

REPORT OF THE CHIEF EXECUTIVE

ESTABLISHMENT OF COMMITTEES

Purpose of the Report

1. To agree the composition of the Council's Committees and make appointments to the positions of Chairmen and Vice-Chairmen.

Information

2. A report previously on the agenda has established the Committee Structure for the 2021/22 municipal year.
3. In determining the composition of Committees, account must be taken of the requirements of Section 15 of the Local Government and Housing Act 1989. This requires that seats on Committees and Sub-Committees are allocated to the political Groups of the Council in a way which reflects the overall balance on the Council. The advice of the Monitoring Officer is that to comply with legislative requirements the allocation of seats should be based on overall seat numbers rather than on individual committee numbers. The chart in Appendix A sets out the allocation of places on the Committees which Council is asked to agree.
4. The Council also appoints members to a number of other committees, joint committees and boards which are not part of the requirements set out in paragraph 3 above. Appendix B provides details of these appointments which Council is asked to agree.
5. The Council is asked to appoint the Committee Chairmen and Vice-Chairmen for the municipal year as set out below:-

Committee	Chairman	Vice-Chairmen
Adult Social Care and Public Health	Councillor Boyd Elliott	Councillor Scott Carlton Councillor Nigel Turner
Children and Young People's	Councillor Tracey Taylor	Councillor Sam Smith Councillor Sinead Anderson
Communities	Councillor John Cottee	Councillor Tom Smith
Economic Development and Asset Management	Councillor Keith Girling	Councillor Reg Adair Councillor Mike Introna
Finance	Councillor Richard Jackson	Councillor Roger Jackson
Governance and Ethics	Councillor Philip Owen	Councillor Nigel Moxon
Health and Wellbeing Board	Councillor Dr John Doddy	Appointed by the Board
Health Scrutiny	Councillor Sue Saddington	Councillor Matt Barney

Joint Strategic Planning and Transport	City Councillor	Councillor John Ogle
Nottinghamshire Pension Fund	Councillor Eric Kerry	Councillor André Camilleri
Personnel	Councillor Gordon Wheeler	Councillor Jonathan Wheeler
Planning and Rights of Way	Councillor Richard Butler	Councillor Sybil Fielding
Policy	Councillor Ben Bradley MP	Councillor Bruce Laughton
Transport and Environment	Councillor Neil Clarke MBE	Councillor John Ogle Councillor Mike Adams

6. The following Committees have alternative arrangements for appointing the Chairman:-

Committee	Chairman appointment
Governance and Ethics Sub	To be appointed by the sub-committee when required
Greater Nottingham Light Rapid Transit Advisory Committee	Appointed by Nottingham City Council
Local Joint Resolutions Committee	To be appointed by the committee when required
Senior Staffing Sub	To be appointed by the sub-committee when required

7. A number of committees have other representatives to be appointed, either following nomination by other organisations or following recruitment and selection procedures:-

(a) Children and Young People's Committee: One representative of the Church of England Diocese, one representative of the Roman Catholic Diocese, and two Parent Governors

(b) Health and Wellbeing Board: Seven District / Boroughs Councillors, six NHS Clinical Commissioning Group representatives, one Healthwatch, one NHS England, the Police and Crime Commissioner, three officers – Corporate Director, Adult Social Care, Health and Public Protection, Corporate Director, Children, Families and Cultural Services, Director of Public Health

(c) Nottinghamshire Pensions Fund Committee: Three City Councillors, two Nottinghamshire District / Borough Council representatives, two Trade Union Representatives, one Scheduled Body representative plus two pensioner representatives.

8. As in previous years, it is proposed that the Leader be appointed as an ex-officio member of all committees and sub-committees of which the Leader is not a voting full member, except Health Scrutiny Committee, Mental Health Guardianship Panel, Planning and Rights of Way Committee and Joint Committees. As an ex-officio member the Leader would have the right to speak but not to vote at meetings.

9. It is the responsibility of the Chief Executive (Proper Officer) to enact the wishes of the Groups of the Council in appointing members to the committees based on the proportionality set out in Appendix A. This is in accordance with the provisions of the Local Government and Housing Act 1989, the Local Government Act 2000, the relevant Statutory Regulations and the Council's Standing Orders. As set out in paragraph 7 above, the Chief Executive also has responsibility for appointing co-optees to committees when required. As in previous years, it

is proposed to delegate these responsibilities to the Team Manager, Democratic Services to enable the effective management of the appointments.

10. It is a legal requirement for the County Council to appoint Independent Persons, whose views must be sought and taken into account if a Code of Conduct complaint against a Councillor is investigated. The currently appointed Independent Persons are Ian Bayne, Craig Coles and Rob White and it is recommended to appoint them as the Council's Independent Persons for the forthcoming year. Should any further appointments be recommended by Governance and Ethics Committee then a further report will be brought to Council to seek approval to their appointment.

Other Options Considered

11. No other options considered

Reason/s for Recommendation/s

12. As set out in paragraphs 3, 4 and 5, the Annual Meeting of Full Council has to establish the composition of its Committees and may make appointments to the positions of Committee Chairmen and Vice-Chairmen.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

Chairmen and Vice-Chairmen of Committees are entitled to claim Special Responsibility Allowances (SRAs) as set out in the Constitution. There are no changes to the overall number of Chairmen and Vice-Chairmen proposed.

The new committee structure will inform the Independent Remuneration Panel at its meeting in June 2021 and a report setting out their recommendations will be brought back to the next available Full Council meeting.

RECOMMENDATION/S

It is recommended:-

- 1) That the Council confirm the composition and allocation of seats and its continued participation of the Joint Committees set out in Appendix A and confirm the continued participation in the other committees, joint committees and boards, and allocation of seats, as set out in Appendix B.

- 2) That the Council make the appointments of Chairmen and Vice-Chairmen set out in Paragraph 5 and agrees the arrangements for appointing the Chairmen of the Committees set out in Paragraph 6 until the Annual Meeting of the Council in May 2022.
- 3) That the other representatives on the committees / sub-committees set out in Paragraph 7 be agreed.
- 4) That the Leader of the Council be an ex-officio member of all committees and sub-committees except Health Scrutiny Committee, Mental Health Guardianship Panel, Planning and Rights of Way Committee and Joint Committees.
- 5) That the appointment of members of the political Groups of the Council to committees, sub-committees, joint committees and boards be undertaken by the Team Manager, Democratic Services on behalf of the Chief Executive (the Proper Officer) in order to give effect to the wishes of the political Groups of the Council.
- 6) That the Team Manager, Democratic Services be authorised to act on behalf of the Chief Executive (Proper Officer) to appoint people as co-optees to committees when required.
- 7) That the Council appoints Ian Bayne, Craig Coles and Rob White as the Council's Independent Persons until the Annual Meeting of the Council in May 2022.

Anthony May
Chief Executive

For any enquiries about this report please contact:

Marjorie Toward, Service Director, Customers, Governance and Employees and Monitoring Officer

Constitutional Comments (HD 18/05/2021)

14. The proposals set out in this report fall within the remit of Full Council.

Financial Comments (SES 14/05/2021)

15. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Revised Committee System and Other Amendments to the Constitution report – Full Council 25th May 2017 (published)
- Appointment of Committees reports – Full Council 25th May 2017 and 11th June 2020 (published)
- LGPS Central Asset Pooling – Governance Arrangements – Full Council 12th January 2017 (published)

- Health and Wellbeing Board Governance and Management – Health and Wellbeing Board 7th March 2018 (published)
- Communities and Place Review and Development Committee report – Full Council 20th September 2018 (published)
- [Council Constitution](#) as amended on 1st October 2020 (published)

Electoral Division(s) and Member(s) Affected

- All