



SUMMONS TO COUNCIL

date Thursday, 13 July 2023
commencing at 10:30

venue County Hall, West Bridgford,
Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.

Chief Executive

- | | | |
|----|--|---------|
| 1 | Minutes of the meeting held on 11 May 2023 | 7 - 30 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below) | |
| 4 | Chairman's Business | |
| | a) Presentation of Awards/Certificates (if any) | |
| 5 | Constituency Issues (see note 4) | |
| 6a | Presentation of Petitions (if any) (see note below) | |
| 6b | Responses to Petitions Presented to the Chairman of the County Council | 31 - 32 |

7	Building and Office Rationalisation Programme - Update, Future Arrangements for County Hall, and Proposals for New Offices Near Hucknall	33 - 54
8	Constitution Review - Updates to Council Procedure Rules	55 - 82
9	Executive Report - Key Issues and Activities	83 - 88
10	Questions (see note below)	
	(a) Questions to Nottinghamshire and City of Nottingham Fire Authority	
	(b) Questions to the Leader, Cabinet Members and Committee Chairmen	
11	NOTICE OF MOTIONS	

Motion One

In his foreword to the Nottinghamshire Joint Health and Wellbeing Strategy 2022-26, the Chairman of Nottinghamshire County Council's Health & Wellbeing Board states that addressing health inequalities across our communities is *'more important than ever'* and requires *'joint working to enable everyone to prosper'*. This view is supported by the Nottingham & Nottinghamshire Integrated Care Strategy which lists *'Tackling Inequalities'* as one of its four key aims and principles for 2023-28.

This Council is concerned that there is evidence of inequality in oral health when comparing some areas of Nottinghamshire with others and believes that expanding water fluoridation to all parts of Nottinghamshire would generate oral health benefits for residents of every age, but especially children and young people, to whom we are committed to giving the best start in life as a key ambition of our Nottinghamshire Plan through our Best Start Strategy 2021-25.

This Council therefore supports the Chairman of the Health & Wellbeing Board working with other local councils, Integrated Care Partnerships, and the water companies serving this county, to champion the oral health agenda, including water fluoridation, because we certainly believe "prevention is better than cure".

This Council agrees that the Chairman of the Health & Wellbeing Board should deliver updates to all members on the progress of this

advocacy and monitoring work, through whatever channels are most appropriate, given the importance of oral health to our residents' overall health and wellbeing.

Councillor Dr John Doddy Councillor Sue Saddington

NOTES:-

(A) For Councillors

- (1) Members will be informed of the date and time of their Group meeting for Council by their Group Researcher.
- (2) Lunch will usually be taken at approximately 12.30pm.
- (3)
 - (a) Persons making a declaration of interest should have regard to the Code of Conduct and the Procedure Rules for Meetings of the Full Council. Those declaring must indicate whether their interest is a disclosable pecuniary interest or a private interest and the reasons for the declaration.
 - (b) Any member or officer who declares a disclosable pecuniary interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted. Members or officers requiring clarification on whether to make a declaration of interest are invited to contact the Monitoring Officer or Democratic Services prior to the meeting.
 - (c) Declarations of interest will be recorded and included in the minutes of this meeting and it is therefore important that clear details are given by members and others in turn, to enable Democratic Services to record accurate information.
- (4) At any Full Council meeting except the budget meeting and an extraordinary meeting Members are given an opportunity to speak for up to three minutes on any issue which specifically relates to their division and is relevant to the services provided by the County Council. These speeches must relate specifically to the area the Member represents and should not be of a general nature. They are constituency speeches and therefore must relate to constituency issues only. This is an opportunity simply to air these issues in a Council meeting. It will not give rise to a debate on the issues or a question or answer session. There is a maximum time limit of 15 minutes for this item.
- (5) At any Full Council meeting except the budget meeting and an extraordinary meeting Members may present a petition to the Chairman of the County Council on any matter affecting the residents of their division, and in relation to which the County Council has powers or duties. The Member presenting the petition can introduce and speak about the petition for up to one minute. Members are

reminded that there is a time limit of 15 minutes for the presentation of petitions, after which any petitions not yet presented will be received en bloc by the Chairman.

- (6) In relation to questions to the Nottinghamshire and City of Nottingham Fire Authority and questions to the Leader, Cabinet Members and Committee Chairmen; after receiving an answer to their question, the Councillor asking the original question may ask one supplementary question on the same matter. There will be no additional supplementary questions.

- (7) Members are reminded that these papers may be recycled. Appropriate containers are located in the respective secretariats.

- (8) Commonly used points of order

26 – Constituency issues must be about issues which specifically relate to the Member's division and is relevant to the services provided by the County Council

55 – Only 1 supplementary question per question is allowed from the Councillor who asked the original question and supplementary questions must be on the same matter

65 – The Mover or Seconder has spoken for more than 10 minutes when moving the motion

68 – The Member has spoken for more than 5 minutes

70 – The Member is not speaking to the subject under discussion

71 – The Member has already spoken on the motion

90 – Points of Order and Personal Explanations

99 – Disorderly conduct

- (9) Time limit of speeches

Motions

68 – no longer than 5 minutes (subject to any exceptions set out in the Constitution)

Constituency Issues

26 – up to 3 minutes per speech allowed

29 – up to 15 minutes for this item allowed

Petitions

33 – up to one minute per petition allowed

37 – up to 15 minutes for this item allowed

Questions

49 – up to 60 minutes for this item allowed

(B) For Members of the Public

- (1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:

Customer Services Centre 0300 500 80 80.

- (2) The papers enclosed with this agenda are available in large print if required. Copies can be requested by contacting the Customer Services Centre on 0300 500 80 80. Certain documents (for example appendices and plans to reports) may not be available electronically. Hard copies can be requested from the above contact.
- (3) This agenda and its associated reports are available to view online via an online calendar –
<http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



Meeting COUNTY COUNCIL

Date Thursday, 11 May 2023 (10.30 am – 5.04 pm)

Membership

COUNCILLORS

Roger Jackson (Chairman)

John Ogle (Vice-Chairman)

Reg Adair
Mike Adams
Pauline Allan
Sinead Anderson
Callum Bailey
Matt Barney
Chris Barnfather
Ben Bradley MP
Richard Butler
Anne Callaghan BEM
André Camilleri
Scott Carlton
Steve Carr
John Clarke MBE
Neil Clarke MBE
Robert Corden
John Cottee
Jim Creamer
Debbie Darby
Sam Deakin
Dr John Doddy
Bethan Eddy
Boyd Elliott
Sybil Fielding
Kate Foale
Stephen Garner
Glynn Gilfoyle
Keith Girling
Penny Gowland
Errol Henry JP
Paul Henshaw
Tom Hollis

Mike Introna
Richard Jackson
Eric Kerry
Bruce Laughton
Johnno Lee
Rachel Madden
David Martin
John 'Maggie' McGrath - apologies
Andy Meakin
Nigel Moxon
Kane Oliver
Philip Owen
Michael Payne
Sheila Place
Mike Pringle
Francis Purdue-Horan
Mike Quigley MBE
Mrs Sue Saddington
Dave Shaw
Helen-Ann Smith
Sam Smith
Tom Smith
Tracey Taylor
Nigel Turner
Roger Upton
Lee Waters
Michelle Welsh
Gordon Wheeler
Jonathan Wheeler
Elizabeth Williamson
John Wilmott
Jason Zadrozny

HONORARY ALDERMEN

Terence Butler
John Carter

OFFICERS IN ATTENDANCE

Adrian Smith	(Chief Executive)
Marjorie Toward	(Chief Executives)
Sara Allmond	(Chief Executives)
Sarah Ashton	(Chief Executives)
Carl Bilbey	(Chief Executives)
Isobel Fleming	(Chief Executives)
David Hennigan	(Chief Executives)
James McDonnell	(Chief Executives)
Phil Rostance	(Chief Executives)
Nigel Stevenson	(Chief Executives)
Phil Smith	(Chief Executives)
Laura Webb	(Chief Executives)
Jonathan Gribbin	(Adult Social Care and Health)
Melanie Williams	(Adult Social Care and Health)
Colin Pettigrew	(Children and Families)
Derek Higon	(Place)

OPENING PRAYER

Upon the Council, convening, prayers were led by the Chairman.

MINUTE SILENCE

A minute silence was held in memory of former County Councillors Dick Wilson and Susan Bennett.

PRESENTATION OF AWARD FROM THE HIGH SHERIFF

The Chairman introduced the award received from Paul Southby former High Sheriff of Nottinghamshire. The award was in recognition of and in appreciation for the excellent way in which the Council ensured that the proclamation of the accession of His Majesty King Charles III following the death of Queen Elizabeth II was successful. The Chairman presented the award to Julie Forster, Group Manager who attended to accept the award on behalf of the entire team involved in delivering the events.

OUTGOING CHAIRMAN'S ADDRESS TO THE COUNCIL

Councillor Roger Jackson, outgoing Chairman of the County Council, made a short address, during which he referred to his interesting year in office, which he and his wife Jilly had enjoyed. Their civic year included the Platinum Jubilee for Queen Elizabeth II and then her sad passing shortly after. The Proclamation of King Charles III and the funeral of Queen Elizabeth II, and most recently the coronation of King

Charles III. Councillor Roger Jackson expressed his pleasure, honour and privilege of being Chairman particularly this year. He also highlighted his enjoyment of the citizenship ceremonies and the school visits to County Hall. The Chairman's good cause was the Nottingham branch of the Association of Ukrainians in Great Britain for which over £27,000 had been raised so far.

1. ELECTION OF CHAIRMAN

It was moved by Councillor Tracey Taylor and seconded by Councillor Neil Clarke MBE and:-

RESOLVED: 2023/011

That Councillor John Ogle be elected Chairman of Nottinghamshire County Council, until the Annual Meeting 2024.

Arising from the above resolution, Councillor John Ogle made the prescribed Declaration of Acceptance of Office, was invested with the Chairman's Chain of Office and assumed the chair. Thereafter, Councillor John Ogle's portrait was unveiled by the Chief Executive.

INCOMING CHAIRMAN'S ADDRESS TO THE COUNCIL

Councillor John Ogle addressed the Council, thanking members for the opportunity to perform the civic role for the County Council. He indicated that his chosen fundraising cause would be the National Society for the Prevention of Cruelty to Children (NSPCC) with all donations going to projects in Nottinghamshire.

RETIRING CHAIRMAN VOTE OF THANKS

At the invitation of the newly elected Chairman, Councillor Bruce Laughton paid tribute to Councillor Roger Jackson's contribution to Nottinghamshire civic life and moved a motion thanking him for his work as Chairman.

The motion was seconded by Councillor Sue Saddington who articulated Member's appreciation and congratulations for his year of office.

Councillors Ben Bradley MP, Kate Foale, Neil Clarke MBE, Mike Pringle, Keith Girling and Steve Carr also spoke in thanks of the work undertaken by Councillor Roger Jackson as Chairman of the County Council for the municipal year 2022/23.

RESOLVED: 2023/012

That the County Council's thanks for Councillor Roger Jackson's work as its Chairman during 2022-23 be recorded.

PAST CHAIRMAN'S BADGE OF OFFICE

Further to the above resolution, the Chairman of the County Council presented to Councillor Roger Jackson his Past Chairman's Badge of Office and acknowledged his work during the year.

The following members left the Chamber for more than 10 minutes during consideration of this item:

Councillor Tom Hollis left the Chamber at 11.13am and returned at 11.33am

Councillor Dave Shaw left the Chamber at 11.17am and returned at 11.30am

Councillor Samantha Deakin left the Chamber at 11.20am and returned at 11.40am

2. ELECTION OF VICE-CHAIRMAN

The appointment of Councillor Richard Butler as Vice-Chairman was moved by Councillor John Cottey and seconded by Councillor Matt Barney.

RESOLVED: 2023/013

That Councillor Richard Butler be appointed Vice-Chairman of the Nottinghamshire County Council until the Annual Meeting 2024.

Arising from the above Resolution, Councillor Richard Butler made the prescribed Declaration of Acceptance of Office, was invested with the Vice-Chairman's chain and took his new place alongside the Chairman.

Councillor Richard Butler gave a short address to Council and thanked Members for appointing him as Vice-Chairman.

3. MINUTES

RESOLVED: 2023/014

That the minutes of the previous meeting held on 30 March 2023 be agreed as a true record and signed by the Chairman.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from:-

- Councillor John 'Maggie' McGrath (other reasons)

An apology was also submitted by Councillor Helen-Ann Smith who would be arriving late.

5. DECLARATIONS OF INTEREST

None

6. KIRKBY SOUTH BY-ELECTION RESULT AND RECOGNITION OF MEMBERS AND OFFICERS OF GROUPS

Councillor Chris Barnfather introduced the addendum report and moved a motion in terms of resolution 2023/015 below.

The motion was seconded by Councillor Bruce Laughton.

Following a debate, the Chairman put the motion to the meeting and after a show of hands the Chairman declared it was carried and it was:-

RESOLVED: 2023/015

- 1) That the outcome of the by-election held in Kirkby South be noted.
- 2) That the membership of the political Groups be recognised.
- 3) That the Officers of the Groups be noted.

7. CHAIRMAN'S BUSINESS

PRESENTATION OF AWARDS

None

FORMER COUNTY COUNCILLORS DICK WILSON AND SUSAN BENNETT

The Chairman spoke in memory of former County Councillors Dick Wilson and Susan Bennett.

Councillors Bruce Laughton, Steve Carr, Reg Adair and Kate Foale also spoke in memory of former County Councillors Dick Wilson and Susan Bennett.

8. CONSTITUENCY ISSUES

The following Members spoke for up to three minutes on issues which specifically related to their division and were relevant to the services provided by the County Council:-

Councillor Paul Henshaw regarding Ladybrook Enterprises (Community Centre) in Mansfield West

9a. PRESENTATION OF PETITIONS

The following petitions were presented to the Chairman as indicated below: -

- (1) Councillor Bethan Eddy requesting the closure of Mansfield Road service road onto Vale Avenue
- (2) Councillor Kate Foale requesting a residents only parking scheme at The City in Beeston.

RESOLVED: 2023/016

That the petitions be referred to the appropriate Cabinet Member for consideration in accordance with the Procedure Rules, with a report being brought back to Council in due course.

9b. RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE COUNTY COUNCIL

RESOLVED: 2023/017

That the contents and actions taken as set out in the report be noted.

10. ESTABLISHMENT OF COMMITTEES

Councillor Chris Barnfather introduced the report and addendum and moved a motion in terms of resolution 2023/018 below.

The motion was seconded by Councillor Bruce Laughton.

The Chairman put the motion to the meeting and after a show of hands the Chairman declared it was carried and it was:-

RESOLVED: 2023/0018

- 1) That the Council note the Leader's appointments to the Cabinet and their portfolio responsibilities, and the appointment of Deputy Cabinet Members as set out in paragraph 6 of the report.
- 2) That the Council confirm the establishment of the Committees and Sub-Committees of the Council and the allocation of seats as set out in Appendix A (addendum) of the report until the Annual Meeting of the Council in May 2024.
- 3) That the Council confirm the membership and allocation of seats and its continued participation of the Joint Committees set out in Appendix A (addendum) of the report and confirm the establishment or continued participation as applicable in the other committees, joint committees and boards, and allocation of seats, as set out in Appendix B of the report until the Annual Meeting of the Council in May 2024.

- 4) That the Council make the appointments of Chairmen and Vice-Chairmen set out in the addendum to Paragraph 12 of the report and agrees the arrangements for appointing the Chairman of the Committees set out in Paragraph 13 of the report until the Annual Meeting of the Council in May 2024.
- 5) That the other representatives on the committees / sub-committees set out in Paragraph 14 of the report be agreed.
- 6) That the appointment of members of the political Groups of the Council to committees, sub-committees, joint committees and boards be undertaken by the Team Manager, Democratic Services on behalf of the Chief Executive (the Proper Officer) in order to give effect to the wishes of the political Groups of the Council.
- 7) That the Team Manager, Democratic Services be authorised to act on behalf of the Chief Executive (Proper Officer) to appoint people as co-optees to committees when required.
- 8) That the Council appoints Ian Bayne, Craig Coles and Rob White as the Council's Independent Persons until the Annual Meeting of the Council in May 2024.

11. NEW CODE OF CONDUCT FOR COUNCILLORS AND CO-OPTED MEMBERS

Councillor Philip Owen introduced the report and moved a motion in terms of resolution 2023/019 below.

The motion was seconded by Councillor John Lee.

Following a debate, the Chairman put the motion to the meeting and after a show of hands the Chairman declared it was carried and it was:-

RESOLVED: 2023/019

- 1) That the Nottinghamshire Code, attached at Appendix 1 of the report, be adopted and that the subsequent amendment of Part 3, Section Ten of the Constitution be approved.
- 2) To note that appropriate mandatory training will be arranged for Members, to be completed by Members as soon as practicable.
- 3) To note that Members will be required to review their declarations of interests following notification by Democratic Services.

12. REVISED OFFICER CODE OF CONDUCT AND PROCEDURE FOR OFFICER REPORTING OF INTERESTS, GIFTS AND HOSPITALITY

Councillor Philip Owen introduced the report and moved a motion in terms of resolution 2023/020 below.

The motion was seconded by Councillor John Lee.

Following a debate, the Chairman put the motion to the meeting and after a show of hands the Chairman declared it was carried and it was:-

RESOLVED: 2023/020

- 1) That the amended Officer Code of Conduct (D35 Personnel Handbook) be adopted and that the subsequent amendment of Section Eleven of the Constitution be approved.

13. EXECUTIVE REPORT – KEY ISSUES AND ACTIVITIES

RESOLVED: 2023/021

That the contents of the report be noted.

Councillor Michelle Welsh left the Chamber at 12.03pm and returned at 12.18pm during consideration of this item.

14a. QUESTIONS TO NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AUTHORITY

None

14b. QUESTIONS TO COMMITTEE CHAIRMAN

5 questions had been received as follows: -

- 1) from Councillor Nigel Turner regarding the Local Communities Fund (Councillor John Cottey replied)
- 2) from Councillor Paul Henshaw concerning funding to develop the Social Care workforce (Councillor Matt Barney replied)
- 3) from Councillor Bethan Eddy about school admissions process (Councillor Tracey Taylor replied)
- 4) from Councillor Paul Henshaw regarding written risk assessments for care home residents being moved to another care home (Councillor Matt Barney replied)
- 5) from Councillor Roger Upton about Notts 4Uth Awards (Councillor Tracey Taylor replied)

The full responses to the questions above are set out in set out in Appendix A to these minutes.

The Council adjourned from 12.35pm to 1.48pm for lunch.

Councillor John Lee did not return to the meeting after the lunch break.

Councillor Jason Zadrozny was not in the Chamber when the meeting reconvened after the lunch break

15. NOTICE OF MOTIONS

MOTION ONE

A Motion as set out below was moved by Councillor Tom Hollis and seconded by Councillor Dave Shaw:

“Nottinghamshire County Council welcomes the announcement that smart motorways will be removed from Government road-building plans. It has been stated this is due to the “...lack of public confidence felt by drivers.”

This Council notes that there have been at least 79 deaths linked to smart motorways. There have also been hundreds of accidents causing injury and distress connected with smart motorways.

This council further notes that around 10% of England's motorway network is made up of smart motorways and that large parts of the M1, going through Nottinghamshire form a smart motorway. This Council believes that resident's lives are being put in danger on these roads of death.

This Council therefore calls for the Government to undertake an urgent review of existing smart motorways and calls for immediate Government investment to ensure that motorist's lives are not put in danger in Nottinghamshire and across the UK.

This Council resolves to write to the Secretary of State for Transport making this Council's opposition to smart motorways clear.”

An amendment to the motion as set out below was moved by Councillor Penny Gowland and seconded by Councillor Michelle Welsh:

“Nottinghamshire County Council welcomes the announcement that smart motorways will be removed from Government road-building plans. It has been stated this is due to the “...lack of public confidence felt by drivers.”

This Council notes that there have been at least 79 deaths linked to smart motorways. There have also been hundreds of accidents causing injury and distress connected with smart motorways.

This council further notes that around 10% of England's motorway network is made up of smart motorways and that large parts of the M1, going through Nottinghamshire form a smart motorway. This Council believes that resident's lives are being put in danger on these roads of death.

This Council notes that the Government and National Highways plan to continue to invest £900 million in existing smart motorways, at a time when Nottinghamshire also require £200 million to do the best job possible of improving the state of our local roads.

This Council therefore calls for the Government to ~~undertake an urgent review of existing smart motorways and calls for immediate Government investment to ensure that motorist's lives are not put in danger in Nottinghamshire and across the UK~~ **reinstate the hard shoulder on all existing smart motorways while a comprehensive review of safety systems and evidence takes place, to ensure that motorist's lives are not put in danger in Nottinghamshire and elsewhere across the UK.**

This Council resolves to write to the Secretary of State for Transport making this Council's opposition to smart motorways clear **and advocate that a proportion of this £900 million smart motorway budget instead be diverted to fixing Nottinghamshire local roads.**"

The amendment was accepted by the mover of the Motion and became the altered (substantive) motion.

Following a debate, the motion was put to the meeting and after a show of hands the Chairman declared it was lost.

The requisite number of Members requested a recorded vote and it was ascertained that the following 29 members voted '**For**' the altered motion:-

Pauline Allan	Rachel Madden
Anne Callaghan BEM	David Martin
Steve Carr	Andy Meakin
John Clarke MBE	Kane Oliver
Jim Creamer	Michael Payne
Debbie Darby	Sheila Place
Samantha Deakin	Mike Pringle
Sybil Fielding	Francis Purdue-Horan
Kate Foale	Dave Shaw
Stephen Garner	Lee Waters
Glynn Gilfoyle	Michelle Welsh
Penny Gowland	Elizabeth Williamson
Errol Henry JP	John Wilmott
Paul Henshaw	Jason Zadrozny
Tom Hollis	

The following 34 members voted '**Against**' the altered motion:

Reg Adair	Chris Barnfather
Mike Adams	Ben Bradley MP
Sinead Anderson	Richard Butler
Callum Bailey	André Camilleri
Matt Barney	Scott Carlton

Neil Clarke MBE
Robert Corden
John Cottee
Dr John Doddy
Bethan Eddy
Boyd Elliott
Keith Girling
Mike Introna
Richard Jackson
Roger Jackson
Eric Kerry
Bruce Laughton

Nigel Moxon
John Ogle
Philip Owen
Mike Quigley MBE
Sue Saddington
Sam Smith
Tom Smith
Tracey Taylor
Nigel Turner
Roger Upton
Gordon Wheeler
Jonathan Wheeler

No members '**Abstained**' from the vote.

The Chairman declared the motion was lost.

Having submitted her apologies, Councillor Helen-Ann Smith arrived at the meeting at 2.02pm during consideration of this item.

Having not returned to the Chamber after the lunch break, Councillor Jason Zadrozny returned to the Chamber at 2.02pm during consideration of this item.

The following members left the Chamber for more than 10 minutes during consideration of this item:

Councillor Rachel Madden left the Chamber at 2.10pm and returned at 2.25pm
Councillor Gordon Wheeler left the Chamber at 2.10pm and returned at 2.43pm
Councillor Jason Zadrozny left the Chamber at 2.20pm and returned at 2.53pm
Councillor Sue Saddington left the Chamber at 2.31pm and returned at 2.43pm

Councillor Pauline Allan left the Chamber at 2.56pm during consideration of this item and did not return.

MOTION TWO

A Motion as set out below was moved by Councillor Kate Foale and seconded by Councillor Jim Creamer:

“On 30 March 2023, Labour Party Leader Sir Keir Starmer stated that he would freeze Council Tax rises for the year 2023/24 if Prime Minister. This would be paid for by an increased windfall tax on energy companies who have profited excessively during the cost-of-living crisis, when so many people are struggling to pay bills and when food prices have risen by 19.2%, the highest observed annual rate in over 45 years.

A freeze in Council Tax rise at this time would provide an opportunity for Nottinghamshire residents to have more disposable income which could be used to mitigate the cost-of-living crisis.

This Council therefore resolves to:

- a) Support any proposals from this Government, or a future Government, to deliver a freeze in Council Tax rises for Nottinghamshire residents in the year 2024/25, paid for by an increased windfall tax on energy companies.
- b) Following years of significant cuts to public services, write to the Government outlining the case for long-term funding settlements and increased Local Government investment, to enable this Council to deliver the services our residents need."

Following a debate, the motion was put to the meeting and after a show of hands the Chairman declared it was lost.

The requisite number of Members requested a recorded vote and it was ascertained that the following 18 members voted '**For**' the altered motion:-

Anne Callaghan BEM
Steve Carr
John Clarke MBE
Jim Creamer
Sybil Fielding
Kate Foale
Glynn Gilfoyle
Penny Gowland
Errol Henry JP

Paul Henshaw
Tom Hollis
Kane Oliver
Michael Payne
Sheila Place
Mike Pringle
Dave Shaw
Michelle Welsh
John Wilmott

The following 35 members voted '**Against**' the altered motion:

Reg Adair
Mike Adams
Sinead Anderson
Callum Bailey
Matt Barney
Chris Barnfather
Ben Bradley MP
Richard Butler
André Camilleri
Scott Carlton
Neil Clarke MBE
Robert Corden
John Cottee
Dr John Doddy
Bethan Eddy
Boyd Elliott
Stephen Garner
Keith Girling

Mike Introna
Richard Jackson
Roger Jackson
Eric Kerry
Bruce Laughton
Nigel Moxon
John Ogle
Philip Owen
Mike Quigley MBE
Sue Saddington
Sam Smith
Tom Smith
Tracey Taylor
Nigel Turner
Roger Upton
Gordon Wheeler
Jonathan Wheeler

The following 7 members '**Abstained**' from the vote:

Debbie Darby
Rachel Madden
David Martin
Andy Meakin

Francis Purdue-Horan
Lee Waters
Elizabeth Williamson

The Chairman declared the motion was lost.

The following members left the Chamber for more than 10 minutes during consideration of this item:

Councillor Samantha Deakin left the Chamber at 3.08pm and returned at 3.23pm
Councillor Elizabeth Williamson left the Chamber at 3.28pm and returned at 3.48pm
Councillor Errol Henry JP left the Chamber at 3.30pm and returned at 3.46pm
Councillor Tom Hollis left the Chamber at 3.32pm and returned at 3.46pm
Councillor Kane Oliver left the Chamber at 4.21pm and returned at 4.33pm

Councillor Samantha Deakin left the Chamber at 3.51pm during consideration of this item and did not return.

Councillor Jason Zadrozny left the Chamber at 4.09pm at the conclusion of this item and did not return.

MOTION THREE

A Motion as set out below was moved by Councillor Penny Gowland and seconded by Councillor Paul Henshaw:

“Encouraging Active Travel in Nottinghamshire is one of the stated ambitions of this Council.

This is acknowledged in the Nottinghamshire Plan as a Council priority to tackle the Climate Emergency.

Active Travel is sadly often too unsafe in some areas of Nottinghamshire, and this is notably the case for pedal cyclists.

Over in the last decade more than 1,875 cyclists have been injured by motor vehicles across Nottinghamshire.

For cyclists, potholes and highway junctions are a particular concern when trying to get safely to their destination.

To move beyond active travel advocacy and to accelerate increasing numbers of participation, it is clear that more needs to be done to improve safety.

This Council will therefore:

- Acknowledge that more needs to be done to make active travel participants feel safe, particularly pedal cyclists who travel by road.
- Identify the most dangerous areas in each Borough and District of the County for pedal cyclists and outline the steps which will be taken to improve active travel measures in these areas, and when these changes can expect to be delivered, on the Nottinghamshire County Council website.”

An amendment to the motion as set out below was moved by Councillor Neil Clarke MBE and seconded by Councillor Chris Barnfather:

“Encouraging Active Travel in Nottinghamshire is one of the stated ambitions of **the Government, to encourage people to leave their car at home in favour of walking, wheeling and cycling** this Council.

The environmental value of this is acknowledged in the Nottinghamshire Plan as **part of the** Council’s priority to tackle the Climate Emergency.

Active Travel is ~~s~~**Sadly, walking, wheeling and cycling can be** often too unsafe in some areas of Nottinghamshire, **where** and this is notably the case for pedal cyclists.

Over in the last decade more than 1,875 cyclists have been injured by motor vehicles across Nottinghamshire.

For cyclists, potholes and **busy** highway junctions are a particular concern when trying to get safely to their **a** destination.

To move beyond active travel advocacy and to accelerate increasing numbers of participation **in walking, wheeling and cycling**, it is clear that more needs to be done to improve safety.

This Council will therefore:

- Acknowledge that more needs to be done to make active travel participants feel safe **when**, particularly pedal cyclists who travelling **ing** by road.
- ~~!Continue to i~~identify the most dangerous areas in each Borough and District of the County for pedal cyclists and outline the steps which will be taken to improve **the walking, wheeling and cycling experience** active travel measures in these areas, and **improve road safety and publish** when these **measures** changes can expect to be delivered, on the Nottinghamshire County Council website.
- **Continue to lobby the Government for more flexibility around Active Travel funding so we can do more, for example, to improve the condition of our highways and thus make walking, wheeling and cycling an easier and more attractive travel option**”

The amendment was accepted by the mover of the motion and became the substantive (altered) motion.

Following a debate, the Chairman put the altered motion to the meeting and after a show of hands the Chairman declared it was carried and it was:-

RESOLVED: 2023/022

Encouraging Active Travel is one of the stated ambitions of the Government, to encourage people to leave their car at home in favour of walking, wheeling and cycling.

The environmental value of this is acknowledged in the Nottinghamshire Plan as part of the Council's priority to tackle the Climate Emergency.

Sadly, walking, wheeling and cycling can be too unsafe in some areas of Nottinghamshire, where potholes and busy highway junctions are a particular concern when trying to get safely to a destination.

To accelerate participation in walking, wheeling and cycling, it is clear that more needs to be done to improve safety.

This Council will therefore:

- Acknowledge that more needs to be done to make active travel participants feel safe when travelling by road.
- Continue to identify steps to improve the walking, wheeling and cycling experience and improve road safety and publish when these measures can expect to be delivered, on the Nottinghamshire County Council website.
- Continue to lobby the Government for more flexibility around Active Travel funding so we can do more, for example, to improve the condition of our highways and thus make walking, wheeling and cycling an easier and more attractive travel option

Councillor Errol Henry JP left the Chamber at 4.35pm and returned at 4.47pm during consideration of this item.

The Chairman declared the meeting closed at 5.04 pm.

CHAIRMAN

APPENDIX A

COUNTY COUNCIL MEETING HELD ON 11 MAY 2023 QUESTIONS TO THE LEADER, CABINET MEMBERS AND COMMITTEE CHAIRMEN

Question to the Cabinet Member for Communities from Councillor Nigel Turner

Given my background working with local community groups in the Bassetlaw area over the past 20 years, could I ask the Cabinet Member to explain how voluntary organisations and community groups across Nottinghamshire will be able to benefit from the new financial support soon to be made available through the Local Communities Fund?

Response from the Cabinet Member for Communities, Councillor John Cottee

Thank you for your question, Councillor Turner, and also thank you for the good work you do in your area. I'm aware of the things you do up there, so thank you for the question.

I'm delighted to have the opportunity to talk about more than three quarters of a million pounds of new funding that will be distributed to voluntary organisations and community groups across Nottinghamshire to help improve health and well-being for our residents.

Through our fantastic Local Communities Fund, applications are currently being invited for cost-of-living grants, capital grants and revenue grants, with the application process open until Sunday 4 June. I know, Councillor Turner, that you have already encouraged and assisted bids from some groups in your division of Worksop South.

We are making available £150,000 in Cost-of-Living Grants, open for a second round, where eligible groups can apply for up to £5,000 to support residents most in need. There are two types of grants:

- one to help people who are struggling to buy nutritious food, to help improve health and well-being and build resilience; and
- another for those in need of a contribution towards rising energy bills, for instance to help groups keep their welcoming and warm centres and halls open across the county.

We have also earmarked half a million pounds in Capital Grants to be distributed between April 2023 and March 2024, where groups can apply for up to £20,000 to make improvements to facilities that help improve health and wellbeing, as well as projects with an environmental focus. These include:

- Improvements to sporting facilities;
- Play areas and equipment;
- Green horticultural improvements to open spaces;

- Heritage improvements, signposts and information boards to improve the visitor experience.

And Chairman, an annual pot of £100,000 of Revenue Grant funding has also been set aside, where eligible groups can apply for up to £5,000 to help with their day-to-day running costs such as paying wages and bills. Applications from a range of projects are welcomed, including:

- Summer play schemes;
- Projects that tackle digital exclusion, good neighbourhood schemes, dementia-friendly communities and food/lunch clubs;
- Encouraging local networks where people help themselves and each other to be resilient, neighbourly and safe;
- Increasing volunteering opportunities;
- Addressing climate and environmental change;
- Improving access to existing community-based services (for example, advice and signposting) for our most vulnerable residents.

Eligible groups can apply for all four types of grants to help meet specific needs in line with the criteria. Each application will need to clearly explain how the money will be used, if successful.

All applications for revenue and capital funding must provide a supporting statement from an elected Nottinghamshire County Councillor for the area in which the proposed project will be delivered.

To help simplify the process, groups now have two opportunities during the year to apply for capital and revenue grants. Following this current window, the next application window is expected to be open from 2nd October 2023.

Details of the eligibility criteria and how to apply are published in the Local Communities Fund section on the County Council website.

This demonstrates, once again, our commitment to helping our local communities at a time when we know cost of living pressures are significant.

Question to the Cabinet Member for Adult Social Care and Public Health from Councillor Paul Henshaw

As part of its plan to 'fix' Social Care, in 2021 the Conservative Government promised £500 million to fund training and qualifications to develop the Social Care workforce.

On April 3rd it was announced that only half of that money has been allocated and funding to digitise some Social Care services has been reduced.

With existing challenges to care sector recruitment and retention in Nottinghamshire, will the Cabinet member challenge the Government's decision and speak up for those working in care roles who aspire to undertake further training and obtain qualifications?

Response from the Cabinet Member for Adult Social Care and Public Health, Councillor Matt Barney

Thank you, Chairman and thank you Councillor Henshaw. You'll be delighted to know that the very simple answer to your question from me is, absolutely "yes", but I'm sure you would probably appreciate me elaborating slightly, so if you're happy to indulge me I will do that.

Last month, the Government announced that:

- £250 million of extra funding is being provided to fund a new care workforce pathway and hundreds of thousands of training places, including a new Care Certificate qualification - aiming to increase opportunities for career progression and development;
- £100 million is also being made available to accelerate digitisation, including investment in digital social care records, so staff have the latest information at their fingertips to meet the needs of care recipients.

This forms part of a total £2 billion allocation which also includes:

- a new innovation and improvement unit, backed by £35 million, to explore creative solutions for improving care, such as supporting local authorities to reduce care-assessment waiting times and using best practice from areas where waiting times have already been cut by a third;
- a £1.4 billion Market Sustainability and Improvement Fund, which local authorities can use flexibly, including to increase the rates paid to social care providers or reduce waiting times;
- £102 million over two years to help make small but significant adaptations people need to remain at home, stay independent and avoid hospital - including grab rails and ramps, small repairs and safety and security checks; and
- £50 million to improve social care insight, data and quality assurance - including person-level data collections and new Care Quality Commission assessments of local authorities to improve poor performance on social care and identify where further support is needed.

Alongside these reform commitments, the Better Care Fund, designed to help older people and those with complex needs to live at home for longer, will increase from £7.7 billion in 2022 to £8.1 billion in 2023 and £8.7 billion in 2024. That fund includes £1.6 billion to improve hospital discharge arrangements - £600 million next year and £1 billion the following year.

This is part of the Government's wider commitment to support adult social care services, backed by up to £7.5 billion over the next 2 years to help local authorities address waiting lists and workforce pressures, announced in the Chancellor's Autumn Statement.

We should acknowledge and welcome this significant investment, but fundamentally I agree with you Councillor Henshaw that local authorities with social care

responsibilities, like Nottinghamshire, will still require more resources going forward, not least for the measures he describes to support recruitment and retention.

The Chancellor of the Exchequer said in his Autumn Statement last year that he had “heard the very real concerns from local authorities” about inflationary pressures, and about the practical and financial challenges of introducing eight pieces of social care reform. It is helpful that he decided to delay the implementation of these reforms for two years, effectively freeing up resources for councils to spend on our most immediate social care priorities.

We welcome this room for manoeuvre, but it is fair to say there are still significant questions to be answered at national level about the long-term, sustainable funding of social care.

Through our various channels of communication with the Department of Health & Social Care, we continue making the case for the release of more funds to invest in new models of care, training and workforce resilience that will further improve the lived experience of people and their carers and develop community services closer to home.

Question to the Cabinet Member for Children and Families from Councillor Bethan Eddy

Would the Cabinet Member for Children and Families make a statement on the outcomes of this year’s primary school admissions process?

Response from the Cabinet Member for Children and Families, Councillor Tracey Taylor

Thank you Chairman and thank you for your question, Councillor Eddy.

Yes, I’m happy to update Members, indeed I’m pleased to note that the Council Leader also made brief reference to the outcomes of this process in his Executive Report earlier today.

Nottinghamshire County Council contacted thousands of parents on Monday 17th April to advise them which school their child has been offered for either a reception or year 3 primary school place.

This year, 96.3% of Nottinghamshire children were offered their parents’ first preference school for a reception place this September (2023). That is 7,767 out of a total 8,062 who applied on time for a school place.

Overall, 99.6% of Nottinghamshire children were offered a place in one of their preferred schools. 99.6%.

Communication of such information is of course key, and now there are a variety of ways to apply and to receive the outcome. While parents who applied on time using the online portal were able to log on to their account to see their offer, parents who provided an email address received notification by email, and all others were sent their outcome by post.

Those who were happy with the school place offered had until Monday, 1st May to accept. Parents who were unhappy with the place that their child had been offered were guided to the Nottinghamshire County Council website for more information on the school admissions process, including how to appeal.

I am very pleased that almost all children have secured a place at one of their preferred primary schools for September 2023. It is the council's aim to continue to work closely with schools to ensure there are enough high-quality school places throughout the county, and a figure of 99.6% suggests that we are doing well.

I'd like to thank everyone who applied on time, and all those who have provided feedback on the process. We are constantly striving to make the admissions procedure as accessible as possible, within the statutory rules that we must follow, and we will continue to do so.

Question to the Cabinet Member for Adult Social Care and Public Health from Councillor Paul Henshaw

At the Governance and Ethics Committee Meeting on 3rd May it was confirmed that this Council was found at fault when a resident with dementia was moved from one care home to another without a written risk assessment.

How many care home residents have been moved in the last 12 months and how many did not have a written risk assessment, as was the case in this instance?

Response from the Cabinet Member for Adult Social Care and Public Health, Councillor Matt Barney

Thank you Chairman, and thank you again, Councillor Henshaw.

As we are all aware, we have seen higher than usual numbers of care homes close in recent years due to the direct and indirect impact of the Covid Pandemic. Fortunately, this has stabilised due to work in care homes with our support. In the last 12 months, six care homes in Nottinghamshire for the over 65s have closed and this has impacted on 91 people.

Each person and each home has a unique set of circumstances, and whilst we are responsible for supporting their work, we are not responsible for each individual. We work very closely with our Integrated Care Board, the Care Quality Commission and the placing Local Authorities to close homes and support any resulting moves safely, focussing on the individual.

We have robust and well-established processes that we have agreed with partners and that guide our staff when managing these stressful, disruptive, and frankly unsatisfactory circumstances.

However, I acknowledge, as did Officers in Governance and Ethics Committee where the complaint to the Ombudsman you have highlighted was scrutinised, that we do not get this right on every occasion.

We did not undertake a risk assessment in that case, as you quite rightly reference, but from it we have learnt how we can make our processes more robust and more secure with additional checks on our professional practice.

We have a long track record of managing home closures safely, often in emergencies, and both myself and our Corporate Director are deeply saddened that we let this person down.

We now work much more closely with Primary Care Networks to ensure the right information gets passed to the right place. We also now check after moves to ensure that the move was successful and that we have undertaken all the necessary work to make the move a success.

Question to the Cabinet Member for Children and Families from Councillor Bethan Eddy

Would the Cabinet Member for Children & Families join me in welcoming, and indeed promoting, the launch of the Nottinghamshire 4Uth Awards for 2023?

Would she agree with me that these awards continue to be an excellent opportunity to recognise and celebrate the efforts of young people who have overcome challenges in their lives and made a real difference in their community?

Response from the Cabinet Member for Children and Families, Councillor Tracey Taylor

Thank you, Chairman and thank you Councillor Upton for your question.

Absolutely yes, I will join you in welcoming, and promoting, the latest edition of Nottinghamshire County Council's 4UTH Awards.

This is the 12th year we've run these awards, enabling us to celebrate the achievements of young people who have overcome significant hurdles in their early life and yet have been able to show the courage and responsibility to help loved ones and their wider community, despite or sometimes even because of those challenges.

Previous winners have overcome major challenges such as bereavement, trauma and illness, and yet have raised thousands for charity, cared for friends and relatives, and helped others.

We want to recognise the achievements of young people from all seven districts in the county. We are seeking nominations from anyone in Nottinghamshire who thinks they know a young person deserving of this special recognition, whether those nominations come from friends, family, schools, youth groups, voluntary organisations or indeed councillors in this Chamber.

Nominations are open now until Monday 5 June 2023.

District youth panels will shortlist three top nominees and select district winners who will then receive their awards at a special awards ceremony in November, where this

year's overall 4UTH Award winner will be selected from amongst those seven district winners.

Full details of eligibility, and how to send in nominations, are available on the Nottinghamshire County Council website.

The 4UTH Awards not only give deserved recognition to the nominees and winners, but their success will hopefully inspire other young people to make a similar contribution to their community.

I know this award scheme has become close to the hearts of many colleagues in this Chamber and beyond, and it's nice that we see so many from around the Chamber at those awards ceremonies.

So, thank you Councillor Upton for your question and the opportunity to give these awards the attention they deserve.

REPORT OF THE CABINET MEMBER FOR COMMUNITIES**RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE
COUNTY COUNCIL****Purpose of the Report**

1. The purpose of this report is to inform Council of the decisions made by the Cabinet Member for Communities concerning issues raised in a petition presented to the County Council at its 24 November 2022 meeting.

Information

2. At Full Council on the 24 November 2022 Councillor Gowland presented a petition. Through this petition concern was expressed about the reduction in fire and rescue services in West Bridgford and surrounding areas. There was a request for Nottinghamshire County Council to write to the Secretary of State and Ministers regarding funding levels
3. The Fire and Rescue Services Act 2004 is the main piece of legislation under which the fire and rescue services operate. The Act provides the legal basis for establishing Fire and Rescue Authorities, the political bodies responsible for overseeing the work of fire and rescue services and employing staff to undertake this work.
4. In areas where fire and rescue services share a boundary with a single upper-tier or unitary council, the council itself is the fire authority. The fire services in this instance are integrated into the council and all members of the council are responsible fire authority members, although one member may hold the fire services portfolio.
5. However, in non-metropolitan areas where the fire and rescue service's boundary incorporate more than one upper-tier council, a stand-alone fire authority is established. Therefore, locally there is the Nottinghamshire and City of Nottingham Fire Authority. Elected members appointed by the leaders of the constituent councils make up this authority. This includes six councillors from Nottingham City Council and twelve councillors from Nottinghamshire County Council.
6. The Nottinghamshire and City of Nottingham Fire Authority is responsible for ensuring Nottinghamshire Fire and Rescue Service has the people, equipment and training needed to carry out its duties for fire prevention, fire safety, firefighting and rescue, road traffic collision extrication and rescue, and other emergency rescue activities such as responding to flooding or terrorism.
7. The Nottinghamshire and City of Nottingham Fire Authority makes decisions on key matters such as strategy, policy and the budget. These are the issues covered in the petition.

8. It was agreed that the petition be referred to the Nottinghamshire and City of Nottingham Fire Authority which has the remit for strategy, policy and the budget and was therefore best placed to consider writing to Government on this occasion.

Other Options Considered

9. There are no other options to consider as this report is for noting only.

Reason/s for Recommendation/s

10. To enable the petition submitted to Full Council on the 24 November 2022 regarding funding for fire and rescue services in West Bridgford and surrounding areas to be considered by the body with statutory responsibility for decision making about fire and rescue service matters such as strategy, policy and the budget. Locally this is the Nottinghamshire and City of Nottingham Fire Authority.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. There are no specific financial implications arising directly from the report.

RECOMMENDATION

It is recommended that the contents of the report be noted.

Councillor John Cottee
Cabinet Member for Communities

For any enquiries about this report please contact:

Mark Walker, Interim Service Director, Place and Communities
mark.walker@nottscc.gov.uk

Background Papers and Published Documents

- Petition Regarding Reductions in Fire and Rescue Services at London Road and West Bridgford Fire Authority – Delegated Decision (Reference 325) by Cabinet Member for Communities ([published](#))

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNCIL**BUILDING AND OFFICE RATIONALISATION PROGRAMME – UPDATE,
FUTURE ARRANGEMENTS FOR COUNTY HALL, AND PROPOSALS FOR
NEW OFFICES NEAR HUCKNALL****Purpose of the Report**

1. Within the context of the ongoing work of the Council's Building and Office Rationalisation Programme, this report considers the suitability of County Hall as a future core office base for the Council and recommends the relocation of the Council's civic, democratic and leadership functions to the new office site near Hucknall, on the basis that the new office can accommodate them when it is completed in the winter of 2024/25.
2. The report seeks approval for the Latest Estimated Costs for the new office building, and for work to develop a formal options analysis and resultant business case for the future use of the County Hall site for further consideration by Members. This work is to include engagement and consultation with key stakeholders and residents and incorporate consideration of the heritage factors associated with the site.
3. Finally, the report seeks approval for further engagement work with employees regarding their future working arrangements in the context of the further development of the Council's hybrid and flexible working and office rationalisation approaches. This will include particular engagement with employees who currently work from the West Bridgford campus.

Information**The Strategic Case for Change**

4. The Council has a mature approach to flexible and hybrid working arrangements. The Investing in Nottinghamshire programme was approved in 2019, and the Council's adoption of its objectives and principles has led to a range of workplace/working style changes for Council employees and Members that have driven improvements in productivity and efficiency, service delivery, links to communities, carbon emissions and employee welfare (work/life balance). These include:
 - *Updates to physical working environments in most major office buildings to support flexible working;*

- *Space utilisation programmes to inform appropriate desk ratios for different services to enable the most effective use of space available;*
 - *Different furniture and alternate office seating arrangements to create spaces for a variety of work settings across the Council's estate;*
 - *The rollout of mobile devices for most employees and members to support flexible working principles; and*
 - *The introduction of flexible and hybrid working policies to support effective and safe flexible working.*
5. Most office-based Council employees work in a hybrid way. The most recent study in November 2022 showed office building occupancy averaging less than 40% across the Council's estate, including the West Bridgford Campus. Flexible working is now a permanent feature in the working styles of much of the Council's workforce, and as such will significantly impact upon the Council's office and premises requirement, as well as its approach to related matters such as workforce development and information technology.
6. In May 2021, the Council declared a climate emergency, and its commitment to achieving carbon neutrality in all its activities by 2030. The Council's property portfolio is an area where carbon reduction is a major consideration. The office rationalisation programme will significantly contribute to the Council's plans to reduce carbon emissions through the development of more energy efficient offices, with flexible working also generating reduced carbon emissions from staff travel and commuting.
7. The Investing in Nottinghamshire Programme was driven by a set of overarching principles which were established by Policy Committee in February 2020 and further endorsed in December 2020 and November 2021. These principles continue to drive the Building & Office Rationalisation Programme. They are: -
- *Maximising the strategic impact of the location of the Council's office estate and the use of the Council's assets for economic impact and regeneration.*
 - *Improving the mobility, productivity and effectiveness of our workforce and services through, new technology and service integration.*
 - *Developing fit for purpose accommodation that supports modern service models, including integrated working.*
 - *Ensuring the Council has appropriate buildings in its main communities.*
 - *Making maximum use of the Council's current assets whilst releasing surplus accommodation.*
 - *Prioritising office accommodation owned by the County Council rather than that leased from the market.*
 - *Delivering effective and efficient facilities management services to ensure safe and sustainable offices for staff and the public.*
 - *Reducing environmental impact through work to reduce the carbon footprint of the Council's estate and delivering improved work transport/access solutions for staff.*
8. The adoption of flexible working across the Council has been accelerated by the recent Covid pandemic. This has resulted in further reductions in desk

ratios in offices and a greater appetite for flexible working amongst employees. This is a key driver in enabling the Council to recast its approach to the occupation of its office and operational estate.

Progress Updates and Proposals

9. Considering the achievements to date, the growth of flexible working – which is now a major factor in most public and private sector workplaces - and the Council's declaration of a climate emergency, presents an opportunity for further consideration of how the Council's building and office portfolio may best be utilised.
10. Over the Autumn/Winter of 2022/2023 the Overview Committee undertook a review of the Council's operational office estate. This review consisted of site visits, discussions with employees and analysis of building information and occupancy data. In January 2023, the Committee made recommendations to the Cabinet Member for Economic Development and Asset Management. His response to these was accepted by the Overview Committee in March 2023.
11. The review identified that there were a series of office projects (Hubs) that the Council had already identified that should be considered as part of the Council's current and future core office estate. These sites were:
 - *Hub 1 – New office near Hucknall*
 - *Hub 2 – New office/contact centre at Worksop*
 - *Hub 3 – Repurposed accommodation at Retford post-16 Centre*
 - *Hub 4 – Beeston central office (opened in May 2022)*
 - *Hub 5 – Mansfield Hub*
12. The review considered the remaining main office estate:-
 - *County Hall, West Bridgford*
 - *Trent Bridge House, West Bridgford*
 - *Meadow House, Mansfield*
 - *Lawn View House, Sutton-in-Ashfield*
 - *Sir John Robinson House, Arnold*
 - *Welbeck House, Ollerton*
 - *Thoresby House, Ollerton*
13. This report focuses on the key programme activity undertaken since the Overview Committee review, with a particular focus on the new office near Hucknall and County Hall campus as set out in the Overview Committee recommendations.

County Hall and New Offices Near Hucknall

14. The Overview Committee review highlighted significant issues with the continuing occupation of the County Hall building. These included its long-term sustainability and impact upon the Council's ability to meet its net zero carbon targets, high annual operating and essential maintenance costs, and low occupancy levels. To illustrate this:

- *In 2022/23 the gross operating cost of the site was £1,718,000. It is a very large building and site, it is energy inefficient, and its infrastructure is ageing. As such, these costs will continue to rise. In 2022/23 costs included £240,000 for staffing, £230,000 for cleaning, £437,000 business rates, £274,000 electricity, £63,000 for gas and £118,000 on essential day to day repairs. In addition, £80,000 was spent on capital maintenance, and £73,000 on servicing and inspections*
 - *The site also has a significant backlog and ongoing maintenance works liability estimated at £30.6m in the period to 2035, as identified within detailed stock condition surveys undertaken by Arc Partnership for the Council, with around 50% of these works to be delivered before 2026. Issues identified through the survey include water supply and distribution pipework works - £1.4m; heating and ventilation works -£6.2m; electrical mains distribution, power and lighting work - £12.6m; communications and security installations - £2.3m; associated internal decoration works - £3m.*
 - *In addition, if the County Council was to remain in occupation of the site, the cost of improving the County Hall site offices and infrastructure to suitable modern office and environmental standards to support the achievement of the County Council's carbon net zero target by 2030 is estimated to be circa £28m by Arc. In the event of a major refurbishment programme being undertaken, there is potential overlap of the cost of some refurbishment works with those identified through the condition survey. This would be clarified at the full feasibility and design stage of a refurbishment programme.*
15. In this context, the review of the Council office estate and the new build office near Hucknall present the Council with the opportunity to consider whether it may transfer functions currently based at County Hall to other, more modern locations. Doing so would support the Council's consideration of the long-term future of the County Hall site, would aid delivery of the Council's net zero commitment and would reduce the Council's long-term property related risks and liabilities at the site.
 16. A key consideration in this is the provision of suitable accommodation for the Council's civic and democratic functions. Here, the opportunity presented by the new build office accommodation near Hucknall has been explored, in line with the recommendations made by the Overview Committee. This work has established that the new building can accommodate the civic and democratic functions of the Council and provide office space for elected Members within the existing footprint of the new building. This work has also established that the Council functions most closely associated with its civic and democratic purpose can also be accommodated, within the context of the Council's hybrid working framework. These include the corporate leadership and democratic and communications functions.
 17. Outline consideration has been given to other potential sites. However, it is the case that the Council's office estate does not contain another building that could accommodate the public meeting requirements associated with the democratic purpose of the Council.

18. The new building will also provide accommodation, as originally intended, for the Customer Service Centre (CSC) and Multi Agency Safeguarding Hub (MASH), both of which are major front-line services currently operating from short term leased premises in Annesley Woodhouse at a cost of £200,000 per annum.
19. The changes outlined above have necessitated some reconfiguration of internal spaces, including the creation of multi-purpose spaces for civic and democratic functions, appropriate reception and public space, and capacity for employee and member accommodation. The new building will be ready for occupation in Winter 2024/25. Full planning permission was granted by the Council's Planning & Rights of Way Committee on 27 July 2022. The appendix attached to this report summarises the accommodation planned at the new office.
20. Car parking arrangements will be reviewed to ensure that there is sufficient capacity in the short, medium, and long term. This will be considered alongside the development of a travel plan for the site to ensure that employees, members and visitors are able to access the site via sustainable travel where possible.
21. The revised scope for the new office has been costed. The revised construction costs are set out below. Additionally, work is underway to model the operating costs of the new building – it is the case that these will be significantly lower than the County Hall site given the smaller size and greater energy efficiency of the new building.
22. It is therefore proposed that approval is given for the revised accommodation arrangements set out above for the new office. These will see the Council's civic, democratic and leadership functions relocate to this site.

Latest Estimated Cost – new offices near Hucknall

23. The original brief for the new office was issued in May 2019. The building was envisaged as new, modern space for the Council which would act as a catalyst for wider economic development of the wider development site and the local area. The Covid pandemic slowed the implementation of the original brief but also provided a period for reflection which has allowed the Council's flexible working model to be considered in respect of the occupation of the Multi Agency Safeguarding Hub and Customer Services Centre teams. There have also been changes to the design and layout in light of the review undertaken by Overview Committee, as well as some technical sustainable construction requirements and planning obligations.
24. Therefore, the costs set out in this report reflect significant revisions to the original brief. These are set out below, along with their cost impacts on the overall latest cost:
 - The building is designed to achieve the BREEAM Excellent standard, supporting the Council's declaration of a climate change emergency. The BREEAM (Building Research Establishment Environmental Assessment Method) Excellent rating will classify the building as being in the top 10% of new non-domestic buildings in the UK when judged against its categories of Management (of the design and construction), Health and Wellbeing (of

those using the building and site), Energy (low and efficient consumption in building use, onsite generation etc), Transport (provision of sustainable measures), Water (low and efficient consumption), Materials (responsible sourcing, efficient usage and robust detailing to maintain lifespan), Waste (generated in construction and operation), Land Use and Ecology (managing and enhancing existing ecology) and Pollution (reduction of air, surface water, light and noise pollution). The new office will therefore employ a range of strategies to reduce operational energy consumption, carbon emissions and running costs. These have influenced the building's overall design and layout and include: -

- A low carbon design solution, utilising high insulation levels, solar shading and use of high efficiency building services.
- An all-electric servicing strategy, meaning that as the national grid gradually decarbonises, the carbon emissions associated with the building will reduce. No fossil fuels will be burnt on site and photo-voltaic solar panels will contribute to reducing electricity demand.
- The promotion of sustainable modes of transport through secure cycle storage, showers, lockers, and EV charging points.
- Extensive biodiversity enhancements through the choice and range of onsite planting, e.g. wildflower, native hedgerows/trees etc
- Capturing surface water contaminants on site, preventing these polluting natural watercourses.
- Acoustics optimised to create a comfortable working environment.
- An overall design developed to allow future flexibility and disassembly, reducing future wastage.
- Surface water drainage to reduce surface water runoff pollution
- Enhanced monitoring of energy and water consumption.
- Responsible Procurement and Construction Management practices

Ongoing design work associated with achieving the BREEAM Excellent standard has resulted in a net additional cost of £0.52m.

- In response to the Overview Committee review, redesign solutions have been developed. These include flexible meeting spaces throughout and a cellular fit out to the third floor of the building - which was originally only costed to open plan and a shell finish (a net additional cost of £1.24m).
- It is also the case that the long-term gestation of the office project from the original brief to the current design has been significantly impacted by inflationary factors that have affected the wider economy in the last 2 years, and which Members have considered previously, specifically in respect of construction and technical services (a net cost impact of £3.11m).

25. Set against this, value engineering and cost challenge by Arc Partnership has removed £1.18m in potential costs from the LEC sum.
26. In terms of fit out and equipment, it is intended to re-use furniture and equipment from current employee and member accommodation as far as possible.

Where new equipment is required, funding will be allocated from existing budgets as far as possible.

27. It should also be noted that a separate LEC report for the road and infrastructure elements of the overall Top Wighay development was approved by the Cabinet Member for Economic Development and Asset Management on 10 May 2023. This infrastructure will open up the overall residential element of the site and will provide direct access into the adjacent employment land. This infrastructure is required to be installed to enable the wider scheme and support the generation of significant capital receipts for the Council in the coming years from the development of the site by commercial partners. The infrastructure scheme has also been significantly developed since the project's inception. The scheme now delivers a spur junction, road and roundabout, additional bus stops on the main road and on the spur junction between the new traffic light junction and the proposed roundabout. LEC approval was granted for £4.38m of expenditure. Therefore, the LEC table set out below is for the delivery of the office building and associated works only.

Latest Estimated Cost

(Outturn Prices)

	£
Building Works – Office	16,199,210
Professional Services Costs	2,189,070
Total	18,388,280

Anticipated cash flow

	2023/24 £	2024/25 £	Total £
Building Works - Office	5,100,000	11,099,210	16,199,210
Professional Services Costs	1,909,070	280,000	2,189,070
Totals	7,009,070	11,379,210	18,388,280

28. It should be noted that professional service costs shown are the costs for all professions involved in the project, and include all feasibility, design and development costs including site surveys and associated statutory fees.

29. The new-build office is being competitively tendered by Arc Partnership through the SCAPE Framework and all packages of work have been market tested. Costs associated with the updated brief have been allowed within the Latest Estimated Cost. However, work continues to scrutinise and value engineer costs to drive further efficiencies and value. Independent benchmarking of the contractor costs continues.

Other sites

30. Meadow House, Mansfield is the only primary office not yet to have been refurbished to fully support flexible working. Engagement is currently underway with the teams at the site to determine their requirements. These will be considered by the Cabinet member, in the context of work with Mansfield District Council to consider the County Council's potential occupation of part of the large Mansfield Connect site in the town centre of Mansfield by 2026. The outcome of these discussions may include options that could impact on Lawn View House and Sherwood Energy Village – both sites with accommodation that is under-occupied by Council employees.
31. The refurbishment of a vacant part of the post-16 centre in Retford to provide an office base for local Council teams, and a children's services contact facility, has been agreed. The relocation of services to the Post-16 building will provide a fit for purpose, modern building for employees which will support retention and recruitment. The move will enable the Council to hand back Chancery Lane to Bassetlaw District Council providing a financial saving and enable the implementation of flexible/hybrid working whilst maintaining a local service. To enable this to happen a revised management and governance agreement for the site is being concluded.
32. The proposed new building in Worksop is planned to house children's services contact and conference services, ensuring these services can be provided in a fit for purpose facility. The new building will replace outdated buildings on the same site. As with the new office near Hucknall, this new building is designed to minimise environmental impact by being constructed to achieve high environmental standards. A separate Latest Estimated Cost report for this site will be considered by the Cabinet member for Economic Development and Asset Management.

Risks

33. The key risks associated with the work set out in this report are as follows: -
- Construction cost and delay – delivering complex new buildings such as the office near Hucknall brings inherent risk of cost overrun and construction delay, caused by external factors. To mitigate this there is a robust programme management structure in place overseeing the delivery of the construction programme. Costs will be tracked closely, and variances reported back to both officer governance groups and the relevant Cabinet Members.
 - The continuing development and growth of flexible working approaches – the Council's hybrid working model will be subject to further review and continue to

evolve, in line with broader trends in employment practice. This will continue to impact upon the Council's required office estate, particularly in terms of the volume of accommodation that will be required. To mitigate, levels of occupation in office premises will continue to be monitored, with the resultant data informing future choices about the volume, scope and nature of accommodation required.

- Site interdependencies – In many cases, the optimum future arrangements for the occupation of individual office sites are dependent upon confirmation of the arrangement/requirements in other locations. This is particularly the case for the Mansfield/Ashfield localities and sites such as Meadow House, Lawn View House and the Mansfield Hub. To manage these interdependencies, the Buildings and Office Rationalisation Board will oversee the overall programme, to ensure timely and cost-effective choices, with appropriate reporting to relevant Cabinet members.

Engagement and Communication

34. Engagement with the employees in teams impacted by the work to reshape the Council's estate is underway and will continue. Where appropriate, for example with individual teams that will be impacted by the development of the new office near Hucknall, specific engagement will continue.
35. Trades union partners have joined the Buildings and Office Rationalisation Board, and updates/briefings on the programme have been considered at the Joint Central Negotiating Panel (JCNP) and at groups such as the Disabled Workers Group. This will continue.
36. More broadly, Council-wide communications will continue to ensure that the wider Council workforce are kept informed about the programme.
37. In respect of Members accommodation, further information on the detailed accommodation being developed will be shared with members through briefings that will be scheduled in the coming weeks.
38. From a public perspective, a communication plan will ensure that the public and local stakeholders are kept informed of, and engaged in, work to progress the Council's consideration of key sites such as County Hall.

Reason/s for Recommendation/s

39. The continued rationalisation of the Council's office estate offers further potential for revenue cost saving, capital income, carbon reduction and the Council's delivery of its economic development priorities. As such, this programme supports the long-term delivery of the Council's strategic objectives as set out in the Council Plan – Healthy, Prosperous and Green. The programme also supports the delivery of specific objectives set out in the Council's current Annual Delivery Plan.

40. The work set out in this report will also help ensure that the Council's workforce and Members are able to work from high quality, modern and flexible accommodation that supports the delivery of the Council's hybrid working policies.
41. The work set out in this report will support the development of a suitable and sufficient office estate for the Council. It also ensures that key service delivery functions can continue to be based in locations across the County that work best for communities and service users, and which also act as locations for local employment.
42. The approach set out in this report highlights the continuing financial and operational benefits of service co-location at sites such as the Mansfield Hub, alongside other public sector partners.
43. The work set out in this report continues to deliver the long-term objectives and principles established by the Investing in Nottinghamshire Programme in 2019.
44. Relocating some functions to the new office near Hucknall will enable the Council to actively consider the future of the County Hall site to coincide with the completion and occupation of the new office. Relocation will further reduce levels of occupation at County Hall and will support additional work to determine the most appropriate accommodation arrangements for the functions and teams that would initially remain at County Hall. In this respect, work has been undertaken to confirm that these functions and teams can be accommodated within the Council's current office estate on a standard 4:10 desk/staff ratio, mainly at Trent Bridge House in West Bridgford, which is 300 metres from County Hall. Trent Bridge House does not have any capacity to replicate the equipment storage available at County Hall. Therefore, a programme of work to rationalise equipment and file storage, and further digitise records, will be required. In addition, consideration would need to be given to modernising the reception and staff/public facilities at Trent Bridge House.
45. In considering the future of the County Hall site, the Council will be able to develop a full business case, for consideration by Members, of the future options for the site. This will provide the Council with the potential opportunity to generate significant capital and revenue income in the future, whilst reducing/removing its current significant site risks and cost liabilities and protecting the site's key heritage features. In this respect, it is worth noting that Derbyshire County Council is currently conducting a similar exercise for its County Hall premises in Matlock, and that a number of other councils, including councils in Nottinghamshire, have in recent years exited long term main offices in favour of more modern and cost-effective accommodation.
46. The work to develop the business case will be informed by the following core principles: -

- That the County Hall building is a significant local landmark of heritage value in a location offering significant public amenity.
 - That in considering options for the future of the site, the Council will seek to develop a vision for its future that respects these characteristics, and ideally enhances them, whilst ensuring that the Council's financial and risk imperatives are met.
 - That in its consideration of options, the Council will engage and involve local stakeholders, including residents and heritage organisations.
47. Relocating functions and teams away from County Hall into more modern office accommodation will support the Council's net zero commitments. The office building near Hucknall will be a BREEAM Excellent building, which will operate in a way that minimises carbon use and emissions, and result in significant reductions in energy related costs, compared with County Hall. As a new building, it will have minimal maintenance costs.

Other Options Considered

48. Consideration has been given to alternative options:

- Not proceeding with the new office development near Hucknall: This option has been discounted as the new office is expected to provide fit for purpose accommodation for the Customer Services Centre and Multi Agency Safeguarding Hub, both of which are business critical functions for the Council, and which currently occupy premises on a short term leased basis. The new development offers the opportunity for both teams to relocate to a nearby Council owned property that will be fit for purpose and secure in terms of tenure.
- Not relocating the Council's civic and democratic functions to the new office: This option has been considered and discounted. The new office offers the only viable alternative accommodation for the Council's civic and democratic functions. The new office development offers the Council a timely and unique opportunity to develop new, purpose-designed space for these fundamental functions at a site it owns. In turn, this frees up the opportunity for the future of County Hall – which is underoccupied, expensive to operate and maintain, and a major barrier to the Council's net zero commitments – to be considered, which in turn presents an opportunity for the Council to develop a business case for the utilisation of a major building and land asset.
- Not proceeding with the wider office rationalisation programme: This option has been discounted on the basis that the programme has delivered employee accommodation improvements over a number of years, along with operational efficiencies, environmental benefits and revenue savings. The programme is one that will continue to evolve to accommodate changing working practices around hybrid working, and the Council's evolving space requirements, and as such will be able to flex according to changing circumstance.

Statutory and Policy Implications

49. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

50. Paragraph 14 sets out the long-term financial sustainability impact of continuing to occupy County Hall, the on-going cost of operating the site and the significant backlog of maintenance costs associated with occupation. Paragraphs 22 to 28 reflect that significant revisions to the original design of the new office building result in a revised latest estimated cost for the overall project of £18.4m. It should be noted that this is in addition to the £4.4m road and infrastructure costs that were approved by the Cabinet Member for Economic Development and Asset Management on 10 May 2023 to unlock the wider development of the site.
51. Following a full review of the Building and Office Rationalisation Programme and because of the latest estimate cost of the new build office, there is an additional funding requirement of £6.9m to complete the programme. Paragraph 32 also sets out the continuing risks associated with the report. Close monitoring will ensure that any potential additional costs are identified early in the project. It is proposed that the additional costs are funded from excess capital receipts forecast by the Council.

Equality Considerations

52. An EQIA has been completed to address issues of equality associated with the Buildings and Office rationalisation programme. The new and reshaped office accommodation described in this report will meet modern standards in terms of public and employee access and accessibility. As such, new accommodation significantly improves accessibility for the Council's overall office estate. To illustrate this, the new office near Hucknall will include a Changing Places facility for staff and the public; this offers the highest quality accredited toilet and changing facilities for those with disabilities and will be the first such provision within the Council's main office estate.

Environmental Considerations

53. The recommendations within this report will support the Council's net zero commitments by ultimately reducing the Council's office estate and delivering new accommodation that meets high environmental standards. The Council's continuing commitment to a core office estate based in communities around

Nottinghamshire, along with the continuing implementation of the Council's hybrid working strategy, will support reductions in the environmental impact of employee travel and commuting.

Implications for Service Users

54. The recommendations within this report will continue to ensure that the Council's office estate remains located in major communities across the County, supporting continuing public access to services. In addition, the new accommodation for the Customer Service Centre and the Multi Agency Safeguarding Hub will provide secure, purpose-built accommodation for critical front line services.

Human Resource Implications

55. The implications on the workforce are set out within this report and focus on three key elements; further development of the Council's hybrid and flexible working policies and approaches, engagement with employees currently delivering services that are proposed to move to the new building near Hucknall, and engagement with employees who currently work from the West Bridgford campus.

RECOMMENDATIONS

That Council

- 1) Following the acceptance of Overview Committee's recommendations and subsequent more detailed work, agrees that County Hall is unsuitable as a future core office base for the Council, due to the cost, occupancy levels and environmental impact factors set out in the report.
- 2) In light of recommendation 1, approves the relocation of the Council's civic, democratic and leadership functions to the new office site near Hucknall, on the basis that the new office can accommodate them when it is completed in the winter of 2024/25, with further engagement and briefing activity for all members to take place during the period of construction.
- 3) Approves the Latest Estimated Costs for the new office building and, subject to a capital bid to the Corporate Asset Management Group, approves the associated variation to the capital programme
- 4) Approves the development of a formal options analysis and more detailed business case for the future use of the County Hall site for consideration by Members. This work is to include engagement with key stakeholders and residents and incorporate consideration of the heritage factors associated with the County Hall site, along with the general principles set out in this report.
- 5) Approves further engagement with employees regarding their future working arrangements in the context of the further development of the Council's hybrid working and office rationalisation approach. This will include particular

engagement with employees based at the West Bridgford campus in the light of recommendation 1.

**COUNCILLOR BEN BRADLEY MP
LEADER OF THE COUNCIL**

For any enquiries about this report please contact:
Derek Highton, Interim Corporate Director, Place.

Constitutional Comments (CEH 03/07/2023)

56. Full Council is considering this report as it involves and considers key strategic and operational functions of the County Council which has an impact on and implications for the Council's Budget and Policy Framework, the Nottinghamshire Plan and the Council's commitment to making all Council activity net carbon neutral by 2030.

Financial Comments (GB 20/6/23)

57. The report sets out that the Latest Estimated Cost of the new Top Wighay Office totals £18.4m which is in addition to the £4.4m infrastructure costs that were approved by the Cabinet Member for Transport and Environment on 10 May 2023. The report also sets out that there are some risks to the delivery and costs of the project. Close monitoring will continue to ensure any potential additional costs are identified early and any further amendments to the capital programme will require further reports to the Cabinet Member for Finance.
58. The Building and Office Rationalisation programme already has a capital budget in the approved Economic Development and Asset Management portfolio capital programme of £17.9m from April 2023. The outcome of the Latest Estimated Costs set out in this report and a wider review of the programme results in an additional funding requirement of £6.9m to complete the programme. The Annual Budget Report 2023/24 that was reported to Full Council in February 2023 approved the Council's capital receipts policy. It was agreed that "capital receipts, to the value approved as part of the February 2021 budget report, are set against previous years' borrowing thereby reducing the impact of the Minimum Revenue Provision on the revenue accounts. This will enable excess capital receipts to be used to fund additional capital investment". The Annual Budget Report to Full Council in February did identify forecast capital receipts in excess of the budget approved in February 2021. It is therefore proposed that the EDAM portfolio capital programme is varied, subject to a capital bid to the Corporate Asset Management Group, to include the additional £6.9m required to complete the Building and Office Rationalisation programme, funded from excess capital receipts.

HR Comments (HG 3/07/23)

59. This report sets out proposals for our future office portfolio and the associated impact on our employees. We have been engaging with Trade Unions and our self-managed networks such as the disability network for months, to ensure that

proposals are built with full consideration of the impact on our employees and are designed with their input where possible.

60. Staff teams have been engaged in the proposed office design as part of this process and all affected teams have been spoken to. Frequent engagement is taking place with Trade Unions at our monthly Central Panel, where this is now a standing item. We have made a commitment to continue to engage widely with the workforce and with specific teams and individuals where relevant. In some instances, this may include formal consultation with staff.
61. The Council Building and Office Rationalisation Programme gives us the opportunity to continue to modernise our approach to work and our working environments. This includes our approach to hybrid and flexible working. We engaged with staff about hybrid working in 2022 and will build on that feedback through a series of engagement sessions with employees to develop the next iteration.

Appendix – New Council Offices Fact Sheet

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Report to EDAM Cabinet Member – Top Wighay Infrastructure – May 2023
- Overview Committee Report – Building and Office Rationalisation Programme – March 2023
- Overview Committee Report – Building and Office Rationalisation Programme - January 2023
- Planning Committee – Top Wighay Office Development – July 2022
- EDAM Committee Report – January 2022
- EDAM Committee report – November 2021
- Policy Committee Report – Smarter Working - Hybrid Working Strategy for the County Council - July 2021
- Policy Committee Report - Review of the Investing in Nottinghamshire Programme: utilising the Council's property estate to deliver environmental, economic and financial benefits in a post covid world - December 2020
- Policy Committee Report – Update on the Environmental Policy and Environment Strategy - March 2020
- Policy Committee Report - Investing in Nottinghamshire: Making the Best Use of Council Premises - February 2020
- Planning Committee Report - Construction of Two Highway Junctions to Allow Access to Development Site at Top Wighay Farm, Hucknall - February 2020
- Policy Committee Report - Investing in Nottinghamshire: Top Wighay Masterplan - November 2019
- Policy Committee Report - Investing in Nottinghamshire: Delivering the Top Wighay Farm Sustainable Urban Extension - June 2019
- Policy Committee Report - Investing in Nottinghamshire: Delivering the Council Plan through a second Phase of the Smarter Working Programme - March 2019

- Policy Committee Report – Investing in Nottinghamshire: Top Wighay Masterplan - January 2019
- Investing in Nottinghamshire Programme - Equality Impact Assessment
- County Hall Campus: Backlog Maintenance, Modernisation and Environmental Improvements - Cost Assumptions

Electoral Division(s) and Member(s) Affected

- All

New Council Office – Fact Sheet

P04-04/7/23-AR

Lead Designer: **Arc Partnership**
Project Management: **Arc Partnership**
Quantity Surveying: **Arc Partnership**
Contractor: **Balfour Beatty**

Address: **Top Wighay Farm, Land East of A611, Annesley Road, near Hucknall**



OVERVIEW

1. Gateway design/development – serving as a catalyst for social and economic development for the wider Top Wighay Farm Development.
2. Designed in accordance with industry office standards.
3. Reduces the impact of Council operations on the environment, by decreasing the Council's carbon footprint (low cost in use to help minimise revenue costs)
4. Designed with consideration to the environment and sustainability.
5. Designed to the BREEAM Excellent standard
6. Provides high quality and flexible working space.
7. Increases operational efficiencies through integrated and flexible working arrangements.
8. Promotes health and wellbeing through an improved working environment
9. Provides high quality external space that benefits the buildings users and natural environment.

SITE

The office plot is approximately 1.3 hectares (3.2 acres).

Access to the site is via two points;

- 1) A main vehicular site entrance with adjacent pedestrian access – off the north-eastern office plot boundary which is served via a spur from a new roundabout. This new roundabout is located approximately 120m from the A611 signalised junction along the masterplan loop road. Both the vehicular and pedestrian access points are gated. The powered vehicular gates will be open during office hours and card controlled outside of office hours. The pedestrian gate, open during office hours, will be card controlled outside of office hours.

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- 2) A gated public pedestrian entrance approximately 60m from the signalised junction on the A611. This access will be open during office hours, and card controlled outside of office hours.

The staff car park is secured by controlled barriers, with a smaller car park for visitors and blue badge holders. Electric vehicle charging is provided in both locations with future provision for expansion using pre-installed underground ducts.

Provision is made for secure covered cycle, motorcycle storage and bins, within a service yard located to the rear of the site.

The site will benefit from high quality native species trees and hedges, rain gardens to support the sustainable water management strategy, wildflower meadow and low-flowering amenity lawn which will support biodiversity whilst providing a high-quality external area for staff.

Quality landscaped external grounds surround the office building and include seating and lawned areas for formal civic and ceremonial events. Flagpoles are located to the northeast of the building and visible from the loop road within a secure landscaped staff amenity zone.

BUILDING

The building provides 3,500 sqm of multi-use office space with associated ancillary accommodation and meeting rooms over 3 floors for Nottinghamshire County Council.

The building, which achieves an Energy Performance Certificate of A+, has been designed to operate without fossil fuels and helps support the Council's move towards a net zero in operation corporate estate.

The building has been assessed using Building Regulations Approved Document Part L Conservation of Fuel and Power Volume 2: Buildings other than dwellings; 2021 edition incorporating 2023 amendments.

ENVIRONMENT and SUSTAINABILITY

The design has been developed to achieve a BREEAM (Building Research Establishment Environmental Assessment Method) Excellent standard, classifying the proposed building as being in the top 10% of new non-domestic buildings in the UK.

It uses recognised measures of performance, which are set against established benchmarks, to evaluate a building's specification, design, construction and use, across a very broad range of sustainability issues in nine categories:

- Management (of the design and construction),
- Health and Wellbeing (of those using the building and site),
- Energy (low and efficient consumption in building use, onsite generation etc),
- Transport (provision of sustainable measures),
- Water (low and efficient consumption),
- Materials (responsible sourcing, efficient usage and robust detailing to maintain lifespan),
- Waste (generated in construction and operation),
- Land Use and Ecology (managing and enhancing existing ecology) and
- Pollution (reduction of air, surface water, light and noise pollution).

Informed by BREEAM, the project and design employ a range of strategies and features set out below to help reduce operational energy consumption, carbon emissions, maintenance and running costs, and have influenced the building's overall design and layout.

- A low carbon design solution, using passive techniques to reduce energy consumption and minimise the risk of overheating.
- Consideration of building fabric and use of robust material and specifications, including high levels of insulation, airtightness, window design, use of natural daylighting, solar shading, and use of efficient Building Services.
- An all-electric servicing strategy, meaning that as the national grid gradually decarbonises, the carbon emissions associated with the building will reduce.
- On-site renewable energy generation through the use of Photo-Voltaic (PV) panels - split across a 350m² roof mounted array and a 250m² ground mounted array, generating approximately 88,000 kWh/yr,
- On-site renewable energy generation through the use of high efficiency Air Source Heat Pumps
- Utilisation of low temperature heating systems
- CO₂ controlled mechanical ventilation with heat recovery (MVHR) thus reducing the heating system and energy demand of the building.
- LED Lighting with room absence detection and local dimming to daylight areas and switched zoning for desk configurations.
- Local Room Temperature Control
- Building management system for energy monitoring
- The promotion of sustainable modes of transport through secure cycle storage, showers, lockers.
- 13 No number Electric Vehicle charging points with infrastructure for future expansion.
- Extensive biodiversity enhancements through the choice and range of planting e.g., wildflower, native hedgerows/trees etc.
- Acoustics - Optimised to create a comfortable working environment.
- Plan for Adaptation - Designs developed to allow future flexibility and disassembly, reducing future wastage.
- Capturing surface water contaminants on site, preventing these polluting natural watercourses.
- Monitoring - Enhanced monitoring of energy and water consumption.
- Best practice and Responsible Procurement and Construction Management practices

SITE PLAN



- | | | | |
|--|--|-------------------------------------|-------------------------------|
| 1. Vehicular Access | 6. Staff Amenity Area
Landscape/Flagpoles | 11. Cycle/Motorcycle/Bin
Storage | 16. Signalised Junction |
| 2. Card controlled car
park access. | 7. Staff Amenity Area | 12. Service Yard | 17. Employment Land Plot E2 |
| 3. Staff Parking | 8. Public Entry Point | 13. Sub Station | 18. Proposed Housing Plot |
| 4. Visitor Parking | 9. Public Path link | 14. Security Boundary Fence | 19. Proposed Housing Plot |
| 5. Landscape Zone | 10. Wildflower Meadow | 15. Roundabout | 20. Office Entrance |
| | | | 21. Main Building |
| | | | 22. Site Photo-Voltaic Panels |



New Council Office – Fact Sheet

P04-04/7/23-AR

FLOOR PLANS

GROUND FLOOR

1. Entrance Lobby
2. Changing Places WC
3. Reception / Staff WC
4. FM Office / Store
5. Stair
6. Lift
7. Accessible WC
8. Access Barriers
9. IT Help Desk / Workroom
10. Seating / Vending Area
11. Multi-Use Space
12. Chair / IT Store
13. Meeting Room
14. WCs
15. Showers/Changing
16. IT Server Room
17. CSC Offices
18. CSC Offices
19. Store
20. Prep Kitchen
21. Plant Rooms

FIRST FLOOR

22. Meeting Room
23. Meeting Room
24. Meeting Room
25. Meeting Room
26. Staff Room
27. Gallery Area
28. AV Room
29. Meeting Room
30. Tea Point
31. WCs
32. Accessible WC
33. IT Server Room
34. Repro Room
35. Opposition Offices
36. Meeting Room
37. Opposition Offices
38. Meeting Room
39. Meeting Room
40. Meeting Room
41. Meeting Room

SECOND FLOOR

42. SLT, Democratic Services and Comms
43. MASH Offices
44. Offices - CLT
45. Meeting Room
46. Tea Point
47. WCs
48. Accessible WC
49. Meeting room
50. IT Server Room
51. Office
52. Administration
53. Administration
54. Administration
55. Meeting Room
56. Meeting Room
57. Meeting Room

**REPORT OF THE CHAIRMAN OF THE GOVERNANCE AND ETHICS
COMMITTEE****CONSTITUTION REVIEW – COUNCIL PROCEDURE RULES****Purpose of the Report**

1. To update Full Council on the work of the cross-party Changes in Governance Arrangements Members Working Group and approve the proposed changes to the Procedure Rules for Meetings of the Full Council.

Information

2. At the Full Council meeting on 31 March 2022, the Council approved the move from the Committee system of governance to the Executive (Leader and Cabinet) model from the Full Council Annual Meeting on 12 May 2022.
3. It was agreed that there would be a review of the new Executive arrangements after 12 months to allow the new processes to embed and operate, and then consider how the new processes were working and if there were any areas that needed further consideration and possible amendment.
4. There have been ongoing discussions and work over the last 12 months and the cross-party Members Working Group has continued to meet.
5. On considering how the Executive Arrangements have been operating over the past 12 months, the Members Working Group identified 3 areas for further work:-
 - Council Procedure Rules – these had not been fully reviewed during the initial change over to Executive arrangements beyond making any changes required to enable the Executive arrangements to be introduced
 - Scrutiny Review – following a recent call-in Cabinet agreed that scrutiny arrangements should be reviewed
 - Financial thresholds on Key Decisions – the Members Working Group had previously agreed to review the levels set after 12 months.
6. The Members Working Group have first looked at the Council Procedure Rules and the financial levels on Key Decisions.

7. An officer working group has been established to work alongside the Member Working Group, to review implementation of the Executive arrangements, establish best practice and develop protocols and guidance for officers and consider any further training requirements.

Council Procedure Rules

8. Members and officers had identified a number of areas within the Council Procedure Rules to review. The Members Working Group considered and endorsed a number of changes as set out in Appendix A, which are designed to improve the smooth running of the meeting, update and clarify current arrangements and practices and provide greater equity between the Groups.
9. A new motion template and an amendments template have been prepared and attached as appendices B and C for information. Guidance on the use of the templates will be developed. Further templates, protocols and guidance may be developed by the Monitoring Officer in consultation with the Group Business Managers as required.

Financial Thresholds on Key Decisions

10. The Members Working Group reviewed the current financial thresholds for Key Decisions and were comfortable with the current level set. No changes to the financial thresholds on Key Decisions are proposed at this time. The thresholds will remain under review.

Scrutiny Review

11. Following completion of the above elements of the Constitution review, focus will turn to the scrutiny review, which is a significant piece of work. The scoping of this review is underway and the Chairman and Vice-Chairman of the Overview Committee will join the Members Working Group for this work.

Other Options Considered

12. None. When the change to the Executive model of governance was approved a commitment was made to carry out a review after 12 months.

Reason/s for Recommendation/s

13. The Council has the authority to make amendments to the Council's Constitution.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

6. There are no financial implications identified from the proposed amendments to the Constitution.

RECOMMENDATION/S

- 1) That Council approves the revised Procedure Rules for Meetings of the Full Council as set out in appendix A for implementation from 14 July 2023.

Councillor Philip Owen
Chairman of Governance and Ethics Committee

For any enquiries about this report please contact:

Marjorie Toward

Service Director Customers, Governance and Employees and Monitoring Officer

Tel: 0115 977 4404

Constitutional Comments (CEH 30/06/2023)

7. Making changes to the Council's Constitution is reserved to Full Council and therefore they have authority to consider this report and recommendation.

Financial Comments (PAA 03/07/2023)

8. There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Change to Governance Arrangements report to Full Council – 31 March 2022 ([published](#))
- Update on Changes to Council Governance Arrangements report to Full Council – 12 May 2022 ([published](#))

Electoral Division(s) and Member(s) Affected

- All

PART 2 - PROCEDURE RULES FOR MEETINGS OF THE FULL COUNCIL

INTRODUCTION

1. The County Council has four types of Full Council meetings:-
 - a. ordinary meetings – these meetings run throughout the year to carry out the business of the Council;
 - b. the annual meeting – usually held in May. In addition to the business of an ordinary meeting the annual meeting elects the Chairman and Vice-Chairman of the County Council who hold the posts until the annual meeting the following year;
 - c. the annual budget meeting – usually held in February to agree the Council's budget for the following financial year. This meeting generally only considers the budget reports; and
 - d. extraordinary meetings – meetings arranged outside of the schedule of ordinary meetings.
2. These rules are designed to ensure meetings of the Full Council run smoothly and are conducted properly to enable sound decision-making in line with Wednesbury principles and to ensure that the business of the Council is undertaken effectively and efficiently.
3. Councillors are responsible for ensuring their behaviour reflects the Nolan Principles in relation to Standards in Public Life and that they comply with the Procedure Rules and the Code of Conduct for Councillors and Co-opted Members at all times. Members are generally expected to be in attendance in their allocated seat for the duration of the meeting. During the meeting, the Chairman's ruling on behaviour is final.
4. So far as the law allows, any of these rules may be suspended at any meeting of the Full Council, either for the whole meeting or for a particular item on the agenda. In order to achieve this, a motion must be moved and seconded, and a vote carried.
5. If any issues arise at a meeting in relation to interpretation of the procedure rules, the Chairman's decision will be final.
6. For the annual budget meeting some procedure rules will be suspended and alternative rules applied. See paragraphs 11~~76~~ [to](#) and 11~~97~~ [below](#).

ARRANGEMENTS FOR MEETINGS

7. Full Council meetings are normally held 6 times per year, of which one is the annual meeting and one is the annual budget meeting. The meetings are normally held on a Thursday starting at 10.30am.
8. The agenda and papers for meetings of the Full Council must be available at least five clear working days before the meeting.

9. Meetings of the Full Council will not continue beyond 5.30pm. If the meeting is not likely to conclude before that time the matter under debate at 5.15pm will be moved to the vote to allow the meeting to conclude by 5.30pm. The annual budget meeting will continue beyond 5.30pm if necessary but not beyond 8.00pm. If the meeting has not concluded before that time a vote will be taken on the budget at 8.00pm and the budget will not be carried forward as an item to the next available meeting.
10. Details of arrangements for an extraordinary meeting are set out in paragraphs [12018](#) – [1220](#).

MINIMUM ATTENDANCE (QUORUM)

11. At least one quarter (17) of the whole number of elected County Councillors must be present for the meeting to proceed or continue.
12. Having waited 5 minutes from the start time of the meeting, if the Chairman or the Chief Executive concludes that an insufficient number of Councillors is present the meeting will not proceed. ~~The Division Bell will be sounded, and if after more than five minutes there is still an insufficient number present at and~~ the meeting ~~it~~ will be adjourned to a time fixed by the Chairman.

ORDER OF BUSINESS

13. Except for the annual budget meeting and an extraordinary meeting, the order of business will usually be:

Business at the annual meeting only (60 minutes)

- a. Election of Chairman
- b. Election of Vice-Chairman

Statutory formalities/Announcements (15 minutes)

- c. the choice of a person to preside if the Chairman and Vice-Chairman are absent
- d. any business having priority by law
- e. (As necessary) to appoint or remove the Leader of the Council
- f. confirmation of the minutes of the last meeting of the Full Council
- g. apologies for absence, including reasons
- h. declarations of interest
- i. Chairman of the County Council's business

Constituency matters (30 minutes)

- j. constituency issues (15 minutes)
- k. petitions (15 minutes)

Business reports (60 minutes)

- l. reports for decision by the Full Council

The Executive Report (10 minutes)

- m. report from the Leader of the Council

Questions (60 minutes)

- n. questions to [the Leader of the Council on the Executive Report](#)~~Nottinghamshire and City of Nottingham Fire Authority~~ and responses
- o. questions to the Leader, Cabinet Members and Committee Chairmen and responses

Motions for debate

- p. consideration of motions

OTHER POINTS REGARDING THE ORDER OF BUSINESS

14. At any time during the meeting the Chairman can adjourn the meeting.
15. The Chairman will manage the agenda to enable the meeting to keep to time and has discretion to extend the time limit of a particular section of the agenda within the overall time limit of the meeting.
16. The order of business can be varied at the discretion of the Chairman.
17. Lunch will normally be taken at 12.30pm.

ABSENCES AND APOLOGIES

18. If a Councillor submits an apology for absence for the meeting, any questions or constituency issues they have submitted or motions they have proposed or seconded will be deemed to have fallen at the point the apology is given.
19. Apologies for absence will be categorised under the following headings:-
 - Other County Council Business
 - Medical / Illness
 - Other reasons
20. If a Councillor is not in the Chamber at the point on the agenda that any question or constituency issue they would present would be considered, the matter will be deemed to have fallen. Both the mover and seconder must be in the Chamber to propose a motion otherwise it will be deemed to have fallen.
21. The minutes of the meeting may record any Councillor's absence from the Chamber of more than 10 minutes during a Full Council meeting.

DECLARATIONS OF INTEREST

22. Where any Councillor has an interest in any matter to be discussed or decided, they will, in accordance with the Code of Conduct for Councillors and Co-opted Members, declare the existence and nature of that interest and whether the interest is a Disclosable Pecuniary Interest. Any declaration of interest will be recorded in the minutes of the meeting.
23. Where any Councillor has declared a Disclosable Pecuniary Interest in any matter, they will leave the room in which the meeting is being held while the matter is under consideration unless:
 - a. The Chief Executive has granted them a dispensation; or

- b. the matter is only under consideration by the meeting as part of a report of the Minutes of Council, a committee or sub-committee and is not itself the subject of debate.
- 24. If the Councillor has chosen to remain within easy reach, that Councillor will be recalled by an appropriate officer before any further business is started.
- 25. Any person or officer of the authority who is appointed to do anything in connection with the County Council which enables them to speak at meetings, will make the same disclosures of interests and will withdraw from the room in which the meeting is being held on the same occasions as they would have to do if they were a County Councillor.

CONSTITUENCY ISSUES

- 26. At any Full Council meeting except the annual budget meeting and an extraordinary meeting, Councillors will be given an opportunity to speak for up to three minutes on any issue which specifically relates to their division and is relevant to the services provided by the County Council. If the matter raised does not meet these criteria the Chairman will instruct the Councillor to stop speaking.
- 27. Such a speech will not give rise to a debate on the issue or a question and answer session.
- 28. If any Councillor wishes to make a three minute speech the Governance Team in Democratic Services must be notified by 10am three working days before the Full Council meeting. The notification must confirm who will be making the speech and which council service it relates to, to enable its validity to be determined in advance of the meeting.
- 29. A maximum of 15 minutes is allowed for this item. The [order in which](#) speeches [are put](#) will be [determined by the Chairmantaken in the order received](#). Any speeches not heard within the time limit will fall and can be submitted again at the next meeting which allows constituency issues.

PETITIONS

- 30. In accordance with the Council's Petitions Scheme, at any Full Council meeting except for the annual budget meeting and an extraordinary meeting, any Councillor may present a petition to the Chairman of the Council on any matter affecting the residents of their division, and in relation to which the County Council has powers or duties.
- 31. If any Councillor wishes to submit a petition the Governance Team in Democratic Services must be notified by 10 am the [working](#) day before the meeting, giving details about the petition.
- 32. In exceptional circumstances, if a petition is not properly notified in advance, the Chairman has discretion to allow the petition to be submitted at the meeting.

33. The Councillor presenting the petition can introduce and speak about the petition for up to one minute.
34. If a Councillor is unable to be at the meeting, they may request and agree to another Councillor presenting a petition on their behalf.
35. If a petition relates to more than one division the petition can be presented jointly if the relevant Councillors agree. If agreement cannot be reached the petition will be presented by the Council's Vice-Chairman.
36. Different procedures apply to some petitions as set out in the Council's petition scheme.
37. A maximum of 15 minutes is allowed for this item. Petitions will be taken in the order received. Any petitions not presented in the time limit will be accepted by the Chairman en bloc and referred to the appropriate Cabinet Member for consideration.
38. Any petition presented will be referred without debate to the appropriate Cabinet Member for consideration. A report back to Council on the outcome of that consideration will be made at the next appropriate meeting following consideration by the Cabinet Member.

CONSIDERATION OF REPORTS FOR DECISION BY COUNCIL

39. Reports are introduced by the relevant Cabinet Member or Committee Chairman.
40. The report recommendation is then 'moved' by one Councillor and 'seconded' by another Councillor. It then becomes a 'motion' for debate and the rules of debate apply. The motion is then debated before a vote is taken. Where a report contains more than one recommendation they will be moved as a single motion for debate.
41. Statutory officer reports [may will](#) be moved by the Chairman of the County Council and seconded by the Vice-Chairman of the County Council.

THE EXECUTIVE REPORT

42. At any meeting of the Full Council, except the annual budget meeting and an extraordinary meeting, the Leader of the Council will submit a report summarising important developments and their activities since the preceding meeting of the Council. This will include a summary of items considered by the Cabinet including any Key Decisions taken under special urgency arrangements.
43. The Leader will move the receipt of the Executive Report for noting and may make a short statement introducing it. The report will be seconded. No other Councillors may speak in relation to the motion to receive the Executive Report except for the Councillor seconding the motion.

44. The Executive Report will be received without comment or question, subject to the right of a Cabinet Member to make a factual correction or update.
45. No amendment to the Executive Report can be tabled.

QUESTIONS

46. At any meeting of the Full Council, except the annual budget meeting and an extraordinary meeting, a Councillor may ask the Leader, any Cabinet Member or Committee Chairman one or more questions on matters within the remit of their Portfolio or committee, including any matters referred to in the Executive Report.
47. Questions must:-
 - a. disclose a question;
 - b. be limited to matters which fall within the remit of the relevant Portfolio or Committee;
 - c. be a matter for which the local authority has a responsibility; ~~or which affects the County; and direct control over;~~
 - d. not be defamatory, frivolous or offensive;
 - e. not be substantially the same as a formal question, motion, review or call-in which is under consideration by or has, in the past six months, been put at a meeting of the Council, Cabinet or a committee;
 - f. not relate to a planning application or any other quasi-judicial matter; and
 - g. not require disclosure of confidential or exempt information.
48. The Monitoring Officer will rule a question invalid and give reasons if a submitted question does not comply with the provisions in paragraph 47.
49. A maximum of 60 minutes is allowed for questions, of which up to the first 15 minutes of time is allocated for questions to the Leader of the Council on the Executive Report~~Chairman of Nottinghamshire and City of Nottingham Fire Authority.~~
50. Once the 60 minutes for questions has been reached any remaining questions will receive a written answer within 15 working days of the meeting and the answer given will be included for information with the papers for the next convenient Full Council meeting. The Leader, Cabinet Member or Committee Chairman may elect for the answer to the question to be given by another appropriate Councillor, with their agreement if in their opinion this is more appropriate.
- ~~51. At any meeting of the Full Council, except the annual budget meeting and an extraordinary meeting, a Councillor may ask the Chairman of Nottinghamshire~~

~~and City of Nottingham Fire Authority one or more questions on matters within the remit of their authority. A maximum of 15 minutes is allowed for these questions after which any remaining questions will receive a written answer within 15 working days of the date of the meeting and the answer given will be included for information with the papers for the next convenient Full Council meeting.~~

~~52.51.~~ If any Councillor wishes to submit a question under the Procedure Rules a copy of their question(s) must be ~~posted in the box in Democratic Services or~~ emailed to council.questions@nottscc.gov.uk no later than 10 am three working days before the meeting. The question must make it clear who the question is addressed to and who is asking it.

~~53.52.~~ A submitted question cannot be altered after the deadline.

~~54.53.~~ The order in which questions are put at the meeting will be determined by the Chairman.

~~55.54.~~ After receiving an answer from the Leader, relevant Cabinet Member, Committee Chairman, or their nominee, the Councillor asking the original question may ask one supplementary question on the same matter.

~~56.~~ ~~The same supplementary question procedures apply to questions to the Chairman of the Fire Authority.~~

~~57.55.~~ Any questions for Council which are withdrawn at the meeting, or which fall because the member asking the question is not present in the Chamber at Council question time to ask their question, including where the Councillor has submitted their apology for absence, will receive a written reply within 15 working days of the meeting and the answer given will be included for information with the papers for the next convenient Full Council meeting.

QUESTIONS REQUIRING A WRITTEN RESPONSE

~~58.56.~~ Any Councillor may at any time, by writing to Democratic Services, put a question to the Leader, a Cabinet Member or a Committee Chairman and will be sent a reply within 15 working days. Every such question and the answer given will be included for information with papers for the next convenient Full Council meeting.

CONSIDERATION OF INDIVIDUAL MOTIONS TABLED BY COUNCILLORS IN ADVANCE OF MEETINGS

~~57.~~ Councillors may raise an issue at Full Council meetings except the annual budget meeting by submitting a motion. Motions must be submitted using the motions template available from the Governance Team, Democratic Services.

~~58.~~ Each Group of the Council may submit a maximum of 1 motion for each Full Council meeting where motions can be submitted.

59. The procedure for submitting a motion for debate is as follows:
- a. The motion must be proposed and seconded.
 - b. Notice must be given in writing no later than 10 am eight clear working days before the Full Council meeting by one of the following methods:
 - i. Submitting an original signed by both the proposer and seconder to the Governance Team, Democratic Services
 - ii. Submitting a scanned copy of the signed original, or a motion with electronic signatures of the proposer and seconder, by email to council.questions@nottsc.gov.uk
 - c. Valid motions will be included in the agenda for the meeting in the order of receipt.
60. An invalid motion cannot be altered after the deadline to make it valid.
61. Both the mover and seconder must be in the Chamber to move or second their motion, if they are not present the motion is deemed to have fallen.
62. [A maximum of 60 minutes is allowed for each motion.](#) The Chairman will manage the business to enable appropriate debate within the time limit of the meeting. If a motion is not debated due to a lack of time the motion will be carried forward to the next ordinary (or annual) meeting and will be dealt with ahead of other motions on that agenda. [If a motion has been carried over and is not debated at the subsequent meeting, the motion is deemed to have fallen.](#)

Scope of motions on notice

63. Valid motions must:-
- a. be asking the Council to make a decision which is lawful;
 - b. be about matters for which the Council has a responsibility [and direct control over, or which affects directly or indirectly residents or businesses of the County,](#) and the Council has the power to implement;
 - c. not be defamatory, frivolous or offensive;
 - d. [not seek to alter or reverse any Executive decision unless it is contrary to the Policy Framework or contrary to or not wholly consistent with the budget;](#)
 - ~~d.e.~~ [not be substantially the same \(in terms of subject matter or scope\) as a motion already submitted or substantive item already on the meeting's agenda;](#)
 - ~~e.f.~~ [not be substantially the same \(in terms of subject matter or scope\)](#) as a motion which has, in the past six months, been put at a meeting of the Full Council

(whether passed or not), or reverse a decision taken by the Council in the past six months;

f.g. not relate to a planning application or any other quasi-judicial matter;

g.h. not require disclosure of confidential or exempt information; and

i. include appropriate and sufficient information to enable Councillors to make a lawful decision for example legal, financial, statutory or policy implications;

h.i. be in accordance with any guidance issued by the Monitoring Officer and / or the Chief Finance Officer (Section 151 Officer).

64. The Monitoring Officer will reject a proposed motion as invalid, giving reasons if it does not comply with the provisions in paragraph 63.

THE RULES OF DEBATE

65. Any motion (including recommendations within reports) must be moved and seconded before the debate can be opened. The mover and seconder of the motion may speak for a maximum of 10 minutes when moving the motion. It is not necessary to read the motion in full when moving the motion, provided the motion has been provided in writing to Full Council.
66. If a Councillor wishes to speak, they should indicate their intention by raising their hand.
67. The Chairman will decide the order in which speakers will be heard. Any Councillor who wishes to speak will be given the opportunity to do so unless any of the exceptions contained in these procedure rules apply.
68. Councillors can speak for a maximum of 5 minutes each time they are entitled to speak during a debate subject to paragraphs 65 and 76 and the exception at the Annual Budget meeting.
69. Councillors will stand when speaking and must address the Chairman. Other Councillors will be respectful of and not interrupt the Councillor who is speaking.
70. Councillors must speak strictly to the subject under discussion.
71. Councillors may speak once on any motion and once on each amendment.
72. If the motion has been amended since a Councillor last spoke, that Councillor may move a further amendment to the motion.
73. Whenever the Chairman stands during a debate any Councillor standing must sit down and the Full Council must be silent.

74. Any Councillor may at any time during a meeting request that the meeting be adjourned for a short period. The Chairman of the meeting has discretion to decide whether to agree the request and, if agreed, to determine the length of any such adjournment.

~~75. The Councillor who moved the original motion has a right of reply at the close of the debate on that motion including where it has been amended during the debate.~~

75. At the end of a debate on an amendment to a motion, the mover of the amendment has a right to make closing remarks before the Councillor who moved the original motion exercises their right of reply.

76. The Councillor who moved the original motion has a right of reply at the close of the debate on that motion including where it has been amended during the debate and may speak for a maximum of 10 minutes.

ALTERATIONS AND AMENDMENTS TO RECOMMENDATIONS AND MOTIONS

~~76-77.~~ An alteration is where the motion is changed by or with the agreement of the mover and the seconder of the motion. This can include where a proposal by another Councillor to make a change to a motion is accepted by the mover of the motion which then alters the proposed motion without the need for a vote on the proposed change.

~~77-78.~~ An amendment is a proposal by another Councillor to change a motion being debated which is not accepted by the mover of the original motion.

~~78-79.~~ An alteration must be submitted in writing to the Chairman. An alteration can only be made if it would be accepted as a valid amendment. Alterations can be accepted:-

- a. when the mover changes the motion whilst moving it
- b. during the debate to update the motion to maintain accuracy
- c. if the mover accepts a proposed amendment
- d. to make the motion more acceptable to Councillors

~~79-80.~~ Amendments to a motion can be moved or seconded by any Councillor following the process set out in paragraph 816 in the following situations:

- a. to refer a subject of debate to the Cabinet, Cabinet Member or a committee for further consideration
- b. to leave out words, to add words or both. However, such changes must not have the effect of fundamentally altering the spirit or intention of, or directly reversing the spirit or intention of, the original proposal (for example to

recommend approval instead of refusal), must comply with the provisions set out in paragraph 63 and must be relevant to the original motion.

81. Notice of an amendment must be given in writing, using the amendments templated available from Democratic Services, no later than 10 am two working days before the Full Council meeting by one of the following methods:

- i. Submitting an original amendment template signed by both the proposer and seconder to the Governance Team, Democratic Services
- ii. Submitting a scanned copy of the signed original amendment template, or an amendment template with electronic signatures of the proposer and seconder, by email to council.questions@nottsc.gov.uk

82. The Monitoring Officer may reject a proposed amendment as invalid if it does not comply with the provisions set out in paragraph 63. The Chairman may adjourn the meeting to seek appropriate advice to confirm validity of the amendment.

~~80-83.~~ The Monitoring Officer may allow a valid minor amendment designed to correct a factual error, or to make the motion more acceptable to Councillors without having been submitted by the deadline set out in paragraph 81. This must be submitted in writing to the meeting at the point of being raised in the debate.

~~81-84.~~ If a valid amendment is accepted by the mover of the original motion no debate or vote will be required and it will become an alteration to the motion and will become the altered (substantive) motion.

~~82-85.~~ Only one amendment may be moved and discussed at one time. No further amendment may be moved until the amendment under discussion has been voted on, subject to the exceptions set out in the Annual Budget Meeting Rules at paragraph 1197.

~~83-86.~~ If an amendment is not accepted by the mover of the original motion, the following procedure will apply:-

- a. the amendment will be debated
- b. a vote will then be taken on whether the amendment should become the amended (substantive) motion
- c. debate will continue and further amendments may be moved
- d. after all amendments have been dealt with using the procedure stated above then a vote will be taken on the final substantive motion

MOTIONS NOT REQUIRING PRIOR WRITTEN NOTICE

~~84-87.~~ Motions can be moved and seconded orally at meetings including a reason for proposing the motion, to ensure meetings run smoothly and are conducted properly. The following are examples of such motions:

- a. appointment of a chairman for the meeting in the absence of the Chairman and Vice-Chairman
- b. request to withdraw a motion
- c. that the matter be put to a vote (this can only be moved by a Councillor who has not yet spoken on the debate as set out in paragraph ~~887~~)
- d. that the meeting be adjourned
- e. variation of the order of business
- f. suspension of a specific procedure rule (giving the procedure rule number to be suspended and the reason)
- g. exclusion of the public
- h. that a named Councillor should not be heard further

~~85. Amendments to motions may be moved and seconded without notice but must be provided in writing to the Chairman when being moved.~~

BRINGING DEBATE TO EARLY CLOSURE

~~86-88.~~ A Councillor who has not already spoken on the matter may orally move a motion that a vote should be taken immediately. This must be seconded.

~~87-89.~~ If the Chairman feels there has been sufficient discussion of the issue, he may put the oral motion to the vote.

~~88-90.~~ If the vote is carried the motion or amendment will be put to the vote following closing remarks as set out in the rules of debate.

POINTS OF ORDER AND PERSONAL EXPLANATIONS

~~89-91.~~ With the consent of the Chairman any Councillor may make a brief comment, ask a question designed to clarify a matter which has been raised, or indicate where they feel the procedure rules have not been followed. They may not introduce new material or make a speech on the issue raised.

~~90-92.~~ The Chairman of the County Council's ruling will be final and they may limit such exchanges to maintain the flow of debate.

VOTING

~~91-93.~~ Votes in Full Council are to be determined by a show of hands, except where a recorded vote has been requested and accepted.

~~92-94.~~ When a vote is being called Councillors must remain quiet, seated in their designated seat, and clearly hold their hand up to cast their vote and keep it up until the Chairman tells Councillors the vote has concluded.

~~93-95.~~ Where there is an equal number of votes for and against a motion the Chairman can exercise a second (casting) vote.

~~94-96.~~ A recorded vote will be taken if 10 or more Councillors request it by a show of hands and where required under the Annual Budget meeting rules in paragraph 11~~97~~ below. A request for a recorded vote must be made before a show of hands vote has been taken and will replace the show of hands vote. The process will be as follows:

~~The Division Bell will be sounded.~~

- a. The Chief Executive will ~~then~~ call the names of all Councillors and record the vote of each Councillor.
- b. The Chairman will announce the result.
- c. The minutes will record how each Councillor voted.

~~95-97.~~ Whilst the recorded vote is being taken, Councillors must remain quiet, seated in their designated seat, and, when called by the Chief Executive, use the microphone provided to give their vote.

~~96-98.~~ Any Councillor can require that the minutes of the meeting record how they voted on any decision taken.

REVERSING DECISIONS

~~97-99.~~ Council decisions are final and should normally not be altered or amended for 6 months. However, where a decision proves to be unworkable for whatever reason a further report on the issue will be brought back to Full Council for further consideration with the agreement of the Council's Chairman and Vice-Chairman.

DISORDERLY CONDUCT

~~98-100.~~ Councillors are expected to act in a reasonable and professional manner at Full Council, in accordance with the Code of Conduct for Councillors and Co-opted Members and in compliance with the Council's Procedure Rules. Councillors should not misbehave by persistently disregarding the Chairman's ruling, or by behaving improperly or offensively, including by using offensive language or making personal remarks about individuals, or by obstructing the business of the Full Council.

~~99.~~101. If, at any meeting, any Councillor in the opinion of the Chairman of the County Council is in breach of paragraph ~~100~~99 the Chairman will warn the Councillor about their behaviour.

~~100.~~102. If following any warning a Councillor continues to breach paragraph ~~100~~99 the Chairman may move "that [the Councillor named] should not be further heard" and, if seconded, a vote will be taken without discussion.

~~101.~~103. If any Councillor continues the misconduct after a "should not be further heard" vote has been carried, the Chairman:

- a. may request the Councillor to leave the meeting; or
- b. may adjourn the meeting of the Full Council for any period considered necessary

~~102.~~104. In the event of a general disturbance which in the opinion of the Chairman makes business impossible, the Chairman may adjourn the meeting for any period considered necessary and/or order that the public or a specific individual/s leave. "General disturbance" may include any action or activity by the public which disrupts the conduct of the meeting or impedes other members of the public including in connection with the recording or reporting of the meeting.

ESTABLISHMENT OF COMMITTEES

~~103.~~105. Every committee set up by the Full Council will perform the functions given to them until the Full Council resolves otherwise. Full Council can revise the functions of committees at any time.

APPOINTMENT OF THE CABINET, COMMITTEES AND SUB-COMMITTEES

~~104.~~106. Subject to any statutory requirements, the Council at its first meeting after the regular four-yearly election shall appoint a Leader. The Leader once appointed shall have the powers to appoint a Cabinet of at least two but not more than nine additional Members (including a Deputy Leader). The Leader will also appoint up to seven Deputy Cabinet Members.

~~105.~~107. The Leader appointed under paragraph ~~106~~5 shall serve until the first meeting of the County Council after the next regular four-yearly election unless:

- a. they resign from the office;
- b. they are no longer a councillor;
- c. they are removed from office by resolution of the Council

APPOINTMENT OF COMMITTEES AND SUB-COMMITTEES OF COUNCIL

~~106.~~108. Subject to any statutory requirement, the Council, at its Annual Meeting

- a. shall resolve what regulatory, scrutiny and other committees and sub-committees will be established, the terms of reference and size of these committees and may appoint the chairman and vice-chairman of each committee;
- b. may resolve that non-voting Members shall also be appointed to any such committee;
- c. if they resolve to make any appointments under paragraph 1087b above, shall specify what number of appointments are to be made;
- d. may resolve what limitations shall be placed on the powers of any such committee to arrange for the discharge by a sub-committee of any functions which they may discharge;
- e. may resolve, subject to confirmation by committees at their next meetings what sub-committees shall be appointed and of how many voting and non-voting Members each sub-committee shall consist.

~~407.~~109. The Council may at any time amend resolutions made under paragraph 1087 above.

~~408.~~110. Each committee set up under paragraph 1087 above and every sub-committee set up by such a committee, shall continue to discharge the functions committed to them until the Council or committee, as the case may be, resolve otherwise.

~~409.~~111. Every person appointed to be a member of a committee or sub-committee will remain a member of that committee until the first of the following events:

- a. they cease to be a Councillor
- b. their resignation
- c. changes to political balance necessitate changes to committee membership
- d. removal by the Proper Officer at the request of their group

~~410.~~112. The Full Council is required to keep the allocation of seats to groups under review.

~~411.~~113. Whenever allocation of seats is considered by the Full Council the Chief Executive will submit a report showing what the allocation of seats should be in order to ensure committees reflect the overall political balance of the Council.

~~412.~~114. Democratic Services will ensure that all appointments to committees are reported to the next meeting of the appropriate committee.

~~413.~~115. Any permanent changes in membership must be notified to the Governance Team in Democratic Services no later than 4pm the working day before the relevant meeting. Substitution rules are set out in the Procedure Rules for Committee and Sub-Committee Meetings.

ANNUAL MEETING

~~414.~~116. Subject to any statutory requirements, the Full Council at its annual meeting:

- a. Will elect the Chairman and Vice-Chairman of the County Council for the forthcoming year.
- b. At the first meeting after the regular four-yearly election, appoint a Leader of the Council.
- c. Will resolve what regulatory, scrutiny and other committees and sub-committees will be established, the terms of reference and size of these committees and may appoint the chairman and vice-chairman of each committee.
- d. Will note any changes to the appointment of Cabinet Members and their Portfolios and any Executive delegations, as decided by the Leader.
- e. Will note the membership of each group and their agreed officers.
- f. Will receive the annual scrutiny report(s) (unless reported at another Full Council meeting).

ANNUAL BUDGET MEETING

~~415.~~117. The order of business for the annual budget meeting will usually be:

- a. the choice of a person to preside if the Chairman and Vice-Chairman are absent
- b. any business having priority by law
- c. confirmation of the minutes of the last meeting of the Full Council
- d. apologies for absence, including reasons
- e. declarations of interest
- f. Chairman of the County Council's business
- g. reports for decision by the Full Council

118. Amendments to the budget report must be submitted in advance by the deadline set by the Monitoring Officer and Chief Finance Officer and include a report setting out the financial and constitutional implications of the amendment. Once validated, amendments will be circulated to all Councillors and published on the Council website in advance of the meeting.

416.119. To ensure the smooth flow of business the following provisions will operate for the Annual Budget meeting budget report:

- a. After the budget proposals have been moved and seconded any budget amendments will be moved and seconded. The seconders of the amendments may either speak to them when seconding or may reserve their speech for later in the debate.
- b. With the exceptions below, no Councillor will speak more than once or for more than 10 minutes:
 - the Councillor who moves the budget proposals may speak for 30 minutes when moving the budget proposals and for 15 minutes when replying to the debate
 - the movers of any amendments may speak for 20 minutes when moving those amendments and for 10 minutes when summing up.
- c. There will be a single debate on the motion and any amendments.
- d. At the conclusion of the winding-up speeches, recorded votes will be taken on amendments in the order determined by the Chairman then a recorded vote will be taken on the substantive motion. The process for recorded votes is set out in paragraph 965 above.

EXTRAORDINARY MEETINGS

417.120. An extraordinary meeting may be arranged if the Chairman of the Council, the Council Leader, or any five County Councillors request such a meeting. An extraordinary meeting can be held on any day of the week.

418.121. The only business permitted at an extraordinary meeting is that which the meeting has been called to consider.

419.122. The order of business for an extraordinary meeting will usually be:

- a. the choice of a person to preside if the Chairman and Vice-Chairman are absent
- b. apologies for absence, including reasons
- c. declarations of interest
- d. the matters set out in the request to hold an extraordinary meeting

OTHER

~~420.~~123. Placards, banners, advertising materials, props and similar items are not permitted in any Council meeting and must be covered or removed.

~~421.~~124. Members of the public should remain seated in the public gallery during any debate and not do anything to endanger the health and safety of any person.

~~422.~~125. Members of the public may record proceedings and report all public meetings. Any person recording the meeting must not disrupt the good order of the meeting.

~~423.~~126. Meetings of the Council may be broadcast and made available to the public for viewing on the Council's website. When a meeting is broadcast, Members will sit in their allocated seats.

~~424.~~127. Mobile phones and other electronic devices must be switched to silent.



NOTICE OF MOTION FOR FULL COUNCIL

Title of Motion:

Date of Council meeting:

Proposer of Motion:

(Name and signature)

Seconder of Motion:

(Name and signature)

Background/supporting information (maximum 100 words):

Motion to be proposed (active section):

Date and time received:

(for completion by Democratic Services)



AMENDMENT / ALTERATION TO MOTION FOR FULL COUNCIL

Title of Motion to be amended / altered:

Date of Council meeting:

Proposer of Amendment:
(Name and signature)

Seconder of Amendment:
(Name and signature)

Amendment to be proposed to the Motion (active section):

Date and time received:
(for completion by Democratic Services)

REPORT OF THE LEADER OF THE COUNCIL**EXECUTIVE REPORT: KEY ISSUES AND ACTIVITIES****Purpose of the Report**

1. The report seeks to update Members on various matters relating to the Leader's portfolio and the work of the Executive.

Information

2. **Nottingham Together and Vigil** – On the 15th of June I joined our Chairman and other representatives on the Market Square as we came together at an incredibly moving, unifying and emotional vigil following the heart breaking attacks in the city.
3. The incident in Nottingham was devastating, to see this kind of violence on our city's streets is unimaginable. We continue to work together locally with our colleagues at the City Council and the Police Department following the tragic events.
4. Seeing how the public came together, put their arms around each other and joined in unity at the vigils gives some hope and Nottingham will come out from this stronger.
5. **Highways Visit / Investment in the A38** – I recently joined Lee Anderson MP with officers from Via and NCC to look at a number of sites for road improvements. During the visit we were able to confirm a huge £1.8m investment in surface improvements to the A38 which will be rolled out in 3 stages. Works are due to start in September.
6. **Inspire Awards** – It was an absolute pleasure to join council colleagues from Mansfield and beyond at the Inspire Learning awards on Thursday 29th June, hosted at the Inspire Mansfield Central Library. We recognised the achievements of some amazing people, organisations and services who have made an outstanding contribution to our communities over the last couple of years.
7. **Armed Forces Day** – This is our opportunity to say a big thank you to all of the armed forces community for the vital work they do, from current serving troops to service families, Veterans and Cadets.
8. I had the honour of joining our Chairman as we raised a flag outside of County Hall to mark the beginning of Armed Forces Week which was recognised and celebrated across the county.

9. **Power of Partnerships** – On the 16th of June I was invited to join one of the panels at the Power of Partnerships event at the University of Nottingham. The discussion was focussed around ‘Supercharging our Economy’ and brought together both political and industry leaders for insights into the challenges and opportunities for businesses in our region.
10. During the session I spoke about our economic outlook, Devolution, and the huge opportunities for investments across the county. There is a real positive outlook for the future, with Nottinghamshire leading the way on several key projects, we need strong collaboration across all sectors to turn these opportunities into something really meaningful.
11. **Ministerial Visit / Levelling Up** – At the start of June I welcomed the Secretary of State for Levelling Up the Rt Hon Michael Gove MP to Mansfield to discuss a number of plans with local education providers and health service representatives. We visited the former Beales Store where £20m of Government funding is set to see the site reopened as a hub for public services, leisure, health, and education.
12. This is a chance to work on long term plans to deliver something big and meaningful in this part of the county. I really want us to use this funding to tackle entrenched social challenges working with others on something big.
13. **ADEPT Conference** – At the end of May I was invited to the Institute of Civil Engineering in Westminster to speak at the ADEPT Conference. Here I was again able to highlight to senior Local Government Directors of Place/Communities, Economy and Transport, our county’s great work on the regional economy, collaboration, and Devolution. There is huge interest in Nottinghamshire at the moment, and I am very excited at what opportunities lie ahead.
14. **Tour of Britain 2023** – I am delighted that the tour of Britain Cycle Race is due to return to the streets of Nottinghamshire for the fourth time in seven years. The stage will once again provide us with a great opportunity to showcase Nottinghamshire to a global television audience and help shine a light on why it is such a great place to live, work and visit.
15. This year’s stage will start a short distance away from the true home of Robin Hood, the major oak in the heart of Sherwood Forest, and finish in the historic town of Newark providing a stunning backdrop to the race.
16. Last years race saw an estimated 225,000 people lining the route from West Bridgford to Mansfield and boosted the local economy by more than £4m.
17. **IRP Conference** – Last week I spoke alongside colleagues at the Midlands Connect and Transport for East Midlands conference in Derby, about the impact of rail investment and the Integrated Rail Plan for our long-term economic prospects.
18. The Conference, which also featured Rail Minister Huw Merriman MP, focused on the opportunity of the HS2 links between Birmingham, Parkway and Nottingham/Derby, as well as the local links it unlocks and the opportunities for growth at hub stations, including those listed above (and Chesterfield).

Progress Report

19. **A614/A6097 Improvement Scheme Update** – Cabinet recently approved more than £10m worth of investment into the A614/A6097 highway improvements.
20. The extra funding will go towards upgrades to major junctions along the route such as the Ollerton Roundabout, the White Post roundabout, Warren Hill Junction, Lowdham roundabout and Kirkhill junction. The additional investment will also go towards improving the design of the scheme in response to the consultation feedback.
21. We will continue to push forward with this vitally important scheme to improve local and regional connectivity and support growth and investment in Nottinghamshire. Improving access to training and jobs, and helping businesses to move goods more efficiently, is central to making our local economy stronger.
22. **Nottinghamshire Healthy Families Programme: 2024 and beyond** – Following the recent call in and recommendations put forward by the Overview Committee, Cabinet have approved that the design and development of a new contract for delivery of the Nottinghamshire Healthy Families Programme, for a period of up to nine years, will be progressed via a co-operation arrangement between the Council and Nottinghamshire Healthcare NHS Foundation Trust (NHFT).
23. As previously agreed, Overview Committee are in the process of establishing a joint scrutiny working group with members from the Adult Social Care and Public Health Select Committee, the Children and Families Select Committee and the Health Scrutiny Committee to undertake further scrutiny on the development of the approach. Subject to the satisfactory and affordable outcome of negotiation, the Council will enter a new contract with NHFT which will come to a future meeting of Cabinet for approval.
24. Cabinet also approved the extension of the current Nottinghamshire Healthy Families Programme contract until 30th September 2024 to enable the design and development work to be carried out.
25. **New Primary School at Gateford Park, Worksop** – Following the positive outcome of the recent consultation, Cabinet approved the running of the Free School Presumption relating to a new school at the Gateford Park housing development in Worksop.
26. Plans have since moved a significant step closer after planning approval was granted for the scheme. The new school will be built on land off Gatekeeper Way in Gateford in two phases as part of a major residential development on the northern fringes of the town.
27. It is expected to open for the new school year in September 2024 and will eventually have a capacity for 315 primary places plus a 26-place nursery – with the first phase of the scheme seeing capacity for a 210-place school.
28. **Household Support Fund – Phase Four** – Councillor John Cottee Cabinet Member for Communities recently approved the launch of Phase Four of the Household Support Fund which will offer support to those in immediate need across the County from 1 April 2023 until 31 March 2024. The Council will now continue its work with a range of partners to deploy the £11.3m of government funding as soon as is practical.

29. Data from previous phases of the fund suggests that we should expect approximately 18,000 Free School Meal Household applications, 16,000 Pensioner Household applications, 5,000 applications made by professional referral and 500 white goods applications for each tranche of Phase Four.
30. **Progress in Improving the Experiences and Outcomes for Children with SEND** – At the meeting of the June Cabinet, Members received an update on the progress made in responding to the findings of the Ofsted/Care Quality Commission local area Special Educational Needs and Disabilities.
31. Dame Christine Lenehan has now been appointed to chair the Nottinghamshire SEND partnership improvement board which will meet for the first time on 23 June 2023. This will ensure the necessary improvements are made to respond to the outcome of the local area inspection and to ensure oversight by an independently chaired body.
32. **Devolution: Interim Roles to Progress the East Midlands Combined County Authority** – Cabinet approved the establishment of six temporary roles to prepare for and ensure government requirements are met for the creation of East Midlands Combined County Authority, subject to the Levelling Up and Regeneration Bill receiving royal assent.
33. **All decisions agreed at Cabinet are published online, you can find more details on the Council's Website - [Democratic Management System > Decisions \(nottinghamshire.gov.uk\)](https://www.nottinghamshire.gov.uk/DEM/Decisions)**

Decisions taken under Special Urgency procedures

34. None.

Other Options Considered

35. None

Reason for Recommendation

36. This is a noting report to update the Full Council on matters relating to the Leader's portfolio and the work of the Executive since the last meeting, as required by the Constitution.

Statutory and Policy Implications

37. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

38. There are no financial implications arising from this report.

RECOMMENDATION

1) That the contents of the report be noted.

COUNCILLOR BEN BRADLEY MP
LEADER OF THE COUNCIL

For any enquiries about this report please contact:
Phil Rostance, Executive Officer

Constitutional Comments (CEH)

39. Full Council is required to receive this report, which is to note, as set out in the Constitution.

Financial Comments (SES)

40. There are no financial implications arising from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- None

