

Policy Committee

Wednesday, 10 September 2014 at 10:30

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of last meeting held on 2 July 2014 | 3 - 8 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Charter for British Sign Language | 9 - 30 |
| 5 | Annual Delivery Plan 2014-15 - First Quarter Progress | 31 - 46 |
| 6 | Economic Development Update | 47 - 52 |
| 7 | 'Emailme' Communications Progress | 53 - 56 |
| 8 | Work Programme | 57 - 62 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in

the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Paul Davies (Tel. 0115 977 3299) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



Meeting POLICY COMMITTEE

Date Wednesday, 2 July 2014 at 10:30am

membership

Persons absent are marked with 'A'

COUNCILLORS

Alan Rhodes (Chairman)
Joyce Bosnjak (Vice-Chairman)

Reg Adair
Richard Butler
Kay Cutts MBE
Glynn Gilfoyle
Kevin Greaves
Stan Heptinstall MBE
David Kirkham
John Knight
Diana Meale

Philip Owen
John Peck JP
Ken Rigby
Pam Skelding
Martin Suthers OBE
Gail Turner
Stuart Wallace
Muriel Weisz

ALSO IN ATTENDANCE

Councillor Roy Allan
Councillor Steve Calvert
Councillor Steve Carroll
Councillor Kate Foale

Councillor Alice Grice
Councillor Sheila Place
Councillor John Wilkinson
Councillor Yvonne Woodhead

OFFICERS IN ATTENDANCE

Sue Batty	Adult Social Care, Health and Public Protection
Sue Bearman	Policy, Planning and Corporate Services
Mick Burrows	Chief Executive
Paul Davies	Policy, Planning and Corporate Services
Peter Barker	Policy, Planning and Corporate Services
Sally Gill	Policy, Planning and Corporate Services
Cathy Harvey	Policy, Planning and Corporate Services
Anthony May	Children, Families and Cultural Services
Celia Morris	Policy, Planning and Corporate Services
Cathy Munro	Policy, Planning and Corporate Services
Raj Sharma	Policy, Planning and Corporate Services
Michelle Welsh	Policy, Planning and Corporate Services
Clare Yau	Policy, Planning and Corporate Services

MEMBERSHIP OF THE COMMITTEE

Councillors Butler and Skelding had been appointed in place of Councillors Jackson and Creamer for this meeting only. Councillor Rigby had been appointed in place of Councillor Zadrozny.

MINUTES

The Minutes of the last meeting held on 4 June 2014 having been previously circulated were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

None

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None

REDEFINING YOUR COUNCIL – CONSULTATION OUTCOME

A motion was moved and seconded in terms of Resolution 2014/042 below. After a show of hands the Chairman indicated that the motion was carried.

A recorded vote was requested and the following ten members voted for the motion:

Joyce Bosnjak	Diana Meale
Glynn Gilfoyle	John Peck
Kevin Greaves	Alan Rhodes
David Kirkham	Pam Skelding
John Knight	Muriel Weisz

The following nine members voted against the motion:

Reg Adair	Ken Rigby
Richard Butler	Martin Suthers
Kay Cutts	Gail Turner
Stan Heptinstall	Stuart Wallace
Philip Owen	

RESOLVED: 2014/042

- (1) that the outcomes of the Redefining Your Council consultation process be noted;
- (2) that the proposed revisions to the document be agreed and approval be given to the final Redefining Your Council document attached at Appendix 1 to the report;
- (3) that the commitment to ongoing engagement with the public, employees and stakeholders be endorsed;

- (4) that it be noted that outcomes from the review process will be progressed through the relevant committee or incorporated into the Council's budget consultation, which will begin in the autumn of 2014;
- (5) that it be noted that that future updates on Redefining Your Council will be included in the regular reports to Policy Committee on the Council's transformation programme (already included in the work programme).

DRAFT OPERATING FRAMEWORK FOR WORKING WITH COMMUNITIES

A motion was moved and seconded in terms of Resolution 2014/043 below. After a show of hands the Chairman indicated that the motion was carried.

A recorded vote was requested and the following ten members voted for the motion:

Joyce Bosnjak	Diana Meale
Glynn Gilfoyle	John Peck
Kevin Greaves	Alan Rhodes
David Kirkham	Pam Skelding
John Knight	Muriel Weisz

The following nine members voted against the motion:

Reg Adair	Ken Rigby
Richard Butler	Martin Suthers
Kay Cutts	Gail Turner
Stan Heptinstall	Stuart Wallace
Philip Owen	

RESOLVED: 2014/043

That the Working with Communities Framework be approved as an approach to supporting local communities and that it be noted that future reports on the implementation of the framework will be brought to the Community Safety Committee for their consideration.

**LEADER RURAL DEVELOPMENT PROGRAMME – NOTTINGHAMSHIRE
PROPOSED SUBMISSIONS**

RESOLVED: 2014/044

- (1) That the Corporate Director, Policy, Planning and Corporate Services in consultation with the Chair of Economic Development Committee, be authorised to consider and endorse Local Development Strategy (LDS) application(s) to the Department of the Environment, Food and Rural Affairs (Defra) by the deadline of 5 September 2014
- (2) That the County Council be authorised to act as Accountable Body for the LDS applications provided that there are no risks to the County Council which cannot

be satisfactorily managed or mitigated in the view of the Monitoring Officer in consultation with the Section 151 Officer;

- (3) That should such risks be identified and no acceptable alternative Accountable Body can be found, further authority be sought to perform this role through the Council's agreed urgency procedures.

LOCAL AUTHORITY TRANSPARENCY CODE

RESOLVED: 2014/045

- (1) That the requirements of the Local Government Transparency Code 2014 and the Council's arrangements to ensure compliance be noted.
- (2) That a further report to be brought detailing how the mandatory requirements are being met.
- (3) That a further report to be brought in order to consider whether the optional data as described in the Code should be published by the Council.

DEVELOPMENT OF THE CARERS' STRATEGY 2014-15

RESOLVED: 2014/046

That the Carers' Survey 2012 update be noted and the Carers' Strategy 2014-15 be approved.

VULNERABLE ADULTS INTIMATE PERSONAL RELATIONSHIPS POLICY

RESOLVED: 2014/047

- (1) That the Vulnerable Adults Intimate Personal Relationships Policy and associated staff guidance be approved, taking account of the change recommended by the Adult Social Care and Health Committee on 9 June 2014.
- (2) That the new policy be published in the Policy Library on the public website.

TRANSFORMATION TEAM PROGRESS UPDATE

RESOLVED: 2014/048

That the report be noted.

WORK PROGRAMME

RESOLVED: 2014/049

That the work programme be noted.

The meeting closed at 11.30 pm.

CHAIRMAN

REPORT OF THE LEADER OF THE COUNCIL

CHARTER FOR BRITISH SIGN LANGUAGE

Purpose of the Report

1. This report proposes that the County Council agree to sign the British Deaf Association British Sign Language (BSL) Charter.

Background

2. In 2003 BSL was recognised as a language in its own right in the UK having previously been perceived to be merely a “signed” representation of the spoken word.
3. British Sign Language is the first or preferred language of many Deaf people in the UK. In 2009/10 there were approximately 970 Deaf adults in Nottinghamshire and a further 760 in Nottingham City. From the 2011 census approximately 300 Nottinghamshire residents identified British Sign Language as their primary language.

Charter for British Sign Language

4. The County Council has received a request from the Nottinghamshire Deaf Society and the British Deaf Association, East Midlands for the Council to sign the British Sign Language Charter.
5. The purpose of the BSL Charter is to promote better access to public services for Deaf communities and to help public agencies meet their legislative duties under the Equality Act 2010.
6. The aims of the Charter are to help local and public authorities to:
 - § Remove direct and indirect discrimination against Deaf people;
 - § Empower local Deaf Communities;
 - § Resolve conflicts between service providers and Deaf people;
 - § Increase awareness of Deaf issues and BSL issues;
 - § Provide better educational options for Deaf children.
7. The Charter is made up of five pledges that have been reviewed by the Council’s Corporate Equality Group and considered consistent with the Council’s Strategic Plan Value of treating people fairly. These are:

- § Ensure access for Deaf people to information and services;
 - § Promote learning and high quality teaching of British Sign Language;
 - § Support Deaf children and families;
 - § Ensure staff working with Deaf people can communicate effectively in British Sign Language;
 - § Consult with our local Deaf community on a regular basis.
8. Signing the Charter for British Sign Language is seen as an indication of an organisation's commitment to build on good practice and improve capacity to eliminate discrimination, advance equality of opportunity and build good relations with the Deaf community. The County Council is committed to equality of opportunity and improving access and it is proposed that the Council sign the charter. A copy of the Charter is attached, appendix A.
 9. The Charter is supported by a toolkit to achieve better life outcomes for Deaf people and their communities and a self-assessment process to assist Councils adopting the Charter as part of the public sector Equality Duty. The Corporate Equality Group will explore the use of these resources and oversee activity to implement the Charter commitments.
 10. A formal signing of the charter and public endorsement will be organised in recognition of the Council's support and commitment.

Other Options Considered

11. Within the East Midlands Nottingham City Council, Nottingham University Hospitals, Leicestershire County Council and Derby City Council have all signed up to the Charter. The Council could opt to not sign the charter.

Reason/s for Recommendation/s

12. Adopting the Charter is consistent with delivering the values established in the strategic Plan 2014 – 2018, specifically "Treating people fairly" and the Council's commitment to accessible services.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below.
14. The actions to be carried out as a result of signing the Charter and working towards the recommended criteria will improve access by Deaf children and adults to Council services and are consistent with the public sector equality duty and the council's Strategic Plan.

RECOMMENDATION/S

It is recommended that

1. Policy Committee agree that the County Council sign the British Deaf Association British Sign Language (BSL) Charter.

Councillor Alan Rhodes
Leader of the Council

For any enquiries about this report please contact:

Matthew Garrard, Policy, Performance and Research Team Manager

Constitutional Comments (LMcC 21/08/2014)

Policy Committee has authority to approve the recommendation set out in this report by virtue of its terms of reference.

Financial Comments (PM 21/08/2014)

There are no specific financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

British Sign Language Charter, Toolkit and Self Assessment documents

Electoral Division(s) and Member(s) Affected: All

REPORT OF THE LEADER OF THE COUNCIL

ANNUAL DELIVERY PLAN 2014 - 2015 – FIRST QUARTER PROGRESS

Purpose of the Report

1. This report invites Policy Committee to note progress in achieving the outcomes and actions set out in the Delivery Plan for the first quarter of 2014-2015.

Background

2. The Strategic Plan 2014 - 2018 was agreed by County Council in January 2014 and provides a clear statement of the Council's vision, values and priorities.
3. As part of the Council's Strategic Management Framework, a Delivery Plan for 2014 – 2015 was agreed by Policy Committee in April 2014 identifying clear and specific activity that would deliver, or work towards achievement of the outcomes for communities set out in the Strategic Plan.
4. As part of the Council's Strategic Management Cycle the Council's progress in achieving the actions and outcomes set out in the Delivery Plan for 2014-15 will be reported quarterly. This report relates to the first three months of the Strategic and Delivery plans, April to June 2014.

Annual Delivery Plan 2014 - 15 – First Quarter Progress

5. At this early stage in the life of the Strategic Plan 2014 – 2018 and the Delivery Plan 2014 – 2015, all actions scheduled to have been completed by the end of the first quarter, have been successfully achieved. In addition to this, significant progress has been made on a number of additional actions, during the first quarter period. **Appendix A, Update on Key Actions**, provides a narrative of this positive progress. Activity is on-going to achieve all the actions outlined in the Delivery Plan, but many are not scheduled to be completed until later in the financial year and therefore Appendix A focuses attention on those actions that were planned to be completed earlier within the year.
6. The Delivery Plan contains a wide range of measures to help track our progress, which are reported on either a quarterly or annual basis. **Appendix B, Delivery Plan Performance Dashboard**, provides a performance update for all measures where data is available.
7. The appendix shows council performance for these indicators against the year-end targets which were agreed as part of the Delivery Plan process. To help track progress we have included the data from the most recent comparable period (quarter 4 from 2013-14). These

measures have been listed in line with the Strategic Plan, firstly in relation to our five priorities, then by linking performance in relation to its contribution to each specific outcome.

8. Where measures have been subject to an external change in relation to their definition or the way in which the information is collected, they are highlighted as a 'changed indicator'. The measure '**percentage of children adopted placed with their adopters within 16 months of becoming looked after**' shows first quarter performance of 32% against an annual target of 55%. The Department for Education have changed the period of measure from 21 months down to 16 months for 2014-15. The agreed target reflects the National Average 2012-13 using the previous methodology and it is therefore inappropriate at this point to consider this as poor performance. Similarly the two measures in relation to Young People Not in Education, Employment or Training (NEET) have been amended as has the 'Number of visitors to Rufford Country Park and Sherwood Forest'.
9. The next quarterly update for Policy Committee will consider progress against all actions and measures outlined in the annual Delivery Plan showing progress up to the end of September 2014, which is the mid-point of the financial year.

Other Options Considered

10. None.

Reason/s for Recommendation/s

11. The Strategic Plan establishes the values and priorities of the Council for the next four years. The annual delivery plan has been developed in accordance with the Strategic Management Framework to commence the implementation of these values and priorities. Policy Committee has requested to be informed of progress on a quarterly basis.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.
13. The actions to be carried out as part of the Annual Delivery Plan will advance the Council's policy in respect of a number of these areas. In particular the Plan establishes the Council's statutory equality objectives for 2014-15.

RECOMMENDATION/S

It is recommended that

1. Policy Committee note quarter one progress against the Annual Delivery Plan 2014 - 2015.

Councillor Alan Rhodes
Leader of the Council

For any enquiries about this report please contact:

Matthew Garrard, Policy, Performance and Research Team Manager Ext 72892

Constitutional Comments (SG 20/08/2014)

Because this report is for noting only no Constitutional Comments are required.

Financial Comments (SEM 27.8.14)

There are no specific financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected: All

ANNUAL DELIVERY PLAN 2014 - 2015 – UPDATE ON KEY ACTIONS

<u>Strategic Plan Priority One – Supporting safe and thriving communities</u>	
<p>Delivery Plan Outcome 1.2 The public are confident that Nottinghamshire is a safe place to live and work.</p> <p>Action 4 We will set up email alerts for scams using Emailme to inform and enable residents to prevent and protect themselves.</p>	<p>The Scam Alerts ‘emailme’ topic was set up in April 2014 and so far 15 bulletins have been sent to warn consumers of emerging scams. These weekly bulletins are generating strong engagement, with the three recent ones receiving an average 40% open rate and 13% click-through rate.</p>
<p>Delivery Plan Outcome 1.3 Casualties on Nottinghamshire’s roads continue to reduce.</p> <p>Action 2 We will investigate and develop further shared service arrangements for Highway Safety. The Nottinghamshire Road Safety Partnership will be the vehicle that co-ordinates multi-agency activities.</p>	<p>From 1 April 2014 Road Safety Education is delivered through the Nottinghamshire Road Safety Partnership. The programmes are devised jointly with the County and City Councils, the Police, and the Fire Service, and the finances for this have been secured from the driver education diversionary funding stream within the Safety Camera Partnership.</p>
<p>Delivery Plan Outcome 1.5 The health and safety of local people are protected by organisations working together.</p> <p>Action 1 We will agree multi-agency plans for effective management of communicable disease outbreaks and incidents arising from environmental and chemical hazards.</p>	<p>Multi-agency plans for the effective management of communicable disease outbreaks and incidents arising from environmental and chemical hazards have been reviewed with partners. The revised outbreak management plan for has been signed off by all the relevant parties in Nottinghamshire County.</p> <p style="text-align: center;">Page 18 of 45</p>

Strategic Plan Priority Two – Protecting the Environment	
<p>Delivery Plan Outcome 2.1 The countryside is protected and attracts more visitors.</p> <p>Action 1 Implement the Green Estate Strategy by undertaking a Green Estate site review to inform the effective targeting of resources.</p>	<p>The Green Estate Strategy was considered by Culture Committee on 1st July. The Strategy outlines proposals for the future management and operation of the Council's green estate portfolio, which is a key contributor to the strategic priority of 'Protecting the Environment'. Intelligent utilisation of the estate will contribute to Delivery Plan outcomes in respect of protecting the countryside, attracting more visitors and improving connectivity. Much of this land has public access and recreational use; however for some parts of the estate other options require exploration, including disposal or management by other agencies or neighbouring land owners. An initial assessment of the options for future management of the Green Estate has been agreed by Committee. Individual, site by site proposals will be brought to future meetings of the Committee for due consideration.</p>
<p>Delivery Plan Outcome 2.2 People in Nottinghamshire are encouraged to help protect the environment.</p> <p>Action 2 We will finalise the Veolia Revised Project plan to reduce landfill in 2015/16.</p>	<p>Following negotiations during previous months, a report is due to be presented to Environment and Sustainability Committee on 4th September recommending that the Council accepts Veolia's Draft Revised Project Plan (DRPP), subject to the satisfactory conclusion of the final legal drafting and DEFRA's consent to the contract changes. The DRPP will provide continuity of service for the Council and offers a robust and affordable solution, including securing capacity at Sheffield Energy Recovery Facility, which will reduce waste to landfill.</p>
<p>Delivery Plan Outcome 2.3 The environmental impact of providing County Council services is reduced.</p> <p>Action 1 We will invest in sustainable technologies.</p>	<p>Transport and Highways Committee have approved a bid to the Department for Transport Clean Vehicle Technology Fund for £46,500 of funding to trial Engine Carbon Clean technology on 42 County Council vehicles. If successful, this would be rolled out to all County Council vehicles and other vehicles operated by members of the Nottingham Vehicle Consortium. The results of the trial will also be disseminated to all bus operators in the County.</p> <p>Funding awards are likely to be announced in September 2014.</p> <p style="text-align: center;">Page 19 of 45</p>

Strategic Plan Priority Three – Supporting economic growth and employment	
<p>Delivery Plan Outcome 3.2 We have attractive and economically vibrant towns.</p> <p>Action 4 We will invest in town centre improvement schemes – delivering a major transport scheme for Hucknall which will pedestrianise the High Street, improve transport links and promote the regeneration of the town centre by creating an attractive and prosperous retail centre.</p>	<p>The Hucknall Town Centre Improvement Scheme is centred on the construction of a new road between Station Road and Annesley Road in Hucknall Town Centre. The new road will enable part of the High Street to be pedestrianised with improved junctions to help reduce traffic congestion in the town and enable trips from proposed new housing developments. It is hoped that pedestrianising the High Street will help to stimulate and regenerate the town by attracting inward investment.</p> <p>Following the granting of planning approval in December 2013, initial work has started to clear vegetation and archaeological investigations to reduce the risk of any potential delay to the main works. Detailed design for the new road is now underway which includes working with the Flood Team to try to provide a design that helps alleviate flooding as part of the scheme. Subject to land acquisition and ministerial approval for the Department of Transport funding contribution, it is anticipated that main construction works could commence during summer 2015 with completion scheduled for winter 2016.</p>
<p>Delivery Plan outcome 3.3 Barriers to growth are minimised by improving countywide infrastructure.</p> <p>Action 3 We will deliver phases 1-3 of the Better Broadband for Nottinghamshire programme to address fibre based broadband ‘market failure’ across Nottinghamshire.</p>	<p>The Better Broadband for Nottinghamshire programme is being delivered in a phased approach in partnership with British Telecom (BT).</p> <p>From April, the straightforward infrastructure upgrades began with an early start on the build being made in the BT Exchange locations of: Arnold, Burton Joyce, Collingham, Cotgrave, Mansfield, Newark, Mansfield, Southwell and Trentside. The first cabinet went live in Collingham on 12th June 2014 followed by five more fibre cabinets (one in Arnold, another in Collingham and three in Mansfield) ready to provide fibre-based broadband to a combined total of 847 premises.</p> <p>To ensure BT meet their contractual obligation of 10,959 premises being able to have access to fibre-based broadband by 30 September 2014, key build activity will primarily focus on BT exchange locations of: Cotgrave, Newark, Southwell, Burton Joyce and Sutton in Ashfield.</p>

Appendix A – Update on Key Actions

<p>Delivery Plan Outcome 3.4 Ensure all council employees are paid a fair rate of pay and increase the spending power of local communities.</p> <p>Action 1 We will pay all centrally employed staff the Living Wage with effect from April 2014.</p>	<p>As part of a commitment to ensure fair pay for all, and following approval at Policy Committee on 18th September 2013, the County Council applied a decision to pay the national Living Wage to those of its centrally employed staff whose rate of pay was less than the current Living Wage rate. This was implemented as an allowance for all qualifying County Council employees with effect from 1st April 2014 and equated to around 2,200 staff, the majority of whom are part time, female, workers in key frontline roles such as school catering and cleaning and school crossing patrols.</p> <p>The Living Wage rate is reviewed annually in line with any increase in the cost of living and the Council will implement any future increase in the rate. The Governing Bodies of individual schools make their own decision regarding the adoption of the Living Wage.</p>
<p>Delivery Plan Outcome 3.5 More young people will be in work, education or training. Training and apprenticeship opportunities for the local workforce are provided that reflect the needs of business.</p> <p>Action 4 We will promote the Council as an attractive source of potential employment to job seekers and utilise our resources to create meaningful and properly remunerated employment opportunities for local people, including apprenticeships and traineeships.</p>	<p>As the largest employer in the County, the Council models good practice by directly providing, or hosting through external agencies, a range of work related learning and experiential opportunities, primarily aimed at young people aged 16-24. These include Apprenticeships, hosted through Futures as the Council's approved Accredited Training agency (ATA), a range of traineeships, including placements under the National Graduate Development Programme for Local Government, the CIPFA trainee scheme and traineeships offered through CFCS services, as well as short term unpaid work experience placements for school and college pupils. As part of its commitment to ensure fair pay for all, from the 1st April 2014 the Council increased the pay of its Apprentices to the National Minimum Wage rate relevant for their age.</p> <p>Economic Development supported colleagues across the authority to work with the Nottingham Post to deliver 4 local jobs fairs in West Bridgford, Beeston, Hucknall and Gedling. Over 1,800 people attended the events and met local employers including Nottinghamshire County Council and support agencies.</p> <p>At each event at least 200 vacancies were available. In addition support with job seeking eg help with CVs and interview techniques was offered through the Council's Work Club programme.</p>

Strategic Plan Priority Four – Providing care and promoting health

<p>Delivery Plan outcome 4.3 People have a positive experience of care and health support.</p> <p>Measure, Overall satisfaction of people who use services with their care and support.</p>	<p>Whilst performance information is important, the Council also needs to understand more about how services are affecting people’s lives and how they feel about the services they receive.</p> <p>The introduction of the Adult Social Care Survey (ASCS) in 2010-11 was the first time service users had been surveyed on a national basis using the same methodology. The main purpose of the survey is to provide reliable and comparable information to help the Council plan to improve outcomes in a very challenging financial climate.</p> <p>The Council currently has provisional data from the most recent survey (2013/14) which will be verified and used to get a better picture of service users experience from year to year (by comparing to survey results from previous years). The results will also enable the Council to see how Nottinghamshire is performing compared to other areas. When this formal analysis is completed, it will be reported to Members.</p> <p>The provisional results show the positive impact the Council’s services have on many people’s lives and represent very good performance for 2013/14. Key headlines from the results show (for service users who completed the survey);</p> <ul style="list-style-type: none"> ▪ 94% of service users were quite/very/extremely satisfied with the care and support they receive ▪ 95% of service users with learning disabilities were quite happy/very happy with the way staff help them. ▪ 90% answered ‘Yes’ to the question ‘do care and support services help you have a better quality of life?’ ▪ 89% answered ‘Yes’ to the question ‘do care and support services help you in having control over your daily life?’ ▪ 88% answered ‘Yes’ to the question ‘do care and support services help you in feeling safe?’
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Strategic Plan Priority Five – Investing in our future

Delivery Plan Outcome 5.3
Additional school places will be available where they are needed.

Action I

Develop, publish and implement the School Places and Capital Strategy to ensure there are sufficient school places of the requisite quality and in the right location. Key to this will be identifying emerging hotspots areas around the county as early as possible and developing new ways of working with schools irrespective of governance to deliver additional places as required.

Developed during the first quarter, the School Places and Capital Strategy was approved by the Children and Young People’s Committee in July 2014. The Schools Capital Programme consists of a number of discrete programmes of investment, predominantly:

- **The School Places Programme:** The Council has a statutory function to provide sufficient school places, funded via government grant. Works have been progressing to deliver additional places at those schools identified as requiring investment to providing additional places for the 2014/15 academic year.
- **The Schools Capital Refurbishment Programme (SCRP)** is a major programme of investment to address deterioration in the condition of schools. The main focus of the SCRCP is to maintain the fabric of the school estate and to concentrate resources on addressing urgent health and safety issues. Currently, work is completed or underway at over 200 schools and preparatory work at the remaining 120 schools is well advanced.
- **The Priority Schools Building Programme (PSBP)** is a Government funded and managed programme providing whole-school rebuilds. The Council was more successful than any other local authority in terms of the number of successful bids for this programme with a total of 15 schools to be rebuilt through this programme. These new schools are due to be completed for occupation from late 2015 onwards.
- **The Schools Access Initiative and capital projects arising from the implementation of the Universal Infant Free School Meals Initiative.** From September 2014 free school meals are required to be available to all key stage one pupils who wish to have one. A specific capital grant (£1.715m) has been allocated to the Council to fund adaptations to kitchens, including additional equipment, in order to provide the additional capacity to meet the expected increase in demand. Work has progressed well and the schools catering service has plans in place to ensure that the additional demand for school meals will be met from September 2014 onwards.

Supporting Safe and Thriving Communities

Outcome	Indicator	Current Value	Annual Target	Previous Period	Good is...
The most vulnerable children and adults will be effectively protected and supported					
1.1	Initial assessments for Children's Social Care carried out within timescales (Q)	77.7%	85%	88.4%	High
1.1	Core assessments for Children's Social Care carried out within timescales (Q)	82.1%	85.0%	88.0%	High
1.1	Re-referrals to Children's Social Care (Q)	23.4%	25.0%	29.4%	Low
1.1	Children becoming subject of a child protection plan on more than one occasion (Q)	22.9%	14.9%	23.5%	Low
1.1	Looked after children 3 or more placements in any one year (Q)	12.1%	11.0%	11.6%	Low
1.1	Percentage of children adopted placed with their adopters within 16 months of becoming looked after - changed indicator (Q)	32.0%	55.0%	-	High
The public are confident that Nottinghamshire is a safe place to live and work					
1.2	All Crime statistics (Q)	38473	38308	38308	Low
1.2	Anti-Social Behaviour statistics (Q)	19978	19641	19641	Low
Nottinghamshire is a fair and safe place to do business					
1.4	Number of interventions with businesses (Q)	264	1640	-	High
1.4	Number of tailored interventions to protect vulnerable residents based on the risk, threat and harm to the individual (Q)	69	300	-	High
1.4	Number of messages/alerts communicated via Neighbourhood Alerts to targeted audiences (Q)	8	100	-	High
1.4	Number of Primary Authority Partnerships (Q)	36	32	24	High

Protecting the environment

Outcome	Indicator	Current Value	Annual Target	Previous Period	Good is...
The countryside is protected and attracts more visitors					
2.1	Number of visitors to Rufford and Sherwood Forest - changed indicator (Q)	198,600	820,000	-	High
People in Nottinghamshire are encouraged to help protect the environment					
2.2	Percentage of waste sent for composting increased from 13/14 outturn (Q)	11.88%	16.50%	-	High
Connectivity across the county and into the region will be improved					
2.5	Bus services running on time: Percentage of non-frequent services on time (Q)	83.0%	84.0%	84.0%	High
2.5	Bus services running on time: Excess waiting time of frequent services (Q)	0.99	1.00	0.90	Low

Supporting Economic Growth and Employment

Outcome	Indicator	Current Value	Annual Target	Previous Period	Good is...
Barriers to growth are minimised by improving countywide infrastructure					
3.3	Total number of premises passed by fibre-based broadband infrastructure (Q)	847	35,582	0	High
3.3	Percentage of schemes in the Integrated Transport Measures Capital Programme delivered (Q)	16.8%	92.0%	-	High
More young people will be in work, education or training					
Training and apprenticeship opportunities for the local workforce are provided that reflect the needs of business					
3.5	Percentage of young people aged 16-18 not in education, training or employment (NEET) - changed indicator (Q)	2.7%	5.0%	2.9%	Low
3.5	Percentage of young people aged 16-18 years destination not known - changed indicator (Q)	9.6%	6.0%	6.9%	Low
3.5	Number of young people taking up apprenticeship opportunities through the Economic Development Strategy (Q)	9	70	-	High

Providing Care and Promoting Health

Outcome	Indicator	Current Value	Annual Target	Previous Period	Good is...
People with health and social care needs are able to maintain a satisfactory quality of life					
4.1	Social care related quality of life (A)	18.9	19.3	19.3	High
4.1	Proportion of people who use services who have control over their daily life (A)	74.4%	80.3%	79.5%	High
4.1	Overall satisfaction of people who use services with their care and support (A)	68.6%	65.5%	64.7%	High
4.1	Proportion of people who use services who feel safe (A)	65.9%	70.7%	69.8%	High
Enable people to live independently and reduce their need for care and support					
4.2	Number of permanent admissions to residential and nursing care homes for older adults (Q)	229	900	973	Low
4.2	Number of permanent admissions to residential and nursing care homes for adults 18-64 (Q)	24	75	81	Low
4.2	Proportion of service users who receive self-directed support and/or direct payment (Q)	100.0%	100.0%	92.5%	High
4.2	Proportion of service users using social care who receive self-directed support all or part as a direct payment (Q)	42.0%	41.0%	31.9%	High
4.2	No ongoing package following START reablement (Q)	66.0%	65.0%	63.9%	High
People have a positive experience of care and health support					
4.3	Carers receiving assessments or reviews (Q)	9.0%	38.0%	40.0%	High
4.3	Assessment timescales (Q)	63.0%	80.0%	-	High

Outcome	Indicator	Current Value	Annual Target	Previous Period	Good is...
Improved integration within health care delivers improved services focussed on those with the greatest need					
4.4	Permanent admissions of older people (aged 65 and over) to residential and nursing care homes per 100k population (Q)	153.26	600.54	651.18	Low
4.4	Permanent admissions of older people (aged 65 and over) to residential and nursing care homes directly from a hospital setting per 100 admissions of older people (aged 65 and over) to residential and nursing care homes (Q)	34.01	38.04	-	Low
4.4	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services (Q)	92.83%	89.50%	89.00%	High
4.4	Delayed transfer of care from hospital and those which are attributable to adult social care (Q)	1.91	2.80	3.31	Low

Investing in our Future

Outcome	Indicator	Current Value	Annual Target	Previous Period	Good is...
Children and young people will receive early help and the support they require to be safe and thrive					
5.4	Percentage of children aged 0-4 living in low income areas and target groups seen at children's centres (Q)	28.0%	65.0%	57.0%	High
5.4	First time entrants to Youth Justice System aged 10-17 (per 100k) (Q)	298	351	207	Low

The previous period relates to the reporting frequency of the indicator, eg the previous quarter where indicators are reported quarterly.

(Q) Quarterly
(A) Annually

REPORT OF THE CHAIR, ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT UPDATE

Purpose of the Report

1. To update Policy Committee on key areas of the Council's work on economic development, notably:
 - D2N2 Local Enterprise Partnership: Strategic Economic Plan and Growth Deal
 - N2 Economic Prosperity Committee
 - Independent Commission on Economic Growth and the Future of Public Services in Non-Metropolitan England

Information and advice

2. Nottinghamshire County Council is a core partner to the D2N2 Local Enterprise Partnership (LEP), having supported its establishment in December 2011. The Council is also a founding partner of the City of Nottingham and Nottinghamshire Economic Prosperity Committee (EPC) which has a remit to consider strategic economic and growth issues in Nottingham and Nottinghamshire. The Council's support for the EPC model was confirmed in a report to Full Council on 16th January 2014.
3. The Independent Commission on Economic Growth and the Future of Public Services in Non-Metropolitan England (henceforth 'LGA Commission'), chaired by Sir John Peace, has been set up by the Local Government Association to consider how economic growth can be prioritised in non-metropolitan areas. This follows on from an All Party-Parliamentary Group into the growth potential of county areas that Nottinghamshire County Council supported.
4. Policy Committee requested an update on economic development matters at its meeting before the summer recess. Routine updates on D2N2 are presented to Economic Development Committee on a six-monthly basis.

D2N2 Local Enterprise Partnership: Strategic Economic Plan and Growth Deal

5. Members will be aware that the D2N2 Local Enterprise Partnership launched its Strategic Economic Plan (SEP) in March 2014. The SEP is the blueprint for future investment across Derbyshire and Nottinghamshire until 2021. It is available here: www.d2n2lep.org/write/Documents/D2N2_SEP_March_31st.pdf.

The SEP outlines priorities relating to eight priority sectors and five strategic themes including capital investment priorities for transport, infrastructure and housing.

6. The SEP is a critical document as it forms the basis for the D2N2 European Structural Investment Fund (E-SIF) programme, which will deliver investment of over £200 million in the area between now and the end of 2020. The E-SIF programme is split into two main elements:
 - European Social Fund (ESF) – revenue funding to support activities relating to employment and skills at all levels; social inclusion; community development
 - European Regional Development Fund (ERDF) – combination of revenue and capital funding to support infrastructure for business growth; innovation and research; business support and access to finance

Alongside these two funds are the European Agricultural Fund for Rural Development (EAFRD) and LEADER funds, both of which will support activity to develop the economy in rural parts of Derbyshire and Nottinghamshire.

7. The County Council is heavily involved with the design of the E-SIF programme and will continue to be involved with the next phase, which largely focusses on implementing the programme and launching funding calls (currently anticipated to take place in the early months of 2015). The D2N2 LEP Board will have a local decision-making role in terms of programmes and projects that are put forward for funding.
8. The SEP also forms the basis of the recently announced D2N2 Growth Deal with Government. This Growth Deal focuses on the financial years 2015-16 and 2016-17 and is capital funding only. The fund is a combination of transport, housing and skills capital funding that the Government has brought together into a 'single pot'. Local Enterprise Partnerships were tasked with drawing up priority schemes and proposals for the fund and then negotiated these with the Government. The outcome of the Growth Deal process was announced at the beginning of July.
9. Nottinghamshire secured significant capital investment through the Growth Deal in a range of schemes across the County:
 - Newark Southern Relief Road - £7 million
 - Rolls Royce, Hucknall - £5.8 million
 - Vision University Centre, Mansfield - £2.6 million
 - Superfast Broadband Extension - £2.6 million
 - Worksop Vesuvius works - £2.6 million [through Sheffield City Region LEP]
 - Harworth-Bircotes enabling works - £1.9 million [combined D2N2 and Sheffield City Region investment]

In addition to the above schemes, previous commitments to investment in Nottinghamshire (Gedling Access Road and A57-A60 improvements in Worksop) were reconfirmed.

10. Work is now underway with Government departments to ensure that the approved schemes are able to begin quickly in 2015-16 and draw down the full financial commitments made by the Government. This work should complete over the autumn. After that, the Government is likely to open negotiations with Local Enterprise Partnerships on the next round of Growth Deals.
11. The Chief Executive of the D2N2 LEP, David Ralph, will be presenting an update on D2N2 and the Growth Deal to the Council's Economic Development Committee on 16th September.

N2 Economic Prosperity Committee

12. Full Council considered and approved the County Council's participation in the City of Nottingham and Nottinghamshire Economic Prosperity Committee (henceforth N2 EPC) at its meeting in January 2014. The N2 EPC's remit is to:
 - Develop and oversee strategic economic growth and regeneration priorities for Nottingham and Nottinghamshire;
 - Facilitate improved participation of the county's borough and district councils in the D2N2 LEP; strengthen the LEP's democratic mandate;
 - Ensure that growth plans across Nottinghamshire are aligned and responsive to the D2N2 LEP's priorities, thereby enabling the county to attract its fair share of Government investment;
 - Recommend priorities to the D2N2 LEP for specific funding programmes;
 - Simplify the local government landscape around economic development

The N2 EPC has met four times since being established in February 2014. The Leader of the Council sits on the N2 EPC, supported by the Chief Executive.

13. To date, discussion at the N2 EPC has been dominated by three key issues:
 - The relationship between D2N2 and the N2 EPC, and where the decision-making mandate sits;
 - The D2N2 Growth Deal and Nottingham / Nottinghamshire priority schemes;
 - Governance and potential development of a Nottingham and Nottinghamshire Combined Authority

As noted in previous reports to Economic Development Committee (May / July 2014), lengthy discussions have been held at the N2 EPC and between N2 EPC Members and D2N2 about the prioritisation of schemes within the Growth Deal and the process that underpinned this.

14. The future work programme for the N2 EPC is taking shape and will include:

- Skills and employment
- Business growth
- Place marketing
- Infrastructure and assets
- Economic inclusion

Agenda items under these headings will include an overview of the policy and funding context and assessment of best practice examples of activity in Nottingham and Nottinghamshire.

15. In terms of the development of a Combined Authority for Nottingham and Nottinghamshire, the N2 EPC agreed at its last meeting that it would explore this option further in the light of the decision by Derby and Derbyshire councils to move to a Combined Authority as soon as is practicable and the stated preference of both the Government and the Opposition for Combined Authority models in the future to enable further devolution of powers to local areas.

16. Further updates on progress with the review of options relating to a Combined Authority for Nottingham and Nottinghamshire will be brought to Policy Committee in due course.

LGA Commission

17. The LGA Commission was set up in the spring of 2014 to look at the role of non-metropolitan areas in delivering economic growth. This work aligns with a recent All Party Parliamentary Group (APPG) on Ambitious Growth Deals for Counties and activity undertaken by the County Council Network (CCN) to highlight the fact that counties offer major opportunities for growth and should not be overlooked by Government policy, which consistently targets cities as drivers of growth. The County Council has supported and responded to both the APPG and CCN calls for evidence.

18. The LGA Commission is being chaired by prominent local businessman and current Lord Lieutenant of Nottinghamshire, Sir John Peace. The County Council has facilitated, through the Chair of the Nottinghamshire Business Engagement Group, Trevor Fletcher, input to the LGA Commission from key Nottinghamshire business leaders (of large and small companies).

19. The LGA Commission's call for evidence closed at the end of June. The County Council's response is available on request and focussed on the following issues:

- County areas play a significant role in terms of economic growth. In Nottinghamshire, the county area contributes 64% of the total jobs and 74% of the total population. There are over 24,000 businesses in the county area, over three times more than in Nottingham city;
- Some of our larger towns form conurbations in their own right, with Kirkby-Sutton-Mansfield rivalling cities such as Lincoln in terms of

population, job and company density. County areas also host market towns and sub-regional service centres, which are often thriving economic hubs in their own right;

- Counties generally offer a higher quality of life than cities, with better and more varied housing stock, higher performing schools and better health outcomes. This is tempered by issues relating to access to services in remote areas and resulting isolation, particularly for older people;
- Counties often reflect natural economic areas that have developed over time and that recognise sectoral and locational advantages. Supply chains are particularly important in this regard and can form the backbone of county economies, particularly where there are very large firms or original equipment manufacturers;
- Counties have a complementary offer to those of cities, and one that is characterised by:
 1. availability of land for development and housing;
 2. better transport connectivity;
 3. a more diverse employment and skills base;
 4. better quality of life factors

20. The chair of the Commission is currently reviewing responses to the call for evidence with a view to publishing initial findings and recommendations in the autumn.

Reason(s) for Recommendations

21. Policy Committee requested an update on economic development issues at its meeting in June 2014.

Statutory and Policy Implications

22. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

23. It is recommended that Policy Committee notes this report.

Councillor Diana Meale
Chairman, Economic Development Committee

For any enquiries about this report please contact:

Celia Morris

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Constitutional Comments

As this report is only for noting, no Constitutional Comments are required.

Financial Comments [SEM 28.8.14]

There are no specific financial implications arising directly from this report.

Background Papers

Report to Economic Development Committee, 19 November 2013: Development of D2N2 EU Funding Strategy 2014-20

Report to Full Council, 16 January 2014: Establishment of the City of Nottingham and Nottinghamshire Economic Prosperity Committee

Report to Economic Development Committee, 6 May 2014: D2N2 Strategic Economic Plan – implications for Nottinghamshire

Report to Policy Committee, 4 June 2014: Consultation Response: proposal to amend legislation relating to combined authorities and economic prosperity boards

Report to Economic Development Committee: 1 July 2014: Update on D2N2 Strategic Economic Plan and Local Growth Deal

N2 Economic Prosperity Committee meeting papers and minutes:

<http://committee.nottinghamcity.gov.uk/mgCommitteeDetails.aspx?ID=416>

LGA Commission: <http://www.local.gov.uk/non-met-commission>

Electoral Division(s) and Member(s) Affected

All.

REPORT OF THE LEADER OF THE COUNCIL

EMAIL ME COMMUNICATIONS PROGRESS

Purpose of the Report

- 1 To report progress and success to date on the Council's approach to transforming communications and marketing using 'emailme' digital communications. A brief presentation will be given to Policy Committee to illustrate this report.

Information and Advice

2. On the 16 October 2013, Policy Committee approved the Council's approach to transforming Communications and Marketing in order to achieve £178,000 savings.
3. The need to introduce a single email system to consolidate the different systems operating across the Council's departments was identified to achieve best value for money through more efficient, audience focused communications that reduce demand for printed publications. In addition, as residents must choose to 'opt-in' to receive 'emailme' updates, it is an example of how the Council is taking a 'pull' rather than 'push' approach to communications to ensure better engagement with local people.
4. The Council procured the GovDelivery email system which is a market leader that connects public sector organisations through recommending and signposting similar organisations to increase subscriptions. Over 1,500 of the current subscribers have come from organisations using the GovDelivery network and the top three referrers are Derbyshire Country Council, DVLA and the Health & Safety Executive.
5. The County Council used its own brand to ensure strong recognition of the 'emailme' service, whilst giving each email topic a distinctive visual identity to help subscribers easily identify the subject matter. Topics offered include jobs, what's on information, trading standards scam alerts, libraries and more.

Performance

6. 'Emailme' went live at the end of October 2013 with the objective of gaining 35,000 subscribers (5% of the Nottinghamshire population) within twelve

months. Currently, **29,000 people have subscribed to the service** with further activity planned to ensure the target is met, including the scheduled importing of customer email data.

7. In March 2014, a survey of 500 'emailme' subscribers was undertaken to measure and evaluate customer satisfaction. Key results included:
 - **73% thought the quantity of bulletins was 'just right'**
 - **69% of respondents felt more informed about what the Council is doing**
 - **43% felt more satisfied with the Council as a whole**This is as a direct result of receiving 'emailme' bulletins and shows how attitudes to the County Council and how it provides information has been altered positively through take-up of the 'emailme' service.
8. **The County Council has had the fastest growth rate of new subscribers of all other organisations using the GovDelivery system** and almost 100% higher than the next best authority. This reflects the high-quality promotional plan for 'emailme' delivered by Council's Communications and Marketing team. The open and click through rates are also among the best with an average of 28.5% opens and 15.6% click throughs, which means there is strong engagement with those receiving 'emailme' updates. Innovative technical solutions for the GovDelivery system (pioneered by Nottinghamshire County Council) to drive up subscriptions and track usage has contributed to this success.
9. Earlier this month **the Council won a national award in the GovDelivery Outreach and Impact Awards** in the Maximizer category. This recognises organisations that substantially build audience reach or an online community to achieve organisational objects by utilising digital marketing best practices. GovDelivery has previously commended the Council's implementation and use of their product as best practice, which included an invitation for the Council to share its experience via an online webinar and seminar session attended by more than 100 delegates at the LGCommunications Academy 2014.
10. The cost of the GovDelivery system in the first year is £19,800. Based on 35,000 subscribers this represents a good return on investment costing just **56p per resident** to receive regular service information updates on up to 28 live topics, with further subjects planned. 'Emailme' has been an integral part of the transforming Communications and marketing approach and has contributed to the £178,000 savings through channel shift and the reduction in printed publications.

What's next

11. 'Emailme' has been identified as a tool to support the Council's 'Digital First' project, by supporting channel shift as residents are increasingly directed to online information and encouraged to undertake online transactions. This is key for achieving savings and improving customer satisfaction.

12. 'Emailme' is included in the Council's advertising and sponsorship portfolio. This unique advertising opportunity has been sent to local businesses and organisations who may want to communicate directly with targeted groups of residents. Revenue from this advertising will help offset the GovDelivery contract fee whilst supporting local economic regeneration. Any such advertising must comply with the Council's Advertising and Sponsorship Policy, which Policy Committee approved on July 2012.
13. The contract with GovDelivery has been renewed for a further year. A major change to the contract includes access to an unlimited number of topics (in first year this was limited to 40 topics), enabling greater personalisation and relevance of information. For example, schools will be consulted on the possibility of using 'emailme' to inform residents about county school closures.

Other Options Considered

14. None

Reason/s for Recommendation/s

15. To note progress on the 'emailme' system after its first year of implementation.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) Policy Committee notes the progress and success of 'emailme' in its first year of implementation.

Martin Done

Service Director, Communications and Marketing

For any enquiries about this report please contact:

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Constitutional Comments

As this report is only for noting, no Constitutional Comments are required.

Financial Comments (SEM 28.8.14)

There are no specific financial implications arising directly from this report.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All – Countywide

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES**

WORK PROGRAMME

Purpose of the Report

1. To review the Committee's work programme for 2014/15.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. Such decisions will be included in the work programme on an annual basis and as specific decisions of interest arise.
5. The Policy Committee will be asked to determine policies, strategies and statutory plans developed or reviewed by other Committees of the Council. Committee Chairmen are invited to advise the Policy Committee of any additional policy reviews that are being considered.

Other Options Considered

6. None.

Reason/s for Recommendation/s

7. To assist the committee in preparing and managing its work programme.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, ways of working, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Matthew Garrard, Team Manager, Policy, Performance and Research T: (0115) 9772892 E: matthew.garrard@nottsc.gov.uk

Constitutional Comments (SLB 30/04/2012)

9. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS 2/5/12)

10. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All

POLICY COMMITTEE - WORK PROGRAMME (AS AT 1 SEPTEMBER 2014)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information</u>	<u>Lead Officer</u>	<u>Report Author</u>
8 October 2014				
FOI, Data protection and complaints	Annual report and review of freedom of information and data protection performance and processes and a summary of complaints made to the County Council and the Local Government Ombudsman.	Information	Celia Morris	Jo Kirkby
Adult Safeguarding	Progress report on MASH and Adult Safeguarding Policy	Information	Paul McKay	Claire Bearder
Information Management Strategy		Decision	Lesley Holmes	
Great War Community Commemoration Fund			Jayne Francis-Ward	Cathy Harvey
12 November 2014				
Complaints Principles	Policy establishing the principles by which the Council handles complaints.	Decision	Celia Morris	Jo Kirkby
Improvement Programme – Performance	Quarterly report on the progress of the Council’s Improvement Programme.	Information	Jayne Francis-Ward	Caroline Agnew
Communications and Marketing Strategy 2014-18	Updated version of the Strategy.	Decision	Jayne Francis-Ward	Martin Done
Performance against priorities	Summary of actions undertaken during the first six months of 2014-15 to deliver strategic plan priority outcomes and initial indications of impact.	Information	Celia Morris	Matthew Garrard
10 December 2014				
Economic Development Strategy	Progress Report	Information	Jayne Francis-Ward	Celia Morris

Digital Strategy	Progress Report	Information	Jayne Francis-Ward	Martin Done
7 January 2014				
11 February 2015				
Improvement Programme – Performance	Quarterly report on the progress of the Council’s Improvement Programme.	Information	Jayne Francis-Ward	
Performance against priorities	Progress update of actions underway to deliver strategic plan priority outcomes, potential risks and indications of impact.	Information	Celia Morris	Matthew Garrard
Annual Delivery Plan 2015-16	Consideration of key actions and measures to support delivery of the Council’s strategic plan priorities in 2015-16.	Decision	Celia Morris	Matthew Garrard
11 March 2015				
22 April 2015				
Economic Prosperity Committee	Annual report on the Economic Prosperity Committee which is a joint committee between the County Council, City Council and Borough/District Councils in Notts.	Information	Jayne Francis-Ward	Matt Lockley
20 May 2015				
Performance against priorities	Review of final position against the first annual delivery plan and progress against the four year strategic plan.	Information	Celia Morris	Matthew Garrard
17 June 2015				
15 July 2015				

