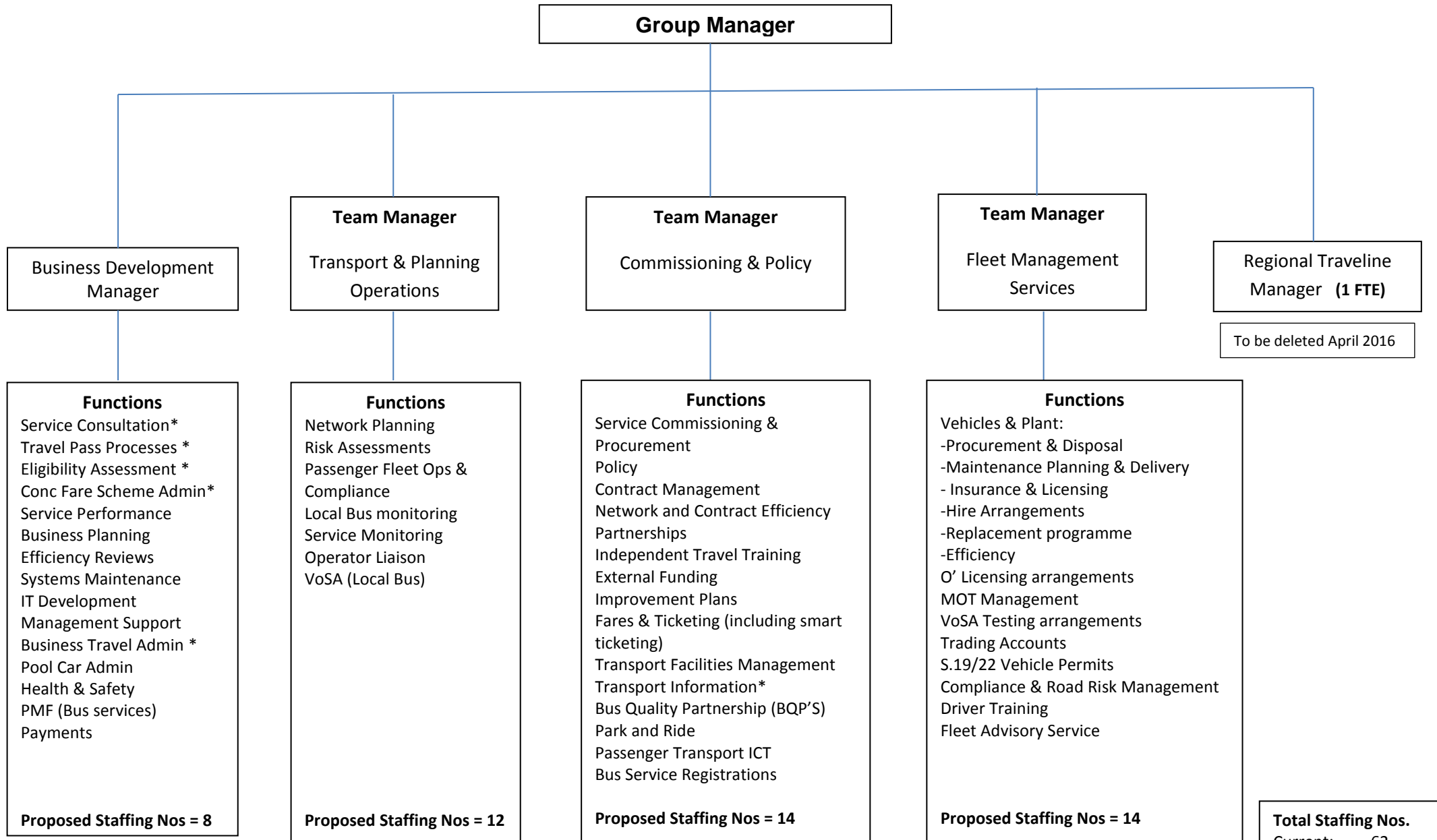


# Transport and Travel Services

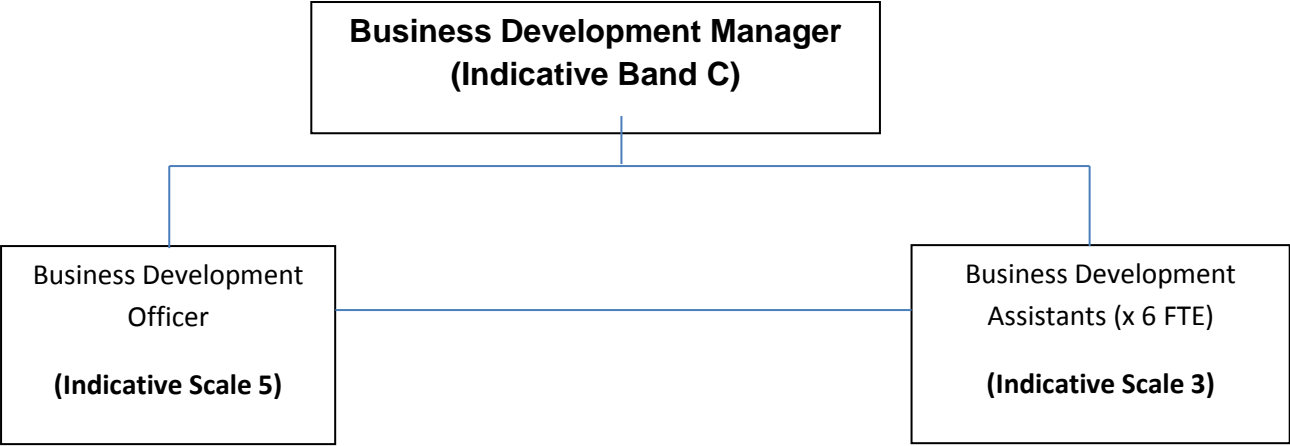
# Proposed New Structure

# Appendix 1



<b>Total Staffing Nos.</b>	
Current:	62
Proposed:	50
Difference:	<b>-12</b>

*\*These functions may transfer out of TTS as part of BSR/Channel Shift/Shared Service arrangements.*



- Functions**
- Service Consultation\*
  - Travel Pass Processes \*
  - Eligibility Assessment \*
  - Conc Fare Scheme Admin\*
  - Service Performance
  - Business Planning
  - Efficiency Reviews
  - Systems Maintenance
  - IT Development
  - Management Support
  - Business Travel Admin \*
  - Pool Car Admin
  - Health & Safety
  - PMF (Bus services)
  - Payments
- Proposed Staffing Nos = 8**

**Team Manager**  
**Commissioning & Policy**  
**(Indicative Band E)**

**\*ITT Officer**  
**(Band C)**

Commissioning &  
 Contracts Officer  
**(Indicative Band B)**

PT Development  
 Officer  
**(Indicative Band B)**

Transport Facilities  
 Manager  
**(Indicative Band C)**

**\*Sept 2014**  
 ITT Assistant

Contract Scrutiny Officer  
**(Indicative Band A)**  
  
 Commissioning &  
 Contracts Assistant  
**(Indicative Scale 5)**

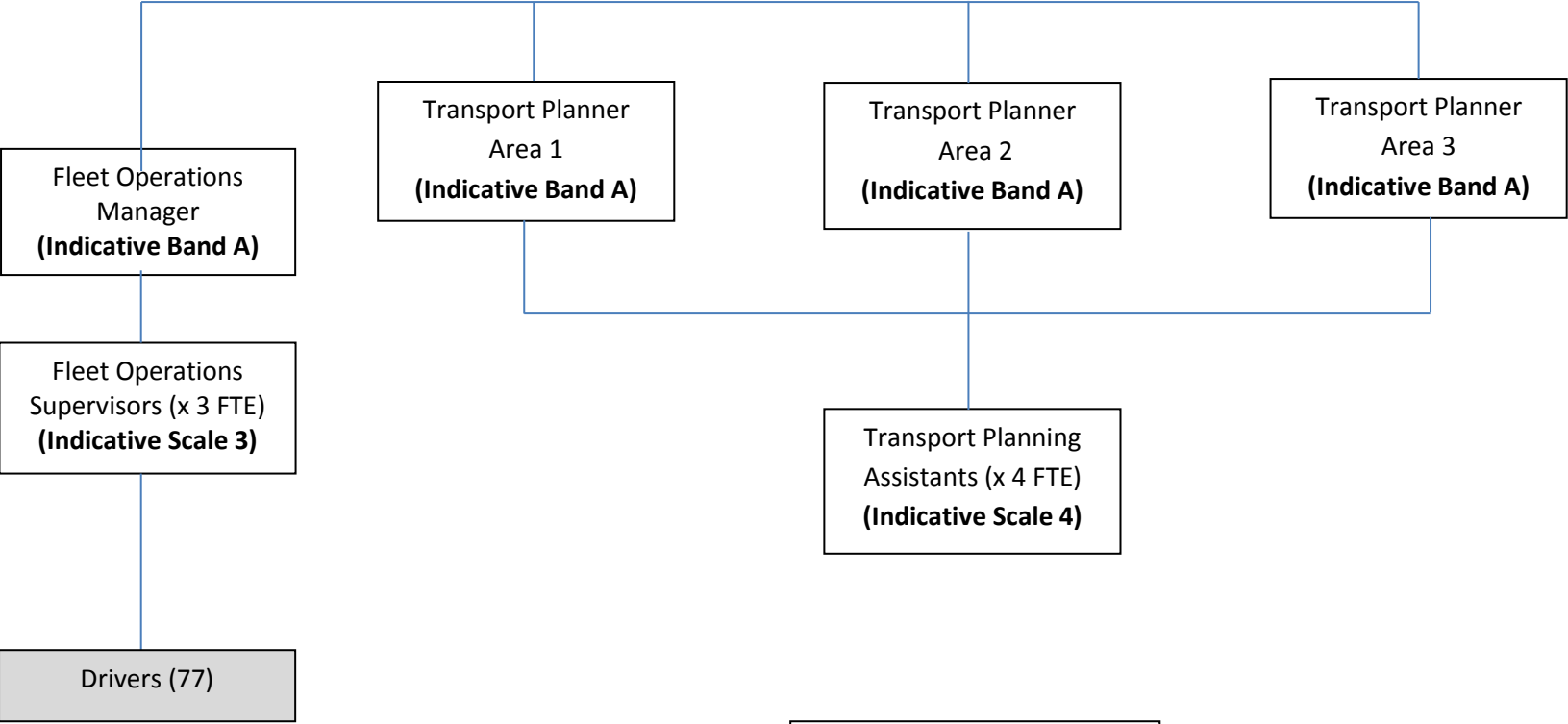
Ticketing & Concessions Officer  
**(Indicative Band A)**  
  
 Partnerships & Funding Officer  
**(Indicative Scale 5)**

Transport Facilities Officer  
**(Indicative Band A)**  
  
 Passenger Transport Information Officer  
**(Indicative Scale 5)**  
  
 Transport Facilities Assistant  
**(Indicative Scale 3)**  
  
 Travel Assistant (x 2 FTE) (Bus Station)  
**(Scale 2)**

**\*Temporary Appointments**

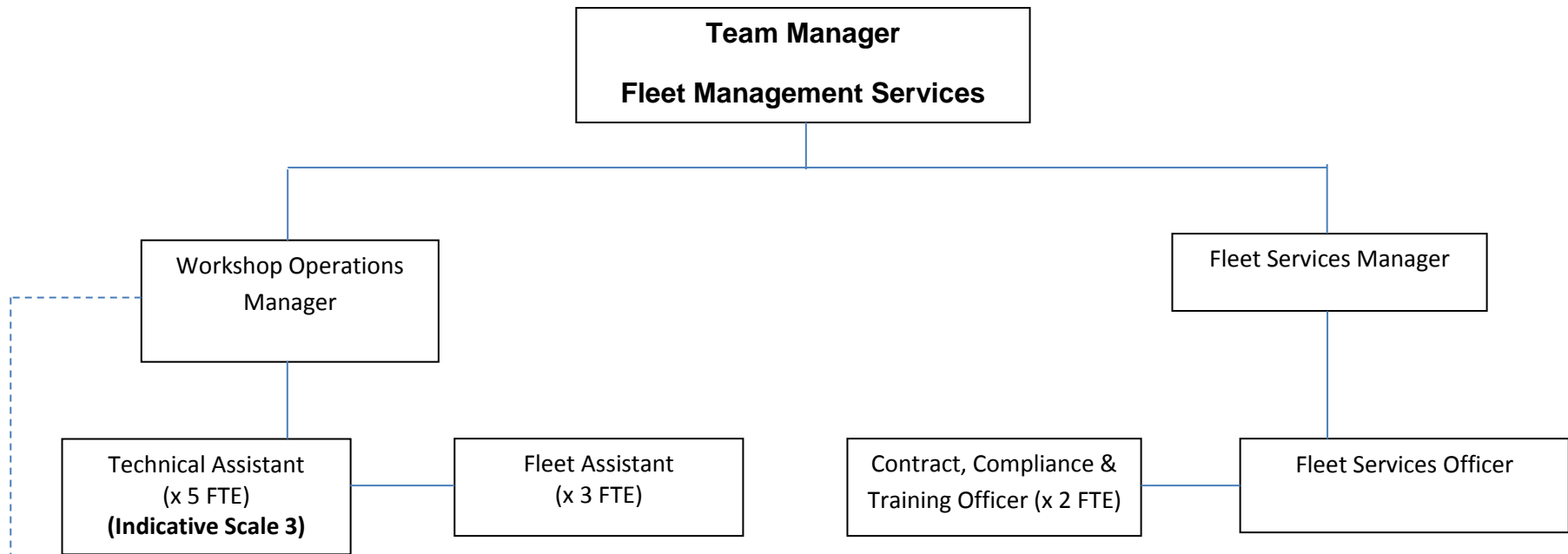
**Functions**  
 Service Commissioning & Procurement  
 Policy  
 Contract Management  
 Network & Contract Efficiency  
 Partnerships  
 Independent Travel Training  
 External Funding  
 Improvement Plans  
 Fares & Ticketing (including Smart  
 Ticketing)  
 Transport Facilities Management  
 Transport Information\*  
 Bus Quality partnership (BQP'S)  
 Park and Ride  
 Passenger Transport ICT Development  
 Bus Service Registrations  
  
**Staffing Nos = 14 (Excl shaded post)**

**Team Manager  
Transport & Planning Operations  
(Indicative Band E)**



**Functions**  
Network Planning  
Risk Assessments  
Passenger Fleet Ops & Compliance  
Local Bus monitoring  
Service Monitoring  
Operator Liaison  
VoSA (Local Bus)

**Proposed Staffing Nos = 12**



**Functions**

Vehicles & Plant:

- Procurement & Disposal
- Maintenance Planning & Delivery
- Insurance & Licensing
- Hire Arrangements
- Replacement programme
- Efficiency
- O' Licensing arrangements
- MOT Management
- VoSA Testing arrangements
- Trading Accounts
- S.19/22 Vehicle Permits
- Compliance & Road Risk Management
- Driver Training
- Fleet Advisory Service

**Proposed Staffing Nos = 14**