



meeting	ADMINISTRATION COMMITTEE	
date	6 July 2005	agenda item number

REPORT OF THE DIRECTOR OF RESOURCES

LGPS TRUSTEE CONFERENCE

1. Purpose of the Report

To seek approval for

- a) attendance at the LGPS Trustee Conference at Leeds on 20/21 October 2005.
- b) the travel and accommodation necessary in connection with the event.

2. Information and Advice

Under the Travel and Accommodation Policy and other arrangements approved by the full Council on 7 October 2004, this Committee is the appropriate body for considering/approving attendance at a range of events and the travel and accommodation required arising therefrom.

This report describes a proposal which is within the Committee's decision-making powers and Members are asked to consider whether attendance at the event should be approved (inc number of representatives), together with any necessary travel, accommodation or other arrangements.

The information included within the following sections of the report should ensure compliance with normal decision-making rules. If attendance is approved, the details referred to below will be used to compile the public Register, which is available on the Council's web-site.

3. **Reasons for Attendance**

This is the third year in which the Local Government Pensions Committee have organised the LGPS Trustee Conference. These conferences are specifically aimed at Elected Members with responsibility for the Local Government Pensions Scheme in their area, and also provides an annual update for those people, like most of the members of the Pensions Committee and its Sub-Committee, who have attended the LGPC's 3-day "Fundamentals" course. This is important for members who are responsible for the £1.7 billion Nottinghamshire Pension Fund. It has been customary for two members to attend this conference and this is proposed for 2005. This year's conference is being held at the Crowne Plaza Hotel in Leeds on 20/21 October 2005 with themes of:-

- Possible change to LGPS
- The impact of climate change on investment decisions
- The importance of asset allocation decisions
- Improving administrative performance

4. **Travel and Accommodation Requirements**

The County Council's representative(s) will require hotel accommodation and travel.

The costs associated with the event are as follows:-

Description	Amount £
Conference fee (£375)	750
Travel expenses	<u>100</u>
	<u>850</u>

The travelling expenses shown above are for travel by car.

There is no separate charge for accommodation as this is an all-inclusive fee conference.

The costs will ultimately be met from the Pension Fund's budget for Trustee Training and Activities.

5. **Statutory and Policy Implications**

This report is necessary to ensure compliance with the Council's Travel and Accommodation policy and current arrangements for approving attendance at conference, seminars and Members Training events. The needs of individual travellers will have been considered when

compiling the report and, where departures from the policy are recommended, Members should consider the reasons given.

6. **RECOMMENDATION**

Approval be given for 2 Members to attend the LGPS Trustee Conference at Leeds on 20/21 October 2005.

Legal Services Comments (KK)

The Administration Committee has the delegated authority to approve expenditure to be incurred for Member attendance at conferences and seminars, including expenditure on accommodation, travel and associated costs. The proposal in this report, insofar as it is in accordance with the Council's Travel and Accommodation Policy, is within the remit of this Committee."

A L DEAKIN
DIRECTOR OF RESOURCES

Background Papers Available for Public Inspection

Circular 172 Employers Organisation

Electoral Division(s) Affected

Nottinghamshire