

Appendix C. Proposed COVID-19 Response Staffing Establishment

Role	Band / Grade	Subject to job evaluation	Contract length	FTE City-County	FTE hosted by County	Yearly cost (including on costs) £	Total cost (including on costs) £	Notes
COVID Response Team								
Programme Director	H*	n/a	24 months	1	0	54,536	109,073	Cost shared across City and County.
Consultant in Public Health/COVID Response Lead	H	N	24 months	n/a	2	218,146	436,292	Recruitment will determine specific role pending availability of skilled public health resource
Senior Public Health & Commissioning Manager	F	N	24 months	n/a	2	161,057	322,114	
Senior Public Health & Commissioning Manager/Senior COVID Response Manager	E/F	Y	24 months	n/a	1	80,529	161,057	Recruitment will determine specific role pending availability of skilled public health resource
Programme Manager	F	Y	24 months	n/a	1	80,529	161,057	
Environmental Health Officer	E*	Y	24 months	n/a	1	66,819	133,637	Seconded from district councils.
Senior Public Health Intelligence Analyst	D	N	24 months	n/a	1	60,025	120,050	
Public Health & Commissioning Manager	D	N	24 months	n/a	2	120,050	240,099	
Public Health & Commissioning Manager / COVID Response Manager	C/D	Y	24 months	n/a	4	240,099	480,199	Recruitment will determine specific role pending availability of skilled public health resource
Investigation Officer (OIRR)	C	Y	24 months	n/a	2	111,909	223,819	

Public Health Support Officer / Graduate Trainee / Apprentice	B	Y	24 months	n/a	3	147,558	295,116	
Public Health Intelligence Analyst	B	N	24 months	n/a	1	49,186	98,372	
Business Support Administrator	4	N	24 months	n/a	1.5	45,437	90,873	
			Total	1	21.5	1,435,879	2,871,759	
Joint Testing Function with City								
Consultant in Public Health	H	N	24 months	0.5	0.5	27,268	54,536	
Senior Public Health & Commissioning Manager/Senior COVID Response Manager	E/F	Y	24 months	0.5	0.5	20,132	40,264	Recruitment will determine specific role pending availability of skilled public health resource
Deputy Programme Director	F*	n/a	24 months	1	0	40,265	80,529	
Programme Manager	F	Y	24 months	1	1	40,265	80,529	
Testing Project Manager	D/E	Y	24 months	0.5	0.5	16,705	33,409	
Operational Manager (Testing)	D*	Y	24 months	3	2	90,037	180,075	
Project Support Officer	B*	Y	24 months	2	1	49,186	98,372	
Public Health Intelligence Analyst	B	N	24 months	0.5	0.5	12,297	24,593	
Business Support Administrator	4*	n/a	24 months	1	0	15,146	30,291	
ATS front line testing staff	variable	n/a	See 'Notes'	Approx. 100	Approx. 50	Variable. Directly recharged to DHSC	Variable. Directly recharged to DHSC	Employed through agency flexibly based on service need (approx. 100; 200 in surge).
			Total	10	6.0	311,299	622,598	NB: Full costs shared across City and County Councils

Support Services								
Senior Communications Manager	C	N	24 months	n/a	1	55,955	111,909	
Communications and Engagement Officer	A	N	24 months	n/a	2	85,573	171,145	
Emergency Planning Officer	A	N	24 months	n/a	1	42,786	85,573	
Project Manager	D	N	24 months	n/a	0.8	48,020	96,040	
Warehouse Operative	3	N	24 months	n/a	1	26,212	52,425	
Logistics Driver	3	N	24 months	n/a	1	26,212	52,425	
Schools COVID coordinator	B	N	24 months	n/a	1	49,186	98,372	
Data Project Manager	D*	n/a	24 months	1	0	30,012	60,025	Hosted by Clinical Commissioning Group.
			Total	1	7.8	363,957	727,914	
			Grand Total	12	35.3	2,111,135	4,222,270	

NB: All Grades are indicative until Hay grading process completed. * Where posts are hosted by external organisations, the equivalent Nottinghamshire County Council grade is quoted for finance purposes.