

Finance and Property Committee

Monday, 27 April 2015 at 14:00

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
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| 1 | Minutes of the last meeting held on 23 March 2015 | 5 - 8 |
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| 2 | Apologies for Absence | |
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| 3 | Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary) | |
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| 4 | Financial Monitoring Report Period 11 2014 - 2015 | 9 - 34 |
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| 5 | Property Transactions: | |
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| 5a | The Hall, Bridgford Road, West Bridgford - Proposed New Lease | 35 - 42 |
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| 5b | Operational Decisions taken outside the Finance & Property Cttee Cycle, Dec 2014 - Feb 2015 | 43 - 48 |
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7 EXCLUSION OF THE PUBLIC

The Committee will be invited to resolve:-

“That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

Note

If this is agreed, the public will have to leave the meeting during consideration of the following items.

8 Exempt appendices to Property Transaction reports:

8a The Hall, Bridgford Road, West Bridgford - Proposed New Lease, EXEMPT

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

8b Operational Decisions taken outside the Finance & Property Cttee Cycle, Dec 2014 - Frb 2015 EXEMPT

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Paul Davies (Tel. 0115 977 3299) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND PROPERTY COMMITTEE

Date 23 March 2015 (commencing at 10.30am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Councillor David Kirkham (Chair)
Councillor Darren Langton (Vice-Chair)

Reg Adair
Kay Cutts
Kate Foale
Stephen Garner

Diana Meale
Philip Owen
Liz Plant
Mike Pringle

A Ex-Officio: Alan Rhodes

OFFICERS IN ATTENDANCE

Pete Barker, Democratic Services
Tim Gregory, Corporate Director, Environment and Resources
Jas Hundal, Service Director, Environment & Resources
Andrew Stevens, Group Manager, Property
Nigel Stevenson, Service Director, Finance and Procurement

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 23 February 2015 were confirmed and signed by the Chair.

DECLARATIONS OF INTEREST

Councillor Garner declared a non pecuniary private interest in the items on the Lindhurst Scheme because of his involvement with groups opposing the scheme.

APOLOGIES FOR ABSENCE

Apologies were received from Councillor Rigby (other County Council business) and the clerk to the Committee reported orally that Councillor Foale was replacing

Councillor Pulk and Councillor Owen was replacing Councillor Butler, both for this meeting only.

ORDER OF BUSINESS

The Committee agreed to debate both of the items relating to the Lindhurst Scheme when the public had been excluded.

LICENCE OF MIDDLE STREET, BEESTON

RESOLVED: 2015/029

- 1) That the granting of a one year Licence and Service Level Agreement to Beeston Community Resource to occupy part of the former Middle Street Day Centre on the basis outlined in this report be approved.
- 2) That if the licence is successful a report be brought to a future meeting of the Committee to consider the granting of a further lease and ongoing SLA.

JOINT CIPFA TRAINING SCHEME – EXAMINATION SUCCESS

Committee congratulated Emma Cable and Brendan Hodson on their exam success.

RESOLVED: 2015/030

- 1) That the continuing success of the Joint CIPFA Training Scheme be noted.
- 2) That the Members of the Committee recognise the particular achievement of the graduate trainees in the 2014 examinations.

FINANCIAL MONITORING REPORT: PERIOD 10 2014/2015

RESOLVED: 2015/031

- 1) That the revenue budget expenditure to date and year end forecasts be noted.
- 2) That the progress with savings be noted.
- 3) That the Capital Programme expenditure to date and year end forecasts be noted and the variances to the Capital Programme be approved.
- 4) That the Council's Balance Sheet transactions be noted.
- 5) That the performance of the Procurement Team be noted.

BETTER CARE FUND – POOLED BUDGET

RESOLVED: 2015/032

- 1) That the section 75 pooled budget agreement be approved, subject to amendments required by CCG governing bodies and following the public consultation.

- 2) That responsibility for signing the section 75 agreement be delegated to the Chief Executive.

COUNCILLORS' DIVISIONAL FUND MONITORING REPORT

RESOLVED: 2015/033

That the monitoring report on the Councillors' Divisional Fund be noted, and the outcome of the audits be reported in the next quarterly report.

PROPERTY TRANSACTIONS

Councillor Garner left the meeting at this point and did not return.

LINDHURST SCHEME – THIRD SUPPLEMENTAL AGREEMENT

RESOLVED: 2015/034

That approval be given for the Council to enter into the necessary legal documents to give effect to the proposals set out in the report.

PROPOSED URBAN EXPANSION AREA EAST OF GAMSTON – UPDATE

RESOLVED: 2015/035

That the latest update in connection with the proposed Gamston Urban Expansion Area be noted.

LATEST ESTIMATED COST: SCHOOLS PLACES PROGRAMME 2015

RESOLVED: 2015/036

That the latest estimated cost for the building works programme, as set out in the report, be approved.

WORK PROGRAMME

Committee requested that quarterly updates regarding the Better Care Fund be brought to Committee as part of the regular Financial Monitoring Report.

RESOLVED: 2015/037

That the Committee's work programme be noted.

EXCLUSION OF THE PUBLIC

RESOLVED: 2015/038

That the public be excluded from the remainder of the meeting on the grounds that discussions are likely to involve the disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

EXEMPT INFORMATION ITEMS

SALE OF LAND AT MAUN VIEW, MANSFIELD FOR SUPPORTED LIVING HOUSING

RESOLVED: 2015/039

- 1) That negotiations be concluded for the sale of the surplus land within the parameters set out in the report and the exempt appendix.
- 2) That the contents detailed in the exempt appendix be noted.

LINDHURST SCHEME – THIRD SUPPLEMENTAL AGREEMENT

RESOLVED: 2015/040

- 1) That the information contained in the exempt appendix be noted.
- 2) That Committee notes the decision taken by the Chief Executive under the Urgency Powers to the release of the restrictive covenants that are attached to Council's land which forms part of the Lindhurst Scheme and the Council's land known as the 'Ashfield Triangle'.

The meeting closed at 11.35am.

CHAIR

27 April 2015**Agenda Item: 4****REPORT OF THE SERVICE DIRECTOR – FINANCE AND PROCUREMENT
FINANCIAL MONITORING REPORT: PERIOD 11 2014/2015****Purpose of the Report**

1. To provide a summary of the revenue position of the County Council for the year to date with year-end forecasts.
2. To inform Members of progress against savings.
3. To provide a summary of Capital Programme expenditure to date and year-end forecasts.
4. To inform Members of the Council's Balance Sheet transactions.

Information and Advice**Background**

5. The Council approved the 2014/15 budget at its meeting on 27 February 2014. As with previous financial years, progress updates will be closely monitored and reported to both management and Committee on a monthly basis.

Summary Revenue Position

6. Table 1 below summarises the revenue budgets and forecast outturn for each Committee. An underspend of £4.2m is currently predicted. In light of the Council's continuing financial challenges, the key message to effectively manage budgets and wherever possible deliver in-year savings is being reinforced.

Table 1 – Revenue Expenditure and Forecasts as at Period 11

| Forecast Variance as at Period 10 £'000 | Committee | Annual Budget £'000 | Actual to Period 11 £'000 | Year-End Forecast £'000 | Latest Forecast Variance £'000 |
|--|--|---------------------------|---------------------------------|-------------------------------|---|
| (168) | Children & Young People | 147,252 | 119,570 | 146,841 | (411) |
| (4,543) | Adult Social Care & Health | 212,697 | 199,594 | 208,053 | (4,644) |
| (1,410) | Transport & Highways | 60,948 | 53,082 | 59,452 | (1,496) |
| (197) | Environment & Sustainability | 31,109 | 25,517 | 31,125 | 16 |
| 179 | Community Safety | 3,040 | 2,182 | 3,220 | 180 |
| 76 | Culture | 13,339 | 12,869 | 13,381 | 42 |
| (2,885) | Policy | 28,044 | 22,538 | 24,816 | (3,228) |
| (951) | Finance & Property | 33,667 | 37,036 | 32,451 | (1,216) |
| (301) | Personnel | 3,023 | 2,748 | 2,721 | (302) |
| (24) | Economic Development | 1,319 | 2,157 | 1,294 | (25) |
| (2,855) | Public Health | 1,688 | (8,746) | (1,863) | (3,551) |
| (13,079) | Net Committee (under)/overspend | 536,126 | 468,547 | 521,491 | (14,635) |
| 2,934 | Central items | (13,008) | (36,887) | (10,082) | 2,926 |
| - | - Schools Expenditure | 992 | 992 | 992 | - |
| - | - Contribution to/(from) Traders | (312) | 38 | (312) | - |
| (10,145) | Forecast prior to use of reserves | 523,798 | 432,690 | 512,089 | (11,709) |
| 4,502 | Transfer to / (from) Corporate Reserves | (7,904) | (1,991) | (3,384) | 4,520 |
| 1,936 | Transfer to / (from) Departmental Reserves | (6,449) | (260) | (3,506) | 2,943 |
| - | - Transfer to / (from) General Fund | (5,184) | - | (5,184) | - |
| (3,707) | Net County Council Budget Requirement | 504,261 | 430,439 | 500,015 | (4,246) |

Committee and Central Items

7. The main variations that have been identified are explained in the following section.

Adult Social Care & Health (forecast £4.6m underspend)

8. The Deputy Director Division is currently reporting a net underspend of £3.2m which is comprised of the following:
- Deputy Director is still forecasting an underspend of £0.1m as per recent months.
 - Day Services and Employment are now forecasting an underspend of £1.3m due to underspends across staffing lines within day services. County Enterprise Foods are still showing a £0.2m underspend due to staffing vacancies and additional unbudgeted income from the City Council and Sweden. This is mitigated by the known transport overspend, but this has fallen to £0.2m.
 - Residential Services are still forecasting an underspend of £1.5m. This comprises a £0.3m underspend in the Short Breaks units and an underspend of £1.2m within the Care and Support Centres, with £0.8m due to staffing vacancies and under-utilisation of absence cover, £0.1m of additional health income and £0.3m from the non-use of the refurbishment money for James Hince.
 - Strategic Commissioning are still forecasting an underspend of £1.7m. This is due to the continued reduction in contracts throughout Early Intervention and Prevention services of

£0.6m and Learning Disability Commissioning of £0.1m. Older Adults (Including handy person adaptation service) is currently forecasting an underspend of £0.1m, however this will be partially used to offset the latest overspend within integrated community equipment loan scheme (ICELS) of £0.05m. Further work is necessary within ICELS to ensure 2015/2016 savings targets are achievable given the level of overspend within 2014/2015. There is still a net overspend of £0.2m on the Emergency Night Service though Carers Services are now predicting an underspend of £1.1m, of which £0.84m relates to the joint NHS/NCC Carers fund. It is assumed that part of this underspend can be used to offset spend on community care support scheme budget, with the rest counterbalanced through reduced use of reserves.

- Use of reserves across the service is £1.3m less than budget due to the reduced contract spend throughout Strategic Commissioning and reduced use of the Joint NHS/NCC Carers fund.
9. The Access and Public Protection Division is currently forecasting a net overspend of £0.6m against the base budget. This is comprised of the following:
- There remains an overspend of £0.1m on salaries within the Safeguarding Adults Team.
 - Client Contribution income is still forecasting a shortfall of £1.4m. This is due to reduced income following a large switch from Homecare to Direct Payments and the loss of some self-funders.
 - These overspends are partially offset by underspends on software within the Framework Team of £0.1m, the Market Development Team of £0.1m and the Business Support function of £0.6m.
 - Use of reserves across the service is £0.1m less than budget due to vacant posts.
10. The North and South Divisions are currently forecasting a combined underspend of £2.7m the major variances being:
- Older Adults across the County are currently reporting an underspend of £1.6m.
 - Younger Adults across the County are currently reporting an underspend of £1.7m.
 - Expenditure under the remit of Service Directors, Principal Social Worker and the Care Act Team costs are reporting an overspend of £0.6m.
11. The above forecast currently includes £0.3m for anticipated Transitions and Predicted needs and this is expected to reduce towards year end.

Transport & Highways (forecast £1.5m underspend)

12. This forecast underspend is due mainly to:

- A forecast net underspend on Highways of £0.3m due to underspends on salaries (£0.4m), additional S38 / S278 Income (£0.3m) and Street Lighting Energy (£0.4m). In addition, a shortage of sub-contractors is limiting expenditure on carriageway and footway patching (£0.2m). These are offset by overspends on Trees and Hedges (£0.3m); Verges (£0.3m) and Road Studs and Markings (£0.1m). It is proposed to use underspends from revenue budgets to offset demand led overspends rather than using reserves. Compensation payments estimated at £0.3m are due to businesses affected by tram works and this is factored into the forecast.

- An underspend of £0.6m on Concessionary Fares due to a delay in the introduction of new tram lines and agreements with Operators, showing a saving due to a slight downturn in passenger trips and tight control of scheme management costs.
- A £0.2m saving on Local Bus Services due to a part year effect of August re-tendering. Some services are being re-instated from January following a review of services and are incorporated in these figures.
- There is an underspend on Salaries and Service Development of £0.1m due to the outline business case savings being achieved in 2014/15, rather than over two years, and through reduced consultancy fees. In addition there is a reduction in the costs associated with Smartcard ticketing (£0.1m).

Policy (forecast £3.2m underspend)

13. This underspending is mainly due (£2.2m) to a reduction in the use of external agencies in legal services as a consequence of the digital working and efficiency programme and staff savings across the Business Support and Customer Service Centres, together with savings in Members and Civic Services relating to hospitality, running costs and income.
14. A further £1.0m of this net underspending is due to slippage on the Ways of Working Programme, particularly in the area of ICT, together with an underspending against the Transformation Programme which will be offset by a reduced use of the Corporate Reserve in 2014/15.

Finance & Property (forecast £1.2m underspend)

15. This forecast underspend is due to:

- The net underspending within Finance and Procurement of £0.3m relating to staff vacancies partially offset by the cost of agency staff and a reduction in purchasing rebates.
- Property is forecasting an underspending of £0.6m due to achievement of savings and over-recovery of Estates income.
- A County Offices and Facilities Management underspend of £0.3m is due to early achievement of 2015/16 savings from the closure of buildings and efficiency savings.

Public Health (forecast £3.6m underspend)

16. This forecast underspend is due mainly to:

- There is an overall underspend of £0.4m in Obesity and Physical activity due to the retendering exercise not proceeding in October, with the consequent extensions of current contracts until the end of the financial year. £0.2m of the underspending relates to low activity to date within the health check programmes.
- The Sexual Health programme is forecast to underspend by £0.3m due to less than anticipated activity levels against both the Nottinghamshire University Hospital's and Sherwood Forest Hospital's Trusts.
- The Health Check Programmes budget is forecast to underspend by £0.2m due to low activity to date.

- The Smoking and Tobacco programme is forecasting an underspend of £1.2m due to savings relating to GP and Pharmacy providers for Stop Smoking Services, together with an overstated adjustment in the current year's accounts for expenditure relating to Prescribing in 2013/14.
- With regard to Substance Misuse a saving of £0.9m has arisen following a full review of contractual commitments over the last two months that identified the double-counting of a contract for the second six months of the financial year following the retendering process in September 2014.
- Other variances include an underspending of £0.1m against the Public Health Directorate due to staff vacancies, together with a further £0.5m underspending across the Domestic Violence, Substance Misuse and Children's Adolescent Mental Health Services projects.

17. The overall County Council forecast assumes that this net underspend will be transferred to the Public Health reserve.

18. Members will recall that a net transfer of £1,085,330 is required from the Public Health grant to CCGs to cover the budget setting anomalies for 2014/15. The anticipated change to the Public Health grant as a result of these funding miscalculations is likely to affect the planned delivery of budget reductions for Public Health. Discussions are being held with the Public Health Committee on all aspects of the Public Health Outcomes programme.

19. The Department of Health is undertaking a data collection to identify all funding transfers in response to baseline errors in the Public Health grant. This review will confirm the current position and agree a long-term solution that avoids the need for recurrent transfers between partners. This may result in the recalculation of the local Public Health grant to exclude the excess funding.

Central Items (Forecast £2.9m overspend)

20. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.

21. Interest payments fluctuate depending on expectations of future rates and anticipated slippage on the capital programme. Current forecasts suggest a net overspend on interest of £1.9m, further information is included in the Treasury Management update later in this report. As previously reported the current year's Minimum Revenue Provision and depreciation is expected to be £1.3m higher than initial estimates.

22. Across the Authority there is a shortfall in the employer's pensions contribution of £0.2m to match the 13.2% rate and fixed contribution of £12.6m set by the actuary.

23. At the time of setting the 2014/15 budget, several funding allocations had not been announced and therefore assumptions about certain grants were made, based on the best information available at the time. Throughout the year confirmations are received, and current forecasts suggest a net increase of £0.5m will be received in 2014/15.

24. The Council's budget includes a contingency of £4.1m to cover redundancy costs, slippage of savings and unforeseen events. Several schemes have been approved in the year to date and there is currently £2.3m remaining in the contingency budget. As in previous years, and

in accordance with accounting practice, a provision was set aside in 2013/14 to meet the costs of expected redundancies that will fall in 2014/15. This was based on outstanding Section 188 notices at the time and totalled £6.6m. Redundancy payments made in the current financial year to date total £3.5m. On 4 November a new Section 188 notice was published listing 491.79 posts potentially at risk of redundancy, of which 78.64 are already vacant. A corresponding provision will be made in 2014/15 accounts to meet the costs of redundancy that will be incurred in 2015/16. It is assumed that any surplus/deficit will be transferred to/from the Council's Corporate Redundancy Reserve. The figures in Table 1 reflect the assumption that the allocation for general contingency will be required in full.

Transfer to / (from) reserves

- 25. As previously reported work is ongoing to identify surplus departmental reserves that may be released to support the budget. It is likely that the levels assumed when the budget was set will not be achieved and this position is reflected in table 1 above.
- 26. As reported under Policy Committee, there is slippage in the transformation programme and Ways of Working which are funded by Corporate Reserves. To match the slippage there is a corresponding reduction in the use of reserves.
- 27. Section 256 money of £3.0m has been received from the CCG's late in the year, this will be transferred to an earmarked reserve for future use.

Progress with savings (Forecast shortfall £0.8m)

- 28. As at period 11, current year slippage of £0.8m has been identified across 3 of the high governance savings projects, although across the three year timeframe, the savings are expected to be delivered in full. A number of actions are being taken to address this and officers will continue to monitor the deliverability of individual targets as part of the budget monitoring process. Achievability will be reflected in the forecast outturn. A full list of savings with current status is provided at Appendix A.

Capital Programme

- 29. Table 2 summarises changes in the gross Capital Programme for 2014/15 since approval of the original programme in the Budget Report (Council 27/02/14):

Table 2 – Revised Capital Programme for 2014/15

| | 2014/15 £'000 £'000 | |
|---|-----------------------------|----------|
| Approved per Council (Budget Report 2014/15) | 112,593 | |
| Variations funded from County Council Allocations : | | |
| Net slippage from 2013/14 and financing adjustments | 17,761 | |
| Approved variations to March F&P Committee | <u>(29,450)</u> | (11,689) |
| Variations funded from other sources : | | |
| Net slippage from 2013/14 and financing adjustments | 6,800 | |
| Approved variations to March F&P Committee | <u>(3,840)</u> | 2,960 |
| Revised Gross Capital Programme | 103,864 | |

30. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 11.

Table 3 – Capital Expenditure and Forecasts as at Period 11

| Committee | Revised Capital Programme £'000 | Actual Expenditure to Period 11 £'000 | Forecast Outturn £'000 | Expected Variance £'000 |
|------------------------------|--|--|------------------------------|-------------------------------|
| Children & Young People | 37,593 | 28,218 | 32,766 | (4,827) |
| Adult Social Care & Health | 1,982 | 1,273 | 1,812 | (170) |
| Transport & Highways | 34,373 | 27,017 | 33,076 | (1,297) |
| Environment & Sustainability | 2,419 | 2,577 | 3,328 | 909 |
| Community Safety | 4 | (1) | 4 | - |
| Culture | 4,089 | 3,823 | 4,137 | 48 |
| Policy | 3,396 | 2,082 | 3,362 | (34) |
| Finance & Property | 12,110 | 6,626 | 10,958 | (1,152) |
| Personnel | 1,903 | 1,801 | 1,903 | - |
| Economic Development | 5,995 | 2,091 | 5,995 | - |
| Contingency | - | - | - | - |
| Total | 103,864 | 75,507 | 97,341 | (6,523) |

31. In the Children and Young People's Committee, there is a total forecast underspend of £4.8m. This is mainly as a result of slippage against the School Places Programme (£1.6m) and the Schools Capital Refurbishment Programme (£2.2m) following programme reviews.

32. In the Children and Young People's Committee, a forecast underspend of £0.7m has been identified against the Early Years Education Places Programme as grants payable to third parties will now be processed in the next financial year. In addition, an underspend of £0.2m

has been identified against the Children's Homes programme as a result of delays to project commencement dates.

33. Also in the Children and Young People's Committee, a bid into the Department for Education for £0.2m capital grant funding has been successful. It is proposed that this grant is used to fund the design fees associated with a proposed extension to the Clayfields House property.

It is proposed that a variation to the Children and Young People's capital programme is approved to reflect the Department of Education capital grant funding as detailed above.

34. In the Adult Social Care and Health Committee, a forecast underspend of £0.2m has been identified as a result of minor slippage identified against the Supported Living programme.

35. In the Transport and Highways Committee, a forecast underspend of £1.3m has been identified. This is as a result of slippage against the Vehicle Purchase programmes. The Transport and Travel Services programme is forecast to underspend by £0.4m as the delivery of eight new vehicles has been delayed until early 2015/16 due to chassis component issues. Additional slippage totalling £0.9m has been identified against bespoke specialist vehicle purchases as a result of European Type approval delays. All vehicles are now expected to be delivered early in the next financial year.

36. Slippage totalling £0.4m has been identified against the Street Lighting Renewal programme as a result of delays caused by technical design issues. The project will be completed in 2015/16.

37. Slippage totalling £0.4m has also been identified against the Integrated Transport Measures capital programme as two projects have slipped into the 2015/16 financial year.

38. The slippage identified in the Transport and Highways Committee is offset by over-programming of £0.8m in the Road Maintenance and Renewal programme. Work is on-going to drive this forecast overspend down and to manage within the approved budget.

39. In the Environment and Sustainability Committee, increased forecast expenditure totalling £1.0m will be incurred against the Waste Management project following final confirmation of 2014/15 capital spend from FCC Environment. This increase will be funded from the Waste Management revenue budget.

It is proposed that the Environment and Sustainability Committee capital programme is varied to reflect the increased Waste Management costs, funded from revenue budget.

40. In the Finance and Property Committee, a forecast underspend totalling £1.1m has been identified which mainly relates to slippage against the Lindhurst Scheme (£0.4m), the ICT Strategy programme (£0.4m), the Sir John Robinson House project (£0.3m).

Financing the Approved Capital Programme

41. Table 4 summarises the financing of the overall approved Capital Programme for 2014/15.

Table 4 – Financing of the Approved Capital Programme for 2014/15

| Committee | Capital Allocations £'000 | Grants & Contributions £'000 | Revenue £'000 | Reserves £'000 | Gross Programme £'000 |
|------------------------------|--------------------------------------|---|--------------------------|---------------------------|----------------------------------|
| Children & Young People | 4,269 | 19,526 | - | 13,798 | 37,593 |
| Adult Social Care & Health | 1,509 | 428 | 45 | - | 1,982 |
| Transport & Highways | 10,315 | 21,311 | - | 2,747 | 34,373 |
| Environment & Sustainability | 1,156 | 763 | 500 | - | 2,419 |
| Community Safety | 4 | - | - | - | 4 |
| Culture | 2,830 | 485 | - | 774 | 4,089 |
| Policy | 1,896 | - | - | 1,500 | 3,396 |
| Finance & Property | 9,218 | 50 | 2,330 | 512 | 12,110 |
| Personnel | - | 1,801 | - | 102 | 1,903 |
| Economic Development | 543 | 5,452 | - | - | 5,995 |
| Contingency | - | - | - | - | - |
| Total | 31,740 | 49,816 | 2,875 | 19,433 | 103,864 |

42. It is anticipated that borrowing in 2014/15 will decrease by £14.7m from the forecast in the Budget Report 2014/15 (Council 27/02/2014). This decrease is primarily a consequence of:

- £17.8m of net slippage from 2013/14 to 2014/15 and financing adjustments funded by capital allocations.
- Variations to the 2014/15 capital programme funded from capital allocations totalling £29.5m as approved to the February Full Council meeting.
- Net slippage in 2014/15 of £3.0m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

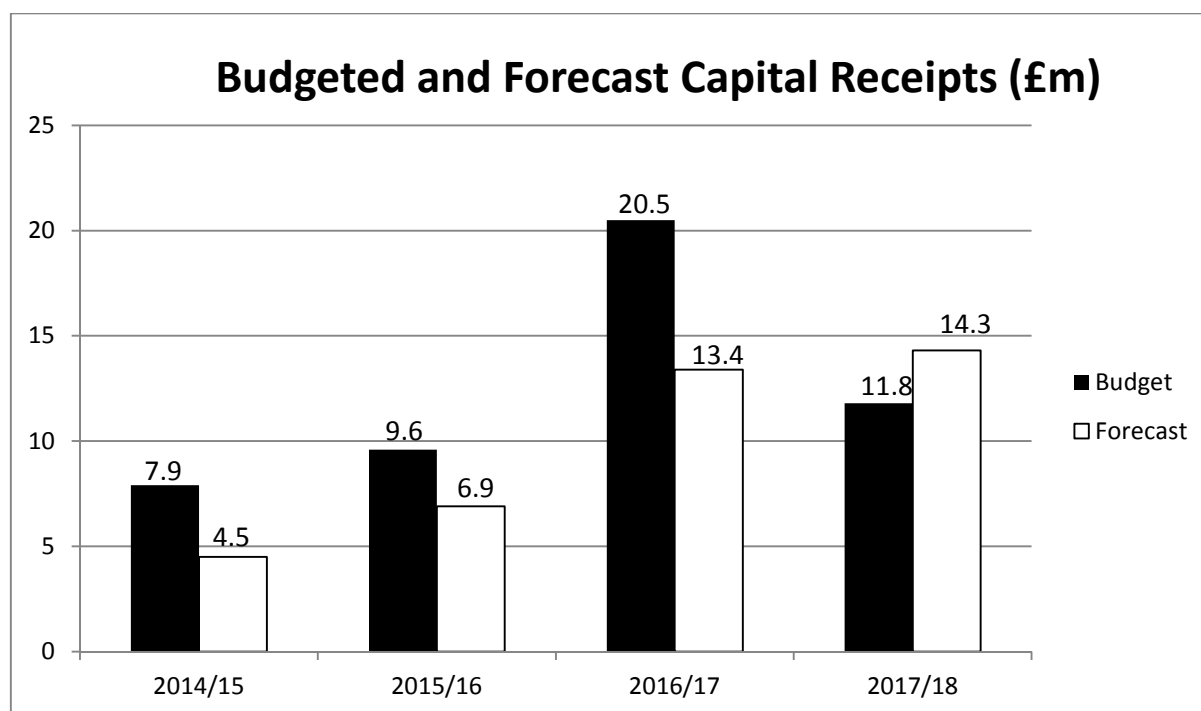
Prudential Indicator Monitoring

43. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the Operational Boundary and the Authorised Limit.

Capital Receipts Monitoring

44. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property. They also include an estimated £50,000 of vehicle receipts.

45. The chart below shows the budgeted and forecast capital receipts for the four years to 2017/18.



46. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2014/15 (Council 27/02/2014). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.
47. The capital receipt forecast for 2014/15 is £4.5m which is £3.4m less than the budgeted capital receipts as a result of slippage. To date in 2014/15, capital receipts totalling £3.3m have been received.
48. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the revised forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.
49. Current Council policy (Budget Report 2015/16) is to set capital receipts against the principal of previous years’ borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

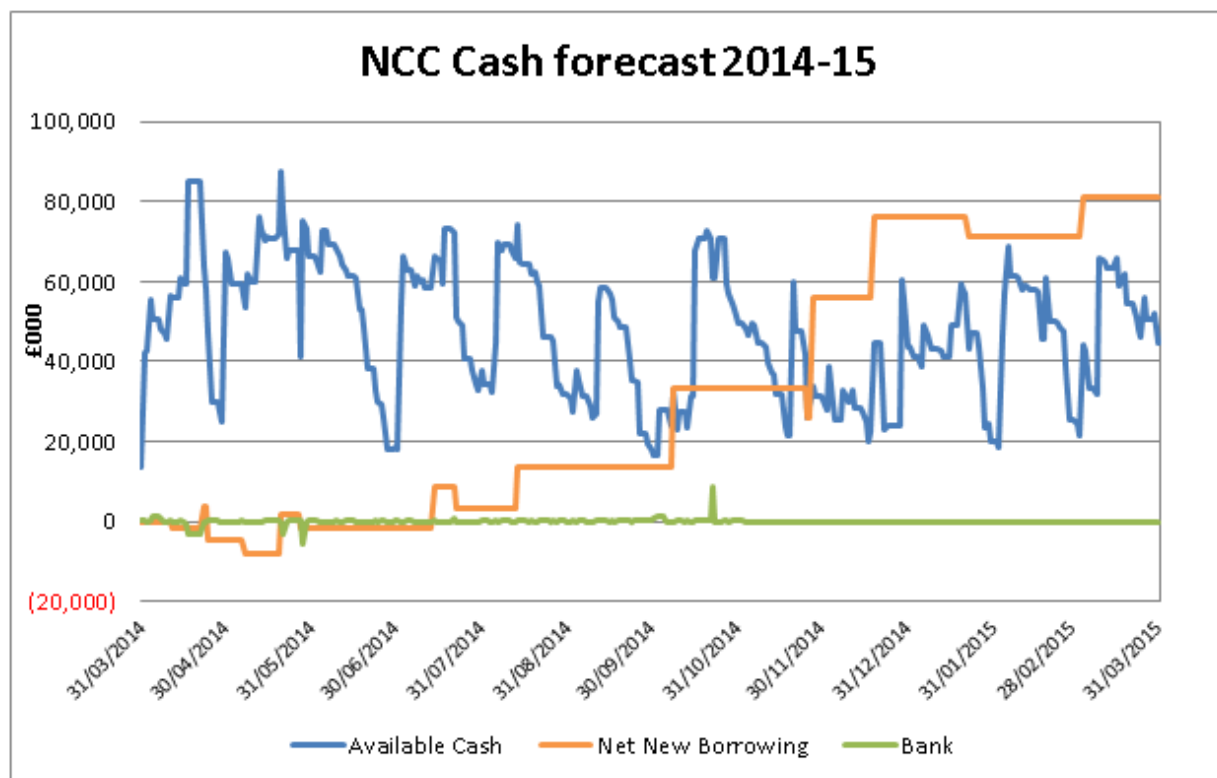
Balance Sheet

General Fund Balance

50. Members approved the 2013/14 closing General Fund Balance of £29.1m at Council 26 June 2014. The 2014/15 budget approves utilisation of £5.2m of balances which will result in a closing balance of £23.9m at the end of the current financial year. This is 4.7% of the budget requirement. Should an underspend result at year end, the required use of reserves will reduce, which will ensure balances are available to fund future years’ expenditure.

Treasury Management

51. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group. The following chart shows the actual cash flow position to date and forecasts for the remainder of the year. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. However, cash outflows, in particular capital expenditure, tend to increase later in the year. The higher cash balances towards the end of the year are largely as a result of the net new borrowing.



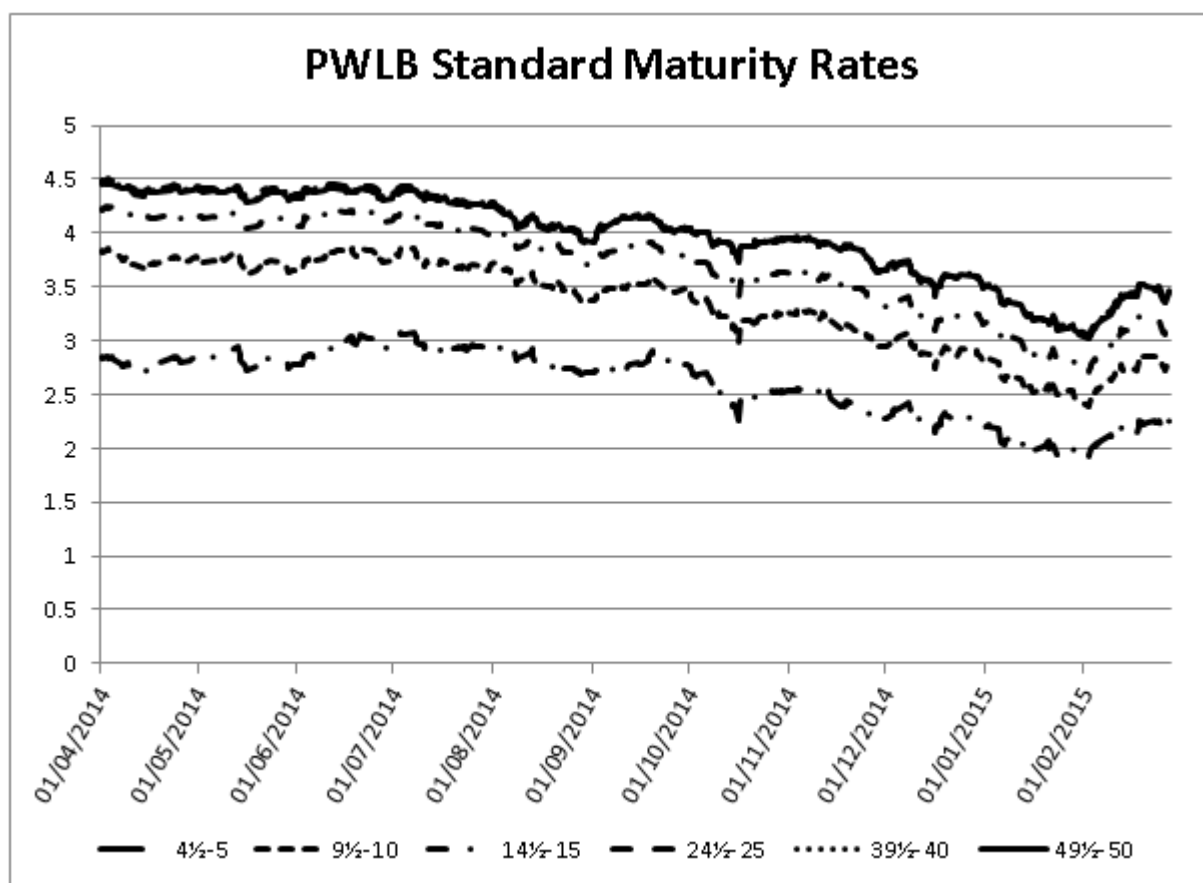
52. The chart above gives the following information:

| | |
|--------------------------|--|
| Bank balance | Daily cleared balance across the pooled bank accounts. |
| Available cash | Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow. |
| Net new borrowing | New loans taken during the year net of principal repayments on existing borrowing. |

53. Daily cash management aims for a nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. The net new borrowing includes new loans from PWLB and another local authority as shown below.

| Source | Date | New Borrowing (£ 000's) | Period | Rate |
|----------|---------------|----------------------------|----------|-------|
| Other LA | April 2014 | 5,000 | 4 years | 2.08% |
| PWLB | May 2014 | 5,000 | 23 years | 4.12% |
| PWLB | May 2014 | 5,000 | 24 years | 4.13% |
| PWLB | July 2014 | 10,000 | 25 years | 4.14% |
| PWLB | August 2014 | 10,000 | 26 years | 3.92% |
| PWLB | October 2014 | 10,000 | 27 years | 3.83% |
| PWLB | November 2014 | 10,000 | 27 years | 3.59% |
| PWLB | November 2014 | 5,000 | 23 years | 3.54% |
| PWLB | December 2014 | 10,000 | 37 years | 3.32% |
| PWLB | December 2014 | 10,000 | 38 years | 3.32% |
| | | 80,000 | | |

54. PWLB rates have been monitored closely during the year and new borrowing has been taken when rates have decreased. As the year has progressed, longer term rates have continued to fall and this has enabled the additional borrowing to be taken to minimise long term interest cost. The chart below shows the movement in standard PWLB maturity rates during 2014/15 (the Council is able to take advantage of the PWLB "certainty rate" which is 0.2% below the standard rates).

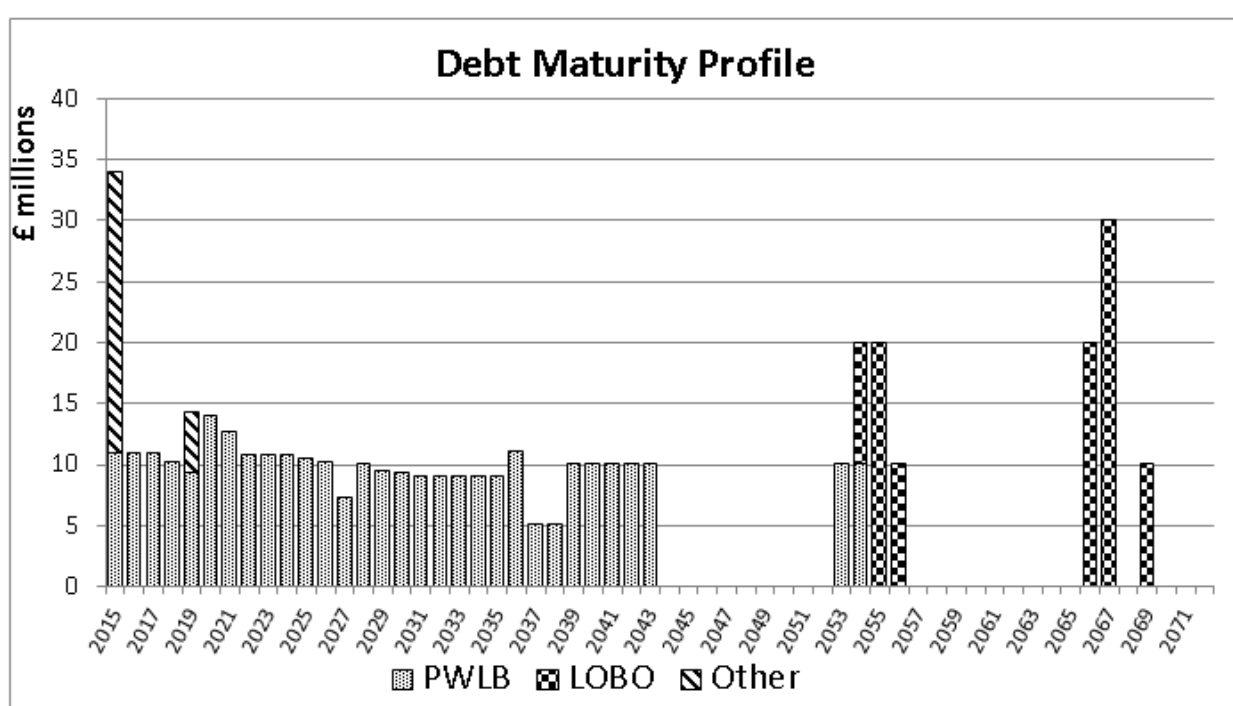


55. The Treasury Management Strategy for 2014/15 identified a need for additional borrowing of £67m to fund the capital programme, replenish internal balances and to replace maturing debt. Short term borrowing was used towards the end of 2013/14 to minimise interest costs and so additional long term borrowing of £21m has been factored in to the 2014/15 strategy.

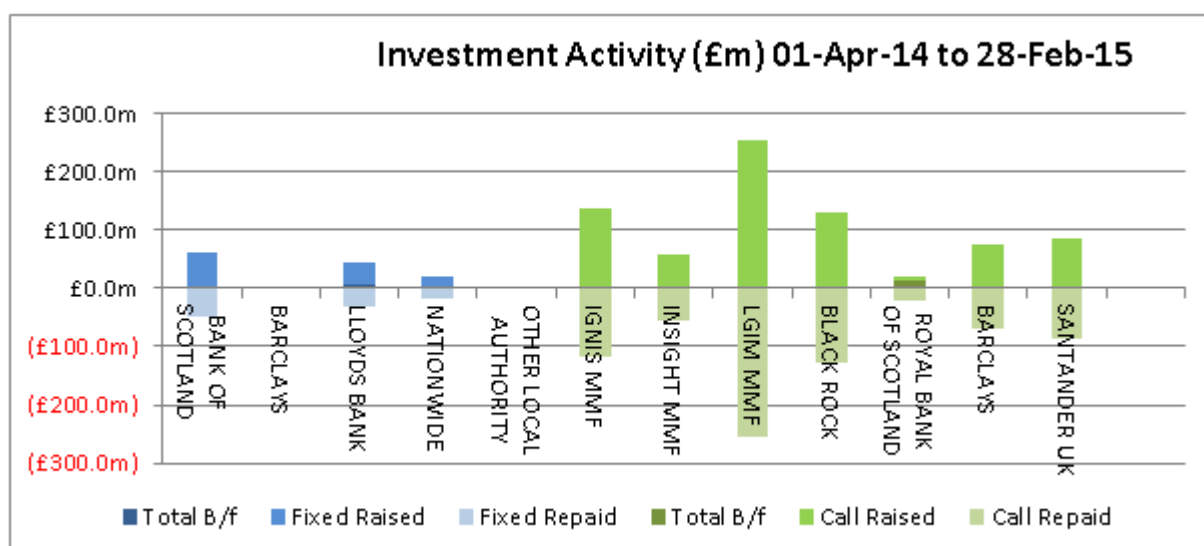
Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators

56. Additional borrowing is likely to be undertaken before the year end. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 38 years. Longer-term borrowing (maturities up to 55 years) was obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). The 'other' loans denote more recent borrowing from the money markets where the main objective was to minimise interest costs. Refinancing of these loans has been factored into the Treasury Management Strategy.



57. The investment activity for 2014/15 to the end of February 2015 is summarised in the chart and table below. Outstanding investment balances totalled £23m at the start of the year and £50.150m at the end of the period. This increase reflects the forecast cash flow profile for the year and the net new borrowing.



| | Total B/F | Total Raised | Total Repaid | Outstanding |
|------------------------|---------------|----------------|------------------|---------------|
| | £ 000 | £ 000 | £ 000 | £ 000 |
| BANK OF SCOTLAND | - | 60,000 | (50,000) | 10,000 |
| LLOYDS BANK | 8,000 | 35,000 | (30,000) | 13,000 |
| NATIONWIDE | - | 19,000 | (19,000) | - |
| OTHER LOCAL AUTHORITY | 1,500 | - | - | 1,500 |
| IGNIS MMF | - | 138,200 | (118,200) | 20,000 |
| INSIGHT MMF | - | 57,150 | (57,150) | - |
| LGIM MMF | - | 254,900 | (254,900) | - |
| BLACK ROCK | - | 128,410 | (128,410) | - |
| ROYAL BANK OF SCOTLAND | 13,500 | 6,500 | (20,000) | - |
| BARCLAYS | - | 73,950 | (68,300) | 5,650 |
| SANTANDER UK | - | 84,900 | (84,900) | - |
| | 23,000 | 858,010 | (830,860) | 50,150 |

58. The new banking arrangements with Barclays Bank went live on 1 October 2014 as a result of the successful tender following the decision by the Co-operative Bank to withdraw from providing banking services to local authorities. All Co-operative Bank accounts are now closed.

Procurement Performance

59. The Procurement Section continue to review the Council's performance on a regular basis. An update on Strategic Performance Information and ongoing developments was provided in the period 10 report to this Committee and will be refreshed again for inclusion in the final outturn report.

Debt Recovery Performance and Accounts Payable (AP) Performance

60. The debt recovery and accounts payable performance information will continue to be reviewed at an operational level on a fortnightly basis. The strategic performance information

will be compiled for this report to Committee on a quarterly basis with the next update to be included in the final outturn report.

Statutory and Policy Implications

61. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To note the revenue budget expenditure to date and year end forecasts
- 2) To note the progress with savings
- 3) To note the Capital Programme expenditure to date and year end forecasts and approve variances to the Capital Programme
- 4) To note the Council's Balance Sheet transactions

Nigel Stevenson Service Director – Finance & Procurement

For any enquiries about this report please contact:

Pauline Moore - Senior Accountant, Financial Strategy and Accounting
Glen Bicknell - Senior Finance Business Partner, Capital and External Funding
Simon Cunnington - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (KK 01/04/15)

The proposals in this report are within the remit of Finance and Property Committee.

Financial Comments (PM 26/03/15)

The financial implications are stated within the report itself.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

Electoral Division(s) and Member(s) Affected

- 'All'

| Consultation Ref. | Committee | Dept | Veto Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-----------------------------------|-----------|---------|-----------|---|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| TRANSFORMATION PROGRAMME PROJECTS | | | | | | | | | | | | | | |
| N/A | ASCH | ASCH&PP | ASC - 105 | Redesign of Home Based Services | A | A | 865 | 0 | 0 | 865 | 500 | -500 | 0 | 0 |
| B01 / B07 | ASCH | ASCH&PP | ASC - 303 | Redesign of Assessment and Care Management Functions & Organisational Re-design | G | G | 215 | 1,194 | 250 | 1,659 | 0 | 0 | 0 | 0 |
| A01 | ASCH | ASCH&PP | ASC 401 | Living at Home Phase II | Y | G | 425 | 555 | 397 | 1,377 | 0 | 0 | 0 | 0 |
| B04 | ASCH | ASCH&PP | ASC 405 | Reduction in supplier costs - older person's care homes | B | B | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| B05 | ASCH | ASCH&PP | ASC 406 | Reduction in supplier costs - Younger Adults | B | B | 900 | 100 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| C01 | ASCH | ASCH&PP | ASC 408 | Reducing Community Care Spend - Older Adults | G | G | 902 | 1,762 | 0 | 2,664 | 0 | 0 | 0 | 0 |
| C02 | ASCH | ASCH&PP | ASC 409 | Reducing the average community care personal budget - Younger Adults | G | G | 925 | 1,178 | 701 | 2,804 | 0 | 0 | 0 | 0 |
| C03 | ASCH | ASCH&PP | ASC 410 | Reduction in long term care placements | Y | Y | 550 | 550 | 423 | 1,523 | 150 | -150 | 0 | 0 |
| C04 | ASCH | ASCH&PP | ASC 411 | Reduction in cost of transport services | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| C07 | ASCH | ASCH&PP | ASC 412 | Day Services | G | G | 350 | 220 | 490 | 1,060 | 0 | 0 | 0 | 0 |
| C10 | ASCH | ASCH&PP | ASC 413 | Savings from the Supporting People budget | B | B | 2,030 | 1,250 | 1,950 | 5,230 | 0 | 0 | 0 | 0 |
| C13 | ASCH | ASCH&PP | ASC 415 | Targeting Reablement Support | G | G | 0 | 755 | 755 | 1,510 | 0 | 0 | 0 | 0 |
| C06 | ASCH | ASCH&PP | ASC 417 | Residential Short Breaks Services | G | G | 0 | 250 | 250 | 500 | 0 | 0 | 0 | 0 |
| N/A | ASCH | ASCH&PP | ASC 418 | Care Act | A | A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | Culture | CFCS | CFC - 108 | Sherwood Forest Visitor Centre | B | B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | CYP | CFCS | CFC 302 | MASH Lean Review | B | B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| B12 | CYP | CFCS | CFC 402 | Early Years and Early Intervention | G | G | 1,000 | 0 | 3,000 | 4,000 | 0 | 0 | 0 | 0 |
| B13 | Culture | CFCS | CFC 403 | Libraries, Archives, Information and Learning | G | G | 250 | 25 | 375 | 650 | 0 | 0 | 0 | 0 |
| B16 | CYP | CFCS | CFC 404 | Looked After Children Placements | A | A | 2,320 | 2,570 | 1,700 | 6,590 | 0 | 0 | 0 | 0 |
| C16 | CYP | CFCS | CFC 405 | Children’s Disability Service | R | R | 0 | 1,180 | 1,180 | 2,360 | 0 | 1,180 | -1,180 | 0 |

| Consultation Ref. | Committee | Dept | Verbo Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|----------------------|------------|---------------|------------|--|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| N/A | F&P | E&R | E&R 301 | Highways/Fleet Management JV Project | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| A41 | T&H | E&R | E&R 402 | Reduce Street Lighting Energy Costs | G | G | 300 | 500 | 700 | 1,500 | 0 | 0 | 0 | 0 |
| B17 | T&H | E&R | E&R 403 | Efficiencies & Local Bus Service reductions | B | B | 800 | 1,000 | 0 | 1,800 | 0 | 0 | 0 | 0 |
| N/A | | Cross Cutting | HOR - 014 | Ways of Working | Y | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | | Cross Cutting | HOR - 303 | Channel Shift | B | B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | | Cross Cutting | HOR - 304 | Strategic Management Framework | B | B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | | Cross Cutting | | BRMI | A | A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | | Cross Cutting | HOR - 305 | One Space | B | B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| A07 & A15 | ASCH & CYP | Cross Cutting | HOR - 307 | Business Support Services Review (ASCH&PP and CFCS) | A | A | 911 | 2,330 | 0 | 3,241 | 140 | 2,190 | -2,330 | 0 |
| N/A | | Cross Cutting | HOR - 401 | Digital First | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N/A | | PPCS | PPC - 201 | Broadband | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| OTHER SAVINGS | | | | | | | | | | | | | | |
| A02 | ASCH | ASCH&PP | | Dementia Quality Mark | G | G | 500 | 0 | 0 | 500 | 0 | 0 | 0 | 0 |
| A03 | ASCH | ASCH&PP | | Use of Public Health funding | B | B | 200 | 0 | 0 | 200 | 0 | 0 | 0 | 0 |
| A04 | ASCH | ASCH&PP | | Development of reablement in Physical Disability services | G | G | 150 | 150 | 0 | 300 | 0 | 0 | 0 | 0 |
| A05 | ASCH | ASCH&PP | | Reduction in staff posts in the Joint Commissioning Unit | B | B | 34 | 0 | 149 | 183 | 0 | 0 | 0 | 0 |
| A06 | ASCH | ASCH&PP | | Reduction in staff posts in the Performance Improvement Team | G | G | 92 | 0 | 0 | 92 | 0 | 0 | 0 | 0 |
| A08 | ASCH | ASCH&PP | | Reduction in staffing in the Framework Development Team | G | G | 79 | 0 | 0 | 79 | 0 | 0 | 0 | 0 |
| A09 | ASCH | ASCH&PP | | Restructure of Adult Care Financial Services (ACFS) and a reduction in posts | G | G | 93 | 121 | 0 | 214 | 0 | 0 | 0 | 0 |
| A12 | ASCH | ASCH&PP | | Group Manager Restructure | B | B | 0 | 200 | 0 | 200 | 0 | 0 | 0 | 0 |
| B02 | ASCH | ASCH&PP | | Use of NHS social care funding to offset budget pressures | B | B | 1,912 | 0 | 0 | 1,912 | 0 | 0 | 0 | 0 |
| B03 | ASCH | ASCH&PP | | Reduce no. of social care staff in hospital settings by 15% | G | G | 49 | 147 | 0 | 196 | 0 | 0 | 0 | 0 |

| Consultation Ref. | Committee | Dept | Verbo Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-------------------|------------------|---------|------------|---|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| B06 | ASCH | ASCH&PP | | Use of NHS social care funding to offset pressures | B | B | 1,912 | 0 | 0 | 1,912 | 0 | 0 | 0 | 0 |
| B08 | ASCH | ASCH&PP | | Changes to the delivery structure of the Safeguarding Adults Team | G | G | 172 | 0 | 0 | 172 | 0 | 0 | 0 | 0 |
| B09 | ASCH | ASCH&PP | | Reduction in Benefits Advice staff - withdrawn | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| C05 | ASCH | ASCH&PP | | Managing Demand in Younger Adults | G | G | 175 | 200 | 0 | 375 | 0 | 0 | 0 | 0 |
| C08 | ASCH | ASCH&PP | | Employment Services | G | G | 160 | 0 | 0 | 160 | 0 | 0 | 0 | 0 |
| C09 | ASCH | ASCH&PP | | Various contract changes by the Joint Commissioning Unit | G | G | 131 | 179 | 190 | 500 | 0 | 0 | 0 | 0 |
| C11 | ASCH | ASCH&PP | | Cease NHS short breaks service (Newlands) | G | G | 0 | 460 | 0 | 460 | 0 | 0 | 0 | 0 |
| C14 | ASCH | ASCH&PP | | Various options to reduce the cost of the intermediate care service | Y | Y | 540 | 540 | 0 | 1,080 | 0 | 0 | 0 | 0 |
| C15 | ASCH | ASCH&PP | | Notts Welfare Assistance Fund (NAAF) | B | B | 2,130 | 0 | 0 | 2,130 | 0 | 0 | 0 | 0 |
| A10 | Community Safety | ASCH&PP | | Reduction in Emergency Planning staffing | G | G | 35 | 0 | 0 | 35 | 0 | 0 | 0 | 0 |
| A11 | Community Safety | ASCH&PP | | Registration Service Income Generation | Y | Y | 47 | 0 | 0 | 47 | 0 | 0 | 0 | 0 |
| B30 | Community Safety | PPCS | | Service Restructuring | B | Y | 367 | 0 | 0 | 367 | 0 | 0 | 0 | 0 |
| B33 | Community Safety | PPCS | | Redesign focus of service. | B | B | 245 | 0 | 0 | 245 | 0 | 0 | 0 | 0 |
| C12 | Community Safety | ASCH&PP | | Reduction in Trading Standards staffing and increased income generation | Y | Y | 292 | 195 | 0 | 487 | 0 | 0 | 0 | 0 |
| A60 | Culture | PPCS | | Conservation restructuring - staff reductions | B | B | 50 | 0 | 0 | 50 | 0 | 0 | 0 | 0 |
| B14 | Culture | CFCS | | Cultural and Enrichment Services | G | G | 50 | 130 | 0 | 180 | 0 | 0 | 0 | 0 |
| B15 | Culture | CFCS | | Country Parks and Green Estates | G | G | 150 | 160 | 190 | 500 | 0 | 0 | 0 | 0 |
| A13 | CYP | CFCS | | Support to Schools | G | G | 1,000 | 370 | 0 | 1,370 | 0 | 0 | 0 | 0 |
| A14 | CYP | CFCS | | SEND Hub | G | G | 492 | 0 | 0 | 492 | 0 | 0 | 0 | 0 |

| Consultation Ref. | Committee | Dept | Verbo Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-------------------|----------------------|------|------------|---|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| A16 | CYP | CFCS | | School Access | G | G | 0 | 50 | 50 | 100 | 0 | 0 | 0 | 0 |
| A17 | CYP | CFCS | | Targeted Support and Youth Justice | G | G | 800 | 100 | 100 | 1,000 | 0 | 0 | 0 | 0 |
| A18 | CYP | CFCS | | Children's Social Care Management Review | G | G | 120 | 80 | 0 | 200 | 0 | 0 | 0 | 0 |
| A19 | CYP | CFCS | | Planning, Performance and Quality Assurance Group | G | G | 1,350 | 150 | 0 | 1,500 | 0 | 0 | 0 | 0 |
| A20 | CYP | CFCS | | CFCS Management Structure Review | G | G | 80 | 110 | 185 | 375 | 0 | 0 | 0 | 0 |
| B10 | CYP | CFCS | | Independent Travel Training | G | A | 0 | 200 | 300 | 500 | 0 | 0 | 0 | 0 |
| B11 | CYP | CFCS | | Young People's Service | G | G | 675 | 675 | 0 | 1,350 | 0 | 0 | 0 | 0 |
| B14 | CYP | CFCS | | Cultural and Enrichment Services | G | G | 150 | 420 | 50 | 620 | 0 | 0 | 0 | 0 |
| B18 | E&S | E&R | | Renegotiation of Waste Management Contracts | G | G | 800 | 200 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| B19 | E&S | E&R | | Introduce a range of measures associated with HWRC's | G | G | 205 | 505 | 0 | 710 | 0 | 0 | 0 | 0 |
| B20 | E&S | E&R | | Provide financial support to Waste Collection Authorities to introduce kerbside Green Waste Collections | G | G | 0 | 200 | 0 | 200 | 0 | 0 | 0 | 0 |
| B21 | E&S | E&R | | Increase Energy Contract Rebate Income | G | G | 200 | 0 | 0 | 200 | 0 | 0 | 0 | 0 |
| B26 | E&S | PPCS | | Planning Policy restructuring - staff reductions. Income generation. | G | G | 73 | 0 | 0 | 73 | 0 | 0 | 0 | 0 |
| B28 | Economic Development | PPCS | | Development of a shared service delivery model with Borough & District Councils. | B | B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| B29 | Economic Development | PPCS | | Reducing the NCC contribution to Experience Nottinghamshire | B | B | 100 | 0 | 0 | 100 | 0 | 0 | 0 | 0 |
| A30 | F&P | E&R | | Reduction in County Offices Maintenance | G | G | 300 | 200 | 100 | 600 | 0 | 0 | 0 | 0 |
| A31 | F&P | E&R | | Reduction in Property Staffing | G | G | 167 | 100 | 0 | 267 | 0 | 0 | 0 | 0 |
| A32 | F&P | E&R | | Rationalisation and staffing reductions | G | G | 0 | 50 | 200 | 250 | 0 | 0 | 0 | 0 |
| A33 | F&P | E&R | | Reduction in Planned Maintenance Budget | G | G | 0 | 0 | 519 | 519 | 0 | 0 | 0 | 0 |

| Consultation Ref. | Committee | Dept | Verbo Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-------------------|-----------|------|------------|--|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| A49 | F&P | E&R | | Finance & Procurement Staffing Reductions | G | G | 700 | 250 | 250 | 1,200 | 0 | 0 | 0 | 0 |
| A50 | F&P | E&R | | Contract Savings | G | G | 0 | 0 | 350 | 350 | 0 | 0 | 0 | 0 |
| A51 | F&P | E&R | | Savings in provision of online @home service | B | B | 250 | 0 | 0 | 250 | 0 | 0 | 0 | 0 |
| A52 | F&P | E&R | | Termination of licence agreement | B | B | 80 | 0 | 0 | 80 | 0 | 0 | 0 | 0 |
| A53 | F&P | E&R | | Reduction in provision of ICT equipment replacement | G | G | 0 | 100 | 0 | 100 | 0 | 0 | 0 | 0 |
| A54 | F&P | E&R | | Staffing reductions in the Business Support and Development team | B | B | 60 | 0 | 0 | 60 | 0 | 0 | 0 | 0 |
| B34 | F&P | PPCS | | Reduce Councillors' Divisional Fund | B | B | 335 | 0 | 0 | 335 | 0 | 0 | 0 | 0 |
| A22 | Personnel | E&R | | Review Human Resources activity & support - increased self service | B | B | 500 | 0 | 47 | 547 | 0 | 0 | 0 | 0 |
| A23 | Personnel | E&R | | Review Health & Safety service - income generation and sharing of services | B | B | 80 | 0 | 0 | 80 | 0 | 0 | 0 | 0 |
| A24 | Personnel | E&R | | Deletion of Senior Analyst post - Job Evaluation | B | B | 41 | 0 | 0 | 41 | 0 | 0 | 0 | 0 |
| A25 | Personnel | E&R | | Cease counselling service and signpost employees to alternative providers | B | B | 49 | 0 | 0 | 49 | 0 | 0 | 0 | 0 |
| A26 | Personnel | E&R | | Review of integrated Learning & Development activity - to further streamline structures; commission more training externally and with others | B | B | 1,000 | 0 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| B25 | Personnel | E&R | | Schools meal price changes | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| A21 | Policy | E&R | | Restructure, efficiencies and cost reductions in the Business Support Centre | G | G | 1,000 | 500 | 200 | 1,700 | 0 | 0 | 0 | 0 |
| A27 | Policy | E&R | | Customer Service Centre - efficiencies and shift to more cost effective access channels | G | G | 45 | 200 | 120 | 365 | 0 | 0 | 0 | 0 |

| Consultation Ref. | Committee | Dept | Veto Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-------------------|-----------|------|-----------|--|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| A28 | Policy | E&R | | Customer Service Centre - generation of additional income and sharing of services with other public sector providers | G | G | 50 | 50 | 0 | 100 | 0 | 0 | 0 | 0 |
| A29 | Policy | E&R | | Review of face to face customer service provision across the county | B | B | 100 | 0 | 0 | 100 | 0 | 0 | 0 | 0 |
| A61 | Policy | PPCS | | Legal services - redesign staffing structure | B | B | 246 | 408 | 12 | 666 | 0 | 0 | 0 | 0 |
| A62 | Policy | PPCS | | Cease holding of Member Forum meetings. | B | B | 27 | 0 | 0 | 27 | 0 | 0 | 0 | 0 |
| A63 | Policy | PPCS | | Reorganise Civic Office support staff and reconfigure support activities. | B | B | 87 | 0 | 0 | 87 | 0 | 0 | 0 | 0 |
| A64 | Policy | PPCS | | To provide governance & democratic support service to the PCP and PCC. | B | B | 81 | 0 | 0 | 81 | 0 | 0 | 0 | 0 |
| A65 | Policy | PPCS | | To move to partial electronic only provision of committee papers. | Y | Y | 43 | 0 | 0 | 43 | 0 | 0 | 0 | 0 |
| A66 | Policy | PPCS | | Streamline corporate complaints | B | B | 113 | 0 | 0 | 113 | 0 | 0 | 0 | 0 |
| A67 | Policy | PPCS | | Redesign staffing structure | B | B | 51 | 0 | 0 | 51 | 0 | 0 | 0 | 0 |
| A68 | Policy | PPCS | | Redesign staffing structure | B | B | 246 | 0 | 0 | 246 | 0 | 0 | 0 | 0 |
| A69 | Policy | PPCS | | Refocus communications and marketing activity | B | B | 178 | 0 | 0 | 178 | 0 | 0 | 0 | 0 |
| A70 | Policy | PPCS | | Alternative delivery of translation and interpretation services. | B | B | 55 | 0 | 0 | 55 | 0 | 0 | 0 | 0 |
| A71 | Policy | PPCS | | Income generation | B | B | 24 | 24 | 24 | 72 | 0 | 0 | 0 | 0 |
| A72 | Policy | PPCS | | Review PPCS management structure | B | B | 50 | 0 | 0 | 50 | 0 | 0 | 0 | 0 |
| B27 | Policy | PPCS | | Devt Mgmt restructuring - staff reductions. Income generation. | A | Y | 64 | 0 | 3 | 67 | 43 | 0 | 0 | 43 |
| B31 | Policy | PPCS | | Reduce the financial contribution to HealthWatch Nottinghamshire | B | B | 95 | 50 | 0 | 145 | 0 | 0 | 0 | 0 |

| Consultation Ref. | Committee | Dept | Veto Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-------------------|-----------|------|-----------|--|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| B32 | Policy | PPCS | | To cease awarding grant aid to Nottingham Playhouse in 2014/15 | B | B | 95 | 0 | 0 | 95 | 0 | 0 | 0 | 0 |
| A34 | T&H | E&R | | Highways Contract savings | G | G | 1,170 | 0 | 0 | 1,170 | 0 | 0 | 0 | 0 |
| A35 | T&H | E&R | | Increased efficiency by Highways Operations Group | G | G | 900 | 0 | 100 | 1,000 | 0 | 0 | 0 | 0 |
| A36 | T&H | E&R | | Efficiencies through more effective pothole repair & patching service | G | G | 0 | 100 | 100 | 200 | 0 | 0 | 0 | 0 |
| A37 | T&H | E&R | | Reduce contribution to Highways Safety Shared Service | G | G | 200 | 100 | 100 | 400 | 0 | 0 | 0 | 0 |
| A38 | T&H | E&R | | Shared Service for Central Processing Unit | G | G | 0 | 25 | 0 | 25 | 0 | 0 | 0 | 0 |
| A39 | T&H | E&R | | Renegotiation of contribution to the Urban Traffic Control Shared Service | G | G | 50 | 0 | 0 | 50 | 0 | 0 | 0 | 0 |
| A40 | T&H | E&R | | Removal of Robin Hood Line subsidy | G | G | 0 | 80 | 0 | 80 | 0 | 0 | 0 | 0 |
| A42 | T&H | E&R | | Increased Highways Income from additional housing development activity | G | G | 10 | 10 | 13 | 33 | 0 | 0 | 0 | 0 |
| A43 | T&H | E&R | | Increased income from various service areas | G | G | 20 | 30 | 30 | 80 | 0 | 0 | 0 | 0 |
| A44 | T&H | E&R | | Increased income from providing services to neighbouring local authorities | G | G | 13 | 0 | 0 | 13 | 0 | 0 | 0 | 0 |
| A45 | T&H | E&R | | Restructuring - staff reductions | G | G | 133 | 217 | 0 | 350 | 0 | 0 | 0 | 0 |
| A46 | T&H | E&R | | Restructuring - staff reductions | G | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| A47 | T&H | E&R | | Restructuring - staff reductions | G | G | 175 | 284 | 0 | 459 | 0 | 0 | 0 | 0 |
| A48 | T&H | E&R | | Restructuring - staff reductions | G | G | 192 | 311 | 0 | 503 | 0 | 0 | 0 | 0 |
| A55 | T&H | E&R | | Staffing Reductions in Transport & Travel Services | G | G | 150 | 150 | 0 | 300 | 0 | 0 | 0 | 0 |
| A56 | T&H | E&R | | Establishment of fund for replacing worn out integrated transport measures | G | G | 200 | 200 | 200 | 600 | 0 | 0 | 0 | 0 |
| A57 | T&H | E&R | | Reduction of discretionary spend | G | G | 100 | 100 | 100 | 300 | 0 | 0 | 0 | 0 |

| Consultation Ref. | Committee | Dept | Veto Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|-------------------|-----------|------|-----------|--|-----------------|----------------|-------------------|--------------|--------------|------------|--------------|--------------|--------------|------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
| A58 | T&H | E&R | | Use of financial contributions (Commutated Sums) from developers | G | G | 250 | 0 | 0 | 250 | 0 | 0 | 0 | 0 |
| A59 | T&H | E&R | | Gully cleaning | G | G | 50 | 0 | 0 | 50 | 0 | 0 | 0 | 0 |
| B22 | T&H | E&R | | Reduction in Rights of Way Service | G | G | 100 | 50 | 0 | 150 | 0 | 0 | 0 | 0 |
| B23 | T&H | E&R | | Increase charges for Blue Badges | G | G | 40 | 40 | 56 | 136 | 0 | 0 | 0 | 0 |
| B24 | T&H | E&R | | Deliver Road Safety Education as part of public health commissioning for Nottinghamshire | G | G | 0 | 79 | 0 | 79 | 0 | 0 | 0 | 0 |
| | | | | | | | 38,318 | 24,669 | 15,909 | 78,896 | 833 | 2,720 | -3,510 | 43 |

| Consultation Ref. | Committee | Dept | Veto Code | Title | Previous Status | Current Status | Cashable Benefits | | | | At Risk | | | |
|----------------------|-----------|------|--------------|-------|--------------------|-------------------|-------------------|-----------------|-----------------|---------------|-----------------|-----------------|-----------------|---------------|
| | | | | | | | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |

Key for Status

| | |
|-------------------------------|---|
| On Target | Successful delivery of the project to time, cost and quality is achievable and there are no major outstanding issues at this stage that threaten delivery |
| Experiencing Obstacles | Successful delivery is probable, however, there are minor issues which need resolving to ensure they do not materialise into major issues threatening delivery |
| At Risk | Based on available evidence, successful delivery still appears feasible but significant issues exist with scope, timescales, cost, assumptions and/or benefits. Issues appear resolvable, but action is required |
| Compromised | Based on available evidence, successful delivery of the project appears to be at significant risk. There are major issues with project scope, timescales, cost, assumptions and/or benefits. Immediate action required to resolve issues. |
| Completed | Project benefits have been achieved, or there has been an official change to the benefits profile (through change control) so the project is complete or declared undeliverable |
| No Status | Awaiting major points of clarification / decision-making to enable PID and plan to be completed |

Reconciliation to Appendix A to C of Feb 2014 Budget Report

| | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | TOTAL £000 |
|---|-----------------|-----------------|-----------------|---------------|
| Appendix A totals | 15,569 | 7,605 | 4,646 | 27,820 |
| Appendix B totals | 13,558 | 11,341 | 6,516 | 31,415 |
| Appendix C totals | 6,007 | 8,719 | 5,939 | 20,665 |
| Redesign of Home Based Services B/Fwd (ASC - 105) | 865 | 0 | 0 | 865 |
| Living At Home B/Fwd (ASC 401) | 425 | 0 | 0 | 425 |
| Linkage Service B/Fwd (ASC 408) | 148 | 0 | 0 | 148 |
| Supporting People B/Fwd (ASC 413) | 2,030 | 0 | 0 | 2,030 |
| <i>ANNUAL BUDGET 2014/15 PROJECTED SAVINGS</i> | <i>38,602</i> | <i>27,665</i> | <i>17,101</i> | <i>83,368</i> |
| Adjustment to savings profile for A07 & A15 | 0 | 600 | -600 | 0 |
| Savings determined undeliverable for B04 | 0 | -2,335 | 0 | -2,335 |
| Savings determined undeliverable for B05 | -284 | -661 | -592 | -1,537 |
| Savings determined undeliverable for B13 | 0 | -350 | 0 | -350 |
| Savings determined undeliverable for B28 | 0 | -250 | 0 | -250 |
| <i>ADJUSTMENTS TO PROJECTED SAVINGS</i> | <i>-284</i> | <i>-2,996</i> | <i>-1,192</i> | <i>-4,472</i> |
| REVISED PROJECTED SAVINGS | 38,318 | 24,669 | 15,909 | 78,896 |

27 April 2015**Agenda Item: 5a****REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY &
ENVIRONMENT****THE HALL, BRIDGFORD ROAD, WEST BRIDGFORD – PROPOSED NEW
LEASE****Purpose of the Report**

1. To seek approval to the terms of a proposed lease of part of The Hall, Bridgford Park, Bridgford Road, West Bridgford, on terms detailed in the exempt appendix.

Information and Advice

2. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt annex.
3. The County Council previously occupied the whole of this property under lease from Rushcliffe Borough Council (RBC). It was previously occupied by a number of Council departments, but use declined over time, leaving only the Registrar's Service in occupation. The cost of maintaining the whole building was excessive, and use of the whole building did not meet the service requirements of the County Council. This situation was untenable and Notice was served and the Council's lease came to an end in early 2014.
4. Following the end of the lease, the Registrar's Service staff relocated to County Hall and wedding ceremonies are currently conducted out of Welbeck Banqueting Suite, where the County Council have secured a short term arrangement for shared use of the space. This was only ever regarded as an interim solution. The longer term plan was always for the Registrar's Service to return to part of The Hall once a substantial refurbishment of the building has been undertaken by the building owner, Rushcliffe Borough Council.
5. RBC is now close to finalising its plans for the refurbishment of The Hall. Their plans are at an advanced stage and subject only to an external funding application which should be resolved during the next few weeks. The building is a listed structure and the cost of refurbishment, including the introduction of Disability Discrimination Act compliance measures, is significant – see exempt appendix. Leasing part of the space back to the County Council forms part of RBC's business case in support of

[Page 35 of 52](#)

its application for external funding. Once funding is finalised, RBC anticipate that the refurbishment of the building will take approximately 18-24 months, including time to secure necessary planning and listed buildings approvals.

6. The Registrar's Service will occupy approximately 314 sq m (3381 sq ft) of the ground floor of The Hall. This space will be used for Wedding Ceremonies, the registration of births and deaths and back of house office functions.
7. It is proposed that the County Council and RBC enter in to an Agreement for Lease, which will cover RBC's obligations to refurbish the building. The Agreement for Lease will contain an agreed form of lease for the part of the building which the County Council will enter in to following Practical Completion of the building refurbishment works. The Heads of Terms for that lease are detailed in the exempt appendix.

Other Options Considered

8. The alternative to taking space in part of any refurbished building would be to continue with the interim arrangements to occupy other premises, as detailed above. This is a valid approach, but use of (part of) The Hall is the optimal solution in terms of income generation for the Registrar's Service.

Reason/s for Recommendation/s

9. To secure cost effective representation in a building which, if refurbished, will be particularly suited to occupation by the Registrar's Service, with the potential for good income generation by the service user.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That approval is given to the terms of the proposed lease of part of The Hall, Bridgford Road, West Bridgford, as detailed in the exempt appendix.

Jas Hundal
Service Director, Transport Property & Environment

For any enquiries about this report please contact: Ian Brearley 977 4840

Constitutional Comments (SOM 23/2/15)

11. This decision falls within the scope of decisions which may be approved by the Finance and Property Committee.

Financial Comments (TR 30/3/15)

12. The financial implications are set out in the exempt appendix to the report.

Background Papers and Published Documents

13. None.

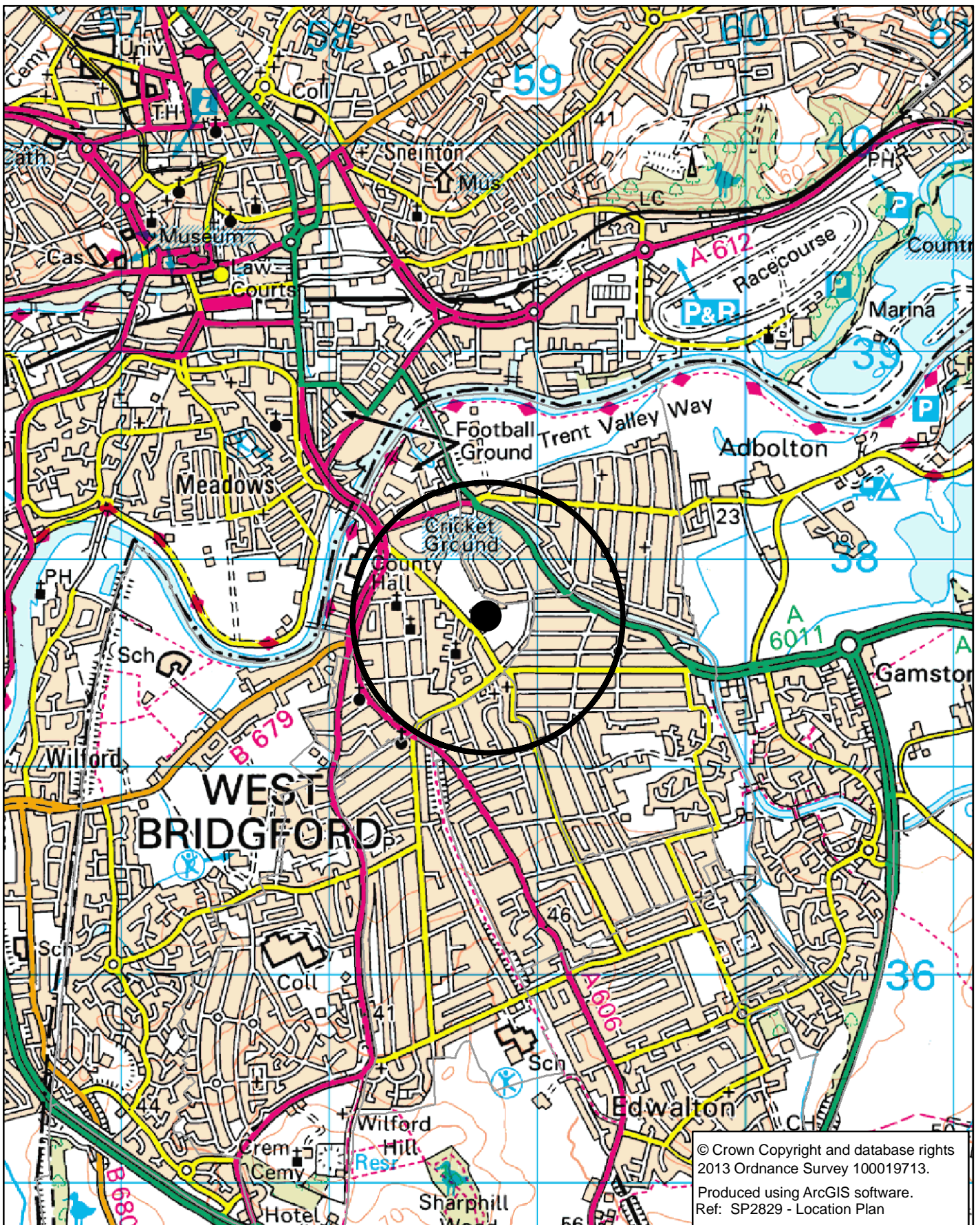
Electoral Division(s) and Member(s) Affected

14. Ward(s): West Bridgford Central and South
Member(s): Councillor Liz Plant, Councillor Steve Calvert

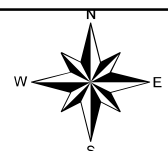
File ref.: /IB/SB/06225

SP: 2829

Properties affected: 06225 - The Hall

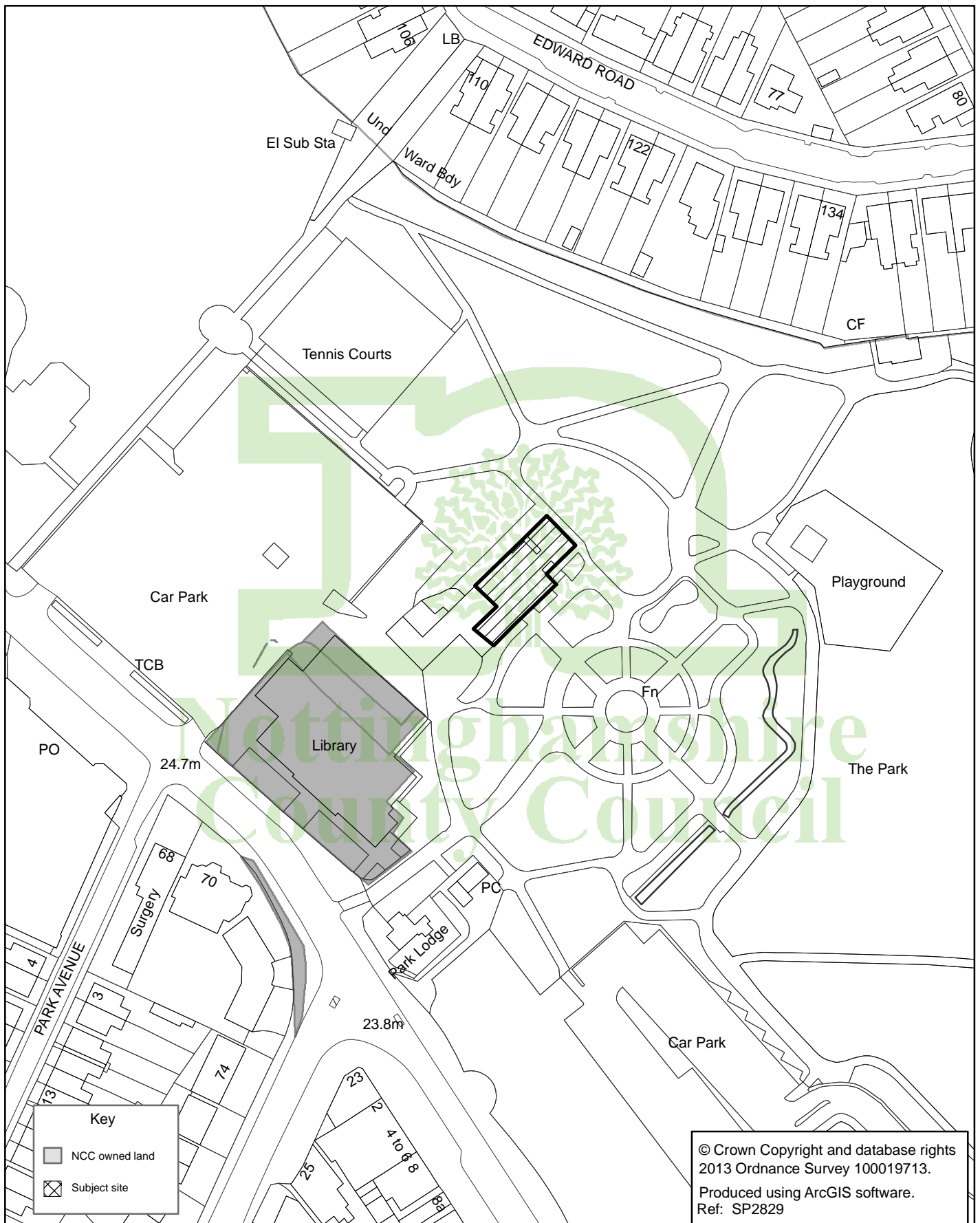


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2013 Ordnance Survey 100019713.
Produced using ArcGIS software.
Ref: SP2829 - Location Plan





Plan provided by: dlc



27 April 2015

Agenda Item: 5b

REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY & ENVIRONMENT

OPERATIONAL DECISIONS TAKEN OUTSIDE THE FINANCE AND PROPERTY COMMITTEE CYCLE DECEMBER 2014 – FEBRUARY 2015

Purpose of the Report

1. As Members will recall at the meeting of this Committee in January 2014 approval was given to amend the list of day to day operational decisions which can be taken by the Director, subject to the chair of Finance & Property Committee determining whether operational decision should still be reported to Committee . It was also agreed that a report should be submitted to the Finance & Property Committee on a quarterly basis outlining all operational decisions made, supplemented annually by a review report on Estate Management operational decisions. In accordance with this decision this is the quarterly report to inform the Finance & Property Committee of Operational Decisions taken outside the Finance & Property Committee Cycle, between December 2014 and February 2015.

Information and Advice

2. This report contains an exempt appendix, which is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) (Information relating to any individual and the business affairs of a particular person (including the authority holding that information)). The exempt appendix provides details of the terms agreed. Disclosure of this information would prejudice the parties' commercial interests.
3. This report seeks to inform Committee Members of the decisions taken over this period. Details of the decisions taken are shown below: -

Please note relevant Ward Members have been invited to comment on these proposals.

| SP | TITLE | DESCRIPTION / open (extract from Operational decision) |
|---------------|---|---|
| December 2014 | | |
| 2782 | Electricity Sub Station Lease Renewals – Former Frederick Harrison Primary School & Gilthill Primary School | Renewal of existing 21 year electricity substation leases in accordance with the terms of the existing agreements |

| | | |
|--------------|---|--|
| 2783 | 34a Station Road, Carlton, NG4 3BD – Approval to dispose and appointment of auctioneer | The disposal of a vacant former fire station house by auction in January 2015. |
| 2779 | Car Park, Southwell Road East, Rainworth, Notts, NG21 0AQ - Appointment Of Auctioneers | The land was purchased from Severn Trent Water in 1977 to create a car park to serve neighbouring shops, as land to the shop frontages was being compulsory purchased to facilitate junction improvements. The free car park is now mainly used by commuters as an unofficial free park & ride facility. The County Council are continually having maintenance issues to deal with, which is a burden on budgets. The car park is deemed to be surplus to NCC's requirements and the freehold was offered to the Parish Council earlier this year at nil consideration. This offer was refused, despite them being advised that we would dispose of the site. It is therefore proposed to sell the premises at Auction to generate a capital receipt within this financial year. Approval to dispose of the site by this method was granted at Finance and Property Committee on 13 October 2014. |
| 2786 | Unit 3, Meden Court, Netherfield Lane, Meden Vale, Warsop – New Lease | The granting of a two year lease to Chase (GB) Ltd who will be repairing and servicing cars. |
| 2787 | Unit 5, Meden Court, Netherfield Lane, Meden Vale, Warsop – New Lease | The granting of a five year lease to Chase (GB) Ltd who will be trading as an internet based car and motorcycle retailer with viewings by appointment only. |
| 2745 | Ernehale Junior School – BJ Wrap Around Community Interest Company (CIC) | Formalising the wrap around care provision at the school |
| January 2015 | | |
| 2794 | Dilapidations Settlement The Hall, Bridgford Road, West Bridgford, Nottingham | The County Council leased the above premises from Rushcliffe Borough Council (RBC) the lease from RBC was recently terminated. Under the terms of that lease the County Council as tenant are responsible for all repairs and maintenance to the property and are covenanted to hand the property back to the landlord in good and substantial repair. The landlord has submitted a claim for dilapidations seeking a cash settlement in lieu of the County Council undertaking the dilapidations work. |
| 2792 | Suites at Pure Offices Icon Business Centre, Lake View Drive, Sherwood Business Park – Licence in | It is proposed to take a Licence of additional office accommodation at Sherwood Business Park following the expansion of teams at Mercury House |
| 2788 | Land at Rock Valley, | Western Power Distribution requested NCC allow them |

| | | |
|---------------|--|--|
| | Mansfield | to place a fence round their substation following issues raised from site inspections. Overhanging trees are causing damage to the roof and need to be cut clear and the site has suffered some vandalism to the doors of the substation. However of more concern is the use of the land to the rear of the site by what appears to be drug users, needles etc., are common along with associated rubbish and further damage to the substation walls is also apparent. The small triangle of land is surplus to NCC and has had a catalogue of problems in the past – therefore Western Power Distribution were asked to consider acquiring the land and have made an offer of £250 plus reasonable legal costs. The land has no development potential. |
| 2793 | Durban House, Mansfield Road, Eastwood, Nottingham | The Registrar's office is currently located within the NHS building on Nottingham Road, Eastwood. The building is due to be demolished in the near future & alternative accommodation has been sought. Durban House on Mansfield Road, Eastwood, which is owned by Broxtowe Borough Council, is going to be used by the Registrars for the purposes of the registration of births & deaths. They will be occupying a room on the ground floor early in the New Year. The building has also been identified as an ideal location for a wedding venue, especially as Basford Registry Office is due to close in 2015. A room has been identified within the building which could be used for such purposes & terms have been agreed for the Registrars to use this facility on a 3 year Licence Agreement. |
| February 2015 | | |
| 2801 | Car Park, Southwell Road East, Rainworth, Notts - Disposal | The land was purchased from Severn Trent Water in 1977 to create a car park to serve neighbouring shops, as land to the shop frontages was being compulsory purchased to facilitate junction improvements. The free car park is now mainly used by commuters as an unofficial free park & ride facility. The County Council are continually having maintenance issues to deal with, which is a burden on our budget. The car park is deemed to be surplus to NCC's requirements and the freehold was offered to the Parish Council in March 2014 at nil consideration. This offer was refused, despite them being advised that we would dispose of the site. It was therefore proposed to sell the premises at Auction to generate a capital receipt within this financial year. Approval to dispose of the site by this method was granted at Finance and Property Committee on 13 October 2014 & an Operational Decision was obtained on 18 December 2014 to appoint Savills to dispose of the site at their auction on 29 January 2015. However, once the site was put on the market, NCC received numerous complaints from the adjoining shopkeepers. NCC has subsequently agreed to dispose of the site to the Parish Council at market value. The Parish have confirmed that they wish to proceed with the purchase and have agreed to pay our abortive costs comprising £1,000. |

| | | |
|-------|---|---|
| 2800 | Proposed addition to the Electricity Master Wayleave – Scarborough Road, Bilsthorpe | Western Power Distribution have requested an easement as an addition to the master wayleave for the purposes of installing cables for an electricity supply to the Newark and Sherwood District Councils housing estate via the County Councils land which is used as open space/public footpath. |
| 2803 | Eaton Place, Bingham, Notts NG13 8AD Disposal approx. 8 sq metres Land fronting Bingham Methodist Church | Bingham Methodist Church located within the pedestrianised area of Bingham and opposite the library is shortly to be demolished. A new church with retail space is to be built on the site, for which planning permission was granted in July 2014. The retail space is to be used in connection with church related fundraising/charitable activities. However, it has now come to light that the architect's drawings show that part of the frontage of the new building will be built on a slither of County Council land. The land in question is not adopted and the Church have made a request to purchase approx. 8 sq meters of NCC land. |
| 2797 | Ernehale Junior School, Derwent Crescent, Gedling Road, Arnold, Nottingham NG5 6TA | Proposed conversion to Academy status |
| 2798 | Ernehale Junior School (Academy Conversion) Lease of Caretaker's Property | Ernehale Junior School has been granted Academy Status and converted on 1 st March 2015. The School site will be leased to the Academy on a 125 year lease, and the Caretaker's property will also be let to the Academy but on a shorter term lease of 10 years. |
| 2799 | Proposed Addition to the Electricity Master Wayleave – Rookery Park, Huthwaite | The former New Hucknall colliery site is owned by the County Council and has been restored to Rookery Park, a local Country Park. Western Power Distribution (WPD) wishes to lay underground cables as part of a diversion scheme on a 33Kv circuit which supplies the Huthwaite area. |
| March | | |
| 2806 | Lease Renewal of Electricity Sub Station - Carlton Forum | Renewal of existing 21 year electricity substation leases in accordance with the terms of the existing agreements |
| 2807 | Sale of land at Water Lane, Oxtun | The County Council purchased the freehold interest of approximately 1.25 acres of land in January 1968 from the Oxtun Estate with a view to constructing a replacement school on the site. The proposals for the replacement school were never carried forward and the land has been declared surplus to the Councils requirements. The land has been fully marketed - offers have been received and approval is sought to approve the highest unconditional offer. |
| 2810 | The Big House, Edwinstowe - access agreement | The County Council are to be granted rights to landscape a small parcel of land off Church Street, Edwinstowe which is required as part of the works for the new respite |

| | | |
|------|--|--|
| | | centre. |
| 2812 | Fairground Licence, Sherwood Country Park | The Authority is granting a seasonal licence as in previous years for a children's fun fair at Edwinstowe. |
| 2813 | Wayleave - Former Robin Hood Primary & Nursery School (now Bramble Academy) | NCC have received a request from Virgin Media on behalf of the school for a Wayleave for the installation of cabling for internet connection to their network. |
| 2814 | Unit 4, Woodland Court, Shireoaks Triangle, Worksop - Lease Renewal | The granting of a new five year lease to the existing tenant, ULMA Packaging Ltd |
| 2815 | Land at Camberley Road and Hoewood Road, Bulwell - appointment of agent for disposal | The disposal of a former refuse tip located off Camberley Road and Hoewood Road, Bulwell. |

Other Options Considered

4. This report is information only.

Reason/s for Recommendation/s

5. This report is for information only.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1) That the information set out in this report is noted.

Jas Hundal

Service Director – Transport, Property & Environment

For any enquiries about this report please contact: Andrew Stevens 0115 977 2085

Constitutional Comments (SOM 23/3/15)

7. This report is for noting only.

Financial Comments (TR 30/3/15)

8. The financial implications are set out in the exempt appendix to the report.

Background Papers and Published Documents

9. None.

Electoral Division(s) and Member(s) Affected

10. Ward(s): Other
Member(s): n/a Outside Nottinghamshire

File ref.: /SB/SB/

SP: 2822

Properties affected: 09998 - Various NCC Properties/non-property item

27 April 2015**Agenda Item: 6****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2015.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chair, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Pete Barker, x 74416

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & PROPERTY COMMITTEE - WORK PROGRAMME

| <u>Report Title</u> | <u>Brief summary of agenda item</u> | <u>For Decision or Information ?</u> | <u>Lead Officer</u> | <u>Report Author</u> |
|--|---|---|----------------------------|-----------------------------|
| | | | | |
| | | | | |
| 1 June 2015 | | | | |
| | | | | |
| Monthly Budget & Capital Monitoring Report 2014/15 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Pauline Moore |
| PFI Waste Transfer Station | Details of Payments | Decision | Jas Hundal | Helen Lester |
| Property Transactions | Various | Decision | Jas Hundal | Various |
| ICT Programmes and Performance | Update on projects and performance for Q4 | Information | Ivor Nicholson | |
| | | | | |
| 29 June 2015 | | | | |
| | | | | |
| Monthly Budget & Capital Monitoring Report 2014/15 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Pauline Moore |
| Property Transactions | Various | Decision | Jas Hundal | Various |
| Councillors Division Fund | Quarterly report on Councillors Divisional Fund | Information | Jayne Francis-Ward | Paul Davies |
| 20 July 2015 | | | | |
| | | | | |
| Monthly Budget & Capital Monitoring Report 2014/15 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Pauline Moore |
| Property Transactions | Various | Decision | Jas Hundal | Various |
| | | | | |
| | | | | |

