

Report



meeting **Administration Committee**

date **28 April 2010**

agenda item number **6**

REPORT OF THE SERVICE MANAGER, GOVERNANCE AND SCRUTINY

REPORTS BACK FROM CONFERENCES OR OTHER APPROVED VISITS

1. Purpose of Report

To inform members of reports received or expected back from conferences

2. Background

Representatives who are authorised to attend conferences or other visits are required to produce a report evaluating the outcomes. Those reports should be considered by this committee or other appropriate committee (e.g. relevant Select Committee, Pensions Committee etc) and deposited in the Local Government Library at County Hall Reception. A schedule is attached, detailing reports received and/or expected and the further reporting arrangements made or to be made.

3. Statutory and Policy Implications

The presentation of such reports ensures compliance with the Council's Travel and Accommodation policy. The information contained within them will be useful in determining future attendance at similar events. The learning acquired from attendance will be available within the Council.

4. Recommendation

That the report be noted.

CHRIS HOLMES
SERVICE MANAGER, GOVERNANCE AND SCRUTINY

Legal Services' Comments (SLB 29/03/2010)

The attendance of Members at conferences and/or other visits are authorised by this Committee. It is therefore appropriate for this Committee to consider this report.

Comments of the Service Director (Finance) (MB 29/03/10)

There are no specific financial implications arising from the report.

Background Papers Available for Public Inspection

None

Electoral Division(s) Affected

All

Travel and Accommodation Policy – Reports Back on events attended by Members

<u>Date of Event</u>	<u>Title of Event</u>	<u>Location</u>	<u>Date of approval</u>	<u>Date report requested</u>	<u>Date report required</u>	<u>Date report received</u>	<u>Comments</u>
27.10.09 30.11.09 16.12.09	Local Government Employers – Trustee Training Fundamentals Course	London	28.7.09	10.9.09	27.01.10		Report received and deposited in Local Government Library on 22.01.10.
29.10.09 26.11.09 15.12.09	Local Government Employers – Trustee Training Fundamentals Course	Leeds	28.7.09	10.9.09	26.01.10	15.1.10	A report back on this conference has been received from Councillor Reg Adair and deposited in the Local Government Library.
10-12.3.10	National Association of Pension Funds Investment Conference	Edinburgh	6.1.10	Not applicable	Not applicable	Not applicable	The outcomes will be reported to a future meeting of the Pensions Investment Sub-Committee.
30-31.3.10	Local Government Association – Culture, Tourism and Sport Conference	Gateshead	17.3.10	24.3.10	12.5.10		A report has been requested from the relevant Officer and Members.
17-19.5.10	National Association of Pension Funds Local Authority Conference	Warwickshire	17.3.10	Not applicable	Not applicable	Not applicable	The outcomes will be reported to the meeting of the Pensions Investment Sub-Committee on 17 June 2010.
17.6.10	Westminster Energy, Environment and Transport Forum Keynote Seminar	London	12.4.10	20.4.10	29.7.10		
6- 8.7.10	LGA Annual Conference and Exhibition	Bournemouth	9.12.09	☆			☆ The report from this conference will be requested closer to the date.