

**REPORT OF THE CORPORATE DIRECTOR OF RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To review the Committee's work programme for 2015/16.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. The Policy Committee will be asked to determine policies, strategies and statutory plans developed or reviewed by other Committees of the Council. Committee Chairmen are invited to advise the Policy Committee of any additional policy reviews that are being considered.
5. The following changes have been made since the work programme was published in the agenda for the last meeting:-
  - a. The following items were withdrawn from the agenda of the December Policy Committee meeting and have been rescheduled as follows:-
    - i) Boundary Review update – to be considered by Full Council instead.
    - ii) Response to petition requesting a School Hall at East Markham Primary – to be considered by Finance & Property Committee instead
    - iii) Healthwatch Contract – deferred to January 2016 to enable further discussions with Healthwatch.
  - b. The following item has been withdrawn from the work programme:-
    - i) Nottinghamshire Child and Family Poverty Strategy - the Strategy itself is not being updated (only the related action plan).

- c. The following new items have been scheduled for the 9 December 2015 meeting (these are new items of business that are being submitted to Policy Committee to enable consideration by Members at the earliest opportunity):-
- i) Outside Bodies – Appointment to Constable’s Field Trust
  - ii) Information Commissioner’s Office Audit and Action Plan
- d. Nottinghamshire Annual Residents Survey 2015 – new item added to January 2016.
- e. Policy and Process Guidance for Discretionary Payments towards the provision of adaptations to homes of Foster Carers, Adoptive Parents and Special Guardians – new item added to January 2016.
- f. Nottinghamshire Family and Parenting Strategy 2015-17 – new item added to January 2016.
- g. Social Media Policy – update on implementation – new item added to May 2016.
- h. Mid-Nottinghamshire Alliance Development Leadership Board Progress Report – new item added to March and June 2016
- i. Update on use of Urgency Procedure – new item added to June 2016
- j. Update on City of Nottingham and Nottinghamshire Economic Prosperity Committee and the Local Enterprise Partnership – new item added to February 2016
- k. Update on East Midlands Councils – new item added to February 2016
- l. Smarter Working programme – new item added to May 2016

### **Other Options Considered**

6. None.

### **Reason/s for Recommendation/s**

7. To assist the committee in preparing and managing its work programme.

### **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, ways of working, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director - Resources**

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### **Constitutional Comments (SLB)**

The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

### **Electoral Division(s) and Member(s) Affected**

All