



Minutes

Meeting	PERSONNEL COMMITTEE
Date	Thursday 28 th September 2016 (commencing at 10.30am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Sheila Place (Chairman)
Nicki Brooks (Vice Chairman)

John Cottee
Maureen Dobson
Alice Grice
Darren Langton
John Ogle

Tony Roberts MBE
Rachel Madden

OFFICERS IN ATTENDANCE

Julie Brailsford	Assistant Democratic Services Officer
Karen Bullen	Team Manager Business Support
Beverley Cordon	Senior HR Business Partner
Gill Elder	Group Manager HR
Helen Fifoot	Team Manager Schools Catering
Brian Fitzpatrick	Unison
Shane Grayson	Business Support Manager
John Hughes	Group Manager Catering & Facilities
Jas Hundal	Service Director Transport, Property & Environment
Everton Lewis-Gordon	Unison
Helen Richardson	Senior HR Business Partner
Marje Toward	Service Director, HR and Customer Service

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 21st July 2016, having been circulated to all Members, were taken as read and confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

No apologise for absence were given.

MEMBERSHIP

It was reported that Councillor Alice Grice had been appointed in place of Councillor Yvonne Woodhead and Councillor John Cottee had been appointed in place of Councillor Liz Yates for this meeting only.

DECLARATIONS OF INTEREST

There were no declarations of interest.

UPDATE ON WORK BASED COACHING IN NOTTINGHAMSHIRE COUNTY COUNCIL

RESOLVED 2016/16

To note the progress of the Council's Coaching Programme to date.

NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE PLANNING INFORMATION AS AT 30TH JUNE 2016

RESOLVED 2016/17

1. To note the updated workforce planning information and trends contained within the report.
2. To note the relative impact of redundancies and associated mitigations, natural turnover, vacancy control and TUPE transfers on the overall number of employees.
3. To note the range of mitigating measures and support provisions that continued to be used to minimise the impact in respect of compulsory redundancies.

EMPLOYEE HEALTH & WELLBEING & SICKNESS ABSENCE PERFORMANCE UPDATE AS AT 1ST JULY 2016

RESOLVED 2016/18

1. To note the current level of performance in respect of sickness absence levels and agreed that the annual current sickness absence target should remain at 7 days.
2. To note the actions currently being taken by HR Business Partners to work with departmental managers to reduce absence and improve the health and wellbeing of the workforce.

3. To note the achievement of the Platinum Level Wellbeing at Work Award.

OPERATIONAL REPORT – SCHOOLS & ACADEMIES, CATERING & FACILITIES MANAGEMENT SERVICES

RESOLVED 2016/19

To note the information contained within the report.

WORK PROGRAMME

RESOLVED 2016/20

That the Committee's work programme be noted and to include regular updates on the demolition of the CLASP block at County Hall.

The meeting closed at 11.35am.

CHAIRMAN

28TH September 2016