

Meeting	AUDIT COMMITTEE
Date	10 June 2015 (commencing at 2.00 pm)

**membership**

Persons absent are marked with `A`

**COUNCILLORS**

Keith Walker (Chairman)  
Sheila Place (Vice-Chairman)

Reg Adair  
John Clarke  
Stephen Garner  
John Handley

David Kirkham  
Ken Rigby  
John Wilmott

**ALSO IN ATTENDANCE**

Tony Crawley - KPMG LLP

**OFFICERS IN ATTENDANCE**

Sarah Ashton - Policy, Planning and Corporate Services

Nigel Stevenson )  
John Bailey ) Environment and Resources  
Glen Bicknell )  
Clare Winter )

**APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

**RESOLVED 2015/008**

That the appointment of Councillor Keith Walker as Chairman and Councillor Sheila Place as Vice-Chairman by the County Council of 14 May 2015 for the ensuing year be noted.

**MEMBERSHIP**

**RESOLVED 2015/009**

That the membership: Councillors Reg Adair, John Clarke, Stephen Garner, John Handley, David Kirkham, Ken Rigby and John Wilmott be noted.

## **MINUTES OF THE LAST MEETING HELD ON 1 APRIL 2015**

The minutes of the last meeting of the Committee held on 1 April 2015, having been circulated, were confirmed and signed by the Chair.

## **APOLOGIES FOR ABSENCE**

None

## **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

None

## **KPMG – AUDIT FEES 2015 / 16**

Nigel Stevenson (Service Director, Finance and Procurement) introduced Tony Crawley as KPMG's new Director of Audit.

Glen Bicknell (Senior Accountant) presented and explained the proposed KPMG audit fees for the 2015/16 financial year.

## **RESOLVED 2015/010**

That the proposed KPMG audit fee levels be noted.

## **MANDATORY INQUIRIES – 2014 / 15 STATEMENT OF ACCOUNTS**

Glen Bicknell (Senior Accountant) Informed Members of the external auditor's requirements for the provision of information with regards to fraud, litigation, laws and regulations and the responses related to these from 'Those Charged with Governance'

## **RESOLVED 2015/011**

That the inquiries for those charged with governance for the 2014/15 audit of the Statement of Accounts be noted

Members asked for Officers to arrange a positive press release with reference to how NCC deals with Fraud.

## **INTERNAL AUDIT ANNUAL REPORT 2014 / 15**

John Bailey (Head of Internal Audit) presented the Head of Internal Audit's Annual Report on the work carried out by Internal Audit during 2014/15 and gave his opinion on the adequacy of the internal control environment.

**RESOLVED 2015/012**

That the Head of Internal Audit's Annual Report for 2014/15 be noted.

**DRAFT ANNUAL GOVERNANCE STATEMENT 2014 / 15**

John Bailey (Head of Internal Audit) informed Members of the proposed Annual Governance Statement 2014/15.

**RESOLVED 2015/013**

That the Annual Governance Statement 2014/15 be endorsed and be submitted to Council along with the Statement of Accounts 2014/15 for approval.

**FINANCIAL REGULATIONS WAIVERS 2014 / 15**

Clare Winter (Group Manager, Procurement) informed Members about breaches to the Council's Financial Regulations and explained the 31 requests for waivers for the financial year 2014/15.

**RESOLVED 2015/014**

That the Financial Regulations Waivers 2014/15 and the continued progress to reduce the waivers to a minimum be noted.

**WORK PROGRAMME**

John Bailey (Head of Internal Audit) presented the work programme.

**RESOLVED: 2015/015**

Members agreed that the briefing for the December meeting would be with reference to Procurement and that the Committee's work programme be noted.

The meeting closed at 14.42 am

**CHAIRMAN**