

# Forward Plan

**Published 28 March 2023**

This Forward Plan supersedes all previous Forward Plans.

## What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

## What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

**or**

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

## How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

# Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, [democratic.services@nottscc.gov.uk](mailto:democratic.services@nottscc.gov.uk) with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

## Cabinet Members

|  |                             |
|--|-----------------------------|
| Leader   | Councillor Ben Bradley MP   |
| Deputy Leader and Cabinet Member – Transformation          | Councillor Bruce Laughton   |
| Cabinet Member – Business Management                       | Councillor Chris Barnfather |
| Cabinet Member – Adult Social Care and Public Health       | Councillor Matt Barney      |
| Cabinet Member – Children and Families                     | Councillor Tracey Taylor    |
| Cabinet Member – Communities                               | Councillor John Cottee      |
| Cabinet Member – Economic Development and Asset Management | Councillor Keith Girling    |
| Cabinet Member – Finance                                   | Councillor Richard Jackson  |
| Cabinet Member – Personnel                                 | Councillor Gordon Wheeler   |
| Cabinet Member – Transport and Environment                 | Councillor Neil Clarke MBE  |

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

## Changes since the last Forward Plan

### Decisions taken

| Date Decision taken | Key Decision | Decision maker | Date of first inclusion in Forward Plan |
|---------------------|--------------|----------------|---|
|                     |              |                |   |
|                     |              |                |   |

### New items added to this Forward Plan (see below for further information)

| Key Decision   | Decision maker                 | Department |
|--|--------------------------------|------------|
| Charging strategy for catering and facilities management, landscaping services and County Enterprise Foods | Cabinet Member for Communities | Place      |
|  |                                |            |

### Items withdrawn from this Forward Plan

| Key Decision | Reason | For more information contact: |
|--------------|--------|-------------------------------|
|              |        |                               |

### Other changes to existing Forward Plan entries

| Key Decision | Change | For more information contact: |
|--------------|--------|-------------------------------|
|              |        |                               |
|              |        |                               |

| Decision                                    | Active Travel Fund  |
|---|---|
| Date inserted into Forward Plan             | 22/12/2022 (amended 06/03/2023)   |
| What is the decision to be taken            | Approval to proceed to construction on the proposed Active Travel Fund Tranche 3 cycling improvements on A611 Derby Road, Mansfield   |
| Who will be consulted?                      | <p>Consultation involves discussion with local County Council members, followed by an online questionnaire providing the opportunity for those directly impacted by the proposal, stakeholders, and the wider public to comment. Those who don't have access to the online questionnaire are also provided with the opportunity to respond by post or telephone.</p> <p>The public consultation started on 10 November 2022 and ran until 23 November 2022.</p> |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 03/04/2023  |
| Decision maker                              | Cabinet Member – Transport and Environment  |
| For more information contact:               | Victoria Margeson,<br>Victoria.Margeson@nottsc.gov.uk,<br>0115 977 3176   |

|   |  |
|---|--|
| Decision                                    | Basic Need Programme of school expansion 2023-24   |
| Date inserted into Forward Plan             | 3/1/2023   |
| What is the decision to be taken            | <p>To seek approval to take forward identified Basic Need projects into detailed discussions with schools in the relevant planning areas, and potential feasibility.</p> <p>The report also seeks approval to use Basic Need to forward fund projects for which housing developer contributions will be available, but not at the time at which additional school places are required. Furthermore, it seeks approval to use Basic Need funding to cover the shortfall between the total cost of a project and the total housing developer contributions that are available.</p> |
| Who will be consulted?                      | Evidence of need comes from Pupil Place Planning Projections and the Department for Education School Capacity (SCAP) return – consultations do not form part of this process at this stage.  |
| What documents will be considered?          | Report<br>Basic Need Priorities 2023 with rationale  |
| The earliest date the decision can be taken | 20/02/2023   |
| Decision maker                              | Cabinet Member – Children and Families,<br>Cabinet Member – Economic Development and Asset Management  |
| For more information contact:               | Mike Sharpe,<br>mike.sharpe@nottsc.gov.uk,<br>0115 9772803   |

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|---|--|
| <b>Decision</b>                             | <b>Planned Property Maintenance Programme Latest Estimated Cost</b>                          |
| Date inserted into Forward Plan             | 26/1/2023  |
| What is the decision to be taken            | Approval of construction Phase of the projects of the Planned Property Maintenance Programme |
| Who will be consulted?                      | Not applicable   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 27/02/2023   |
| Decision maker                              | Cabinet Member – Economic Development and Asset Management                                   |
| For more information contact:               | Phil Berrill,<br>phil.berrill@nottsc.gov.uk,<br>0115 9774641                                 |

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|---|---|
| Decision                                    | Active Travel Fund – B6021 Kirkby Folly Road cycling improvements   |
| Date inserted into Forward Plan             | 06/03/2023  |
| What is the decision to be taken            | A decision whether to proceed following consultation.   |
| Who will be consulted?                      | <p>Consultation with local County Council members</p> <ul style="list-style-type: none"> <li>• Online questionnaire to public</li> <li>• Opportunity to respond by post or telephone</li> </ul> <p>The public consultation started on 8 December 2022 and ran until 21 December 2022.</p> |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 17/04/2023  |
| Decision maker                              | Cabinet Member – Transport and Environment  |
| For more information contact:               | Victoria Margeson,<br>Victoria.Margeson@nottsc.gov.uk,<br>Contact Number 0115 977 3176  |

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|---|--|
| Decision                                    | East Midlands Freeport Governance  |
| Date inserted into Forward Plan             | 26/04/2022 (last amended 26/1/2023)  |
| What is the decision to be taken            | Approving the final governance arrangements for the County Council involvement in the East Midlands Freeport |
| Who will be consulted?                      | No external consultation is planned.   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 09/03/2023   |
| Will the report be considered in public?    | It is anticipated that this will be partially exempt   |
| Decision maker                              | Cabinet  |
| For more information contact:               | Adrian Smith,<br>adrian.smith@nottsc.gov.uk<br>0115 9773680  |



| Decision                                    | Proposed Increase in Service Charges  |
|---|---|
| Date inserted into Forward Plan             | 17/2/2023   |
| What is the decision to be taken            | To seek approval from the Cabinet Member for proposals for a numbers of charges that people pay the Council for non-direct care services. |
| Who will be consulted?                      | This is an annual review and process regarding what people are charged for non-direct care services provided to members of the public.    |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 20/03/2023  |
| Decision maker                              | Cabinet Member – Adult Social Care and Public Health  |
| For more information contact:               | Gemma Shelton,<br>gemma.shelton@nottscc.gov.uk,<br>0115 9773789   |

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|---|--|
| Decision                                    | Future commissioning of preventative support for people who are deaf   |
| Date inserted into Forward Plan             | 23/03/2023   |
| What is the decision to be taken            | This decision relates to the future commissioning of services for Deaf people in Nottinghamshire and seeks approval for the commissioning approach proposed, which is based on a strengths-based approach, and has been developed further to engagement with Deaf people and people currently involved in the delivery of services |
| Who will be consulted?                      | Deaf people supported by services and more widely; staff delivering various services and other stakeholders have been involved in the shaping of the proposal. A summary of involvement activity will be included within Appendix 1 to the report.   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 24/04/2023   |
| Decision maker                              | Cabinet Member – Adult Social Care and Public Health   |
| For more information contact:               | Bridget Cameron<br>0115 804 3775<br>bridget.cameron@nottsc.gov.uk  |

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|---|--|
| Decision                                    | Procurement and Contract Award for Nottinghamshire Integrated Sexual Health Services   |
| Date inserted into Forward Plan             | 06/03/2023   |
| What is the decision to be taken            | The decision is to approve procurement of an Integrated Sexual Health Service for Nottinghamshire, via a suitable compliant procurement process, and delegate the decision to award the contract to the Director of Public Health. The Authority is required to recommission this service, as the existing contract ends on March 31st 2024.   |
| Who will be consulted?                      | <p>A comprehensive engagement has taken place with local residents, current providers, stakeholders including the local health system, and the sexual health market. We have engaged with the Integrated Care Board health commissioning leads to understand any interdependencies with reproductive health services they commission.</p> <p>Further engagement is planned with Children and Families' senior leadership team, Public Health Senior Leadership Team, the Adult Social Care and Public Health Commissioning Board, and a joint children's and families and Adult Social Care and Public Health Scrutiny meeting.</p> <p>A further formal consultation is planned to take place by April 2023.</p> |
| What documents will be considered?          | Report<br>Appendices to be confirmed.  |
| The earliest date the decision can be taken | 17/04/2023   |
| Decision maker                              | Cabinet Member – Adult Social Care and Public Health   |
| For more information contact:               | Dawn Jenkin,<br>dawn1.jenkin@nottsc.gov.uk,<br>9774923   |

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|---|---|
| <b>Decision</b>                             | <b>Extension to the Sustainable Warmth Scheme</b>   |
| Date inserted into Forward Plan             | 17/2/2023   |
| What is the decision to be taken            | Approval to extend existing schemes for Fuel Poverty, to spend Government Grant Funds, if allocated.  |
| Who will be consulted?                      | The relevant district/borough colleagues have been consulted about the impact on residents within their areas and alignment to other schemes. |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 27/03/2023  |
| Decision maker                              | Cabinet Member – Economic Development and Asset Management  |
| For more information contact:               | Joelle Davies,<br>Joelle.Davies@nottsc.gov.uk,<br>0115 9774857  |

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|---|---|
| <b>Decision</b>                             | <b>Sale of land at Top Wighay</b>                           |
| Date inserted into Forward Plan             | 06/03/2023  |
| What is the decision to be taken            | To agree arrangements for residential delivery              |
| Who will be consulted?                      | None  |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 11/04/2023  |
| Decision maker                              | Cabinet Member – Economic Development and Asset Management  |
| For more information contact:               | Neil Gamble,<br>Neil.Gamble@nottscc.gov.uk,<br>0115 9773045 |

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|---|--|
| Decision                                    | Local Communities Fund – Review of 2022/23 and launch of 2023/24 programme |
| Date inserted into Forward Plan             | 22/12/2022   |
| What is the decision to be taken            | To agree the budget for the Local Communities Fund 2023-24                 |
| Who will be consulted?                      | Cabinet members through budget setting process                             |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 29/03/2023   |
| Decision maker                              | Cabinet Member – Communities   |
| For more information contact:               | Mark Walker,<br>mark.walker@nottsc.gov.uk,<br>0115 977 2173                |

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| <b>Decision</b>                             | <b>Household Support Fund Phase 4</b>  |
| Date inserted into Forward Plan             | 10/03/23   |
| What is the decision to be taken            | To develop and launch the fourth phase of the Household Support Fund to provide support for those in immediate need from 01.04.23 – 31.03.24 |
| Who will be consulted?                      | District and borough council<br>Other partners as part of the establish Household Support Fund steering group                                |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 17/04/2023   |
| Decision maker                              | Cabinet Member – Communities   |
| For more information contact:               | Mark Walker,<br>mark.walker@nottsc.gov.uk,<br>0115 9772173   |

|   |  |
|---|--|
| Decision                                    | Charging Strategy for Catering and Facilities Management, Landscaping Services & County Enterprise Foods |
| Date inserted into Forward Plan             | 28 March 2023  |
| What is the decision to be taken            | To approve the prices and charging approach for the Service for 2023/24                                  |
| Who will be consulted?                      | Presentation to the Cabinet Members for Children, and Adult Social Care and Health                       |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 26/04/2023   |
| Decision maker                              | Cabinet Member – Communities   |
| For more information contact:               | Mark Walker,<br>mark.walker@nottsc.gov.uk,<br>0115 9772173   |



|   |  |
|---|--|
| <b>Decision</b>                             | <b>Looked After Children Placement Sufficiency Strategy 2023-25</b>                  |
| Date inserted into Forward Plan             | 06/03/2023   |
| What is the decision to be taken            | To seek approval of the Looked After Children Placement Sufficiency Strategy 2023-25 |
| Who will be consulted?                      | Pre-decision scrutiny through Children and Families Select Committee                 |
| What documents will be considered?          | Report<br>Sufficiency Strategy 2023-25   |
| The earliest date the decision can be taken | 17/04/2023   |
| Decision maker                              | Cabinet Member – Children and Families   |
| For more information contact:               | Laurence Jones,<br>laurence.jones@nottscc.gov.uk,<br>0115 9773042                    |

|   |   |
|---|---|
| Decision                                    | School Swimming Service<br>inflationary price uplift to Schools   |
| Date inserted into Forward Plan             | 10/03/23  |
| What is the decision to be taken            | To seek approval of an inflationary price uplift to schools for the purchase of their swimming and water safety provision, which is a National Curriculum requirement. The increase is to reflect the rise in inflation and to meet the Council's ambition in achieving full cost recovery for the School Swimming Service. |
| Who will be consulted?                      | n/a   |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 17/04/2023  |
| Decision maker                              | Cabinet Member – Children and Families  |
| For more information contact:               | Pom Bhogal,<br>pom.bhogal@nottsc.gov.uk,<br>0115 9932722  |

|   |  |
|---|--|
| Decision                                    | New primary school at Gateford Park, Worksop   |
| Date inserted into Forward Plan             | 10/03/23   |
| What is the decision to be taken            | That approval is given to run a Free School Presumption Process to allow the development of a new primary school within the Gateford Park housing development in Worksop.  |
| Who will be consulted?                      | The consultation ran for 6 weeks from 16 January until 27 February 2023. This was publicised on the Council website and shared with local stakeholders, including Bassetlaw District Council, the relevant District and County Councillors, the Local Member of Parliament, the schools in the Gateford, Shireoaks and Worksop Planning Areas, Parish Councils, Diocese, Senior Officers and the Department for Education. |
| What documents will be considered?          | Report<br>Consultation responses   |
| The earliest date the decision can be taken | 17/04/2023   |
| Decision maker                              | Cabinet Member – Children and Families   |
| For more information contact:               | Karen Hughman,<br>karen.hughman@nottscc.gov.uk,<br>0115 9772572  |

|   |   |
|---|---|
| <b>Decision</b>                             | <b>2023/24 Annual Delivery Plan</b>   |
| Date inserted into Forward Plan             | 10/03/23  |
| What is the decision to be taken            | Approval of the Council's Annual Delivery Plan for 2023/24.                                       |
| Who will be consulted?                      | Extended Leadership Team, Corporate Leadership Team, Cabinet, Elected Members, Departmental Leads |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 20/04/2023  |
| Will the report be considered in public?    | Fully Public  |
| Decision maker                              | Full Cabinet  |
| For more information contact:               | Sophie Russell,<br>Sophie.Russell@nottsc.gov.uk,<br>+441158042743                                 |

## APPENDIX

### NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.