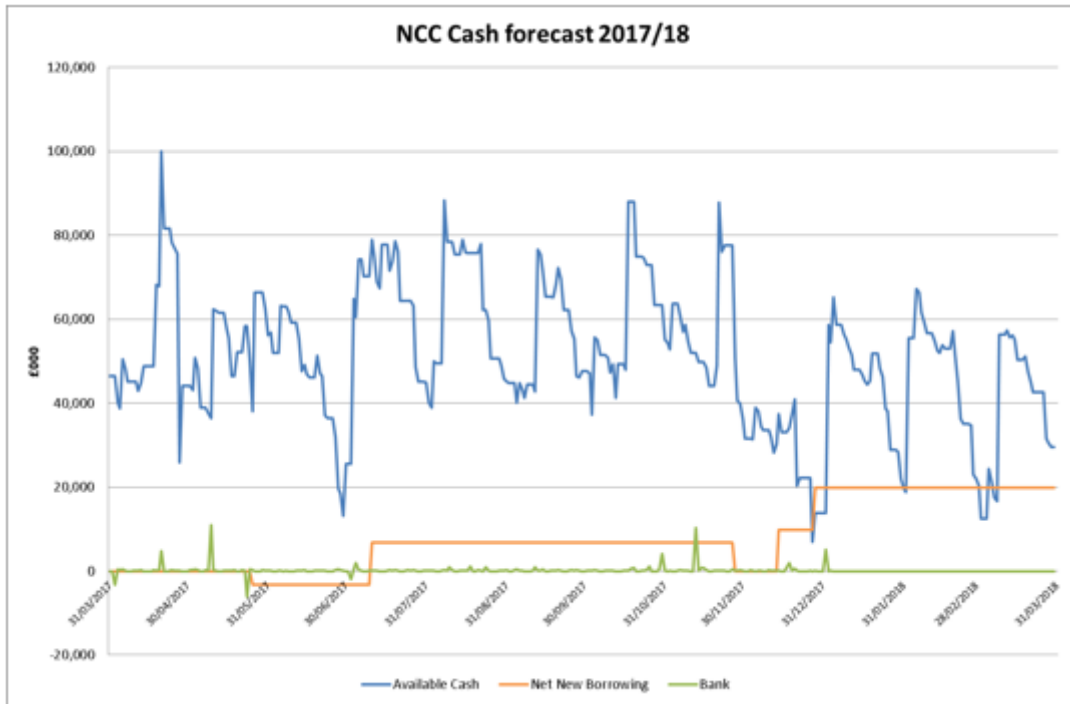
36. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.

37. Current Council policy (Budget Report 2017/18) is to use the first £2.6m of capital receipts to fund in-year transformation costs. Any capital receipts in excess of this will set against the principal of previous years’ borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

Treasury Management

38. Daily cash management aims for a closing nil balance across the Council’s pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group.

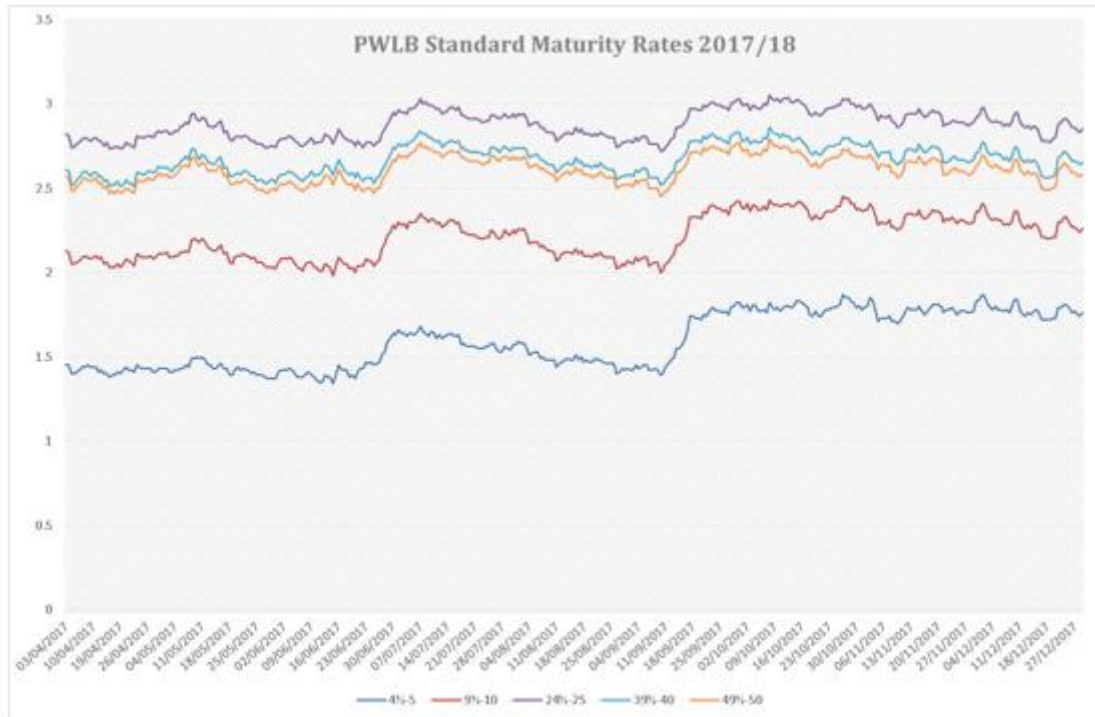
39. The Cash forecast chart below shows the actual cash flow position for the financial year 2017/18. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart shows a clear need for the Council to borrow during the course of the year.



40. The chart above gives the following information:

Available cash	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
Net new borrowing	New loans taken during the year net of principal repayments on existing borrowing.
Bank	That element of surplus cash held in the Council's Barclays Bank account.

41. The Treasury Management Strategy for 2017/18 identified a need to borrow approximately £30m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt. The first £10m tranche of this was taken from PWLB in July, and a further £20m was taken in December. This is reflected in the cash forecast chart above. PWLB interest rates continue to be monitored closely to allow changes - or potential changes - in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB “certainty rate” which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2017/18 so far.



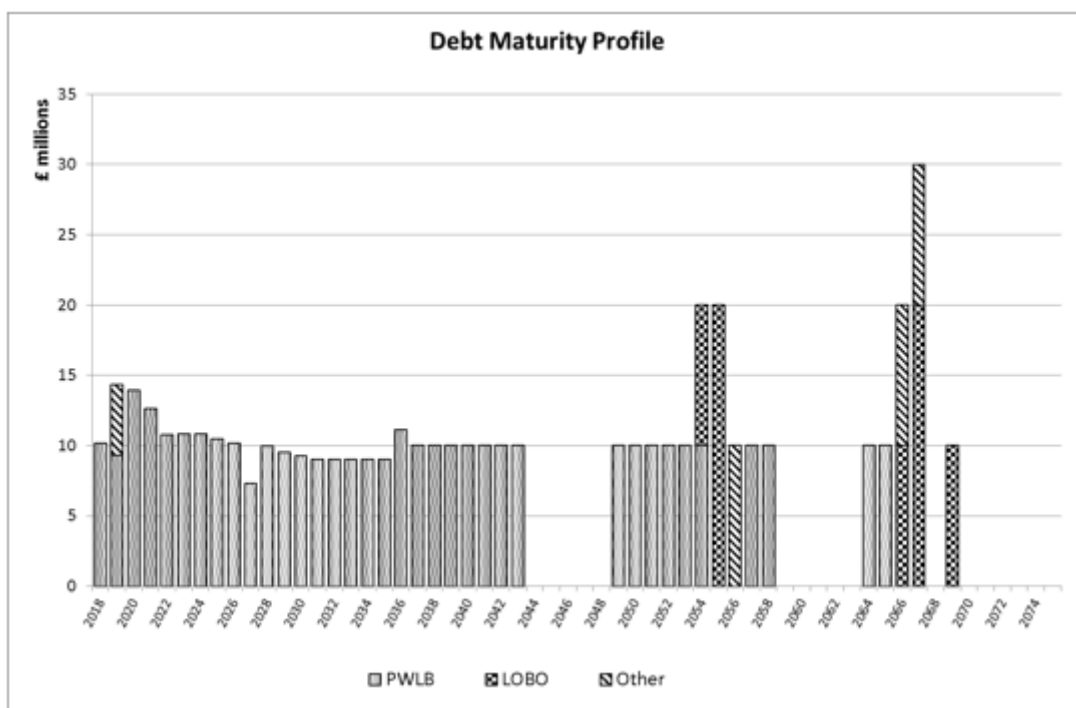
42. Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators

43. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 47 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.

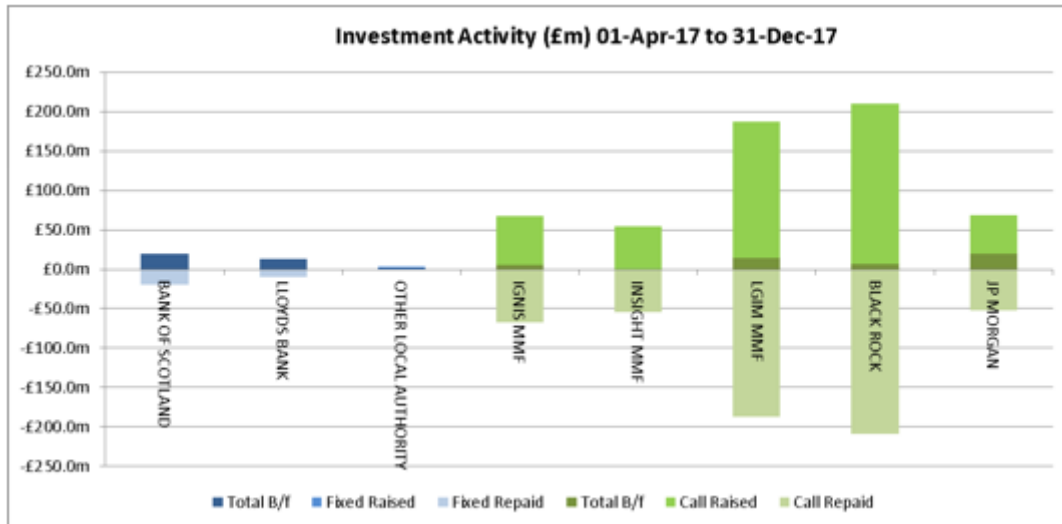
44. Longer-term borrowing (maturities up to 51 years) was obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk.

45. The 'other' loans denote borrowing from the money markets where the main objective was to minimise interest costs, and also includes loans from Barclays Bank that were converted from LOBOs to fixed-term loans in 2016.



46. The investment activity for 2017/18 to the end of December 2017 is summarised in the chart and table below. Outstanding investment balances totalled £81m at the start of the year and £23m at the end of the period. This reduction includes the effect of making a £39m contribution to the Nottinghamshire Pension Fund in April 2017 in order to reduce the contributions deficit.

	Total B/F £ 000's	Raised £ 000's	Repaid £ 000's	Outstanding £ 000's
Bank of Scotland	20,000	-	(20,000)	-
Lloyds Bank	13,000	-	(10,000)	3,000
Other Local Authority	1,500	1,450	(1,450)	1,500
IGNIS MMF	6,000	61,450	(67,450)	-
Insight MMF	-	54,450	(54,450)	-
LGIM MMF	13,950	173,150	(186,800)	300
Black Rock	6,500	204,100	(208,650)	1,950
JP Morgan	20,000	49,100	(52,600)	16,500
Total	80,950	543,700	(601,400)	23,250



47. As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

Statutory and Policy Implications

48. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To comment on the revenue budget expenditure to date and year-end forecasts.
- 2) To approve the contingency request.
- 3) To comment on the capital programme expenditure to date and year-end forecasts
- 4) To comment on the Council's Balance Sheet transactions.

Nigel Stevenson Service Director – Finance, Procurement and Improvement

For any enquiries about this report please contact:
 Keith Palframan - Group Manager, Financial Strategy and Compliance
 Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (KK 12/02/2018)

49. Pursuant to the County Council's Constitution the proposals as set out within this report are within the remit of the Finance and Major Contracts Management Committee.

Financial Comments (GB 12/02/2018)

50. The financial implications are stated within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

**REPORT OF THE CORPORATE DIRECTOR, ADULT SOCIAL CARE,
HEALTH AND PUBLIC PROTECTION, NOTTINGHAMSHIRE COUNTY
BETTER CARE FUND POOLED BUDGET – Q3 2017/18 RECONCILIATION
AND BCF POOLED FUND AGREEMENT FOR 2018/19.**

Purpose of the Report

1. This report sets out progress to date against the Nottinghamshire Better Care Fund (BCF) plan and the impact of recent policy changes. The Finance and Major Contracts Management Committee are invited to:
 - a. Consider and comment on the findings of the reconciliation of the BCF Pooled Fund for Q3 2017/18.
 - b. Approve the Better Care Fund section 75 pooled budget for 2018/19 subject to amendments proposed by the Governing Bodies of the Clinical Commissioning Groups (CCG).

Information

2. Nottinghamshire County Council and the six Nottinghamshire Clinical Commissioning Groups (CCGs) contributing to the pooled fund undertook a reconciliation exercise of Quarter 3 2017/18 income and expenditure.
3. Expenditure is currently on plan for 2017/18. Tables 1 and 2 show the difference between funding available and spend to period 9.

Table 1: Quarter 3 2017/18			
Contributing partner	Nottinghamshire Clinical Commissioning Groups (CCGs)	Nottinghamshire County Council	Total
<i>£'000s</i>			
Funding within the pooled budget	38,653	18,004	56,657
Payments received from pooled budget to NCC	23,665	32,992	56,657
Total spend to period 9	23,665	32,992	56,657
<i>Under/(over) spend to period 9</i>	0	0	0

4. The Nottinghamshire County Council allocation is shown in Table 2. This table shows the difference between planned spend and actual spend to period 9. The Improved Better Care Fund is forecasting a breakeven position with the inclusion of new bids proposed to utilise underspend. This position will be updated as part of the monthly monitoring process of BCF funds.

Table 2: Quarter 3 2017/18 Nottinghamshire County Council

£'000s	Planned Spend	Spend	Variance
Protecting Social Care	12,555	12,555	0
Carers	927	927	0
Care Act Implementation	1,506	1,506	0
Improved Better Care Fund	12,045	12,045	0
Disabled Facilities Grant (District and Borough Councils)	5,504	5,504	0

Pooled Fund Agreement

5. It is nationally mandated that investment in the Better Care Fund (BCF) is operated under a pooled budget agreement under section 75 of the National Health Service Act (2006). This is the legislation that allows local authorities and NHS bodies to operate pooled budgets at a local level.
6. The section 75 agreement is a legally binding partnership agreement, in this instance between the commissioners of health and social care services in Nottinghamshire County. The signatories to the agreement are Nottinghamshire County Council and the six County Clinical Commissioning Groups (CCGs), namely Bassetlaw CCG, Mansfield and Ashfield CCG, Newark and Sherwood CCG, Nottingham North and East CCG, Nottingham West CCG and Rushcliffe CCG.
7. The basis of the agreement is a national form of a model contract to administer section 75 terms, prepared by external solicitors. In order to ensure local fit, both the County Council and the CCGs (acting jointly) have taken independent legal advice on the practical application in relation to the specific components of the Nottinghamshire plan. Nottinghamshire County Council has instructed its in-house legal team and the CCGs have collectively instructed an external solicitors firm.
8. The 2018/19 Pooled Fund Agreement remains consistent with the principles agreed for the previous agreements. The 2018/19 agreement has been updated to take into consideration the 2018/19 scheme spending plan.
9. As agreed in March 2015, the pooled budget will continue to be hosted by Nottinghamshire County Council, with the accountable officer and named pooled budget holder (the section 151 officer) being the Council's Service Director for Finance, Procurement and Improvement who will be supported by the BCF Programme Manager.

Payments

10. Payment into and out of the pool will take place as in 2016/17:
 - a. Payments are made on a monthly basis in accordance with the payment schedule set out in "Schedule 9 – Payment Protocol". CCGs will contribute into the pool on the first of the month an amount equal to one twelfth of the annual sum they have agreed to contribute.
 - b. CCGs and the Council will pay providers directly to ensure that existing contractual payment mechanisms continue and to avoid providers receiving multiple payments from commissioners. This ensures no additional contracts are required to be set up and that no additional contract management falls to the County Council as pooled budget host.
 - c. For the purposes of the agreement, District and Borough Councils are a provider and payment of the Disabled Facilities Grant (DFG) allocation will be made to the pooled budget via the County Council. The DFG allocation will then be transferred to the District and Borough Councils for ongoing payment to contractors once plans for the use of funding have been agreed.

Risk sharing

11. The risk share arrangements for any overspends and management of any underspends are set out in schedule 3 of the agreement.
12. The partners have agreed that risk sharing will initially remain at the organisation or unit of planning level in line with current practice. This means that any over/under spend will be managed by CCGs in the following units of planning:
 - a. North Notts: Bassetlaw CCG; .
 - b. Mid Notts: Mansfield and Ashfield CCG and Newark and Sherwood CCG;
 - c. South Notts: Nottingham North and East CCG, Nottingham West CCG, Rushcliffe CCG.
13. It will be for the units of planning to determine apportionment of over/under spend. Nottinghamshire County Council will manage its own over/under spend. If the overspend cannot be contained within the respective organisation or unit of planning then it will be escalated to the Steering Group for a decision.

Governance and reporting

14. CCGs and Nottinghamshire County Council are the accountable organisations with statutory responsibility for investment into the pooled budget and each has to satisfy its own statutory requirements for investment into BCF schemes. This is supported by a countywide governance structure for monitoring progress of the BCF plans including the pooled budget.
15. The BCG Finance, Planning and Performance subgroup will continue to be responsible for providing a monthly report on the pooled budget income and expenditure. This will be reported to the BCF Steering Group monthly and include details of performance against the outcome metrics, progress with scheme delivery and outstanding risks as recorded in the programme risk register.
16. The subgroup will undertake a quarterly reconciliation of actual income and expenditure against plan which will take into account any delays to scheme implementation and consequent payments to providers. Quarterly reconciliation reports will be presented to the Committee as agreed in March 2015.

17. There will be a quarterly report to the Health and Wellbeing Board in line with NHS England requirements. This will be accompanied by an exception report on scheme delivery, programme risks and delivery of the outcome metrics.
18. Any changes to planned schemes' financial values will be determined by the responsible statutory commissioner in the first instance, and will then be discussed through the programme governance structure with the Steering Group recommending changes in values to the Health and Wellbeing Board with the associated consideration of impact on overall programme delivery.
19. All organisations have agreed to share relevant information with each other's auditors to ensure transparent reporting of the BCF pooled fund. Additional external audit costs may be incurred by the County Council as the pooled budget host. If this is the case, a proposal to share costs across the partner signatories will be made to the Steering Group.

Other Options Considered

20. A BCF pooled fund is a national requirement, another partner organisation could become the Host Organisation.

Reason/s for Recommendation/s

21. To ensure appropriate governance is in place to oversee the delivery of the pooled fund as the Host Organisation.

Statutory and Policy Implications

22. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

23. The financial implications are detailed in the Nottinghamshire BCF plan. The pooled budget amounts to a minimum of £73.5m in 2017/18. Progress against the plan will be reported to the Health and Wellbeing Board on an ongoing basis as part of the Better Care Fund reporting process.

RECOMMENDATION/S

That the Committee:

- 1) Consider and comment on the findings of the reconciliation of the BCF Pooled Fund for Q3 2017/18.
- 2) Approve the variation to the Better Care Fund section 75 pooled budget for 2018/19 subject to amendments proposed by the Governing Bodies of the Clinical Commissioning Groups (CCG).

**David Pearson, Corporate Director, Adult Social Care, Health and Public Protection,
Nottinghamshire County Council**

For any enquiries about this report please contact:

Joanna Cooper

Joanna.Cooper@nottscc.gov.uk / 0115 977 3577

Constitutional Comments (SLB 15/02/18)

24. Finance and Major Contracts Management Committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

Financial Comments (OC 14/02/18)

25. The financial implications are contained within the body of the report. They are summarised in the tables found in paragraphs 3 and 4.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Terms of Reference for BCF Steering Group and Finance, Planning and Performance sub-group.
- Better Care Fund Pooled Budget March 2015
- Better care fund pooled budget – Q1 and Q2 reconciliation and planning for 2016/17. December 2015
- Section 75 Pooled Fund Agreement 2015/16 variation
- Section 75 Pooled Fund Agreement 2016/17
- Section 75 Pooled Fund Agreement 2017/18

Electoral Division(s) and Member(s) Affected

- All

26 February 2018

Agenda Item: 6

REPORT OF THE SERVICE DIRECTOR – PLACE & COMMUNITIES

EAST LEAKE PFI CONTRACT UPDATE

Purpose of the Report

1. The purpose of this report is to provide Members with an update on the position in respect of the East Leake PFI scheme in light of the recent financial collapse of Carillion PLC.

Information

2. Nottinghamshire County Council (NCC) has an ongoing schools Private Finance Initiative (PFI) contract with Infrastructure Managers Limited (IML). This contract accounts for the running and maintaining of three sites in East Leake:
 - East Leake Academy
 - Lantern Lane Primary School
 - East Leake Leisure Centre
3. IML subcontracts Carillion PLC to manage the day to day “hard” Facilities Management (FM) services on site.
4. Carillion also subcontracts soft FM services for these sites back to NCC’s catering and facilities management team.
5. Over the past six months Carillion has made considerable losses and has amassed a significant debt and has now collapsed.
6. IML is responsible for making alternative arrangements and for ensuring continuity of service provision as rapidly as possible. Initial indications were that ILM would procure the services direct from NCC with effect from 15 January 2018. Subsequent to this it appears that, in the short term at least, the services will be procured from PwC acting on behalf of the Official Receiver of Carillion. Assurances are being sought around this and a Letter of Commitment will be provided by PwC. There is confidence that services from Monday 15 January 2018 will be paid in full.
7. In addition NCC has also contacted the on-site occupiers at Lantern Lane Primary School, Diverse Academies Learning Partnership (East Leake Academy) and Rushcliffe Borough Council (East Leake leisure centre) to ensure that the sites remain open.

8. NCC has also confirmed that staff on site hold a set of keys and understand how to access the building (operate security/fire alarms etc.) or by agreeing arrangements with the caretaker in advance.
9. A meeting with all partners this month will provide further details of IML's ongoing contingency plans, and longer term proposals to provide an alternative service company to operate the facilities.
10. The Education Skills Funding Agency has been kept informed of our progress to monitor and assess the situation across the Country.
11. This does not affect the schools PFI contract in Bassetlaw which is run by Transform Schools, with facilities management subcontracted to Engie, and NCC providing services to Engie. If we were to ever be in the same position with Engie, Transform Schools would take the same course of action.

Other Options Considered

12. NCC has no direct contract with Carillion in the provision of the East Leake Schools PFI contract. Carillion is a subcontractor of IML with whom NCC have a contract. The only way to have removed Carillion prior to their liquidation would have been to remove IML from the contract or to cease the contract in its entirety. Both of these options would have had significant and damaging financial and legal implications for NCC.

Reason/s for Recommendation/s

13. To allow the Committee to request additional information if required.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

15. Carillion operated a 'no PO – no pay' policy, however obtaining purchase order (PO) numbers from Carillion has proved difficult. Without a purchase order Carillion will reject any invoice that is sent. In addition Carillion have in the past sent PO's and even payments to the City Council instead of the County Council. Catering & FM normally raise invoices on a monthly basis, however an invoice that was raised in December covered cleaning for the period April – December. This invoice was for £140k and the delay in issuing it was as a result of not being able to obtain the appropriate PO's from Carillion to pay the County Council.
16. The monitoring of the outstanding invoices is undertaken by the Catering & FM businesses, who receive aged debt reports from the debt recovery department.

17. As at 15 January 2018 NCC had 14 invoices outstanding with Carillion with a total value of £234,982.30 (£195,818.58 net of VAT). In addition services provided but not yet invoiced at that date totalled £2,269.39 (£1,891.16 net of VAT). It is very unlikely any of this will be paid meaning a bad debt write off will be required for these amounts.
18. It should be noted that Carillion have historically delayed payment for up to 120 days, but until now have always paid. As at the date of liquidation 4 invoices were dated January 2018, 2 December 2017 and 6 November 2017. Of the remaining 3 invoices over 120 days, 1 was dated July 2017 with the other 2 older invoices being subject to an ongoing query.
19. In terms of the other key contract, Facilities are up to date with their billing to Engie for the Bassetlaw PFI contract. These invoices are paid in line with contractual terms and as at the end of January only 2 out of 12 invoices were over 1 month old (1.6% by value).
20. Sales to the private sector represent a small but important element of the business. For Cleaning, East Leake represents 1.3% of turnover (private sector 12.6%). For Catering, East Leake is 1.7% of turnover (private sector 10.5%).

Statutory and Policy Implications

21. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

Members are invited to comment on the information presented and to advise if they would like to see any additional information.

Derek Higton

Service Director, Place and Communities

For any enquiries about this report please contact:

Keith Palframan, Group Manager Financial Strategy & Compliance

Constitutional Comments (KK 14/2/18)

22. The proposal in this report is within the remit of the Finance and Major Contracts Management Committee.

Financial Comments (KRP 14/2/18)

23. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

26 February 2018**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****LATEST ESTIMATED COSTS – DEMOLITION OF THE FORMER GROVE
LEISURE CENTRE, NEWARK****Purpose of the Report**

1. To advise Committee of the Latest Estimated Cost (LEC) for the works to demolish the former Grove Leisure Centre in Newark, and seek approval to the variation of the capital programme to reflect those costs.

Information**Project details**

2. An order was raised to Arc Partnership in October 2016 to demolish the Former Grove Leisure Centre in Newark and the adjacent Young Peoples Centre in order to facilitate redevelopment of the site.
3. The value of the order raised was for £750,000. The works were to include the demolition of the buildings to slab level to retain foundations and associated hard-standings. The former swimming pool basin was to be filled and all demolition material to be removed and disposed or recycled. Existing utilities and services were to be capped off and isolated.
4. The project is managed using best practice project management methodology (Prince 2) with project reviews and sign-off at key milestones with all key stakeholders which meet the Gateway Review standards.
5. The works are carried out using the East Midlands Property Alliance (EMPA) framework. Under this framework Arc Partnership technical staff undertake the detailed design work and the demolition is carried out by the successful contractor, for which the Project Team control costs.
6. The demolition works started on site in July 2017 with a provisional completion date of December 2017.
7. The cost of the original demolition works is set out below and the fees shown are for all professions involved in the project. These figures are currently reflected in the 2016/17 and

2017/18 Children and Young People's capital programme:

Demolition works	677,629.00
Professional fees	72,371.00
Total	750,000.00

All of the expenditure on the original scheme was to take place in financial years 16/17 and 17/18, although the majority of the spend was due to occur in 2017/18.

8. The professions involved in this project from Arc are:-

- Architect
- Landscape Architect
- Mechanical Engineer
- Electrical Engineer
- Quantity Surveyor
- Structural Engineer
- CDM Co-ordinator
- Project Manager

Unforeseen changes to the project

9. The asbestos removal element of the main contract works was progressing on site but no demolition works had commenced, when on the evening of 15th September 2017 there was a fire within the former leisure centre building. This fire is believed to have been started by trespassers onto the site, and the police continue their investigations into this issue.
10. The fire affected all buildings forming the Grove Leisure Centre and the Balderton Youth Centre. The main swimming pool, changing rooms, offices, reception and sports hall were razed to the ground. The Balderton Youth Centre and the Leisure Centre squash courts remained standing but were severely affected by the smoke and fire.
11. All the affected areas included asbestos containing materials, and unfortunately as a result of the fire, and unlike the Rolleston Drive site where this material still remained well contained, at the Grove the asbestos containing material has been distributed across much of the debris, and therefore a significantly more extensive and costly decontamination and clean-up operation has been required for the fire damaged area. Results of air quality tests taken in the area showed that the level of fibres present following the fire was very low - well within recommended guidelines and posing no threat to health.
12. Corporate Health and Safety colleagues have worked closely with the HSE and the Council's Risk and Insurance team to ensure all areas outside of the immediate vicinity of the fire were clear of asbestos containing material and remained safe and those parties have also subsequently engaged with Arc and a specialist asbestos disposal contractor to establish suitable safe working practices to allow removal of contaminated material from the site.
13. Property colleagues have also worked diligently with Arc to agree the best commercial arrangements possible for what has now become a much more complex project, and requires

the removal and disposal of all materials contaminated with asbestos contaminated waste from site. Due to the impact this has on the method of demolition and the quantity of contaminated material, there is a significant cost implication over and above the original contract works.

14. Particularly a large “tent” was erected around the buildings to allow the asbestos containing material to be contained safely when disturbed, and all the contaminated material on site, including any which was to be used to fill the swimming pool void, now needs to be sent for specialist disposal.

15. Arc have worked with the main contractor and the asbestos analysts and removal specialists to produce an updated programme for the works and an estimate to complete the revised project, which gives a revised completion of late 11 February 2018, and results in an increase of around £900k against the original budget cost, although it should be noted that these costs will be met by insurance funding.

Demolition works £	1,577,629.00
Professional fees £	72,371.00
Total £	1,650,000.00
Additional Cost of demolition £	900,000.00

16. It is proposed therefore that the 17/18 capital programme is varied to reflect this cost increase.

Other Options Considered

17. Unfortunately the fire has limited the options available to the County Council in respect of the site, since demolition still has to continue to minimise the potential environmental and health hazards to the immediate area. All involved have worked to minimise the financial and operational impacts of the fire and contain the costs to the levels noted above.

Reason for Recommendation

18. Given that there is no viable option other than continue with the demolition, whilst seeking to minimise the costs, the recommendation is that the capital programme is varied to reflect the revised figures.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

20. Although there are no direct crime and disorder implications within the report it should be noted that the cause of the fire is believed to be arson, and a number of individuals have

been questioned in connection with the incident, although police investigations continue.

Financial Implications

21. As noted above the financial implications of the fire are:

- I. A substantial increase in the demolition costs resulting from the need for additional specialist disposal of the asbestos containing materials, and an associated impact on the approved capital programme.
- II. Despite the works being covered by relevant insurances the additional costs above the £500,000 insurance limit, and the £50,000 excess, will need to be met by the Council.

Implications for Sustainability and the Environment

22. Following the fire additional control measures have been put in place in order to carry out the demolition in a safe and controlled manner, minimising the risk to human health, and the impact on the environment, however this has a detrimental cost impact on the project.

RECOMMENDATION/S

That Committee;

- 1) Note the latest estimated cost report for the demolition works as set out in the report.
- 2) Approve the variation required to the 2017/18 capital programme.

Derek Higton
Service Director, Place and Communities

For any enquiries about this report please contact: Mick Allen, Group Manager, Place and Commissioning, Tel: 0115 9774684

Constitutional Comments [KK 09/02/18]

23. The proposals in this report are within the remit of the Finance and Major Projects Committee.

Financial Comments [GB 06/02/18]

24. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- Newark East

26 February 2017

Agenda Item: 8

**REPORT OF SERVICE DIRECTOR – FINANCE, PROCUREMENT &
IMPROVEMENT**
PROCUREMENT WORK PLAN REVIEW
Purpose of the Report

- To provide Members with a proposed work plan that will deliver oversight and progress reports in relation to specific procurement projects within the authority.

Information

- It is proposed to bring the following projects to committee for discussion:

Project Title	Description	Service Area	Update for Committee	Lead	Contract Value
Car Park Enforcement & Bailiffs	Compliant parking, parking management and debt collection service.	Place	April 2018	Andrew Magyar Category Manager	£2.8m
Supporting people with homelessness and MH issues	To prevent people losing tenancies and to provide short term accommodation based support.	Adult Social Care	April 2018	Michael Fowler Category Manager	£3m
Collaborative Procurement	Benefits gained from working alongside Nottinghamshire Healthcare Trust and Sherwood Forest Hospitals.	Resources	May 2018	Andrew Magyar Category Manager, Lorraine Dennis Category Manager	£4m
Agency Contract	Provision of agency staff as required across the authority.	Resources	June 2018	Lorraine Dennis Category Manager	£60m
Sales planning and Advice Framework	Managing corporate assets and external fundings.	Place	July 2018	Andrew Magyar Category Manager	£4m

Fair Price for Care Project (older adults)	Outcome of consultancy work and how this is going to inform the approach to the market.	Adult Social Care	September 2018	Michael Fowler Category Manager	£112m
DN2 Children's Services Intervention Programme	The DN2 Partnership consisting of NCC, Nottingham City and Derby City are developing an intervention programme via a social impact bond, and have secured funding of 3 million pounds in support of this via the Life Chances Fund.	Children's Families & Cultural Services	October 2018	Lynn Brammer Category Manager	£12m
Day Care Services	Community based support.	Adult Social Care	October 2018	Michael Fowler Category Manager	£5m
Public Health Contracting	Update on a different approach to Public Health Commissioning and Procurement.	Public Health	December 2018	Michael Fowler Category Manager	£43m

3. A report will be presented to members that will accompany a presentation on the projects led by the Category Manager and lead commissioner or stakeholder.
4. These specific projects have been selected as they show a cross spectrum of procurement activity that is not just focussed on tendering.

Statutory and Policy Implications

5. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

Members review the proposed work plan and agree to any changes as necessary.

Nigel Stevenson
Service Director – Finance, Procurement & Improvement

For any enquiries about this report please contact:
Clare Winter - Group Manager, Procurement

Constitutional Comments (KK 13/02/2018)

The proposal in this report is within the remit of the Finance and Major Contracts Management Committee.

Financial Comments (SES 13/02/18)

There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

26 February 2018

Agenda Item: 9

REPORT OF CORPORATE DIRECTOR, RESOURCES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2018.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

- 1) That the Committee considers whether any amendments are required to the Work Programme.

Jayne Francis-Ward
Corporate Director, Resources

For any enquiries about this report please contact: Pete Barker, x 74416

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
19 March 2018			
Monthly Budget & Capital Monitoring Report 2017/18	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Local Spend and Supplier Engagement	Details of supplier spend	Clare Winter	Clare Winter
Veolia PFI Contract	Details of contract including details of the rolling programme on benchmarking	Mick Allen	Mick Allen
23 April 2018			
Monthly Budget & Capital Monitoring Report 2017/18	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Contract Update(>£10m)	Standard item	Various	Various
PFI Schools Management Contracts	Update report	Derek Higton	Mick Allen
Risk and Insurance	Update report	Nigel Stevenson	Keith Palframan
General Data Protection Regulation (GDPR)	Implications for contracts	Jayne Francis-Ward	Clare Winter / Heather Dickinson

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

Commercial Development Unit	Cohort 4 Outcome and Report on Progress	Martin Done	Mark Knight
21 May 2018			
Monthly Budget & Capital Monitoring Report 2017/18	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
BCF Q4 Reconciliation		Joanna Cooper	Joanna Cooper
Contract Update(>£10m)	Standard item	Various	Various
Commercial Development Unit	Cohort 1 – Year 1 Results	Martin Done	Mark Knight
18 June 2018			
Monthly Budget & Capital Monitoring Report 2017/18	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Contract Update(>£10m)	Standard item	Various	Various

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

16 July 2018			
Monthly Budget & Capital Monitoring Report 2017/18	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Contract Update(>£10m)	Standard item	Various	Various
Commercial Development Unit	Cohort 5 Outcome and Report on Progress	Martin Done	Mark Knight
September 2018			
Commercial Development Unit	Cohort 6 Outcome and Progress Report	Martin Done	Mark Knight
November 2018			
Home Based Care and Support Services Project	Update report	Jane Cashmore / Michael Fowler	Jane Cashmore / Michael Fowler
January 2019			
Commercial Development Unit	Cohort 7 Outcome and Report on Progress	Martin Done	Mark Knight
March 2019			
Commercial Development Unit	Outcome of Project	Martin Done	Mark Knight

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

TO BE PLACED			
Local Government Finance	Overview report	Nigel Stevenson	Nigel Stevenson
Trading Organisations	Update report	Ian Hardy	Ian Hardy