

Meeting IMPROVEMENT AND CHANGE SUB-COMMITTEE

Date 11 December 2017 (commencing at 2.00 pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Reg Adair (Chairman)

Pauline Allan
John Cottee
Richard Jackson
David Martin

Diana Meale
Philip Owen
Alan Rhodes
Stuart Wallace

OFFICERS IN ATTENDANCE

Sarah Ashton
Jayne Francis-Ward
Iain Macmillan
Celia Morris
Ivor Nicholson
Nigel Stevenson

} Resources

Members were informed of the typing error on the front of the agenda - Minutes of the last meeting should read 6 November 2017.

MINUTES

The Minutes of the last meeting held on 6 November 2017, having been previously circulated, were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

None.

Councillor Pauline Allan replaced Councillor Kate Foale for this meeting only.

DECLARATIONS OF INTERESTS

None

ICT PROGRAMME AND PERFORMANCE QUARTER 2 – 2017-18

Ivor Nicholson introduced the report which provided an update on progress of key projects and performance measures for ICT Services and also outlined the major planned activities over the next 6 months.

RESOLVED 2017/019

That a further report for the next quarter be submitted to a future meeting of the Sub-Committee.

PROGRESS REPORT ON DELIVERY OF PROGRAMMES, PROJECTS AND SAVINGS

Celia Morris introduced the report which provided an update on progress made from June to September 2017 on the delivery of programmes and projects, the current savings and strategically significant projects.

RESOLVED 2017/020

That the Quarterly Programmes, Projects and Savings Update be noted, with no further actions required at this stage.

SMARTER WORKING PROGRAMME

Iain Macmillan introduced the report giving an overview on the progress of the Smarter Working Programme (SWP), details on the project at Lawn View House that concluded in October 2017 and explained the need to re-profile the approved funding for the Smarter Working Programme - should the need arise as a result of the acceleration of the programme.

RESOLVED 2017/021

- 1) That the progress of the Smarter Working Programme be noted.
- 2) That the Smarter Working Programme be allowed to re-profile funding from future years, should the need arise as a result of the acceleration of the programme.

CHANGE AND TRANSFORMATION PRINCIPLES

Jayne Francis-Ward introduced the report which set out principles relating to change and transformation that would form the basis of the Council's Transformation Strategy.

RESOLVED 2017/022

- 1) That the principles for change and transformation be supported and approved.
- 2) That these principle should form the basis of the Council's transformation Strategy.

WORK PROGRAMME

Jayne Francis-Ward explained the need for the addition report to the January 2018 meeting of the Designing Services for the digital Age

RESOLVED 2017/023

That the work programme as presented in the report be approved, with no further changes required.

The meeting closed at 2.37 pm.

CHAIRMAN