

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
7 September 2022	Budget Monitoring Process and Budget Framework	Cabinet Member - Finance	<p>To provide a progress report on the current budget monitoring process and the budget framework for 2023/24.</p> <p>To monitor the implementation of the Council's 2022/23 Budget.</p>	<ol style="list-style-type: none">1. That the report be noted.2. That in advance of the launch of the public consultation on the 2023/24 budget, members of the Overview Committee receive a briefing on the proposed consultation in order to enable them to feed into its development.3. That members of the Overview Committee receive a briefing on the Budget consultation responses once the consultation period has ended.

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<p>1 December 2022</p>	<p>Budget 2023/24 Development</p>	<p>Leader Cabinet Member - Finance</p>	<p>To enable members to feed into the development of the Council's 2023/24 Budget.</p>	<ol style="list-style-type: none"> 1. That the current position on the Council's 2022/23 budget be noted. 2. That the process in establishing the Council's budget for 2023/24 be noted. 3. That the current assumptions that have been made in establishing the Council's budget for 2023/24 be noted. 4. That the public consultation process on the 2023/24 budget be noted. 5. That the following issues raised by the Committee in its consideration of the budget consultation questions be progressed: <ol style="list-style-type: none"> a. that members of the Overview Committee be involved in the development of the consultation questions for the 2024/25 budget at the earliest possible stage of the consultation planning process. b. that the scheduled briefing for members of the Overview Committee on the budget consultation responses should also include information on how the consultation process was managed and delivered. c. that a task and finish review takes place on the budget consultation process, giving regard to the budget consultations carried out by other local authorities. d. that Cabinet be provided with a summary of the Overview Committee's comments on the development of the budget for 2023/24 and the budget consultation.

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<p>1 December 2022</p>	<p>Nottinghamshire Plan Performance Monitoring</p>	<p>Deputy Leader and Cabinet Member – Transformation</p>	<p>To receive a report on current performance against Council Plan Priorities.</p>	<ol style="list-style-type: none"> 1. That the performance framework within which the Annual Delivery Plan 2022/23 sits be noted. 2. That it be agreed that the current Annual Delivery Plan - Assurance Report Q2 2022/23 provides assurance for the delivery of the Annual Delivery Plan and that the actions identified and detailed are sufficiently progressed to ensure that the Annual Delivery Plan 2022/23 is on track. 3. That it be agreed that the Annual Delivery Plan 2022/23 provides appropriate actions that are in line with the Council's ambitions, as set out in the Nottinghamshire Plan and also provides significantly robust measures that support and benefit the timely delivery of the ambitions as set out in the Nottinghamshire Plan. 4. That the following issues raised by the Committee, including to help inform the development of the 2023/24 Annual Delivery Plan, be progressed: <ol style="list-style-type: none"> a. that future reports to the Overview Committee on the Annual Delivery Plan - Assurance Report include headlines on areas of performance that are doing well, and on which areas require further attention, as well as including more visual aids to show longer term trends on areas of performance. b. That the Place Select Committee carry out pre-decision scrutiny on the refreshed Visitor Economy Strategy in advance of the strategy being considered by the Cabinet Member for Communities.

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Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
24 January 2023	Budget 2023/24	Cabinet Member - Finance	To consider and make recommendations to Cabinet on the final draft budget for 2023/24.	That the comments made by members during their consideration of 2023/24 Draft Budget and Medium-Term Financial Strategy 2026/27 report be submitted to Cabinet for their consideration.
	Outcomes of the scrutiny review of council office buildings		To consider the findings of the task and finish review of Council Buildings	That the recommendations from the scrutiny review of Council buildings, as detailed in the report of the Chairman of the Overview Committee, be endorsed and referred to the Cabinet Member for Economic Development and Asset Management for their consideration.

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Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
23 March 2023	Nottinghamshire Plan – Annual Delivery Plan	Deputy Leader and Cabinet Member – Transformation	To receive a report on the development of the Nottinghamshire Plan – Annual Delivery Plan.	<ol style="list-style-type: none"> 1. That the processes that are in place for development of the Annual Delivery Plan 2023-24 be supported. 2. That the Overview Committee continues to monitor performance against Council priorities, as detailed in the Nottinghamshire Plan.
	Response from the Cabinet Member for Economic Development and Asset Management to the recommendations of the review of Council office buildings.	Cabinet Member – Economic Development	To receive the response from the Cabinet Member for Economic Development and Asset Management to the recommendations of the review of Council office buildings.	<ol style="list-style-type: none"> 1. That the Overview Committee receives and notes the response of the Cabinet Member for Economic Development and Asset Management to the recommendations arising from the committee’s review of Council office buildings. 2. That the Overview Committee continues to monitor the implementation of the recommendations arising from the committee’s review of Council office buildings.1
	Cost of Living – Review Scope		To consider the proposed scope and programme of work for the committee’s review around the cost of living.	That the proposed scopes for the Overview Committee’s reviews around Cost of Living and Resident Consultation be approved.
	Resident Consultation – Review Scope.		To consider the proposed scope and programme of work for the committee’s review around Council Consultations (including Budget Consultations)	That the proposed scopes for the Overview Committee’s reviews around Cost of Living and Resident Consultation be approved.

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Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
18 May 2023	Budget Monitoring and Budget Framework	Cabinet Member - Finance	To provide an update to Overview Committee on the current budget monitoring process and the budget framework for 2024/25.	
	Cost of Living Review – Progress Report		To receive a progress report on the work of the review on the Cost of Living.	

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29 June 2023	Nottinghamshire Plan Performance Monitoring	Deputy Leader and Cabinet Member – Transformation	To receive a report on current performance against Council Plan Priorities as detailed in the Nottinghamshire Plan.	
	Cost of Living Review – Progress Report		To receive a progress report on the work of the review on the Cost of Living.	
	Resident Consultation		To consider the findings of the task and finish review of Resident Consultation.	
	Scrutiny Annual Report 2022/23		To approve the draft Scrutiny Annual Report to be forwarded to Council for consideration.	

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Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Performance reporting and monitoring procedures for Council companies and Category 'A' bodies	Cabinet Member - Finance	To review the reporting procedures surrounding Council companies and Category 'A' bodies.	Is scheduled to be considered by Governance and Ethics Committee. To be considered for scheduling once the item has been to Governance and Ethics Committee.

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Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
September 2022	Review of the Council's Buildings Portfolio	Cabinet Member - Economic Development and Asset Management	To review how the Councils property assets can be best utilised in supporting the delivery of the Councils priorities and Council services.	Report detailing the findings of the review to be considered at the 24 January 2023 meeting of the Overview Committee. Response from Cabinet Member received at 23 March meeting.

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
Spring 2023	Recruitment and retention of Council staff	Cabinet Member - Personnel	To examine how the Council's Human Resource policies impact on the recruitment and retention of staff and to examine how activity in this area can be optimised to support the delivery of the Councils priorities and Council services by the recruitment and retention of high-quality staff.	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
April 2023	Cost of Living	All	To investigate how the Council can (taking into consideration its powers, budget and existing budget commitments required for service delivery) potentially mitigate the impact of the cost-of-living crisis on families and individuals in Nottinghamshire.	Scope approved at March 2023 meeting. Review activity currently being carried out.

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
September 2023	Digital Strategy	Cabinet Member - Transformation	To review the implementation of the Council's new Digital Strategy.	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
May 2023	Resident Consultation	Deputy Leader and Cabinet Member – Transformation Cabinet Member - Finance	<p>To examine the Council’s approach to Resident Consultation.</p> <p>To examine how the information gathered through consultations is used to inform service development and delivery.</p> <p>To make recommendations on how the effectiveness and impact of consultations can be maximised for the benefit of both residents and the Council.</p> <p>Resolved December 2022 “that a task and finish review takes place on the budget consultation process, giving regard to the budget consultations carried out by other local authorities.”</p>	<p>Scope approved at March 2023 meeting.</p> <p>Meetings to take place during May. Report to be considered at June 2023 meeting</p>

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Items to be scheduled for 2023/24

Item	Cabinet Member Responsibility	Details	Status
Progress report on the recommendations made from the review of Council office buildings	Cabinet Member for Economic Development and Asset Management	To receive a progress report from the Cabinet Member for Economic Management and Asset Management on the recommendations made from the review of Council office buildings.	To be scheduled during 2023/23