

minutes

Meeting ADMINISTRATION COMMITTEE

Date 30 October 2012 (commencing at 2.00 pm)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chairman)
Alan Rhodes (Vice-Chairman)

Reg Adair
Chris Barnfather
Joyce Bosnjak
Mel Shepherd MBE

June Stendall
Martin Suthers OBE
Jason Zadrozny

OFFICERS IN ATTENDANCE

Mike Bradford – Senior Accountant
Paul Davies – Democratic Services Officer

MEMBERSHIP

It was noted that Councillor Bosnjak had been appointed the Committee in place of Councillor Carroll.

MINUTES OF THE PREVIOUS MEETING

The minutes of the last meeting of the Committee held on 3 October 2012 having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

None.

COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY

RESOLVED 2012/51

That the report be noted.

MEMBERS' ATTENDANCE AT CONFERENCE AND SEMINARS AND OTHER COUNTY COUNCIL BUSINESS / OFFICERS' TRAVEL OUTSIDE OF THE UNITED KINGDOM

Traveline East Midlands - Systems Supplier Meeting in Munich 2012 - feedback report

RESOLVED 2012/52

That the report be noted.

HOSPITALITY

(a) Feedback and Acknowledgements from Hospitality Events

RESOLVED 2012/53

That the report be noted.

(b) Nottinghamshire County Council Civic Service, Southwell Minster, 23 June 2013

RESOLVED 2012/54

That approval be given for the Civic Service to take place on Sunday, 23 June 2013 at 3.00 pm at Southwell Minster at an estimated cost of £2,850, to be met from the County Hospitality Budget.

(c) Annual Legal Service, January 2013

RESOLVED 2012/55

That approval be given for the provision of hospitality in the form of tea, coffee and biscuits in the cafeteria at St Peter's Church, Nottingham for approximately 45 guests at an estimated cost of approximately £200 to be divided equally between the City and County Councils.

SPECIAL INVITATION TO APPRENTICESHIP EVENT AT BUCKINGHAM PALACE, 17 OCTOBER 2012

RESOLVED 2012/56

That the attendance of Councillor Owen at the Apprenticeships Event at Buckingham Palace on 17 October 2012 be endorsed.

The meeting closed at 2.10 pm.

CHAIRMAN