

report



meeting ADMINISTRATION COMMITTEE

date 28 July 2010

agenda item number **5(c)**

Hospitality for a Tri Lateral Youth Summit event at County Hall

Purpose of report

1. This report seeks approval for hospitality to be offered to a group of students attending a Youth Summit event at County Hall, accompanied by their teachers, from schools in Taiwan, South Korea and Nottinghamshire.

Information and advice

Background

2. Nottinghamshire Local Authority and eight Nottinghamshire schools have been part of the East Asia Connecting Classrooms project since June 2008. As part of the project, Nottinghamshire schools are hosting students and teachers from their partner schools in Taiwan and South Korea from 18 October 2010 to 24 October 2010.
3. It is proposed that the final event of the week will be a Youth Summit, taking place in the Council Chamber and the Assembly Rooms at County Hall on the afternoon and evening of Friday, 22 October 2010 and that a buffet tea and refreshments will be provided.
4. There are expected to be 22 students, 11 teachers and 3 Local Authority representatives from Taiwan; 12 students, 5 teachers and 4 Local Authority representatives from South Korea; 22 students from Nottinghamshire schools plus 4 teachers and representatives from the Local Authority and the British Council. The total number of people therefore will be approximately 90.
5. The lead Nottinghamshire schools (Holgate Comprehensive and Meden School) are organising the programme for the week with support from the British Council. Final details for the event at County Hall are still to be confirmed but will include a series of workshops, followed by formal presentations from students in each country on the

theme of the project which is 'Tomorrow's World and Global Citizenship'.

Financial implications

4. The cost of the reception is estimated to be approximately £711 for 90 people. This would include a buffet tea and refreshments. All hospitality would be provided by the Council's catering service.
5. The Local Authority has applied for external funding from the British Council to contribute to the costs of hosting the event at County Hall. If there are any costs not covered by external funding, these would be met from the CYPS Global Dimension budget which for 2010/11 is £26,465.
6. It is proposed that the County Council provide a small gift to teachers from Taiwan and South Korea, and all students taking part. This would be a selection of items from the corporate communications service (for example county council pens, pencils, erasers etc) up to the value of £5 per person. The maximum cost of this would therefore be approximately £450. This funding would come from the CYPS Global Dimension budget which for 2010/11 is £26,465.

Statutory and policy implications

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder and those using the service. Where such implications are material, they have been described in the text of the report.

RECOMMENDATION

8. That:-
 - (1) the provision of hospitality for the event on 22 October at County Hall is approved;
 - (2) the necessary budget expenditure (over and above external funding provided) to support this event be approved.

ANTHONY MAY

Corporate Director for Children and Young People's Services

Legal Services' comments (KS/7.7.2020)

9. The Administration Committee is responsible for authorising hospitality to be offered by the County Council. The proposals in this report are therefore within the remit of this Committee.

Financial comments of the Service Director – Finance (NDR)

19.

Electoral division(s) affected

Nottinghamshire

Background papers available for inspection

Previous delegated decision reports related to this project

M19C2658