

## Overview Committee

**Wednesday, 07 September 2022 at 10:30**

**County Hall, West Bridgford, Nottingham, NG2 7QP**

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### AGENDA

- |   |  |         |
|---|--|---------|
| 1 | Minutes of last meeting held on 13 June 2022   | 3 - 6   |
| 2 | Apologies for Absence  |         |
| 3 | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4 | Budget Monitoring Process and Budget Framework   | 7 - 28  |
| 5 | Work Programmes  | 29 - 64 |

### Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

**COUNCILLORS**

Boyd Elliott (Chairman)  
Glynn Gilfoyle (Vice-Chairman)

Jim Creamer  
Kate Foale  
Eric Kerry - **Apologies**  
Nigel Moxon  
John Ogle

Francis Purdue-Horan  
Mike Quigley  
Sam Smith  
Jason Zadrozny - **Apologies**

**SUBSTITUTE MEMBERS**

Councillor Philip Owen for Councillor Eric Kerry  
Councillor Tom Hollis for Councillor Jason Zadrozny.

**OTHER COUNCILLORS IN ATTENDANCE**

Councillor Chris Barnfather  
Councillor David Martin  
Councillor Mike Pringle  
Councillor Tracey Taylor

**Officers**

Sara Allmond  
Martin Elliott  
Heather Dickinson

Keith Palframan  
Noel McMenamin  
Adrian Smith  
Marje Toward

Advanced Democratic Services Officer  
Senior Scrutiny Officer  
Group Manager, Legal, Democratic and Information  
Governance  
Financial Services Team Manager  
Democratic Services Officer  
Corporate Director, Place  
Service Director, Customers, Governance and  
Employees

**1. APOLOGIES FOR ABSENCE**

Councillor Eric Kerry (Other Council Business)  
Councillor Jason Zadrozny (Other Reasons).

## **2. DECLARATIONS OF INTERESTS**

None.

## **3. MEMBERSHIP AND TERMS OF REFERENCE**

It was explained that the Committee Terms of Reference had been agreed at Full Council on 31 March 2022 and that its membership had been approved at Full Council on 12 May 2022. The Overview Committee did not have the authority to amend its own Terms of Reference.

The Committee membership and Terms of Reference were noted.

## **4. WORK PROGRAMME – PRESENTATION AND DISCUSSION ITEM**

The Committee received a presentation on Overview Committee work planning from Adrian Smith, Corporate Director, Place and Overview and Scrutiny Lead Officer, and Marje Toward, Service Director, Customers, Governance and Employees.

The presentation set out the following:

- the Council's new Scrutiny Structure, and how it related to existing scrutiny arrangements.
- an elaboration of the scrutiny and review role, for example examining services, identifying improvements, questioning decision takers, championing issues of public concern and helping shape policies and strategies.
- the principles underpinning the overview and scrutiny function, including focussing on:
  - 
  - issues of high importance to residents.
  - service performance improvements.
  - areas where committees could reasonably influence.
  - avoiding duplication of effort elsewhere.
  - the resources available to conduct scrutiny activity.
- an explanation of the work programming and scrutiny review processes, from identifying issues through to reviewing and evaluating scrutiny work; and
- the Overview Committee work schedule, including consideration of the Council Budget.

During the discussion which followed, Committee members proposed a number of potential areas for scrutiny activity, forming a 'long-list', for consideration either by the Overview Committee or one of its Select Committees, as follows:

- Review of Highways Maintenance.
- Waste Recycling Centre Review.
- GP Practice provision.
- Cost of Living Crisis – Impact on residents.
- Public Transport provision (bus services and rural services);
- Levelling Up agenda and impact on residents.
- Freeport (governance, impact on high quality jobs and environment);
- Council Plan delivery and performance monitoring.
- Impact of social care reforms.
- Academisation.
- Local Authority Multi-Academy Trusts.
- Education Health Care Plans.
- Integrated Child Development Services.
- Transition from Child to Adult Social Care Services.
- School Building Projects.
- Continuation of Highways Review Panel activity.
- Review of Property portfolio.
- Shareholder reporting from companies and Category A bodies.
- Integrated Care System.
- ICT and Adult Social Care – impact on frontline staff.
- Relationship between Via East Midlands and the Council.
- Relationship between Veolia and the Council.
- Recruitment and retention in Adult Social Services.
- Overview of public consultation – including hard-to-reach groups.

In conclusion, the Chairman advised that he would work with Scrutiny Chairmen and Vice-Chairmen, as well as Scrutiny lead officers, to prioritise areas for scrutiny activity and compile work programmes for this Committee and Select Committees in time for the September/October 2022 round of Committee meetings.

The meeting closed at 2.43pm

**CHAIRMAN**



## **REPORT OF THE CABINET MEMBER FOR FINANCE**

### **BUDGET MONITORING PROCESS & BUDGET FRAMEWORK**

#### **Purpose of the Report**

1. This report is to provide an update to Overview Committee on the current budget monitoring process and the budget framework for 2023/24.

#### **Budget monitoring**

2. The Council approved the 2022/23 budget at its meeting on 24 February 2022. As with previous financial years, progress updates are closely monitored and reported to management, the Cabinet Member for Finance or Cabinet each month.
3. Cabinet receives budget monitoring reports on a quarterly basis, with the Cabinet Member for Finance and the Corporate Leadership Team receiving monthly monitoring information. A copy of the detailed timetable for the production of budget monitoring information is set out below:

Period	Period End	Data available	Input and approval	Approval complete	DLT reports to Corporate	CLT	Finance Member Briefing	Cabinet
		1st of the Month, or the First Working Day on the Month	Working Days	Close of Play	7 Working Days after "Approval Complete"	Tuesdays	(-10 Days)	Mon 14.00
1	30/04/2022	03/05/2022	7	11/05/2022	20/05/2022	31/05/2022	06/06/2022	
2	31/05/2022	01/06/2022	7	13/06/2022	21/06/2022	28/06/2022		14/07/2022
3	30/06/2022	01/07/2022	7	11/07/2022	19/07/2022	26/07/2022	01/08/2022	
4	31/07/2022	02/08/2022	7	09/08/2022	18/08/2022	30/08/2022	05/09/2022	
5	31/08/2022	01/09/2022	7	09/09/2022	20/09/2022	27/09/2022		13/10/2022
6	30/09/2022	03/10/2022	7	11/10/2022	20/10/2022	01/11/2022	07/11/2022	
7	31/10/2022	01/11/2022	7	09/11/2022	18/11/2022	29/11/2022	05/12/2022	
8	30/11/2022	01/12/2022	7	09/12/2022	20/12/2022	27/12/2022		26/01/2023
9	31/12/2022	03/01/2023	7	11/01/2023	20/01/2023	31/01/2023	06/02/2023	
10	31/01/2023	01/02/2023	7	09/02/2023	20/02/2023	28/02/2023	06/03/2023	
11	28/02/2023	01/03/2023	7	09/03/2023	20/03/2023	28/03/2023		20/04/2023
12	31/03/2023	01/04/2023	7	OUTTURN REPORTING				

4. The budget monitoring report sets out the financial position for the revenue budget, the capital programme and treasury management activity. Also included will be the explanation of major variances, the action that management is taking to control any committee overspend, together with any virements or capital programme amendments and requests from contingency.
5. The latest budget monitoring report for Period 3 is attached as Appendix 1 to this report.

## **Budget Framework**

6. On 31 March 2022 the Council approved the change to the Council's governance arrangements from a committee system of governance to the executive system (Leader and Cabinet model) to be implemented with effect from the Council's annual meeting on 12 May 2022. As a consequence, a new budget and policy framework procedure rules were adopted (Appendix 5 of the report to Full council on 31 March 2022).
7. The Full Council is responsible for the approval of the Annual Budget. The Council's Cabinet is responsible for its implementation by discharging executive functions in accordance with it.
8. In accordance with the Budget and Policy Framework Procedure Rules, Cabinet will recommend to Full Council the proposed revenue and capital budget for the forthcoming financial year, inclusive of council tax to be levied.
9. The Full Council will be responsible for approving the annual budget.
10. In approving the annual budget, the Council will also specify the extent of virement (the limits for the transfer of budget provision from one budget head to another) within the budget and degree of in-year changes to the Annual Budget.
11. The annual budget must be approved by the end of February each year.
12. This new framework set out the process for Cabinet in establishing the annual budget, including the consultation process, where and when Overview Committee is able to consider Cabinet's initial budget proposals. It also indicated the initial deadline of the 8 February in any financial year for Cabinet to submit to Council for its consideration in relation to the following financial year. This effectively brings forward the date for Full Council to approve the annual budget and allows time for any further revision of the budget if Full Council so wishes.
13. The Council's Section 151 Officer is required to sign off the annual accounts by dates as determined by The Accounts and Audit Regulations 2015. The draft accounts will be presented to Full Council. Once the accounts are externally audited the final accounts will also be presented to Full Council in accordance with the Statutory deadlines.
14. The timetable for the setting of the budget for 2022/23 is shown at Appendix 2.



## **Other Options Considered**

15. This report sets out the process for monitoring the annual budget and the new budget framework under the new governance arrangements only.

## **Reasons for Recommendation/s**

16. To provide information to Overview Committee on the Council's approach to budget monitoring and the budget setting process for 2022/23.

## **Statutory and Policy Implications**

17. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

18. There are no direct financial implications arising from this report.

## **Data Protection and Information Governance**

19. A full Data Processing Impact Assessment has been done and the contract contains all the relevant clauses

## **RECOMMENDATION**

That Overview Committee notes the established processes for monitoring the budget and notes the Budget Framework for establishing the budget for 2022/23.

**Councillor Richard Jackson**  
**Cabinet Member for Finance**

## **For any enquiries about this report please contact:**

Nigel Stevenson – Service Director Finance, Infrastructure & Improvement  
[nigel.stevenson@nottsc.gov.uk](mailto:nigel.stevenson@nottsc.gov.uk)

## **Constitutional Comments (GR 24/08/2022)**

20. Pursuant to the Nottinghamshire County Council Constitution the Overview Committee has the delegated authority to receive this report and consider the recommendations contained within it.

## **Financial Comments (NS 22/08/2022)**

21. There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All

**1 August 2022****REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND  
IMPROVEMENT****FINANCIAL MONITORING REPORT: PERIOD 3 2022/2023****Purpose of the Report**

1. To provide the Cabinet Member for Finance with a summary of the budget monitoring position as at Period 3.

**Information and Advice****Background**

2. The Council approved the 2022/23 budget at its meeting on 24 February 2022. As with previous financial years, progress updates will be closely monitored and reported to management, the Cabinet Member for Finance or Cabinet each month.

**Summary Revenue Position**

3. The table below summarises the revenue budgets for each Portfolio for the forthcoming financial year. An overspend of £4.4m is currently projected against the budget approved by Full Council in February 2022. As a consequence of this adverse variance and the significant levels of uncertainty and financial challenges facing the Council over the medium term, the key message to effectively manage budgets and, wherever possible, deliver in-year savings is being reinforced.

**Table 1 – Summary Revenue Position**

Forecast Variance as at Period 2	Portfolio	Annual Budget £'000	Actual to Period 3 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
2,289	Children & Young People	167,256	23,587	169,326	2,070
(425)	Adult Social Care & Public Health	234,621	28,808	235,269	648
779	Transport & Environment	117,075	11,610	117,504	429
145	Communities	18,581	3,994	18,772	191
188	Economic Development & Asset Management	25,216	3,388	25,261	45
81	Deputy Leader & Transformation	5,218	1,124	5,124	(94)
(45)	Finance	15,594	3,279	15,545	(49)
467	Personnel	26,074	6,412	26,235	161
<b>3,479</b>	<b>Net Committee (under)/overspend</b>	<b>609,635</b>	<b>82,202</b>	<b>613,036</b>	<b>3,401</b>
	- Central items	(36,836)	(7,849)	(36,836)	-
	- Schools Expenditure	129	-	129	-
674	Contribution to/(from) Traders	(1,174)	435	(758)	416
<b>4,153</b>	<b>Forecast prior to use of reserves</b>	<b>571,754</b>	<b>74,788</b>	<b>575,571</b>	<b>3,817</b>
	- Transfer to / (from) Corporate Reserves	(5,590)	-	(5,590)	-
270	Transfer to / (from) Departmental Reserves	(6,692)	-	(6,075)	617
	- Transfer to / (from) General Fund	-	-	-	-
<b>4,423</b>	<b>Net County Council Budget Requirement</b>	<b>559,472</b>	<b>74,788</b>	<b>563,906</b>	<b>4,434</b>

## Committee Variations

### Children & Young People's (£2.1m overspend)

- The Children and Young People's portfolio is currently forecasting an overspend of £2.1m after the planned use of grant reserves. This mainly relates to a £1.8m overspend in Commissioning and Resources and a further £0.3m overspend across other areas in the Department.
- The Commissioning and Resources Division overspend relates to a forecast overspend against external Looked After Children placement costs and Internal Residential Homes budgets, offset by underspends in Children's Centre and internal foster care payment budgets.
- Much of the overspend is due to general market conditions with demand outstripping supply in all placement types, plus the impact of inflation. It is increasingly difficult to secure IFA placements, resulting in more costly alternatives, consequently the weighted average placement cost is increasing.
- In view of the high cost of external residential placements the forecast is highly sensitive to changes in e.g., numbers, weekly costs, and placement mix. There are robust monitoring

processes to track trend data, average costs, and actual numbers of children in placement to highlight potential issues as soon as possible.

8. A number of actions are being progressed to mitigate the forecast overspend position, as follows:
  - Introducing an accommodation panel to ensure that all creative and flexible solutions have been considered, to give young people and their families the best possible support to enable where possible, the young person to remain within their family network. This will look at utilising existing edge of care capacity more effectively, as well as drawing in the new edge of care team.
  - Strengthening the senior oversight of decision-making around placement moves where residential care is being requested.
  - Improving the kinship support offer to friends and family members caring for a child in care or at risk of being in care.
  - Implementing plans to improve the recruitment and retention of NCC foster carers.
  - Growing internal and not-for-profit residential care to reduce the numbers of children being cared for in spot purchase residential placements.

#### **Adult Social Care & Public Health (£0.6m overspend)**

9. The Adult Social Care & Public Health portfolio is currently reporting a forecast overspend of £0.6m. This is mainly due to an overspend in Living Well and Ageing Well (£4.4m) offset by underspends in Direct & Provider Services (£2.6m), Maximising Independence (£0.6m) and Public Health (£0.6m).
10. The underspend in Direct & Provider Services is across all services and is mainly due to the following:
  - Anticipated additional NHS Continuing Healthcare income into residential services which is positive in supporting people with complex health and social care needs.
  - Increased underspend in Day Services due to slippage on recruitment. Although the vacancy rate is high and the majority of posts need to be recruited to maintain service continuity, retaining a proportion of vacancies will assist in redesigning services and job roles in response to the recently launched Day Opportunities Strategy.
11. The forecast overspend in Living Well continues to reduce, mainly due to more accurate forecasting of anticipated spend and demand by teams and ongoing issues / slippage in recruiting to vacant posts.
12. Living Well spend continues to be challenging, particularly in relation to increasing needs and market forces, where there is limited availability of services, particularly for people with complex needs, which results in lack of market competition and high placement costs. A number of actions are being taken to mitigate this, as follows:
  - Close oversight of placement decisions through an effective panel process.
  - Joint work with Strategic Commissioning to develop the external provider market and maximise how we utilise contracted services.

- A focus on taking a strengths-based approach to support, to maximise independence and reduce the need for formal support.
- Reviewing the transition of young people approaching adulthood to ensure that interventions are timely and cost effective. This will form part of the focused budget setting work over the summer period.
- A joint programme of work relating to home care and Housing with Care has been set out which will help to develop community alternatives that are cost effective and improve outcomes for our residents.

## Central Items

13. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.
14. The Council's budget includes a base contingency budget of £4.0m to cover redundancy costs, slippage of savings and other potential unforeseen events. Also, in 2022/23 further demand and inflationary pressures have been identified that have a degree of uncertainty with regard to likelihood, value and profiling; including assumption on pay awards. As such, an additional provision of £13.3m has been made within the contingency to fund these pressures should they arise. The Cabinet, Cabinet Member for Finance or the Section 151 Officer are required to approve the release of contingency funds.

## Requests for Contingency

15. Nottinghamshire County Council has committed to supporting the D2N2 Growth Hub which coordinates access to business support for companies across the LEP area, with a focus on companies that demonstrate higher growth potential in the LEP's priority sectors. In July 2018, the former Policy Committee agreed a match funding commitment over the period 2019 to 2022. The allocation of £46,875 will be funded from Contingency.
16. There has already been a call on the 2022/23 contingency budget from requests that have been approved by the previous Finance Committee, Cabinet or the Section 151 Officer which total £3.8m. Table 1 assumes that the remaining contingency budget will be utilised in full for future requests

## Main Areas of Risk within the 2022/23 budget

17. As reported previously, there are significant risks and uncertainties associated with the current environment that local authorities are operating within, both in the short and medium terms. The main financial risks faced by the Council are as follows:-
- Any on-going financial impact of the COVID19 pandemic and the implications that this may have on the delivery of Council services.
  - The cost pressures factored into the Council's budget may not be sufficient to meet the underlying cost and demand pressures that actually arise, particularly with regard to Adults and Children's Social Care Services, Transport Services, the impact of the National Living Wage, agreement of the pay award, the impact of the proposed Adult Social Care reform as well as any additional burdens identified by Central Government.

- The COVID19 pandemic coupled with the UK leaving the EU has had a significant impact on the availability of staffing resource particularly in the social care sector as recruiting and retaining care staff across social care services remains difficult. Staff shortages have also been experienced in catering, facilities management and waste services.
- Whilst the Council is somewhat protected from immediate inflation on direct energy costs through the advanced purchasing arrangement with Crown Commercial Services (CCS), wider inflationary pressures driven by energy costs could have a detrimental impact across a whole range of service areas.
- Fuel prices which are at a record high, will also be felt across all areas of the organisation in due course, with the potential for contracts to become unaffordable for the council or unviable for some service providers.
- The 2022/23 Settlement reflected a one-year settlement only. As a result, estimated future increases in Central Government grants that are set out in the MTFS may not be in line with future announcements.
- Higher costs associated with the capital programme due to material shortages and increases in the cost of construction and other key materials.

## **Balance Sheet**

### **General Fund Balance**

18. Cabinet approved the 2021/22 closing General Fund Balance of £35.2m on 14 July 2022. This balance represents 6.2% of the net budget requirement.

## Capital Programme

19. Table 2 summarises changes to the gross Capital Programme for 2022/23 since approval of the original Programme in the Budget Report (Council 24/02/22):

**Table 2 – Revised Capital Programme for 2022/23**

	2021/22	
	£'000	£'000
Approved per Council (Budget Report 2020/21)		126,879
Variations funded from County Council Allocations : Net slippage from 2020/21 and financing adjustments	22,321	
		22,321
Variations funded from other sources : Net variation from 2020/21 and financing adjustments	982	
		982
<b>Revised Gross Capital Programme</b>		<b>150,182</b>

20. Table 3 shows actual capital expenditure to date against the forecast out-turn at Period 3.

Portfolio	Revised Capital Programme £'000	Actual Expenditure to Period 3 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People's	46,953	7,046	47,376	423
Adult Social Care & Public Health	917	103	924	7
Transport & Environment	53,812	4,864	51,214	(2,598)
Communities	3,225	131	2,976	(249)
Economic Devt & Asset Mngt	28,820	1,310	28,820	-
Finance	12,430	1,063	11,600	(830)
Personnel	106	-	106	-
Contingency	3,919	-	3,919	-
<b>Total</b>	<b>150,182</b>	<b>14,517</b>	<b>146,935</b>	<b>(3,247)</b>

21. In the Transport and Environment portfolio capital programme, a forecast underspend of £2.6m is currently being reported. This is due to expected slippage of £1.0m against the Flood Alleviation and Drainage programme as a result of a number of factors including the profiling of schemes as they go through the Environment Agency funding process and the phasing of capital bids for investment from other external sources. Expected supplier delay has resulted in £0.6m slippage being reported against the Transport and Travel Services capital budget and it is currently expected that £0.9m of expenditure relating to the Trees for Climate programme will be re-profiling into the next financial year.



22. Also, in the Finance portfolio capital programme, a forecast underspend of £0.8m is being reported. This is as a result of £0.8 slippage that is currently being reported against the Computer Equipment Replacement programme as device availability in the market place determines the speed in which replacements can be undertaken.

Portfolio	Revised Capital Programme £'000	Actual Expenditure to Period 3 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People's	46,953	7,046	47,376	423
Adult Social Care & Public Health	917	103	924	7
Transport & Environment	53,812	4,864	51,214	(2,598)
Communities	3,225	131	2,976	(249)
Economic Devt & Asset Mngt	28,820	1,310	28,820	-
Finance	12,430	1,063	11,600	(830)
Personnel	106	-	106	-
Contingency	3,919	-	3,919	-
<b>Total</b>	<b>150,182</b>	<b>14,517</b>	<b>146,935</b>	<b>(3,247)</b>

### Variations to the Capital Programme

23. Under the Council's new governance arrangements, the Section 151 officer has approved variations to the capital programme as set out in the following paragraphs:

#### Children & Young People (CYPS)

24. **School Access Initiative** – A need has been identified to provide two hygiene suites to assist children with special needs at two mainstream schools. These projects are due for completion in 2022/23 and it was proposed that the costs are funded from the SBIP programme budget. The CYPS portfolio capital programme has therefore been varied to transfer £0.3m from the SBIP programme budget to the School Access Initiative programme budget to reflect the cost of these works.
25. **Sharphill School** - Minor additional costs of £0.05m have been identified to bring the new school in Edwalton to completion. The CYPS capital programme has been varied by £0.05m, funded from the School Places programme, to reflect the final cost of the new school.
26. **School Building Improvement Programme (SBIP)** - The SBIP is already approved within the CYPS portfolio capital programme. It was proposed that £0.6m contributions from the planned maintenance revenue budget is used to further this programme. The CYPS portfolio capital programme has been varied to reflect the £0.6m revenue contributions to the SBIP programme.
27. **School Places Programme** - In the CYPS portfolio capital programme, section 106 contributions totalling £1.1m have been secured by the Authority. It was proposed that this funding is used to part-fund a capital project that has created additional pupil places at Radcliffe on Trent Infant and Junior Schools. The CYPS portfolio capital programme has been varied to reflect the £1.1m S106 contributions secured.

## Adult Social Care & Public Health

28. **ASCH Strategy** – In the ASCH portfolio capital programme a need has been identified to install WiFi in buildings that provide Direct Services. Revenue funding totalling £0.2m has been identified to fund the associated costs. The ASCH portfolio capital programme has therefore been varied to reflect the £0.2m project to install WiFi, funded from revenue budgets.

## Transport & Environment

29. **Southwell Flood Project** – The Flood Alleviation and Drainage programme is already approved within the Transport and Environment portfolio capital programme. It has been identified that £0.4m of this funding is required to bring the Southwell Flood Project to completion. The Transport and Environment portfolio capital programme has therefore been varied to transfer £0.4m budget from the Flood Alleviation and Drainage budget to fund the completion of the Southwell Flood Project.

30. **Integrated Transport Measures** - The Authority has been successful in receiving Section 106 developer contributions totalling £0.05m relating to bus stop improvements. The Integrated Transport Measures capital programme has therefore been varied to reflect the £0.05m Section 106 contributions received from developers.

## Financing of the Approved Capital Programme

31. Table 4 summarises the financing of the overall approved capital programme for 2022/23

**Table 4 – Financing of the Approved Capital Programme for 2022/23**

Portfolio	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People's	27,555	19,348	-	50	46,953
Adult Social Care & Public Health	43	851	-	23	917
Transport & Environment	12,549	40,013	726	524	53,812
Communities	3,035	170	20	-	3,225
Economic Devt & Asset Mngt	22,979	4,667	100	1,074	28,820
Finance	8,555	2,040	-	1,835	12,430
Personnel	106	-	-	-	106
Contingency	3,919	-	-	-	3,919
<b>Total</b>	<b>78,741</b>	<b>67,089</b>	<b>846</b>	<b>3,506</b>	<b>150,182</b>

32. It is anticipated that borrowing in 2022/23 will increase by £19.5m from the forecast in the Budget Report 2022/23 (Council 24/02/22). This increase is primarily a consequence of:

- £22.3m of net slippage from 2021/22 to 2022/23 and financing adjustments funded by capital allocations.
- Net slippage in 2022/23 of £2.8m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

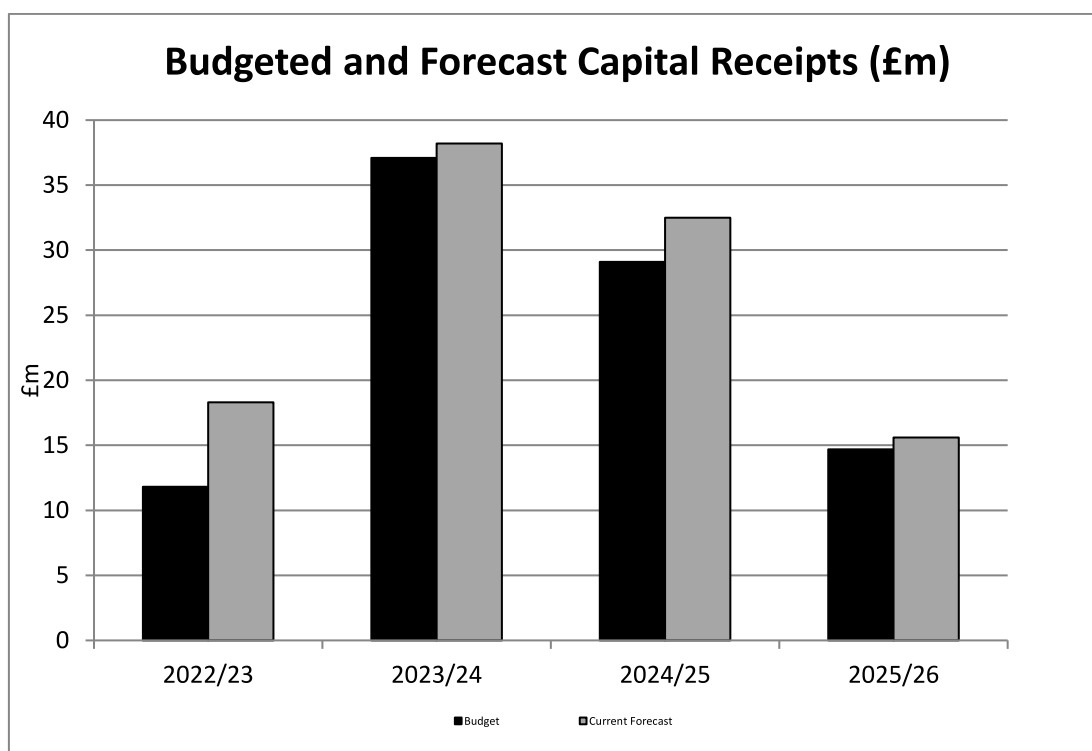
## Prudential Indicator Monitoring

33. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

## Capital Receipts Monitoring

34. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

35. The chart below shows the budgeted and forecast capital receipts for the four years to 2025/26.



36. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2022/23 (Council 24/02/2022). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.

37. The capital receipt forecast for 2022/23 is £18.3m. To date in 2022/23, no capital receipts have been received.

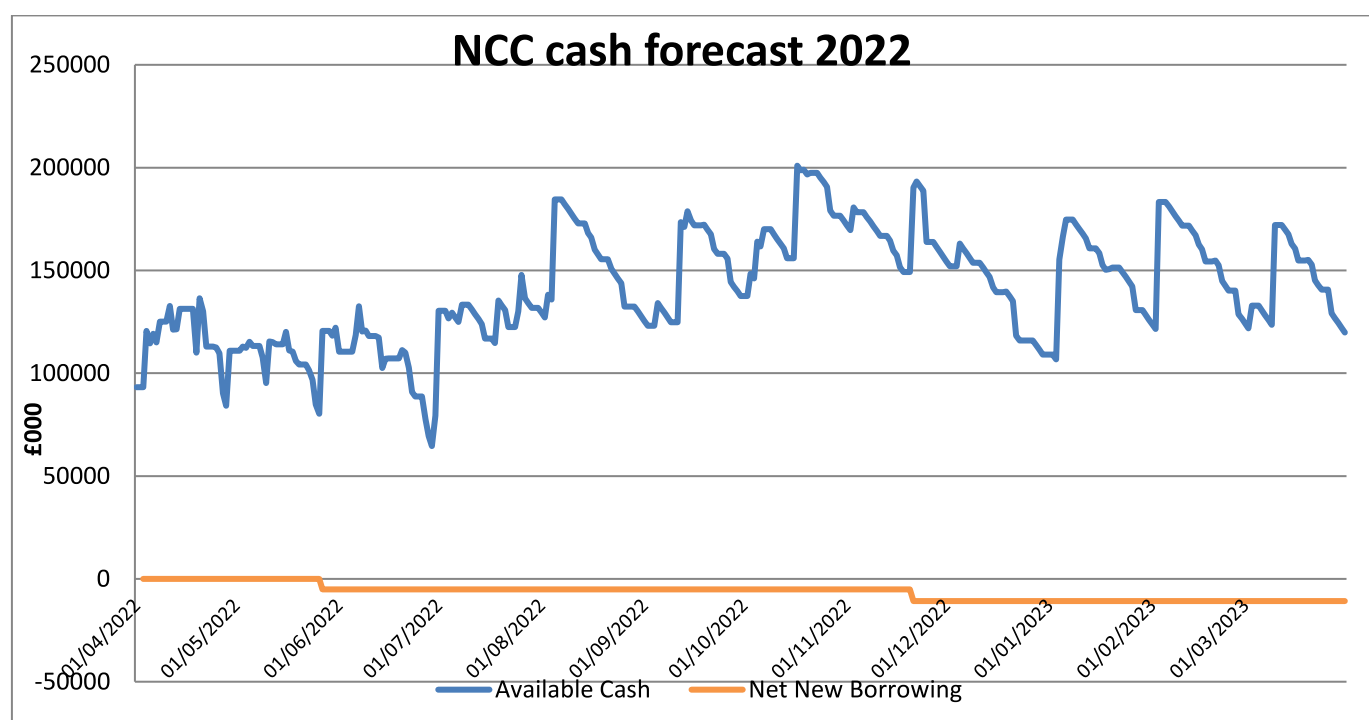
38. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.

39. Current Council policy (Budget Report 2022/23), to minimise the impact of the cost of borrowing on the revenue budget, is to use capital receipts to the value approved as part of the 2021/22 Budget Report to set against previous years' borrowing thereby reducing the impact of the

Minimum Revenue Provision on the revenue accounts. This will enable excess capital receipts to be used to fund future additional capital investment.

## Treasury Management

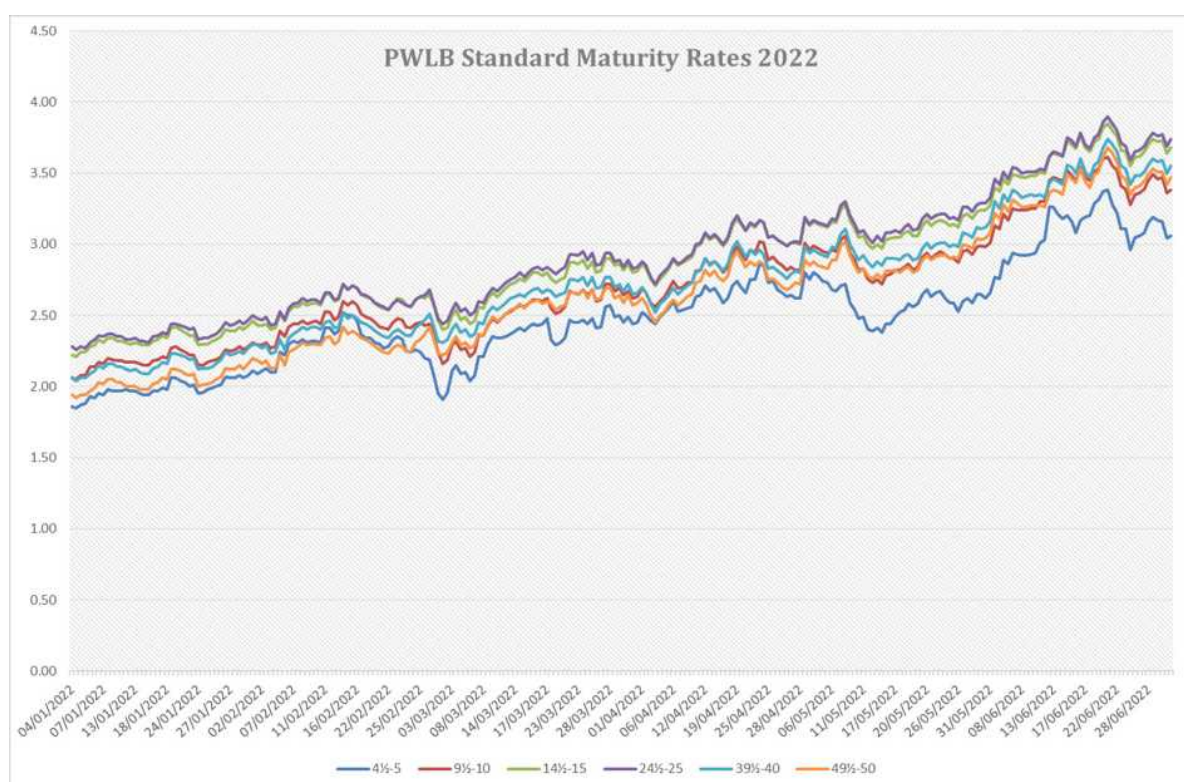
40. Daily cash management aims for a closing nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group (TMG).
41. The cash forecast chart below shows the current estimated cash flow position for the financial year 2022/23. Cash inflows are typically higher at the start of the year due to the front-loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart below reflects this. Also, expected borrowing in support of capital expenditure is not included in the forecast. The chart thereby helps highlight the points in the year when such borrowing will be necessary, and it is monitored daily so that treasury management staff can act comfortably in advance of the cash being required, the aim being to maintain adequate but not excessive liquidity.



42. The chart above gives the following information:

<b>Available cash</b>	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
<b>Net new borrowing</b>	New loans taken during the year net of principal repayments on existing borrowing.
<b>Bank</b>	That element of surplus cash held in the Council's Barclays Bank account.

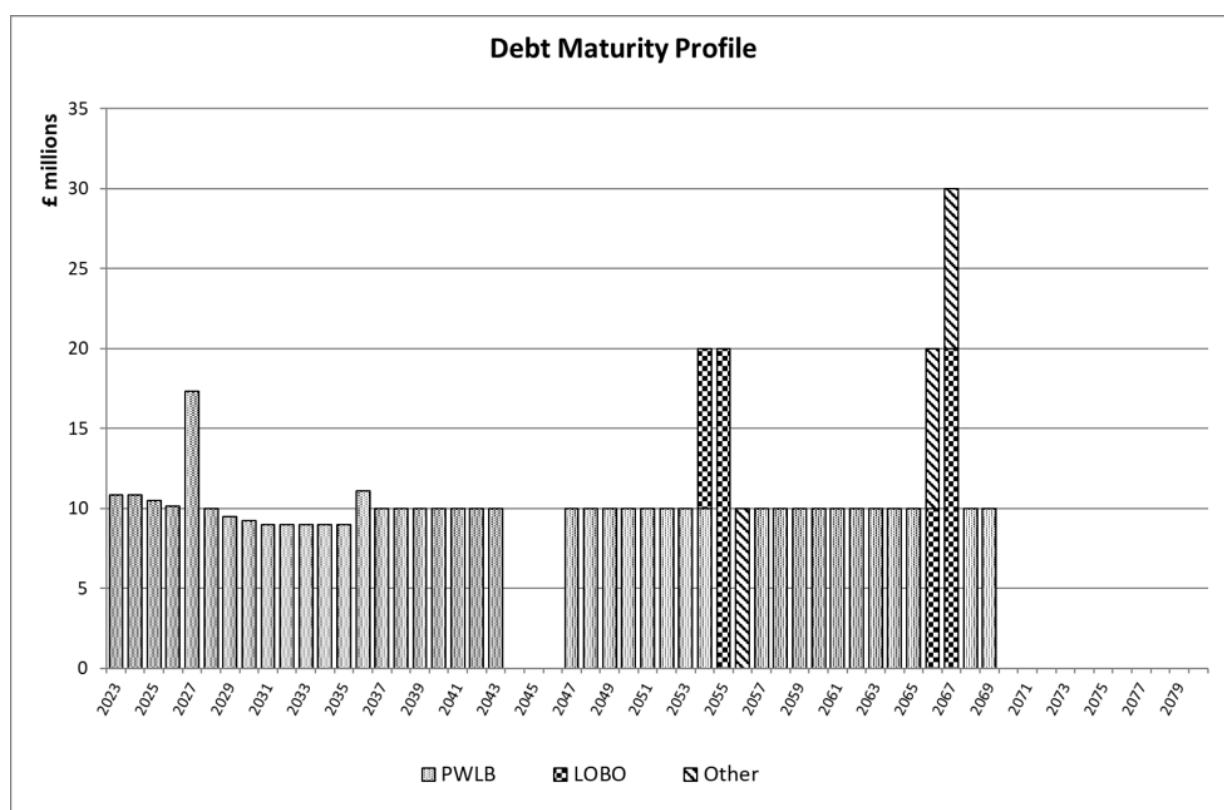
43. The Treasury Management Strategy for 2022/23 identified a need to borrow approximately £20m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt. PWLB interest rates continue to be monitored closely to allow changes - or potential changes - in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB “certainty rate” which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2022 so far.



44. Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium-term financial strategy
- the treasury management prudential indicators.

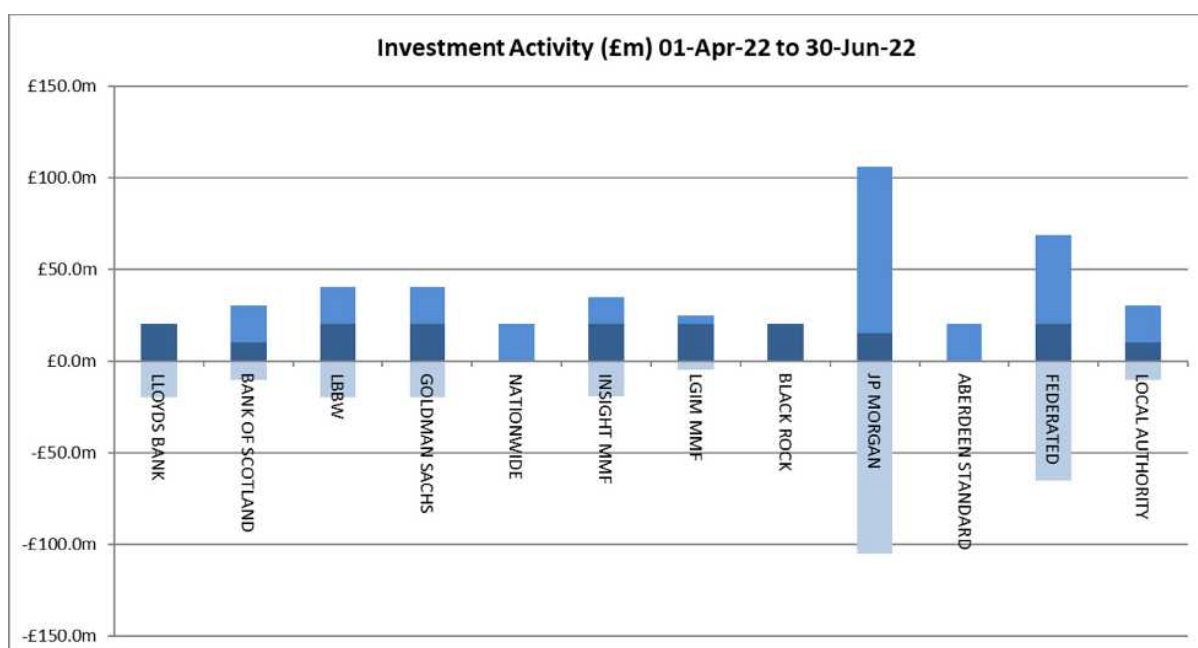
45. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 50 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.
46. Long-term borrowing was also obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk.
47. The 'other' loans shown in the chart consists of fixed-term loans from Barclays Bank.



48. The investment activity for 2022/23 to date is summarised in the chart and table below. Outstanding investment balances totalled approximately £175m at the start of the year and £179m at the end of June.



	Total B/f £000	Total Raised £000	Total Repaid £000	Outstanding £000
LLOYDS BANK	20,000	0	-20,000	0
BANK OF SCOTLAND	10,000	20,000	-10,000	20,000
LBBW	20,000	20,000	-20,000	20,000
GOLDMAN SACHS	20,000	20,000	-20,000	20,000
NATIONWIDE	0	20,000	0	20,000
INSIGHT MMF	20,000	14,850	-19,450	15,400
LGIM MMF	20,000	4,500	-4,500	20,000
BLACK ROCK	20,000	0	0	20,000
JP MORGAN	14,800	91,100	-105,300	600
ABERDEEN STANDARD	0	20,000	0	20,000
FEDERATED	20,000	48,600	-65,200	3,400
LOCAL AUTHORITY	10,000	20,000	-10,000	20,000
	<b>174,800</b>	<b>279,050</b>	<b>-274,450</b>	<b>179,400</b>



49. As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

## Statutory and Policy Implications

50. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## RECOMMENDATIONS

- 1) For the Cabinet Member for Finance to:-
  - Note the individual Portfolio revenue budgets for 2022/23.
  - Note the contingency requests submitted to date.
  - Note the summary of capital expenditure to date, year-end forecasts and variations to the capital programme.
  - Note the Council's Balance Sheet transactions.

### **Nigel Stevenson Service Director – Finance, Infrastructure and Improvement**

For any enquiries about this report please contact:  
 Keith Palframan, Group Manager, Financial Strategy and Compliance  
 Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

### **Constitutional Comments (GR 26/06/2022)**

51. This report is just for noting.

### **Financial Comments (GB 21/07/2022)**

52. The financial implications are stated within the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- 'All'







Provisional Budget Timetable 2022/23

Month	Date	For/From	Action/Event
November	09 November 2022	Democratic Services	Publication of Cabinet papers
	17 November 2022	Cabinet	Budget Update & approve detailed savings proposals for public consultation with CT options
	17 November 2022	Corporate Communications	Public Consultation Starts (for 4 weeks)
	21 November 2022	Democratic Services	Publication of Overview Committee papers
	late Nov 2022	HMT	Chancellor of Exchequer Autumn Statement (Budget Report - output from CSR/SR)
December	01 December 2022	Overview Select Committee	Review Budget Update and input to review of options
	08 December 2022	Corporate Communications	Public Consultation Ends
	14 December 2022	DLUHC	Provisional Local Government Settlement including provisional council tax and adult social care precept arrangements
January	early Jan 2023	Leader	Agree Budget with ruling Group
	16 January 2023	Democratic Services	Publication of Overview Committee - draft Cabinet paper on Budget
	15 January 2023	District/Borough Councils	Confirmation of District and Borough Council tax base, business rate forecasts and collection fund surplus/deficits
	18 January 2023	Democratic Services	Publication of Cabinet papers
	24 January 2023	Overview Committee	Scrutiny of Cabinet proposed Budget before Full Council
	early to mid-January 2023	Section 151 Officer	Councillor briefing on Cabinet's proposed budget, medium term financial strategy, and capital programme
	26 January 2023	Cabinet	Cabinet considers outcomes from Overview Committee as well as service & financial planning, EQIA, consultation feedback and agrees revenue budget and capital programme recommendations to Full Council (has to be before 8th Feb)
	between 26/1/2023 and 1/2/2023	S151 Officer	amendments to the Budget Report due to estimates changes
February	30 January 2023	MO & S151	validation of amendments to Cabinet budget by Opposition Groups and Independent Councillors
	01 February 2023	Democratic Services	Publication of Budget Report to Full Council
	01 February 2023	Democratic Services	Publication of amendments to Cabinet budget by Opposition Groups and Independent Councillors
	early Feb 2023	DLUHC	Final Local Government Settlement
	09 February 2023	Full Council	Budget Report to Full Council
	14 February 2023	Cabinet	Budget Report to Full Council - to reconsider (if required)
	15 February 2023	Democratic Services	Publication of amended Full Council Budget Report (if required)
	23 February 2023	Full Council	Budget Report to Full Council - to reconsider (if required)



**REPORT OF SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND  
EMPLOYEES****WORK PROGRAMMES****Purpose of the Report**

1. To consider and approve the Overview Committee's work programme for 2022/23.
2. To consider and approve the Adult Social Care and Public Health, the Children and Young People's Services and the Place Select Committees' work programmes for 2022/23.

**Information**

3. The attached work programmes will assist the management of the Overview Committee and the three Select Committee's agendas, the scheduling of each committee's business and their forward planning.
4. The work programmes have been developed using suggestions submitted by committee members, the relevant Cabinet Member(s) and senior officers. The work programmes will be reviewed at each committee's pre-agenda meetings and committee meetings, where any member of the relevant committee will be able to suggest items for possible inclusion.

**Other Options Considered**

5. None

**Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## RECOMMENDATIONS

- 1) That the Overview Committee work programme be approved.
- 2) That the Adult Social Care and Public Health Select Committee work programme be approved.
- 3) That the Children and Young People's Services Select Committee work programme be approved.
- 4) That the Place Select Committee work programme be approved.
- 5) That committee members make any further suggestions for consideration by the Chairman and Vice-Chairman for inclusion on the Overview Work Programme, in consultation with the relevant Cabinet Member(s) and senior officers, subject to the required approval by the Chairman of Overview Committee.

**Marjorie Toward**

**Service Director, Customers, Governance & Employees**

For any enquiries about this report please contact: Martin Elliott – Senior Scrutiny Officer – [martin.elliott@nottsccl.gov.uk](mailto:martin.elliott@nottsccl.gov.uk).

### **Constitutional Comments (HD)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

### **Background Papers and Published Documents**

- None

### **Electoral Division(s) and Member(s) Affected**

- All

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
7 September 2022	Budget Monitoring Process and Budget Framework	Cabinet Member - Finance	<p>To provide an progress report on the current budget monitoring process and the budget framework for 2023/24.</p> <p>To monitor the implementation of the Council's 2022/23 Budget.</p>	

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
1 December 2022	Budget 2023/24 Development	Leader  Cabinet Member - Finance	To enable members to feed into the development of the Council's 2023/24 Budget.	
	Nottinghamshire Plan Performance Monitoring	Leader  Deputy Leader and Cabinet Member – Transformation	To receive a report on current performance against Council Plan Priorities.	



## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
24 January 2023	Budget 2023/24	Leader  Cabinet Member - Finance	To consider and make recommendations to Cabinet on the final draft budget for 2023/24.	

**WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE**

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose/Outcomes</b>	<b>Recommendations</b>
<b>23 March 2023</b>	Performance reporting and monitoring procedures for Council companies and Category 'A' bodies	Cabinet Member - Finance	To review the reporting procedures surrounding Council companies and Category 'A' bodies.	

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
18 May 2023	Council Consultation Processes	Deputy Leader and Cabinet Member – Transformation	<p>To examine the Council's approach to consultations.</p> <p>To examine how the information gathered through consultations is used to inform service development and delivery.</p> <p>To make recommendations on how the effectiveness and impact of consultations can be maximised for the benefit of both residents and the Council.</p>	

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
29 June 2023	Budget Monitoring	Cabinet Member - Finance	To monitor the implementation of the Council's 2023/24 Budget.	
	Nottinghamshire Plan Performance Monitoring	Leader  Deputy Leader and Cabinet Member – Transformation	To receive a report on current performance against Council Plan Priorities as detailed in the Nottinghamshire Plan.	

**WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE**

**Items pending scheduling or removal**

Item	Cabinet Member Responsibility	Details	Status

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

### Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
September 2022	Review of the Council's Buildings Portfolio	Cabinet Member - Economic Development and Asset Management	To review how the Council's property assets can be best utilised in supporting the delivery of the Council's priorities and Council services.	

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
November 2022	Cost of Living Crisis	All	To investigate how the Council can (taking into consideration its powers, budget and existing budget commitments required for service delivery) potentially mitigate the impact of the cost-of-living crisis on families and individuals in Nottinghamshire.	

## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
Spring 2023	Recruitment and retention of Council staff	Cabinet Member - Personnel	To examine how the Council's Human Resource policies impact on the recruitment and retention of staff and to examine how activity in this area can be optimised to support the delivery of the Councils priorities and Council services by the recruitment and retention of high-quality staff.	



## WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE

<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
September 2023	Digital Strategy	Cabinet Member - Transformation	To review the implementation of the Council's new Digital Strategy.	



## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
12 September 2022	The Social Care Market	Cabinet Member – Adult Social Care and Public Health	<p>To provide members with an overview of the challenges facing the Council with regard to the Social Care Market including capacity, quality and sustainability of social care services (including workforce issues).</p> <p>To enable members to scrutinise the Council's activities in this area and to make recommendations on future activity.</p>	

## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
12 December 2022	Nottinghamshire Adults Safeguarding Board Annual Report and Plan	Cabinet Member – Adult Social Care and Public Health	<p>To receive the Nottinghamshire Adults Safeguarding Board Annual Report and Plan.</p> <p>To be presented by the Independent Chair with other partners also being invited to attend.</p>	
	Overview of Public Health Outcomes in Nottinghamshire	Cabinet Member – Adult Social Care and Public Health	<p>To provide an Overview of Public Health Outcomes in Nottinghamshire to enable members to identify issues of concern and interest for further scrutiny.</p> <p>To make recommendations on where the focus of future activity could be directed to maximise Public Health outcomes.</p>	

## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
13 March 2023	Day Opportunities Strategy 2022-27	Cabinet Member – Adult Social Care and Public Health	To receive a progress report on the implementation of the Day Opportunities Strategy 2022 – 2027 to enable scrutiny of how the policy is working to support service users and their families.	

## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
12 June 2023	Carer's Strategy 2022 – 2027	Cabinet Member – Adult Social Care and Public Health	To receive a progress report on the implementation of the Carer's Strategy 2022 – 2027 to enable scrutiny of how the policy is working to support carers.	
	Adult Safeguarding	Cabinet Member – Adult Social Care and Public Health	To receive a progress report on the Councils activity with regard to Adult Safeguarding over the previous six-months.	

## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

### Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Progress and implementation of Prevention Strategy	Cabinet Member – Adult Social Care and Public Health		To be scheduled for during 2023/24 to enable effective scrutiny of how the strategy is working.
Discharge to assess (from hospital) – impact of government policy and new model of service on outcomes for people	Cabinet Member – Adult Social Care and Public Health		To be discussed with the Chair and Vice-Chair of the Health Scrutiny Committee to consider how the committees can work together to look at this issue.
Integrated Care Strategy	Cabinet Member – Adult Social Care and Public Health		To be discussed with the Chair and Vice-Chair of the Health Scrutiny Committee to consider how the committees can work together to look at this issue.
Mental Health Services and support within ASC&PH	Cabinet Member – Adult Social Care and Public Health		To be discussed with the Chair and Vice-Chair of the Health Scrutiny Committee to consider how the committees can work together to look at this issue.
Implementation of Government White Paper on health disparities	Cabinet Member – Adult Social Care and Public Health		To be considered for scheduling
Community Health and Wellbeing Champions	Cabinet Member – Adult Social Care and Public Health		To be considered for scheduling

## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

### Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Carer's Strategy 2022 – 2027	Cabinet Member - Adult Social Care and Public Health	To provide members with the opportunity to provide pre-decision scrutiny on the proposed Carer's Strategy 2022 – 2027 in advance of Cabinet Member approval.	



## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	<p>Transition of service users from Children and Young People's Services to Adult Social Care Services</p> <p>Joint item with Children and Young People's Select Committee</p>	<p>Cabinet Member – Children and Young People's Services</p> <p>Cabinet Member - Adult Social Care and Public Health</p>	<p>To examine the current procedures surrounding the transition of service users from Children's to Adult Services.</p> <p>To make recommendations on how procedures could be developed to ensure the best possible transition for each service user.</p>	

## WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Adult Social Care Reform	Cabinet Member - Adult Social Care and Public Health	<p>To gain an understanding of how the implementation of the Health and Care Act will impact on the Council's delivery of Adult Care Services and on service users across Nottinghamshire</p> <p>To make recommendations on how the Council can respond to changes created by the Act in order to maximise outcomes for service users and to ensure that the delivery of Adult Care Services by the Council is sustainable into the future.</p>	Due to the potential impact of the reforms on the Council as a whole the Chair would like to involve members who are not on the Adult Social Care and Public Health Select Committee in this work.

## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
<b>19 September 2022</b>	Elective Home Education	Cabinet Member – Children and Young People’s Services	To scrutinise how the policy is working in supporting children and young people in receipt of Elective Home Education and how the Council is managing the increase of Elective Home Education students.	
	Provision of Free School Uniform	Cabinet Member – Children and Young People’s Services	To scrutinise the Council’s policy on the provision of Free School Uniform.	
	Response to the Ofsted Focused visit to Nottinghamshire County Council children’s services	Cabinet Member – Children and Young People’s Services	To receive a progress report on the activity that is taking place and is planned in response to the outcome of the Ofsted Focused visit to Nottinghamshire County Council children’s services.	

## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
19 December 2022	SEND provision and sufficiency	Cabinet Member – Children and Young People’s Services	To scrutinise the Council’s activity regarding the provision and sustainability of educational provision for children and young people with Special Educational Needs and Disabilities.	
	Nottinghamshire Safeguarding Children Partnership Annual Report	Cabinet Member – Children and Young People’s Services	To receive the Nottinghamshire Safeguarding Children Partnership’s Annual Report.	

## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
20 March 2023	Pupil Place Planning	Cabinet Member – Children and Young People’s Services	To gain assurance that the Council’s activity around Pupil Place Planning for Secondary Education is able to sustainably and effectively meet the needs of families across Nottinghamshire into the future.	
	Development of a Local Authority Multi-Academy Trust	Cabinet Member – Children and Young People’s Services	To provide members with the opportunity to feed into the development the Local Authority Multi-Academy Trust (dependent on the success of the bid to the Department for Education.)	

## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
19 June 2023	Provision of support to Looked After Children transitioning out of the care system	Cabinet Member – Children and Young People’s Services	<p>To learn about the range and depth of support offered to Looked After Children by the Council as they transition out of the care system.</p> <p>To examine transition arrangements at other authorities and to learn about best practice.</p> <p>To make recommendations on how the transition arrangements could be further developed to provide the best possible outcomes to young people transitioning out of the care system.</p>	
	Child Poverty – Free School Meals	Cabinet Member – Children and Young People’s Services	To examine and scrutinise how the increase of children in receipt of Free School Meals is being used to plan and inform the provision of other support for children and families.	

## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

### Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Early Years – Affordability of Child Care	Cabinet Member – Children and Young People’s Services	To make recommendations on how the Council can support the provision of, and access to affordable childcare across Nottinghamshire.	To be scheduled.  To agree with Chair and Vice-Chair the method used to examine the topic.
Fostering and adoption services	Cabinet Member – Children and Young People’s Services	To scrutinise the Council’s activity regarding the provision and sustainability of fostering and adoption services.	To be scheduled.

## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

### Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
December 2022	Education Health and Care Plans (EHCP’s)	Cabinet Member – Children and Young People’s Services	<p>To gain an understanding of the issues and challenges surrounding EHCP’s.</p> <p>To gain assurance on the activities planned and taking place to enable the Council to meet statutory targets for the assessment of requests for EHCP’s.</p> <p>To examine processes at other authorities and to make recommendations on how the processes surrounding EHCP’s could operate to provide the best outcomes for children, young people and their families.</p>	



## WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	<p>Transition of service users from Children and Young People’s Services to Adult Social Care Services</p> <p>Joint item with Adult Social Care and Public Health Select Committee</p>	<p>Cabinet Member – Children and Young People’s Services</p> <p>Cabinet Member - Adult Social Care and Public Health</p>	<p>To examine the current procedures surrounding the transition of service users from Children’s to Adult Services.</p> <p>To make recommendations on how procedures could be developed to ensure the best possible transition for each service user.</p>	

**WORK PROGRAMME 2022/23 – CHILDREN AND YOUNG PEOPLE’S SELECT COMMITTEE**

<b>Project Start Date</b>	<b>Item</b>	<b>Cabinet Member Responsibility</b>	<b>Purpose of Review</b>	<b>Current Status and activity</b>
TBC	Child Poverty – Early years and school readiness	Cabinet Member – Children and Young People’s Services	To investigate how children starting school are “school ready” and to make recommendations on how the number of children starting school as school ready could be maximised.	

## WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
12 October 2022	Public Transport and Concessionary Travel	Cabinet Member – Transport and Environment	To receive a progress report on, and to the scrutinise the Council's activity in supporting the provision of Public Transport across Nottinghamshire.	

## WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
11 January 2023	Highways and Road Safety	Cabinet Member – Transport and Environment	<p>To receive a progress report on the implementation of the recommendations of the Highways Review Panel.</p> <p>To receive information on and to scrutinise the Council's activity on road safety (including road safety around schools)</p>	
	Household Waste Recycling Centres (HWRC's) and recycling in Nottinghamshire	Cabinet Member – Transport and Environment	<p>To receive a progress report on the outcomes of the HWRC Strategic Review.</p> <p>To receive a progress report on, and to scrutinise activity around recycling across Nottinghamshire.</p>	
	Response to the Flooding in Worksop and surrounding areas in August 2022.	Cabinet Member – Transport and Environment	To receive a report on the Council's response to the Flooding in Worksop and surrounding areas in August 2022 as part of the committee's statutory responsibility for flood risk management scrutiny.	

## WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
15 March 2023	Climate Change	Cabinet Member – Transport and Environment	To receive a progress report on the Council's activity to respond to the challenges of Climate Change and in response to the Climate Emergency that was declared by the Council in May 2021.	
	Electric Vehicle Charging Infrastructure	Cabinet Member – Transport and Environment	To receive a report on, and to scrutinise activity regarding the development of Electric Vehicle charging infrastructure across Nottinghamshire.	

## WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Recommendations
5 July 2023	Crime and Disorder	Cabinet Member – Communities	<p>To sit as the Council's statutory Crime and Disorder committee to scrutinise delivery of crime and disorder strategies.</p> <p>To meet the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.</p>	
	Access to Digital Services and Digital Inclusion	Cabinet Member – Communities	To receive a report on, and to scrutinise activity regarding the Council's activity regarding access to Digital Services and Digital Inclusion.	

## WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

### Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Country Parks	Cabinet Member – Communities	To be further discussed with Chairman and Vice-Chairman.	To be considered for scheduling

## WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE

### Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Free School Meals  (To be coordinated with the work that the CYPS Select Committee will be carrying out on the impact on services for families related increased number of children in receipt of Free School Meals).	Cabinet Member - Communities  Cabinet Member – Children and Young People	To gain assurance that the quality of Free School Meals is not being negatively impacted by the increased number of children in receipt of Free School Meals.	