



# Nottinghamshire County Council

## Community Safety Committee

**Date:** Tuesday, 20 November 2012  
**Time:** 14:00  
**Venue:** County Hall  
**Address:** County Hall, West Bridgford, Nottingham NG2 7QP

### AGENDA

- |           |  |                |
|-----------|--|----------------|
| <b>1</b>  | <b><u>Minutes of the last meeting held on 2 October 2012</u></b><br>Details  | <b>3 - 6</b>   |
| <b>2</b>  | <b><u>Apologies for Absence</u></b><br>Details   | <b>1-2</b>     |
| <b>3</b>  | <b><u>Declarations of Interests by Members and Officers:- (see note below)</u></b><br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) | <b>1-2</b>     |
| <b>4</b>  | <b><u>Update on Key Trading Standards Matters</u></b><br>Details   | <b>7 - 10</b>  |
| <b>5</b>  | <b><u>Update on Emergency Planning and Registration Services</u></b><br>Details  | <b>11 - 14</b> |
| <b>6</b>  | <b><u>Update on Community Safety</u></b><br>Details  | <b>15 - 18</b> |
| <b>7</b>  | <b><u>Update on the Savings and Efficiencies Programme</u></b><br>Details  | <b>19 - 22</b> |
| <b>8</b>  | <b><u>Victim Support in Nottinghamshire</u></b><br>Details   | <b>23 - 26</b> |
| <b>9</b>  | <b><u>Community Safety Performance Update</u></b><br>Details   | <b>27 - 30</b> |
| <b>10</b> | <b><u>Work Programme</u></b><br>Details  | <b>31 - 36</b> |



Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday, 2<sup>nd</sup> October 2012 at 2:00pm**

## **membership**

Persons absent are marked with `A`

## **COUNCILLORS**

Mick Murphy (Chairman)  
David Taylor (Vice-Chairman)

	Glynn Gilfoyle	Mel Shepherd MBE
	John H Hemsall	Parry Tsimbiridis
A	Rachel Madden	Martin Wright
	Mike Quigley MBE	

## **EX-OFFICIO MEMBER (NON-VOTING)**

A Councillor Mrs Kay Cutts

## **OFFICERS IN ATTENDANCE**

Carl Bilbey	(Policy, Planning & Corporate Services)
Martin Done	(Policy, Planning & Corporate Services)
Robert Fisher	(Adult Social Care, Health & Public Protection)
Laurence Jones	(Children, Families & Cultural Services)
Paul McKay	(Adult Social Care, Health & Public Protection)
Daniel Reynafarje	(Policy, Planning & Corporate Services)
Lisa Swift	(Adult Social Care, Health & Public Protection)
Anna Vincent	(Policy, Planning & Corporate Services)
Chris Walker	(Policy, Planning & Corporate Services)
Mark Walker	(Adult Social Care, Health & Public Protection)

## **MINUTES**

The minutes of the last meeting held on 10<sup>th</sup> July 2012 were confirmed and signed by the Chairman.

## **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Rachel Madden (other County Council business).

## **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

Councillor Glynn Gilfoyle declared a Disclosable Pecuniary Interest in Agenda Item 11 – Crimestoppers 'Behind Closed Doors' Campaign, as he is the Chair of Nottinghamshire Crimestoppers, and left the room prior to consideration of that item.

## **PRESENTATION ON COMMUNITY SAFETY MATTERS**

Chris Walker gave a presentation updating Members on the work being carried out by the Community Safety team at Nottinghamshire County Council.

## **YOUTH CRIME PRESENTATION**

Laurence Jones gave a presentation updating Members on youth crime in Nottinghamshire.

## **UPDATE ON KEY TRADING STANDARDS MATTERS**

Consideration was given to a report on key Trading Standards matters.

### **RESOLVED 2012/018**

That the report be noted.

## **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Consideration was given to a report on recent key activities and events of the Emergency Planning Team and of Registration and Celebratory Services.

### **RESOLVED 2012/019**

That the report be noted.

## **COMMUNITY SAFETY UPDATE**

Consideration was given to a report informing Members about some successful community safety initiatives undertaken in the Partnership Plus areas.

### **RESOLVED 2012/020**

That the report be noted.

## **THE "I PLEDGE" PROGRAMME**

Consideration was given to a report seeking additional funding for the "I Pledge" programme from the Community Safety budget.

### **RESOLVED 2012/021**

1. That the sum of £25,000 be allocated from the Community Safety Budget to fund the "I Pledge" Programme in targets Partnership Plus Areas in 2012/13. [Page 4 of 36](#)

2. That the report be taken to Grant Aid Sub-Committee for information.

### **TACKLING CRIME AND ANTI-SOCIAL BEHAVIOUR IN GEDLING**

Consideration was given to a report seeking funding contribution towards a long term, sustainable economic solution, namely the installation of a CCTV camera, to cover the high level of crime and anti-social behaviour being experienced on Wollaton Avenue in the borough of Gedling.

#### **RESOLVED 2012/022**

That the sum of £9,000 be allocated from the Community Safety Budget as a contribution to Gedling Borough Council for the overall cost (£18,000) of the installation of a CCTV camera on Wollaton Avenue.

### **CRIMESTOPPERS 'BEHIND CLOSED DOORS' CAMPAIGN**

The report was moved by Councillor Mick Murphy and seconded by Councillor David Taylor with the following amendment:-

That the amended recommendation read:-

“It is recommended that:

- i) the sum of £1,000 is allocated from the Community Safety budget to support the campaign as outlined at paragraph 5 in the report but will not include funding for Rewards.
- ii) the report is taken to Grant Aid Sub-Committee for information.”

#### **RESOLVED 2012/023**

1. That the sum of £1,000 be allocated from the Community Safety budget to support the campaign as outlined at paragraph 5 in the report but will not include funding for Rewards.
2. That the report be taken to Grant Aid Sub-Committee for information.

### **WORK PROGRAMME**

A report on the Committee's proposed Work Programme for 2012/3 was considered.

#### **RESOLVED 2012/024**

That the work programme be noted.

The meeting closed at 3.15pm.

**CHAIRMAN**  
M\_2OCT2012

20<sup>th</sup> November 2012Agenda Item: **4.****REPORT OF THE GROUP MANAGER, TRADING STANDARDS****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

**Information and Advice**

2. **Electric Blanket Testing** – 155 electric blankets were tested in October for older and vulnerable people, at test days in Worksop, Carlton and West Bridgford. Eighty-five (55%) of the blankets tested failed, due to defects or their age. Over 60% of the failures were over 20 years old, while 2 were over 50 years old. Replacements were issued in exchange for those that failed, and the old blankets donated to animal charities for bedding.
3. The weekend after the tests, a 90 year old resident suffered a house fire caused by their old electric blanket. A new replacement blanket has since been supplied to the resident involved.
4. **Counterfeiting** – officers have seized a quantity of counterfeit “Stanley” utility knives from a trader in the Broxtowe area. Investigations are ongoing.
5. **Fireworks** – in the run up to 5<sup>th</sup> November, Trading Standards visited licensed/registered firework retailers in the County to ensure fireworks were being stored and sold legally and safely. Overall it was a positive picture this year with the majority of retailers clearly taking their responsibilities seriously. Trading Standards officers worked with a few retailers to remedy the minor storage issues identified.
6. The Service ran a media campaign to invite information from the public about premises suspected of storing fireworks illegally or selling fireworks to children. Officers conducted a test purchase exercise assisted by under age volunteers and can report that no sales were made. Good media coverage was received in the local newspapers promoting Trading Standards role in this area of work and relaying key messages regarding safe storage of fireworks at home.

## 7. **Safeguarding the Vulnerable** –

- Scam awareness training to building society staff earlier this year recently paid dividends. A building society employee intervened to prevent an older scam victim withdrawing money, and also alerted Trading Standards. Officers discovered she had paid a considerable amount to numerous mailing scams, and are now working closely with relatives and social care colleagues to protect her from future scams.
  - National Consumer Week (12<sup>th</sup>-19<sup>th</sup> November) – this year's theme is "Cold calling - don't buy it!" The Service is taking part in a national campaign to protect the vulnerable in their own homes, by raising awareness, by giving them the confidence to say 'NO', and by help them to understand that anyone refusing to leave their property is committing a criminal offence.
  - Training was delivered with City colleagues in October to health and social care staff at an event at the Disability Living Centre in Nottingham.
  - Officers will attend the Nottinghamshire Safeguarding Adults Partnership Event on 20<sup>th</sup> November. The event focuses on the risks to vulnerable adults living within the community, and will include presentations on the work of the Service.
  - Police control room staff will be visiting the Service on a rolling programme from December, as part of their ongoing training. This new initiative aims to enhance communications and intelligence exchange between both organisations, and to improve joint responses to doorstep crime and similar incidents.
8. **Environmental Weight Restrictions and Lorry Watch** - Between June and October, 18 enforcement exercises were conducted. Details of 146 lorries were recorded and checked, of which 108 had legitimate reason to be in the areas. Sixteen have been warned and 22 are still under investigation.
9. Trading Standards continue to work closely with the community in two parish councils within Newark & Sherwood where restrictions have recently come into force. Some road layout features contribute to problems the community are encountering. Officers are working with Highways, the Police and local businesses to find ways to address some of these, whilst it is hoped that Community Lorry Watch Schemes can be launched soon within both.
10. **Metrology** - Two delegates from the Russian Metrological Research Institute were present to observe one of our officers recently testing the rail weighbridge at Thoresby Colliery. The visit was to give insight into UK testing requirements - the information gained will be used to write test procedures for equivalent equipment in Russia.
11. **Review of Food Controls** - The Food Standards Agency is reviewing the official controls in place for food hygiene, food safety, traceability and analysis. This will cover activities conducted by Trading Standards, Environmental Health and Port Health.
12. The purpose of the review is to evaluate existing activities and assess effectiveness. The first stage of the review is a questionnaire sent to all local and Port Health Authorities to gather data and a response has been submitted. The Committee will be kept updated as the review develops.

13. **Food Law Enforcement** - officers responded to calls from the Police and Environmental Health colleagues to carry out a joint visit at a food re-labelling factory they had concerns about. Fortunately, it was established that the factory was compliant regarding Trading Standards matters.
14. **Safeguarding of inheritance** - officers are currently investigating a potential national fraud regarding the mis-selling of legal services to older and vulnerable consumers. Thousands of pounds have been charged by a business for a product that the Service alleges is falsely claiming to protect the buyers' assets to avoid them having to pay care home charges in the future. The investigation is currently in advanced stages. The main suspect behind the scheme was discovered to have been using a false identity, and is currently serving four months imprisonment for outstanding offences recorded under his real name.
15. **Support for Business** - two new Primary Authority partnerships with local businesses have recently been formed, taking the total to 15.
16. Shop workers cite the fear of verbal or physical abuse as reasons for selling age restricted products to those under 18. In order to better understand the issues, a Primary Authority company invited Officers to a forum where staff spoke honestly about why on occasions they might not follow procedures. The information gathered from this meeting will form the basis of legal advice the Service will provide as part of the Primary Authority partnership.
17. **Legal Action Update** - following his committal to Crown Court, Graham Jenkins (also known as Jarvis Jenkins) pleaded guilty on 3<sup>rd</sup> October to a number of charges in relation to poor quality work he carried out on several peoples' homes. He will be sentenced on the 8<sup>th</sup> November.
18. Maxwell Alvey, sentenced in September to 4 years imprisonment for fraud relating to van 'clocking' and the theft of money from his aunt, appeared on 26<sup>th</sup> October for a Proceeds of Crime hearing. The court ruled that Alvey had benefitted from his crimes to the value of £425,000, and he was given a confiscation figure of £205,000.
19. The court ruled that from the £205,000, £125,000 would go to Alvey's aunt, whilst £55,000 will be shared amongst ten vehicle clocking victims. The remaining £25,000 will go into the Home Office, with a proportion to come to the Council via the incentivisation scheme. Alvey has until 30<sup>th</sup> April 2013 to pay the £205,000, or face a further 30 months imprisonment for default.
20. James William Thomas of Mansfield, the man sentenced at Nottingham Crown Court to 100 hours community punishment for selling counterfeit cigarettes and tobacco, appeared in court on the 19<sup>th</sup> October for a Proceeds of Crime hearing. He was given a confiscation figure of £8,000 and ordered to pay £3,000 costs, both to be paid within 4 months.
21. Mr Tak Kin Lai of Ashfield Stores appeared in court on the 24<sup>th</sup> October for the sale of cigarettes to a person under the age of 18. He had refused the sale of alcohol, but sold cigarettes to our young volunteer instead. He received a £300 fine and was ordered to pay £200 costs.

22. Paul Lawrence, who was prosecuted for the sale of counterfeit DVDs earlier this year, pleaded guilty to further similar offences. On 6<sup>th</sup> November he attended Nottingham Crown Court for sentencing and received a ten month prison sentence.
23. Following a complex investigation, two men appeared in court on the 5<sup>th</sup> November for fraud matters. It was alleged the men had been involved in supplying different specification steel beams to those ordered, for financial gain. The fraud had serious safety implications, as the actions of the two men resulted in under-strength beams being installed in buildings. Trading Standards officers have liaised with local building control officers, and have contacted numerous builders and property owners affected.
24. **Legal Action Update – Regional Operations Unit (“Scambusters”)** - Darlington trader Kieran Calvert, who carried out poor standard guttering and fascia improvements under the guise of reputable companies, pleaded guilty to 19 charges under the Fraud Act on 3<sup>rd</sup> October. The offences dated from September 2010 to August 2011, with frauds totalling £27,000. Calvert was sentenced to 18 months in prison by the Crown Court.
25. Two more individuals are due in Nottingham Crown Court on the 9<sup>th</sup> November, regarding the mis-selling of mobility aids to older and vulnerable adults.

## **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

It is recommended that the Committee notes the contents of this report.

**MARK WALKER**  
**Group Manager, Trading Standards**

**For any enquiries about this report please contact:**

Mark Walker

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### **Background Papers**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

CS12

**20<sup>th</sup> November 2012****Agenda Item: 5****REPORT OF GROUP MANAGER, EMERGENCY MANAGEMENT & REGISTRATION****UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events of the County Council's Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Management**Update on Safety at Sports Grounds

2. Recent work in support of Mansfield Town Football Club has included scrutiny and approval of the clubs' plans to introduce two structural changes to their stadium. This involved the creation and use of new accommodation within the Ian Greaves Stand, plus the construction of a TV scaffold on the Bishop Street side of the ground. In addition, a 'Special Safety Certificate' was issued to the club to enable the use of the stadium for a fireworks display that took place on 4<sup>th</sup> November.
3. Work in support of Nottinghamshire County Cricket Club included approval, from the Safety of Sports Grounds perspective, of plans for the construction of a new scoreboard.
4. One 'no-notice' matchday inspection was completed since the last committee meeting. This was for the Hucknall Town Football Club home fixture with Mickleover Sport. A full report will be provided to the relevant Safety Advisory Group meeting, however there were no significant safety issues to note, other than the point that the club are in transition from one holder of their General Safety Certificate and Safety Officer to another.

Incidents

5. There have been no major incidents affecting Nottinghamshire since the last meeting of the Community Safety Committee. However, in mid-October, the Emergency Planning Team was in touch with other agencies regarding the effects in Nottinghamshire of a large fire in Derbyshire. A large smoke plume, that was dense in places, affected residents, visitors and road users in parts of the west of the County. The fire was at a recycling plant in Stanton-by-Dale, near Long Eaton. The materials involved were mainly timber products, and so Health Service colleagues were able to advise that there was not a major toxic risk. The

Emergency Planning Team monitored the incident and maintained communication with other County Council departments as necessary. Information was sent to all Elected Members.

#### Testing and validation of emergency plans

6. Exercise 'Over and Out' took place on 10<sup>th</sup> October to test emergency plans for two sites in the north of the County. The DHL Supply Chain site, on Brunel Industrial Estate, Harworth, and the Misterton Petroleum Storage Depot are both 'top-tier' sites under the COMAH (Control of Major Accident Hazards) Regulations 1999 (amended 2005).
7. The COMAH regulations require the County Council to prepare adequate emergency plans for dealing with the off-site consequences of possible major accidents. These 'off-site' plans detail the roles to be carried out by the emergency services, local authorities and other relevant organisations, and detail the arrangements in place to co-ordinate an effective response in the event of a major accident.
8. The 'table top' exercise was organised and facilitated by the emergency planning team, and involved 50 officers from 15 different organisations. The scenario for the exercise involved a smoke plume from the DHL site and a fuel leak, and subsequent ignition of fuel, at the Misterton site. The exercise included the steps required to identify vulnerable people who might be affected, with County Council and Health partners able to activate systems to assist with evacuations and provide details of the vulnerable that may be affected by the smoke plume. The exercise highlighted topics for further investigation, including environmental impacts and drainage systems.

#### Planning for the recovery phase of emergencies

9. The County Council leads the 'Recovery and Site Clearance' sub group of the Nottingham and Nottinghamshire Local Resilience Forum (LRF). The LRF 'Recovery Plan', and the training that accompanies it, provides generic guidance to assist in the recovery phase of emergencies. A revision of the plans has been completed recently, and training has been provided to staff who would be involved in the event of a major incident.
10. In any major emergency, the formal recovery management process will commence as soon as possible after the initial response, and run in parallel with it, until a formal handover from response to recovery takes place. Recovery is a complex and long running process that will involve many more agencies and participants than the response phase. It will be costly and will be subject to close scrutiny. It is, therefore, essential for the process to be based on well thought out and tested structures and procedures.
11. Training entitled 'Leading the Recovery from a Major Emergency' was held on 16<sup>th</sup> October. This was provided to organisational representatives identified as possible participants in a 'Recovery Coordinating Group' (RCG). The event raised awareness of the principles of recovery and the organisation of an RCG. Evidence-based materials were used, including case studies from recent incidents. The training was delivered by a team comprising members of the emergency planning team with representatives from Nottingham City Council and the Highways agency.

12. Feedback from the training will be discussed at a future meeting of the LRF Recovery and Site Clearance Group and will be taken into account when the training is reviewed ahead of a further training events on an annual basis.

## **Registration and Celebratory Services**

### Citizenship Ceremonies

13. In excess of 400 new British Citizens are welcomed to the UK each year through the County Council's Citizenship Ceremonies. These are held once a fortnight, hosted at County Hall and at the Registration Offices in Worksop, Mansfield, Newark and West Bridgford. The ceremonies are arranged and delivered by registration service staff, and include a civic welcome by the Chairman of the County Council.
14. Commencing in October, the ceremonies now include the attendance of a Deputy of the Lord Lieutenant for Nottinghamshire, who delivers a brief statement in support of the Chairman's address, and offers a welcome on behalf of Her Majesty the Queen.
15. The first of the new format ceremonies took place on 24<sup>th</sup> October at County Hall, and was very warmly received by the 25 new Citizens and their guests.

### Removal of restrictions on time of marriage and civil partnership

16. The recently introduced 'Protection of Freedoms' Act, 2012, included a provision to remove the time restrictions on marriage and civil partnerships. Previously, these were restricted to taking place between the hours of 8 am to 6 pm. Now, a marriage or civil partnership may take place legally at any time of the day or night.
17. This change is permissive, and so there is no obligation on local authorities to provide services outside traditional hours. However, the change offers the opportunity for the County Council to consider if it wishes to do so. Specific proposals on this matter will be raised with the Community Safety Committee by means of the forthcoming Registration Fees report.

### Premium Rate Working

18. As previously reported, Registrars pay is fully consistent with County Council policy except in respect of ceremonies on Sundays. The arrangement whereby registrars are paid double time on Sundays arises from agreements reached following the transfer of registrars to County Council employment. However, this arrangement must be replaced to bring staff fully in line with County Council policies.
19. With assistance from Human Resources colleagues, it has been determined that the previously considered mechanism of fixed payments for ceremonies does not offer a viable option, and so staff have been given 12 weeks notice that from 10<sup>th</sup> January 2013 Sunday working will be at the agreed County Council rate of time and a half.

## **Statutory and Policy Implications**

20. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are included in the report.

## **RECOMMENDATION/S**

- 1) It is recommended that the contents of the report be noted.

**ROBERT FISHER**

**Group Manager, Emergency Management and Registration**

**For any enquiries about this report please contact:**

Robert Fisher

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**Electoral Division(s) and Member(s) Affected**

All.

CS14

20 November 2012

Agenda Item: **6****REPORT OF SERVICE DIRECTOR, POLICY, PLANNING AND CORPORATE  
SERVICES****COMMUNITY SAFETY UPDATE****Purpose of the Report**

1. The purpose of this report is to inform Members of the Committee about current work being undertaken by the Community Safety Team.

**Information and Advice****2. 'I Belong, You Belong' / 'In Our Hands' Project**

- 2.1 This project is an innovative and ground breaking initiative which aims to tackle areas with high levels of hate crime and low levels of community engagement by working with schools and the wider community to change attitudes and behaviours. The project supports the Safer Nottinghamshire Board Hate Crime Delivery Plan and fits well with the Government's Hate Crime Plan.
- 2.2 The project is continuing to make good progress in both the pilot area of Ravensdale, Mansfield and in the second chosen area of Worksop North. To better reflect the project's aims to engage the whole community in changing attitudes and behaviours it has adopted the title 'In our hands.' The project has diversified in its approach in Bassetlaw and will be working with children's centres in addition to the work in primary and secondary schools.
- 2.3 An agreement to evaluate the pilot and its impact on local communities has been made with a comprehensive review to be undertaken by Nottingham Trent University's School of Psychology. This will be a groundbreaking piece of research and the pilot has also been adopted by the Department of Communities and Local Government (DCLG) as a national pilot. It is also a mark of the project's success to date and the anticipated benefits of its activities that it continues to draw significant support from major charitable funders including the Pears Foundation and the Association of Jewish Refugees.

## Tackling Violent Extremism Nottinghamshire (Prevent)

### 3. Background

3.1 The Prevent Strategy is an integral part of the Government's counter terrorism programme. Prevent is designed to stop people becoming or supporting terrorists and violent extremists. The UK, as do many other countries, faces a challenge from terrorism and violent extremism. A very small minority seek to harm innocent people in the name of an ideology which causes division, hatred and violence. It is the role of Government to take robust security measures needed to keep people safe. But the Government recognise that a security response alone is not enough; a response led and driven by local authorities and their partners is also vital. Local authorities are uniquely placed to engage with local communities and to work with partners to stop people from being drawn into activities associated with violent extremism.

#### Prevent in Nottinghamshire

3.2 In Nottinghamshire the threat from violent extremism has consistently remained extremely low over several years. Advice from Government is that local work on Prevent must remain proportionate to the threat. The response to Prevent in Nottinghamshire is led and co-ordinated by the County Council, from within the Community Safety Team. Working

with Notts Police and Nottingham City Council, Prevent in Nottinghamshire has three areas of emphasis with associated objectives:

##### 1. The Ideological Challenge

**Objective:** Respond to the ideological challenge of terrorism and threat from those that promote it

##### 2. Support Vulnerable People

**Objective:** Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support

##### 3. Working with Key Sectors

**Objective:** Work with sectors and institutions where there are risks of radicalisation that we need to address.

3.3 A range of actions have been identified to tackle each of the three areas. These include work to;

- **identify** any areas or individuals of concern within local communities
- **improve** relationships and information sharing with local Mosques
- **protect** young people at risk of violent extremism
- **offer** support and guidance to individuals identified as being "at risk"
- **alert** Community Safety Partnerships to individuals deemed to be vulnerable
- **raise** staff awareness in key locations (e.g. schools, colleges, universities, prisons)
- **develop** offender management for extremist offenders

## **Operating Procedures**

- 3.4 A member of the County Council Community Safety Team holds the lead responsibility for Prevent in Nottinghamshire. Working with the Special Branch of Notts Police and each of the district based Community Safety Partnerships information is shared quickly and effectively regarding any individuals, communities or locations of concern. If the problem cannot be resolved locally, the issue will be escalated to a pan City/County group that deals specifically with the more complex and serious cases. The representative from the Community Safety Team is a member of this group (titled the Channel Team). This ensures consistency of approach and a rapid response to issues. To date in 2012, only three cases from the county have been referred to this group and both, after investigation, have been discharged without the need for further action. However, this structure ensures that procedures are in place should any immediate problem emerge.
- 3.5 This approach, in reflection of the low threat from violent extremism in the County, has the advantage of utilising existing resources, staffing and structures, facilitating responsive inter agency involvement, promoting effective information sharing, whilst incurring no additional costs to any agency.

## **4 Bassetlaw Partnership Plus Bike Project**

- 4.1 A key part of the work in the Partnership Plus areas has been the development and introduction of targeted schemes delivering Anti Social Behaviour diversionary activities aimed at young people. In the Partnership Plus areas of Bassetlaw residents had raised their concerns that individuals were using mini motos and quad bikes without valid insurance, tax or MOT driving at excessive speeds in residential areas causing harassment, alarm and distress. A particular initiative which has addressed this and related ASB issues amongst young people has been the Bassetlaw Bike Project. This was first introduced in Harworth and has now been extended into Worksop. The project involves encouraging young people to carry out bike maintenance and repairs as well as working on basic mechanical skills. Twenty bikes were originally donated by Nottinghamshire Police for use in Harworth and funding for tools was provided by a local district Councillor. Fire Service staff have also been working alongside Youth Services with 60 young people a night attending a local youth club. The scheme is being rolled out to Worksop with 15 additional bikes being provided. Money for additional tools is coming from Partnership Plus for the rollout. This funding will also include training for Fire and Rescue Service staff at Sherwood Pines to work on the scheme.

## **5. Car Cruising**

- 5.1 The successful partnership approach to tackling car cruising at Netherfield has been recognised by Nottinghamshire Police's County Divisional Commander, who has awarded a commendation to the Chairman of the Committee, together with members of the Community Safety Team and Legal Services. The divisional commander's commendations were awarded to County Council and partner agency staff at a special ceremony in the Civic Suite on 24<sup>th</sup> September 2012.
- 5.2 Car cruising remains an issue for some local communities, however, and recent coverage of the problem in Birmingham serves as a stark reminder of how quickly it can

escalate into something which is not only a great nuisance to residents but is also highly dangerous to the public at large. As Birmingham addresses its problem, local partners in Nottinghamshire will have to be vigilant to ensure that the car cruisers are not allowed to move back into the county to cause more disturbances.

### **Financial details**

6. There are no financial implications arising from this report.

### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Recommendation**

8. Members are asked to note the report.

### **Martin Done, Service Director Communications and Marketing**

**For any enquiries about this report please contact: Yvette Armstrong, Community Safety Officer, Safer and Engaged Communities x73058.**

### **Background Papers**

9. None.

### **Electoral Division(s) and Member(s) Affected**

10. All

20<sup>th</sup> November 2012

Agenda Item: **7.**

**REPORT OF SERVICE DIRECTOR, PROMOTING INDEPENDENCE AND  
PUBLIC PROTECTION**

**SAVINGS AND EFFICIENCY PROGRAMME UPDATE**

**Purpose of the Report**

1. To provide an update on progress against the efficiencies savings relevant to the Community Safety Committee.

**Information and Advice**

2. The budget approved by the County Council in February 2011 required the Council to make savings and efficiencies of £1.744 million for the period 2011/12 to 2014/15 through delivery of eight projects falling within the remit of the Community Safety Committee.
3. Subsequently, £65,000 savings assigned to one of these, the *Coroners Budget Reduction* project, was withdrawn as it was not possible to deliver the required level of efficiencies. In addition, at the February 2012 County Council budget meeting, it was agreed that the total savings target for the *Trading Standards Staffing Efficiency* project should be increased by £49,000.
4. The current level of savings assigned to this suite of projects is outlined below:

<b>Project</b>	<b>2011 / 12 Savings Target (£'000s)</b>	<b>2012 / 13 Savings Target (£'000s)</b>	<b>2013 / 14 Savings Target (£'000s)</b>	<b>2014 / 15 Savings Target (£'000s)</b>	<b>Total</b>
Cease Healthier Communities Service	187	0	0	0	187
Emergency Management: Increase Income	56	0	0	0	56
Registration Service: Maximising Income Opportunities and Cessation of the Security Guard	133	98	98	98	427

<b>Project</b>	<b>2011 / 12 Savings Target (£'000s)</b>	<b>2012 / 13 Savings Target (£'000s)</b>	<b>2013 / 14 Savings Target (£'000s)</b>	<b>2014 / 15 Savings Target (£'000s)</b>	<b>Total</b>
Trading Standards: Regional Working and Income Generation	76	77	0	0	153
Reduction of Grant Aid to Citizens Advice Bureaux	200	0	0	0	200
Trading Standards: Staffing Efficiencies	520	49	0	0	569
Emergency Planning: Staffing Reductions and Efficiencies	136	0	0	0	136
<b>Totals</b>	<b>1,308</b>	<b>224</b>	<b>98</b>	<b>98</b>	<b>1,728</b>

#### **Progress against the 2011/12 savings target**

- As at the end of March 2012, 94% of the Year 1 (2011/12) efficiencies target assigned to these projects had been achieved. This equates to £1.235 million worth of savings, a shortfall against the target of £73,000. However, overall, the budget for Community Safety and Protection was under-spent.

#### **Progress against the 2012/13 savings target**

- Five of the existing eight efficiency projects falling within the Community Safety Committee were completed during 2011/12. The three projects remaining have a combined target of achieving efficiencies of £224,000 during 2012/13, in addition to delivering any savings that slipped from 2011/12 into 2012/13.
- As at the end of September 2012, one of these projects (Trading Standards: Staffing Efficiencies) has already been completed, achieving its savings of £49,000. Of the remaining two projects, actual savings of £14,000 have been achieved to date, bringing the total savings to £63,000 this financial year. This represents 28% of the annual savings target, although some of this includes delivery of savings slippage from 2011/12.
- In addition, a further £60,000 savings towards this year's target is currently being verified.
- Ongoing progress towards achieving the remaining savings targets will continue to be reported to the Community Safety Committee.

## **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) It is recommended that the Community Safety committee receive and comment on the report.

**PAUL MCKAY**

**Service Director, Promoting Independence and Public Protection**

**For any enquiries about this report, please contact:**

Paul McKay

Tel: (0115) 977 3909

Email: [paul.mckay@nottscc.gov.uk](mailto:paul.mckay@nottscc.gov.uk)

## **Constitutional Comments**

11. Because the report is for noting only, no constitutional comments are required.

## **Financial Comments (RWK 15/10/2012)**

12. There are no additional financial implications arising from the report.

## **Background Papers**

- 24<sup>th</sup> February 2011 County Council – Budget meeting. The budget report can be found at: [11-12 Budget Report](#)
- 23<sup>rd</sup> February 2012 County Council – Budget meeting. The budget report can be found at: [12-13 Budget Report](#).

## **Electoral Division(s) and Member(s) Affected**

All.

CS12



**20 November 2012****Agenda Item: 8****REPORT OF SERVICE DIRECTOR,  
POLICY, PLANNING AND CORPORATE SERVICES****VICTIM SUPPORT IN NOTTINGHAMSHIRE****Purpose of the Report**

1. To provide information on "Victim Support", an independent charity for victims and witnesses of crime, as an introduction to the presentation to the Community Safety Committee by Olwen Edwards, Divisional Manager for Victim Support, Nottinghamshire.

**Information and Advice**

2. Victim Support is the independent charity for victims and witnesses of crime which operates across England and Wales. Victim Support was established 35 years ago and has grown to become the oldest and largest victims' organisation in the world. Every year, nationally, they contact over 1.5 million people after a crime to offer help and support. Locally, the Nottinghamshire Division of Victim Support receives referrals of approximately 24,000 victims each year and contact 18,000 of these in a variety of ways. Those that require emotional support are offered a community volunteer. Victim Support in Nottinghamshire also supports 5,000 witnesses going through our local courts through specially trained Witness Support volunteers.
3. The vision of Victim Support is to become the world's best charity for victims and witnesses of crime. Their purpose is to help people find the strength to move forward after a crime. Victim Support has 6 objectives:
  - Victims and witnesses will know they can always turn to Victim Support for help
  - Victim Support will work with others to help victims and witnesses
  - Victims and witnesses will value the excellence of the staff and volunteers
  - Victim Support will make every penny count as we strengthen our funding base
  - Victim Support services will meet local need, drawing on national strength
  - Victim Support will speak up strongly for victims and witnesses
4. Victim Support offer support to victims of crimes ranging from burglary, criminal damage, and anti-social behaviour to crimes of domestic violence, sexual violence and murder. They also support victims who have not reported their experiences to the Police (approx 8% of all referrals). Although Victim Support works closely with the Police, courts and other parts of the Criminal Justice System, they are completely independent. The help

they give is confidential and free. If a victim asks for their help, Victim Support will not tell anyone without their permission (unless it's an emergency and they think someone's safety is at risk). In Nottinghamshire Victim Support have a number of additional projects additional to the core work of the organisation, primarily anti-social behaviour work and the Young Witness Service. They also provide outreach support in Gedling, Newark & Sherwood, Bassetlaw, Mansfield, Ashfield and Nottingham City. This work reaches over 250 victims of anti-social behaviour per year. The Young Witness Service remains a countywide service and continues to serve approximately 400 young witnesses per year.

5. Victim Support is a "volunteer led" organisation. Nationally, they depend on approximately 5000 specially-trained volunteers to deliver services to victims and witnesses. Locally, Victim Support has 180 community volunteers. Whether they support a witness at court or give emotional support to a victim, volunteers are vital to the work of Victim Support. Full training is given to each volunteer. Victim Support provide extensive specialist training for experienced volunteers to work with victims of domestic violence, sexual assault or murder. Volunteers state that helping the Victim Support charity is very rewarding.
6. Comments from service users regarding the work of Victim Support include:-
  - "I would like to take this opportunity to say that a volunteer called Sandra from Victim Support has made a positive impact on the recovery of my son from the attack. I am without doubt that without her good work, he would have a lot further to go on the road to recovery from this incident"
  - "a treasure and stated that VS had saved her life"
  - "thanks for all support – you are fantastic, an absolute diamond"
  - " wouldn't have got this far without xxxx"
7. In 2012/2013 Nottinghamshire County Council provided £15,000 towards the general costs of training and developing the volunteer workforce and £15,000 towards the Young Witness Service, which helps young witnesses through the difficulties in attending court. Whilst a small part of the total funding of Victim Support in Nottinghamshire, this contribution of £30,000 from Nottinghamshire County Council is acknowledged as an essential part of their operating budget. The total annual funding for Victim Support in 2012/2013 is approximately £750,000, funded mostly from the Ministry of Justice, but with an expectation that funding will also be raised locally. Victim Support state that they "do try to make every penny count, spending wisely and providing a high quality service". They provide Nottinghamshire County Council with regular updates on the impact of the funding awarded.
8. Over the last few years Nottinghamshire County Council has been pleased to host the Victim Support Annual Review. Most recently, this was held on 10 October 2012, where the Chairman of the County Council gave the welcoming speech. This year the review focused on a celebration of the contributions made by the staff and volunteers of Victim Support who primarily provide the services to victims and witnesses of crime. The range and diversity of partners attending the Annual Review, (which included Nottinghamshire Police, District and County Councils, the Voluntary and Private Sectors, and the City Council), was a positive indication of the willingness to come and celebrate the work of Victim Support, the value partners place on the service provided, and the worth they place on the commitment of victims and witnesses. At the Annual Review, The Chairman

of the County Council assisted with the presentation of long service awards to volunteers, with awards to individuals for up to 30 years service.

## **Statutory and Policy Implications**

9. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- i) Members note the content of the report and receive the presentation from Olwen Edwards, Divisional Manager for Victim Support Nottinghamshire.

**Martin Done, Service Director, Communications and Marketing**

**For any enquiries about this report please contact:  
Tony Shardlow, Community Safety Officer x73846**

### **Background Papers**

None.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All



 <b>Nottinghamshire County Council</b>	<b>Report to Community Safety Committee</b>
	<b>20 November 2012</b>
	<b>Agenda Item: 9</b>
<b>REPORT OF SERVICE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES</b>	
<b>COMMUNITY SAFETY PERFORMANCE UPDATE</b>	

### **Purpose of the Report**

1. The purpose of this report is to inform Members of the Committee of community safety performance across the County and Partnership Plus Areas

### **Information and Advice**

#### **Performance**

2. The Safer Nottinghamshire Board (SNB) quarterly performance table for Quarter 2 is currently being prepared but will not be complete until later in November. However, the key crime highlights from the report are included in the Crime Dashboard at Appendix 1.

#### **Positive performance:**

3. The County has achieved reductions from the previous Year To Date (YTD) of 18.3% in All Crime.

Year to date reduction was also achieved against the following crime categories.

Criminal Damage	26.6%
Domestic Burglary	17.9%
Drug Offences	2.6%
Robbery	41.5%
Serious Acquisitive Crime (SAC)	10.6%
Vehicle Crime	4.5%
Violence Against the Person (VAP)	6.5%

4. Performance against target shows all districts and Community Safety Partnerships are meeting the target for the reduction of All Crime in quarter 2.

5. Domestic burglary shows positive performance against target and Robbery offences are in line with the reduction target this quarter with Anti Social Behaviour and criminal damage targets are being attained.
6. An increase in domestic violence incident reports has been observed in Ashfield, South Nottinghamshire and the County. This is an important step, and shows an increased confidence to report Domestic Violence incidents to the Police and other agencies.

### **Risks and areas for concern**

7. Domestic Burglary - Bassetlaw has observed an increase of 2% and Rushcliffe an increase of 11.6% from the previous YTD.
8. Drugs offences have increased in Gedling, Newark & Sherwood and Rushcliffe. The most noteworthy increase is in Newark & Sherwood, displaying an increase of 54.3% from the previous YTD.
9. Bassetlaw has increased from the previous YTD by 11.2% for Serious Acquisitive crime, Newark & Sherwood also display a 1.9% increase. Bassetlaw, Newark and Sherwood (BNS) is the area of concern for this crime type.
10. Theft from a vehicle displays the highest increases in the Bassetlaw, Newark & Sherwood CSP. Bassetlaw is the district of concern in this CSP and volume levels have risen by 93 offences, when compared to the previous quarter.
11. Theft of a vehicle shows that Broxtowe is the area for performance risk.
12. Vehicle crime is the problematic crime group within BNS. Performance against target shows Mansfield, BNS and the County levels are still not meeting the targets required.
13. Rushcliffe displays a slight 2.3% increase in Violence Against the Person.
14. Violent crime targets are not being achieved across the districts and CSPs, BNS is the furthest distance away from target.
15. The target for increased incident reporting of domestic violence offences has not been achieved in BNS and Mansfield.
16. Hate crime recorded crime and repeat victimisation by geographical location targets have been achieved across all CSPs.
17. Proven re-offending shows an increase (October 2009 – September 2010 cohort) of 19%, the rate has climbed from 24.1% to 27.2%, the average number of re-offending per re-offender has also seen an increase from the previous cohort. Moreover, an increase has also been observed in the average number of re-offences per offender (a rate increase of 11.9%).

### **Actions mitigating risks**

18. Domestic Violence and Violence - Nottinghamshire police is involved in a pilot scheme nicknamed 'Clare's Law', which ends in September 2013. Clare's Law is a Domestic Violence Disclosure Scheme (DVDS) which allows people to find out officially whether their partner, or a person who is in a relationship with someone they know, has a violent or abusive past.
19. Crime and Antisocial Behaviour - The development of Alcohol and Substance Misuse implementation plans across the partnership plus areas will focus in reducing the harm cause by alcohol and substance misuse. These implementation plans will develop specific actions in tackling binge drinking, alcohol fuelled crime, violence and anti social behaviour.

### **Financial details**

20. There are no financial implications arising from this report.

### **Statutory and Policy Implications**

21. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Recommendation**

22. Members are asked to note the report.

**Martin Done, Service Director Communications and Marketing**

**For any enquiries about this report please contact: Yvette Armstrong, Community Safety Officer, Safer and Engaged Communities x73058.**

### **Background Papers**

23. Safer Nottinghamshire Board's County Strategic Assessment 2012

### **Electoral Division(s) and Member(s) Affected**

24. All

# Appendix 1 Crime Dashboard

CRIME INDICATORS	Direction of Travel	COUNTY Target	COUNTY Actual	CSP Level				Comments
				Ashfield	Mansfield	BNS	South Notts	
<b>Target 3.1</b> - All Crime	↑	20168	19199	3387 (target 3621)	3113 (target 3326)	6017 (target 6158)	6682 (target 7062)	Target is 40336 for 2012/13.
<b>AC</b> - MSG – position change				No Change in 6 <sup>th</sup> position	+1 to 9 <sup>th</sup> position	Bassetlaw in 10 <sup>th</sup> position N&S in 5 <sup>th</sup> (-2)	-1 to 2 <sup>nd</sup> position	No. of places change from previous quarter – iQuanta (End Jun Vs End Sep).
<b>SAC</b> - Serious Acquisitive crime	↑	4.19 (3266)	4.11 (3204)	3.96 (463)	4.27 (425)	4.44 (1002)	3.89 (1314)	Target 6533 for 2012/13. 8% on 2011/12 baseline.
<b>BURG</b> – Domestic Burglary	↑	1041	889	134 (target 163)	85 (target 121)	235 (target 247)	435 (target 510)	Target is 2081 for 2012/13.
<b>BURG</b> - MSG – position change					-2 to 4 <sup>th</sup> position	No Change in 2 <sup>nd</sup> position	Bassetlaw in 10 <sup>th</sup> position No change in 6 <sup>th</sup> position	+2 to 7 <sup>th</sup> position
<b>AUTO</b> – Vehicle Crime	↓	2227	2201	312 (target 355)	323 (target 320)	746 (target 686)	820 (target 866)	Target is 4454 for 2012/13.
<b>TOV</b> - Theft Of Vehicle	↔		479	89	57	185	148	No target set.
<b>TOV</b> - MSG – position change				+2 to 8 <sup>th</sup> position	-2 to 2 <sup>nd</sup> position	Bassetlaw in 15 <sup>th</sup> (+1) N&S in 12 <sup>th</sup> (-1)	-5 to 4 <sup>th</sup> position	No. of places change from previous quarter – iQuanta (End Jun Vs End Sep).
<b>TFV</b> - Theft From Vehicle	↓		1722	223	266	561	672	No target set.
<b>TFV</b> - MSG – position change					-5 to 3 <sup>rd</sup> position	+2 to 14 <sup>th</sup> position	Bassetlaw in 14 <sup>th</sup> (-1) N&S in 8 <sup>th</sup> (-4)	-1 to 7 <sup>th</sup> position
<b>ROB</b> - Robbery	↑	169	114	17 (target 32)	17 (target 19)	21 (target 29)	59 (target 89)	Target is 338 for 2012/13.
<b>ROB</b> - MSG – position change					+4 to 7 <sup>th</sup> position	-6 to 3 <sup>rd</sup> position	Bassetlaw in 2 <sup>nd</sup> (-8) N&S in 1 <sup>st</sup> (-8)	-3 to 9 <sup>th</sup> position
<b>Target 3.2</b> - Violent Crime	↓	4163	4398	816 (target 805)	946 (target 885)	1268 (target 1145)	1368 (target 1328)	Target 8326 for 2012/13.
<b>VC</b> - MSG – position change					+1 to 8 <sup>th</sup> position	-1 to 12 <sup>th</sup> position	Bassetlaw in 6 <sup>th</sup> (+2) N&S in 4 <sup>th</sup> (+1)	No change in 3 <sup>rd</sup> position
<b>VAP</b> – Violence Against a Person			5.19 (4046)	6.37 (745)	8.78 (875)	5.22 (1177)	3.70 (1249)	No target set, focus on Violent Crime.



**20 November 2012**

**Agenda Item: 10**

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES**

**WORK PROGRAMME**

**Purpose of the Report**

1. To consider the Committee's work programme for 2012/13.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make;

**Jayne Francis-Ward**  
**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact: Democratic Services Officer -**  
Martin Gately  
Tel: 0115 977 2826

### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (PS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All

**COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME**

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
<b>October 2012</b>			
Presentation on Community Safety matters	Information overview of service area including responsibilities, key issues and current service developments	Martin Done	C Walker
Youth Crime	Report from the Head of Targeted Support and Youth Justice Services	Laurence Jones	Laurence Jones
Update on key Trading Standards Matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	C. Walker
I Pledge Report	Evaluation report from this year's programme.	Martin Done	C. Walker
Anti-Social Behaviour	Explanation of performance monitoring of Anti Social Behaviour and current position.	Martin Done	C. Walker
Crime Stoppers 'Behind Closed Doors' Campaign	To seek approval for using the Community Safety budget to fund the Crime Stoppers campaign	Martin Done	Rachel Adams
Staffing Matters	To include an overview of staffing decision/issues.	All	
<b>November 2012</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Paul McKay	Mark Walker
	<a href="#">Page 33 of 36</a>		
Update on Emergency Planning and Registration	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
services			
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	C. Walker
Update on the Savings and Efficiencies Programme	Update on progress of the projects in the ASCH&PP and savings made to date	Paul McKay	E Davies
Community Safety - Victim Support	Presentation from Victim Support following Annual Review in October.	Olwen Edwards	
Prevent Strategy	Update on new national framework and local response for anti terrorism.	Martin Done	C. Walker
End of Q2 Performance Report	Brings performance up to end of September.	Martin Done	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	
<b>January 2013</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	C. Walker
Community Safety – Public Health	Presentation from Public Health on drugs and alcohol commissioning etc	Barbara Brady	BB
Staffing Matters	To include an overview of staffing decision/issues.	All	
Registration fees	Report on potential changes to registration fees	Paul McKay	Rob Fisher

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
<b>February 2013</b>			
Update on key Trading Standards Matters	Update on important developments in the Service	Paul McKay	Mark Walker
Approval of Trading Standards Fees and Charges for 13/14	To formally approve the fees and charges made for services delivered by the Trading Standards Service during 2013/14	Paul McKay	Andy Penn
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	C. Walker
Update on the Savings and Efficiencies Programme	Update on progress of the projects in the department and savings made to date	Paul McKay	E Davies
End of Q3 Performance Report	Up to end of December 2012	Martin Done	C.Walker
Community Safety Commissioning Proposals 2013/14	Report outlining proposed commissioning priorities for Community Safety Budget for 2013/14	Martin Done	C. Walker
Police and Crime Commissioner Update	Report updating committee on the newly elected Police and Crime Commissioner.	Martin Done	C. Walker
Strategic Assessment 2013/14	Report outlining key findings and recommendations of the Strategic Assessment 2013/14	Martin Done	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	All
<b>April 2013</b>			
Update on key Trading	Update on important developments in the Service	Paul McKay	Mark Walker

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
Standards Matters			
Food and Feeding Stuffs Service Plan	To approve the proposed work plan regarding Food Standards work and Animal Feeding Stuffs	Paul McKay	Andy Penn
Update on Emergency Planning and Registration services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
Hate Crime	Update on action plan and partnership initiatives	Martin Done	C. Walker
Update of Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	C. Walker
Community Safety - Police Update	Presentation from Divisional Commander	Martin Done	
Review of Community Safety Budget 2012/13	End of financial year review of initiatives funded by the Community Safety Budget.	Martin Done	C. Walker
Community Safety Agreement	Report outlining the new Community Safety Agreement	Martin Done	C. Walker
Staffing Matters	To include an overview of staffing decision/issues.	All	All