

Meeting IMPROVEMENT AND CHANGE SUB-COMMITTEE

Date 24 July 2017 (commencing at 10.30 am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Reg Adair (Chairman)

Kate Foale  
Richard Jackson  
David Martin  
Diana Meale

Philip Owen  
Alan Rhodes  
Stuart Wallace A  
Gordon Wheeler

**OFFICERS IN ATTENDANCE**

Adam Crevald  
Martin Done  
Keith Ford  
Jayne Francis-Ward  
Iain McMillan  
Celia Morris  
Ivor Nicholson  
James Ward  
Michelle Welsh  
Clare Yau

Resources

**OTHERS IN ATTENDANCE**

Ben Unsworth - FutureGov

**MINUTES**

The Minutes of the last meeting held on 26 June 2017, having been previously circulated, were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

The following temporary changes of membership, for this meeting only, was reported:-

- Councillor Gordon Wheeler replaced Councillor John Cottee

**DECLARATIONS OF INTERESTS**

None

## **OVERVIEW OF NEW PLANNING AND PERFORMANCE FRAMEWORK**

Celia Morris gave a presentation which highlighted the links between the new framework and departmental strategies and planning cycles.

### **RESOLVED 2017/006**

That the contents of the presentation be noted.

## **DESIGNING SERVICES FOR THE DIGITAL AGE**

Ben Unsworth of FutureGov gave a presentation on the work streams included within this project, including case studies and parallels with other digital providers.

### **RESOLVED 2017/007**

- 1) That the new approach to digital transformation be noted.
- 2) That a report, outlining the results of the work streams, be brought back to the Improvement and Change Sub-Committee in November 2017.
- 3) That further engagement events for Elected Members be supported.

## **TRANSFORMATION PROJECT - PRESENTATION**

Iain McMillan and Adam Crevald gave a presentation and system demonstration on the two transformation projects currently underway, which concerned increasing the percentages of assessments undertaken within 28 day timescales and auto-scheduling for the Short Term Assessment and Reablement Team (START) service.

### **RESOLVED 2017/008**

That the contents of the presentation be noted.

## **WORK PROGRAMME**

Officers agreed to provide cover reports for any items involving presentations at future meetings.

### **RESOLVED 2017/009**

That the work programme be noted.

The meeting closed at 11.55 am.

## **CHAIRMAN**