

minutes



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| Meeting | ADMINISTRATION COMMITTEE |
| Date | Wednesday, 5 th December 2007 (commencing at 10.30 am) |

Membership

Persons absent are marked with `A`

COUNCILLORS

Sheila Place (Chair)
Sybil Fielding (Vice-Chair)

| | | | |
|---|--------------------------|---|-------------------------|
| | John Allin | A | Stan Heptinstall MBE |
| A | Martin Brandon-Bravo OBE | | Thomas A. J. Pettengell |
| A | John Cottee | A | Mick Storey |
| | Mrs. Kay Cutts | | Chris Winterton |
| | Albert Haynes | | |

MINUTES

RESOLVED: 2007/109

That the Minutes of the last meeting of the Committee held on 7th November 2007 be agreed as a true and correct record subject to it being noted that the venue for the Sherwood Living Legend Buffet Reception is to be the Sherwood Visitor Centre and not County Hall as indicated in Resolution Number 2007/108.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Martin Brandon-Bravo, John Cottee, Stan Heptinstall and Mick Storey , the latter on other County Council business.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest made by Members or Officers.

COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

The Strategic Director (Resources) had circulated a report which gave details of the current position in relation to the County Hospitality Budget.

RESOLVED: 2007/110

That the report be noted.

NAPF INVESTMENT CONFERENCE

RESOLVED: 2007/111

- 1) That the attendance of up to 3 Members of the County Council and one officer at the NAPF Conference in Edinburgh on 5th-7th March 2008 be approved and
- 2) that, in accordance with usual practice, any representative authorised to attend the conference be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

REQUESTS FOR URGENT APPROVALS – TRAVEL, ACCOMMODATION CONFERENCES AND SEMINARS

RESOLVED: 2007/112

That the following approvals be noted:-

| <u>EVENT</u> | <u>DATE</u> |
|--|--------------------|
| LGIU Good Practice Seminar:Enhanced Two Tier Local Government:What Now What Next? London | 13 November 2007 |
| Polish Commemoration Ceremony of Regaining National Independence - Poznan | 11 November 2007 |

Arising from the discussion on the approval for the Poznan event, it was further:-

RESOLVED: 2007/113

That a report be submitted to the next meeting providing a breakdown of the costs shown for this visit and also on the position concerning the Chairman's escort

ADULT AND COMMUNITY LEARNING SERVICE FAMILY LEARNING CELEBRATION EVENT

RESOLVED: 2007/114

- 1) That a Family Learning Celebration Event on 8th February 2008, as outlined in the report be approved and
- 2) that the cost of the event, estimated at £3190 be met from the Adult and Community Learning Service budget in the Culture and Regeneration Portfolio.

APPOINTMENTS TO OUTSIDE BODIES – THE CORPORATION BOARD OF NORTH NOTTINGHAMSHIRE COLLEGE

RESOLVED: 2007/115

- 1) That the Board of Corporation of North Nottinghamshire College be added to the List of Approved Outside Bodies and
- 2) that Councillor Joyce Bosnjak be nominated to serve on the Corporation Board of North Nottinghamshire College.

EAST MIDLANDS ADULT SOCIAL CARE AND HEALTH COUNCILLOR NETWORK

RESOLVED: 2007/116

- 1) That the East Midlands Adult Social Care & Health Councillor Network be Added to the List of Approved Outside Bodies and
- 2) Councillors Alan Rhodes and Edward Llewellyn Jones be nominated to attend meetings of the East Midlands Adult Social Care and Health Councillor Network.

APPOINTMENT TO OUTSIDE BODIES – LOCAL GOVERNMENT EAST MIDLANDS COMMUNITY COHESION SUB-COMMITTEE AND EAST MIDLANDS REGIONAL MIGRATION PARTNERSHIP

RESOLVED: 2007/117

- 1) That the Local Government East Midlands Community Cohesion Sub Committee be added to the List of Approved Outside Bodies, and that the nomination of Councillor Glynn Gilfoyle to serve on the Community Cohesion Sub Committee be confirmed,
- 2) that East Midlands Regional Migration Partnership be added to the List of Approved Outside Bodies, and that the appointment of Councillor Glynn Gilfoyle be approved to serve on the East Midlands Regional Migration Partnership be confirmed and
- 3) that East Midlands Consortium for Asylum and Refugee Support be deleted from the List of Approved Outside Bodies.

NOTTINGHAMSHIRE VALUATION TRIBUNAL

RESOLVED: 2007/118

That the appointment of the member referred to in the report to the Nottinghamshire Valuation Tribunal Service for a period of office expiring on 31 March 2009 be approved.

APPOINTMENTS TO OUTSIDE BODIES – QUEEN ELIZABETH’S ENDOWED SCHOOL, MANSFIELD: APPOINTMENT TO TRUST

RESOLVED: 2007/119

That the action taken in consultation with the Chair in nominating Malcolm Sage to fill the vacancy on the Queen Elizabeth’s Endowed School Trust be endorsed.

CHAIRMAN’S CIVIC DINNER – MARCH 2008

On a motion by Councillor Allin, duly seconded, it was:-

RESOLVED: 2007/118

That a further report be submitted to the next meeting on revised proposals for the 2008 Civic Dinner.

ANNUAL LEGAL SERVICE – SUNDAY, 27 JANUARY 2008

RESOLVED: 2007/121

- 1) That hospitality in the form of a reception in the Grand Jury Room at Shire Hall Nottingham for approximately 80 guests be approved and
- 2) that the cost of the reception of £1191.13 be divided equally between the County and City Councils, and that the County’s share met from the County Hospitality Budget..

REPORTS BACK ON CONFERENCES OR OTHER APPROVED VISITS

RESOLVED: 2007/122

That the report be noted.

The meeting closed at 10.45 am.

CHAIR
M_5 Dec 07