

## **Community Safety Committee**

**Tuesday, 27 September 2016 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of last meeting held on 19 July 2016   | 3 - 6   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Hate Crime Presentation  |         |
| 5  | Update on the Work of the Community Voluntary Sector Team  | 7 - 12  |
| 6  | Community Safety Budget  | 13 - 18 |
| 7  | Community Safety Update  | 19 - 24 |
| 8  | Community Safety Staffing Structure  | 25 - 30 |
| 9  | Better Care Fund- Mass Marketing Scams Prevention Work   | 31 - 36 |
| 10 | Community Empowerment Resilience Programme   | 37 - 42 |
| 11 | Update on the use of the Regulation of Investigatory Powers Act  | 43 - 46 |

12	Trading Standards Update	47 - 52
13	Update on Emergency Management and Registration Services	53 - 64
14	Work Programme	65 - 68

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.  
  
Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 19 July 2016 at 2.00 pm**

**membership**

Persons absent are marked with 'A'

**COUNCILLORS**

Glynn Gilfoyle (Chairman)

	John Clarke	Rachel Madden
A	Maureen Dobson	Gordon Wheeler
	Bruce Laughton	John Wilkinson
	Alice Grice	Liz Yates

**OFFICERS IN ATTENDANCE**

Wendy Harnan-Kazjer	}	Adult Social Care, Health & Public Protection
Mark Walker		
David Ebbage	}	Resources
Sally Gill	}	Place
Cathy Harvey		

**MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 14 June 2016 were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

None

**DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

**COMMUNITY SAFETY BUDGET – REQUEST FOR FUNDING**

Mark Walker, Group Manager, Trading Standards sought approval for committing a total of £5,300 from the Community Safety Initiatives Budget.

**RESOLVED 2016/038**

The following spends from the Community Safety Initiatives Budget for 2016/17 be approved:-

- a) Contribution towards a Complex Needs Worker / Homelessness Support in Newark (£5,000)
- b) Commemoration Event - Battle of the Somme (£300)

### **TEMPORARY TEAM MANAGER – TRADING STANDARDS AND COMMUNITY SAFETY**

Mark Walker introduced the report proposing the creation of an additional temporary Team Manager post within the Trading Standards & Community Safety for a period of 12 months.

#### **RESOLVED 2016/039**

That the proposed creation of a Temporary Team Manager post within the Trading Standards & Community Safety Service for a period of 12 months commencing October 2016 be approved.

### **COMMUNITY SAFETY UPDATE**

Mark Walker updated the committee about Key Community Safety matters. The following point was outlined in her report:-

- An event in celebration of the success of the Take Five Ambassador Programme was held on the 29<sup>th</sup> June at Rufford Country Park which went very well.
- The No to Hate Crime item is going to be an agenda item at the September meeting for the SNB (Safer Nottinghamshire Board).
- Vice-Chairman attended the Forced Marriage Road Show which went down brilliantly on 28<sup>th</sup> June. Councillor Grice thanked the Community Staff who organised a cake sale at County Hall.

The Chairman requested for Nottinghamshire Police to attend the September meeting to see how the increasing risk of Hate Crime will affect the force as a whole.

#### **RESOLVED 2016/040**

That the various developments in the areas of work contained in the report be noted.

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

Sally Gill, Group Manager, Planning updated Members on the work of the Community and Voluntary Sector Team.

Members wanted to thank Neil Bettison and the team on the success of the Battle of the Somme event which took place at County Hall on 1<sup>st</sup> July 2016.

#### **RESOLVED 2016/041**

That the work undertaken by the Community and Voluntary Sector team be noted.

### **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Trading Standards updated the Committee on Key Trading Standards matters. He outlined the following point in the report:-

- The Operation Summit sentencing took place on 16<sup>th</sup> June 2016, the team were a little disappointed with the outcomes. They received suspended sentence for 2 years.

### **RESOLVED 2016/042**

That the updates from the previous meeting and the various developments in the areas of work contained in the report be noted.

### **UPDATE ON EMERGENCY MANAGEMENT & REGISTRATION SERVICES**

Wendy Harnan-Kajzer provided an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services. She outlined the following in her report:-

- Nottingham Forest Football Club do not currently have anyone who will be the holder of the safety certificate at the club so currently their capacity for upcoming matches is set to 0. The County Council is working closely with the club to get this issue resolved as soon as possible.

### **RESOLVED 2016/043**

That the recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services be noted

### **WORK PROGRAMME**

### **RESOLVED 2016/044**

That the work programme be noted.

The meeting closed at 2.45pm

### **CHAIRMAN**



**27 September 2016****Agenda Item: 5**

## **REPORT OF THE CORPORATE DIRECTOR OF PLACE**

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

#### **Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

#### **Information and Advice**

2. The priorities of the team are to work in partnership with the voluntary and community sector:
  - to improve preventative and core services that help strengthen the local community;
  - to streamline the corporate grant aid process; and
  - to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support ways to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only the most well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector organisations across the County maximise the positive impact that they have on local communities.

## **Working with Communities**

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range and scope of activities which members and officers are involved in seek to help to drive programmes with communities to deliver local solutions and move towards providing services in a different way.
7. The Council has several important roles to play in supporting communities to:
  - Build a strong sense of community, capacity and pride through collaborative partnerships.
  - Engage in the planning and delivery of services.
  - Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.
8. Building confident and stronger communities is especially important within the current climate and the Team has been working with different communities across Nottinghamshire to help support local activities. These activities bring individuals together to celebrate the uniqueness of localities by helping to encourage and empower communities to take ownership and pride in the places they live and the people they live with. Examples of this include:

### **Cromwell Village Hall**

9. A decision is still awaited on the £43,000 application to Waste Recycling Environmental Ltd. (WREN) for the refurbishment of the Village Hall. In addition to this the group is awaiting a decision on an application to the Big Lottery through "Awards for All" for around £8,000 for the replacement of windows and doors on the building. On-going support is being provided to the group and local County Council member.

### **Harworth-Bircotes Boxing Centre**

10. This project involves the renovation of a disused building to provide an up to date boxing facility. There is a growing body of evidence that shows that the discipline, structure and exercise facilities offered by boxing clubs can have positive impacts on reducing anti-social behaviour. Learning to box in a controlled environment can reduce participants' likelihood to cause trouble in wider society. Over £50k has already been raised and spent on the project, including support from local business, Bassetlaw District Council and the County Council. The building is near completion and funding is now being sought for a paraplegic training station.
11. The Team are supporting the Centre with advice and information on funding opportunities and are currently looking at applications to Awards for All and the Coalfield Regeneration Trust.

### **Bellamy Summer Spectacular**

12. The team helped plan, coordinate and support the event in the precinct on Bellamy Road. Over 300 people attended with a wide range of community groups and service providers creating a market place of information stalls. Groups attending included the British Legion, Bellamy Allotment Association, Environmental Health, Fire Service, Neighbourhood Wardens and the Police. The aim of the day was to ensure that positive messages were relayed to residents through the Fire Service, Police, Environmental Health and a range of other services



## **Coddington Village Hall**

13. A very unusual and interconnected historic pair of buildings comprising of the original (1885) corrugated iron clad Reading Room and the later (1953) Coronation Hall. The buildings are under the custodianship of a very active and able committee who have over numerous years secured funding to secure the fabric, insulate and improve facilities for users. The demand for the buildings far exceeds the available time and space and as a result the committee are keen to expand and reconfigure the space. A couple of potential major funders have been identified, as the initial estimate of the costs of the proposals is £126,000. The C&VS Team are assisting with identifying shortfall funding and configuration of funding pots to help move the project forward.

## **North Leverton Health and Wellbeing Hub**

14. The scheme aims to combat social isolation in the North Leverton area of Bassetlaw, in partnership with the Church of England, through the provision of activities and access to information on local services. The scheme has successfully involved local people in activities such as community coffee mornings, exercise classes and guest speakers. Following a local survey new activities are being considered including adult education which will further reduce social isolation.
15. The funding for the temporary post of Hub Community Worker comes to an end in October 2016 and work is underway to recruit volunteers to sustain the Leverton activities. The wider scheme will continue with the support of the Rural Community Action Network (RCAN) funded via the Nottinghamshire Together Partnership, which is grant aided through NCC's grant aid programme. This will focus on the villages of Misterton, West Stockwith, Beckingham, Walkeringham and Gringley on the Hill. The CV&S Team have supported the work from the start of the project and will continue to do so including promotion of the Hub at a community event on the weekend of 10<sup>th</sup> September 2016.

## **Selston Sculpture Walk**

16. Progress on developing a Heritage Lottery Fund application is being made. The C&VS Team visited the route and took photographs of proposed locations for the sculptures, which were used to create a PowerPoint presentation for Highways to consider the suitability of the locations. Highways have confirmed that the locations are all suitable and, subject to provisos around maintenance and insurance, they are willing to give the necessary permissions to support the application.

## **Promoting Community Cohesion**

### **Maun Refuge [Mansfield – Syrian Refugee Support]**

17. NCC, Mansfield DC and Vision met with the group to agree a package of support to enable free education (primarily in English, but also citizenship, parenting, work readiness etc.), for all current and future adult Syrian refugees housed in Mansfield and to devise ways of sharing ideas and pooling resources to enable this to happen. Vision will draft a programme specifically for Syrian refugees (with certification for successful participants) that includes:

- English for people with limited English;
- Discrete courses for an intermediate stage that is mainly English but also covers many relevant subjects and is adaptable to students' needs;
- Access to core provision at West Nottinghamshire College.

18. Funding from the Community Cohesion budget for relevant events will be agreed, plus staff to help the group find funding and connect with activities. Inspire have agreed to provide space at Mansfield Library to support childcare.

### **Learning Disability Week 2017 – Week Commencing 19 June 2017**

19. The team are currently working with two organisations on initial plans for a series of events in Mansfield during Learning Disability week in 2017. Liaison with a wide range of partners has begun and the establishment of a steering / planning group has been developed. The initial plans are to hold a high profile activity every day culminating with a parade and activities at the end of the week.

### **TenFifty**

20. TenFifty is a monthly night club event in Mansfield that supports adults with a learning disability to experience the night club scene, develop new social networks and have fun within a safe environment. The events cost in the region of £600 each to run, with some of the costs being met from subscriptions from those attending. However, many people with learning difficulties are not financially independent, so the team is supporting the organisers to secure sponsorship. The team have identified the top 20 companies in Mansfield / Ashfield and have drafted a sample letter seeking sponsorship. The team have also supplied details of useful contacts within the business community including Mansfield BID and Mansfield 2020.

### **English/Polish Internet Radio Station**

21. Working with a community radio project to create a bilingual Polish/English internet radio station with an active website in order to encourage Polish/English participation. The project will be used to assist integration of the Polish community by promoting positive images and educational opportunities, as well as providing information on health, British law and living in this country etc. The C&VS Team are supporting the project by providing information on funding opportunities and securing a suitable venue - early indications are that the station will be based in the Newark area.

### **Veterans & Armed Forces Support/Nottinghamshire County Council Armed Forces Champion**

#### **Reservist Day**

22. September 8<sup>th</sup> was Reservist day. Cllr Ian Campbell a serving reservist with the RAF and NCC's Armed Forces Champion was highlighted by the East Midlands and Reserve Force and Cadet Association EMFRCA, as a positive case study to be promoted nationally.

## **Merchant Navy Day**

23. Former members of the Merchant Navy and civic dignitaries joined the Chairman of the County Council, Cllr Yvonne Woodhead to raise the Red Ensign [national day of commemoration] at County Hall on Monday 5th September.

## **New one-stop-shop online support for Notts forces veterans**

24. On 8 September, Nottinghamshire County Council launched a new online, one-stop-shop of support for local armed forces personnel, reserves, veterans and cadets.

The website, [www.nottinghamshire.gov.uk/supporting-armed-forces](http://www.nottinghamshire.gov.uk/supporting-armed-forces), highlights some of the ways in which the County Council is supporting current and former services personnel and their families through the Nottinghamshire Community Covenant.

It also acts as a portal for the many organisations, charities and public services available in the county, including support with:

- Combat stress and mental health issues
- Welfare benefits
- Finances and debt
- Housing and property adaptations
- Training and careers.

## **Other Options Considered**

25. The report sets out how the Council priorities are being addressed.

## **Reason/s for Recommendation/s**

26. To inform Members of Community Safety Committee of work undertaken to support the community and voluntary sector in Nottinghamshire

## **Statutory and Policy Implications**

27. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

28. To note the work undertaken by the Community and Voluntary Sector Team.

**Tim Gregory**

**Corporate Director, Place**

**For any enquiries about this report please contact:**

**Cathy Harvey**

**Community and Voluntary Sector Team Manager**

**T: 0115 977 3415**

**E: [cathy.harvey@nottsc.gov.uk](mailto:cathy.harvey@nottsc.gov.uk)**

### **Constitutional Comments (SLB 06/09/2016)**

This report is for noting only.

### **Financial Comments (SES 09/09/16)**

There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- All

27<sup>th</sup> September 2016

Agenda Item: 6

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY BUDGET UPDATE: REQUEST FOR FUNDING.**

#### **Purpose of the Report**

1. To seek approval for committing a total of **£8,262** funding from the Community Safety Initiatives Budget for 2016/17.

#### **Information and Advice**

##### **Community Safety Budget**

2. Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime and increase levels of community safety and confidence within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
3. Funding approved to date from the “initiatives” element of the Community Safety Budget for 2016/17 are summarised in the following table:

The total funding available within the Community Safety Initiatives budget for 2016/17 is:	<b>£212,380</b>
Funding from the OPCC for the Community Safety Team acting as the “Accountable Body” for the grant received from the OPCC*.	<b>£25,000</b>
<b>Total</b>	<b>£237,380</b>
Vulnerable Persons Panels: Social Worker	(up to) £32,000
Contribution to the work of the Safer Nottinghamshire Board: Locality Working	£100,000
The Heartstone Odyssey	£5,000
Safer Nottinghamshire Board Workshop	£680
Dragon’s Den Style Project 8	£3,500
Promoting Community Cohesion	£10,000
Hawtonville Community	£3,500
Contribution towards the Complex Needs Worker/Homelessness Support in Newark	£5,000

Commemoration Event – Battle of the Somme	£300
<b>Current balance</b>	<b>£77,400</b>

(\*£25,000 received from the Office of the Nottinghamshire Police and Crime Commissioner (OPCC) for acting as the “Accountable Body” for the grant received from OPCC. Monitoring and co-ordinating use of this funding, ensuring maximum impact by effective interface with other funding sources. Providing lead officer support to SNB Champions for priority thematic/geographic work areas. Providing communication messages as appropriate.)

### **Video Conferencing Equipment. (£5,812)**

4. Nottinghamshire County Council’s response to a major emergency is co-ordinated from the County Emergency Centre (CEC). The CEC is located in the basement of County Hall and has control room equipment (including PCs, laptops, projectors and smart-boards) to assist the response. It is available on a 24-hour basis via the emergency planning duty officer.
5. Until recently, police video conferencing equipment had been available in the CEC. This was installed by Nottinghamshire Police in 2008. The equipment enabled the emergency planning team and any other services on request to participate in video conferences with Nottinghamshire Police and other partners. Prior to the introduction of Police & Crime Commissioners, the equipment was also used by the Police Authority.
6. In order to reduce costs, Nottinghamshire Police recently made the decision to remove their network connection into County Hall. As a result of this, the police videoconferencing equipment no longer worked and it was removed in June 2016. Without the ability to use videoconferencing, the emergency planning team currently use telephone conferences as an alternative.
7. In order to retain the ability to participate in videoconferences with Nottinghamshire Police and other organisations where possible (particularly the Department for Communities and Local Government’s Resilience & Emergencies Division) it is proposed that community safety initiatives funding is used to purchase an alternative system. The new system, which uses a Clever Touch screen and Logitech videoconferencing, costs £5,812.

### **Illegal Fishing: Signage (£700)**

8. Over the past couple of years stocks of freshwater fish and course fish have reduced to dangerous levels with some watercourses around the county now having very little stocks of some species.
9. Fishing clubs, members of the rural community and the public are becoming increasingly concerned about the destruction of fish stocks and the effect this has on both the ecology of the countryside and also the tourist industry and economy.
10. Theft of a good quality carp may be worth in excess of £2000 and can have a massive impact on a business when this is stolen from fishing lakes. It is becoming increasingly recognised that individuals involved in poaching activity are often engaged in a much wider range of criminality and therefore are of interest to various enforcement agencies.

11. Nottinghamshire, Lincolnshire and Cambridgeshire have some of the highest illegal fishing problems within the country. Illegal fishing is not restricted to rural areas and is also prevalent within towns and cities and anywhere with a watercourse.
12. Other than poaching, there can be problems due to cultural differences in that the practice of 'catch and release' in coarse fishing is not always adopted by migrant communities who historically fish for the pot.
13. The Angling Trust has been very proactive nationally and has promoted and initiated the Building Bridges Project, which works together with angling groups to promote good practises. The Angling Trust also works closely with Polish Fisheries enforcement officers, and is looking to foster further working relationships with other enforcement agencies in Eastern Europe.
14. The request for £700 is to purchase 100 signs, 25 of which will be in Polish, to be installed at locations across the county where high incidents of illegal fishing occur. The signs will promote the reporting of intelligence about illegal fishing to the Environment Agency or Nottinghamshire Police and are part of a multi-agency response to tackling illegal fishing.
15. The signs will kick start a joint working partnership with Nottinghamshire and Lincolnshire Police, The Angling Trust and the Environment Agency to:
  - Provide a high profile and qualitative response to suspected fish related incidents and associated wildlife or criminal offences.
  - Gather intelligence on rural crime issues including the activities around fish theft and poaching related incidents.
  - Target, by intelligence led means, areas both rural and urban that are suffering from, or are likely to suffer from this type of criminality.
  - Work with Environment Agency fisheries enforcement officers on planned days of action.
  - Make full use of the Notts Alert messaging system for the reporting of illegal fishing.

### **Horse Awareness Campaign. (£450)**

16. There are around three million horse riders in Great Britain, many of whom have to ride on the road to reach bridleways and other off road facilities.
17. Data released in October 2015 from the Royal Society for the Prevention of Accidents (ROSPA) reported 104 horse rider casualties in Great Britain in 2014. This included one adult horse rider who was killed and 23 who were seriously injured and one child horse rider who was seriously injured.
18. Local data provided by the Nottinghamshire Police Traffic Management and Road Casualty Reduction Unit shows that over the last six years there have been 13 road traffic collisions (RTC's) involving the ridden horse. The 13 RTCs were in the following districts: Rushcliffe



(5); Newark & Sherwood (5); Broxtowe (2); Ashfield (1). 8 of the 13 RTCs were in 60mph speed limits, 4 in 30mph speed limits and 1 in 40/50mph speed limits.

19. Although there have been Horse and Road Safety Campaigns nationally, the Horse Awareness Campaign (HAC) is a recently formed local volunteer group, whose membership consists of riders who live or work across the county. HAC have approached the Safer Nottinghamshire Board Rural Crime Group asking for support to raise awareness of road safety of horse and riders in the county. Other approaches have been made to the National Farmers Union (NFU) who have been working with the British Horse Society to improve safety and welfare of horses and riders on rural roads across the UK.
20. To help promote horse and rider safety on rural roads, HAC will be launching an event called 'The Ride' on Sunday 2<sup>nd</sup> October at Wollaton Park. The event is about generating publicity and raising awareness to remind motorists of their duty of care towards horse and riders. This event has already generated a lot of interest on social media with 150 attending the ride and 421 interested. This event is also supported by the East Midlands Horse Society.
21. The request for £450 community safety initiatives funding is to purchase a quantity of reflective medical arms bands, which riders have strapped to their arms containing medical information such as emergency contact, existing medical conditions etc. The information stored in the arm band is crucial in the unfortunate event of an accident, and greatly assists the emergency services.
22. Although traditionally, medical armbands are often used in competitive disciplines such as endurance and eventing riding, the arm bands will be distributed to riders who participate in hacks and ride on the roads.

#### **Animal Movements Control: Electronic Identification Devices (EIDs). (£1,300).**

23. Animal identification systems are used to trace animal movements for cattle, pigs, sheep and goats. The purpose of these systems is to reassure consumers that the food they eat can be traced back to its source. The legislation governing animal movements is enforced by Trading Standards.
24. The rules governing sheep and goat movements are complex. They include the provision that sheep that were born or identified after 2009, and are not intended for slaughter under 12 months of age, must be electronically identified and individually recorded in a farmer's flock register. Electronic identification for goats is voluntary unless the owner intends to export then they must be full EID identified.
25. Horse passports are required by European law and are necessary in order to prevent horses that have been treated with certain veterinary medicines (such as wormers and analgesics) entering the human food chain. All horses over 6 months old should have a passport, and if born after 2009 should also have a microchip.
26. From April 2016 all dogs are legally required to be micro-chipped. Micro-chipping aims to reunite owners with their lost or stolen pets and to tackle the growing problem of strays roaming the streets to relieve the burden placed on animal charities and local authorities.



Compulsory micro-chipping will also greatly assist Trading Standards Officers to tackle the recent increase in illegal canine landings in Nottinghamshire. Being readily able to identify animals that have been illegally imported is critical in keeping Nottinghamshire Rabies free.

27. The Trading Standards Service doesn't currently have an electronic identification device (EID) for officers to use to read animal microchips and officers currently have to rely on assistance from vets, livestock market operators and quarantine kennel operators. Having direct access to an EID would increase officers' efficiency and speed of response in dealing with a variety of situations including the illegal landings of dogs and tracing animal movements through the livestock market.
28. The County Council is working with Newark & Sherwood District Council to develop a joint protocol for the management of illegally placed horses ("fly grazing"). Nationally there has been an increase in the number of complaints and incidents relating to horses tethered and trespassing on council and private land, straying onto highways and footpaths, causing a danger to the public, nuisance and concerns about horse welfare. The guidance provides clarification of the roles and responsibilities for local agencies and details of the processes involved.
29. As part of the joint discussions involved in developing the protocol it has been recognised that ready access to an electronic identification device (EID) would greatly enhance the ability of the agencies involved to provide an effective response to complaints relating to illegally placed horses.
30. It is proposed that £1,300 Community Safety initiatives funding is used to fund the purchase of two electronic identification devices (EIDs) for use by Trading Standards Officers and District Council officers in the county.

## **Other Options Considered**

31. There will be other options for use of the 2016/17 community safety initiatives budget and proposed spends of the remaining balance **£69,138** will be the subject of future reports to the Community Safety Committee.

## **Reason/s for Recommendation/s**

32. Community Safety remains one of the key concerns for the residents of Nottinghamshire. The recommendations contained within this report will enable funding to action a range of targeted projects, specifically designed to combat issues of crime and disorder, anti-social behaviour and fear of crime. Any reductions in these issues will encourage the development of strong, healthy and vibrant communities thus reducing risks to those deemed as vulnerable within those communities

## **Statutory and Policy Implications.**

33. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

34. The proposed **£8,262** can be met from the Community Safety initiatives budget for 2016/17.

## **RECOMMENDATION/S:**

35. That Members approve the following proposed spends (totalling £8,262) from the Community Safety Initiatives Budget for 2016/2017:

- a. Video Conferencing Equipment (£5,812)
- b. Illegal Fishing-signage (£700)
- c. Horse Awareness Campaign (£450)
- d. Animal Movement Control: Electronic Identification Devices (£1,300)

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

36. For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong Community Safety Officer, Trading Standards & Community Safety x73058.

## **Constitutional Comments ()**

37.

## **Financial Comments (KAS 13/09/2016)**

38. The financial implications are contained within paragraph 34 of the report.

## **Background Papers and Published Documents**

None

## **Electoral Division(s) and Member(s)**

All

27<sup>th</sup> September 2016

Agenda Item: 7

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY UPDATE**

#### **Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

#### **Information and Advice**

##### **New Psychoactive Substances (NPS)**

2. Evaluation feedback received from colleagues who attended the second New Psychoactive Substances workshop event, held in July, was very positive. Colleagues and partners found this workshop event well-structured and informative, with relevant information regarding the recent change in legislation, local and national picture and shared experiences.
3. Delegates also appreciated the opportunity to discuss and share working knowledge and experiences with colleagues from a wide range of services who attended, suggesting specific points of contacts to be established in sharing information.
4. The community safety team continue to provide regular bulletins to delegates who attended both workshop events, giving information about the effects of the new legislation and related developments.
5. Information from the workshops will help to inform future prevention work in the county led by Trading Standards & Community Safety, Public Health, Nottinghamshire Police and Change Grow Live (CGL).

##### **Gypsy Romany Traveller Liaison (GRT) update.**

6. A raft of actions have been implemented over several weeks in joining up strategic service provision, building relationships and awareness raising amongst partners and colleagues.

##### Unauthorised Encampments (UE).

7. Work continues on the draft Unauthorised Encampment protocol, which has been sent out for comment to key partners including District Councils, East Midlands Ambulance Service (EMAS) and Nottinghamshire Police. The protocol aims to standardise the approach to unauthorised encampments across the districts in the county.

#### The Gypsy Romany Traveller (GRT) Health Partnership.

8. The Joint Strategic Needs Assessment (JSNA) is currently establishing current and future health needs within the travelling communities. In meeting those needs, the next stage within the JSNA is to include information regarding 'end of life' and also carers, as two new reviews have come to light.
9. Development updates and information on the work of the GRT liaison officer will continue to be provided through the Community Safety Committee reports.

#### **Modern Slavery**

10. One of the priority areas for action for the Safer Nottinghamshire Board is that of modern slavery. The Chair of this Committee and the Chief Executive of the County Council met with the Chief Executive of the Gangmasters Licencing Authority (GLA) to explore options for addressing this problem and the contribution of the County Council. The GLA is a national organisation with its headquarters in Nottingham with the key role of tackling the threat of modern slavery in our communities.
11. There have been several media reports recently on this issue, from the tragedy of the death of the cockle pickers in the north, to cases much more local to Nottinghamshire of people being forced into labour, without proper pay, protection, or support. The GLA know that too many cases go unreported at the moment. Best estimates from the Government are that there could be in the region of 180 potential victims of modern slavery within Nottinghamshire. Contrast that with the fact that in 2015 only seven crimes of this nature were recorded.
12. Modern slavery is both an extremely serious crime and a grave violation of human rights and human dignity often in the most brutal forms. Led by the Community Safety Team, work within the County Council to address this issue has started. Initially this will include:
  - Improving the understanding and awareness of our staff and partners
  - Information on the signs and indicators of a problem
  - How and where to refer issues
13. A series of training sessions will be held over the autumn. These will be made available to elected members.
14. Work is also being undertaken to ensure that the County Council supply chains and commissioning processes are transparent, clear, and with safeguarding triggers built in to pick up and deal with any threat of modern slavery.
15. The majority of the people being used and abused as modern slaves are victims. Work is underway with the Police and Crime Commissioner to ensure that the Vulnerable Person

Panels in operation across the county contribute to the development of victim services in Nottinghamshire.

16. The Safer Nottinghamshire Board has commissioned work to explore options to plan how all partners can work together to tackle this issue, protecting the victims, pursuing the perpetrators, preventing the opportunity and preparing the capacity and capability of partners to tackle modern slavery. This will include identifying work that can most efficiently be undertaken on a regional basis.

### **Hate Crime – Post “Brexit”**

17. This item will be the subject of a presentation to this committee by Dave Alton, Hate Crime Manager from Nottinghamshire Police and Andy Peacock, the lead on hate crime for the Safer Nottinghamshire Board from the Community Safety Team.
18. Members can be re-assured that although there was a small rise in hate crime immediately post, and related to, the referendum this has now ceased. This small rise in hate crime related to the referendum was not aimed at any particular group or community within the County. There have been no reports of any community feeling vulnerable or “at risk” as a result of the outcome of the referendum. The situation continues to be regularly monitored.
19. Hate crime remains a priority for the Safer Nottinghamshire Board. Their hate crime action plan, led by the Community Safety Team, encompasses a range of actions to tackle all forms of hate crime, adopting and promoting a preventative approach whenever possible.

### **Zombie Knives**

20. A ban on the sale of so called “zombie knives” has now been introduced in England and Wales. The new legislation bans the sale, manufacture, rental or importation of these knives. Anyone caught breaking the law will face up to 4 years in prison.
21. Inspired by horror films, “zombie knives” often have a long curved blade with serrated edges. They are often sold as collectors’ items but police report that they are increasingly being carried by criminals. The knives could be bought on the internet for as little as £8.
22. The County Council has welcomed this ban. Keeping local communities safe remains a high priority for the County Council and this ban helps to achieve this, by reducing the number of blades that are in society and preventing retailers from unwittingly fuelling criminal activity. The County Council approach to community safety, as a member of the Safer Nottinghamshire Board, is to always support prevention and early intervention to crime and anti-social behaviour, believing it is better to address the issue early on, rather than allowing it to escalate.
23. The Community Safety Team is leading work with partners on a varied range of programmes that will support this ban. For example, work within schools to inform and alert young people and their families, tackling hate crime within the County to reduce community tensions, when knives could be a factor, and improving support to the more vulnerable members of our communities, keeping them safe.

## **The Heartstone Project**

24. The Heartstone Project launched in Nottinghamshire in July as part of a national programme. Heartstone, is a non-profit national organisation which uses story, fiction, photos, documentary and historically based story themes, to raise social and environmental issues with children and young people. In June the Community Safety Committee agreed to contribute £5,000 funding to support the project in Nottinghamshire which was match-funded by Heartstone.
25. All Heartstone stories are intended to help build greater contact, communication and understanding across different nationalities, cultures and backgrounds, to recognise the common human experience and see past stereotypes and prejudice.
26. Heartstone project overview and up-date so far:
- Ten participating primary schools across the county are taking part.
  - Teaching leads from the schools attended an initial introductory session with Community Safety Team leads and the Achievement and Equality Team lead.
  - This will be followed up in October with a second training workshop.
  - One class from each school in years 5 and 6 will receive a hard copies of the Epic Heartstone Odyssey Tale for each student. This will be used to focus class discussion each week over one-two terms to explore issues relating to the British Values curriculum and challenging prejudice.
  - Each class will also receive a set of professional photo sets taken from across the world, which they will then use as a starting point for a whole school exhibition and display. Each school will also be encouraged and supported to take their exhibitions into other public and local community settings.
  - Each class will also receive a professional dance workshop which they will then share locally.
27. The accumulation of all this work from the 10 primary schools will be showcased on 23rd February 2016 at the Mansfield Palace Theatre. Further updates will be provided at future Community Safety Committees.

## **Other Options Considered**

28. None

## **Reasons for Recommendations**

29. It is recommended that the Community Safety Committee notes the various developments in the areas of work contained in this report.
30. The report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and our community safety work.

## **Statutory and Policy Implications**

31. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

32. This report contains no additional financial implications, with activity reported or that proposed being contained within the existing service budget.

## **RECOMMENDATIONS**

33. It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong Community Safety Officer, Trading Standards & Community Safety x 73058**

## **Constitutional Comments**

34. As this report is for noting only constitutional comments are not required.

## **Financial Comments**

35. There are no financial implications contained within the report.

## **Background Papers and Published Documents**

- Home Office 'Prevent Action Plan'
- Police and Crime Plan 2016 - 2018

## **Electoral Division(s) and Member(s) Affected**

All





27<sup>th</sup> September 2016

Agenda Item: 8

**REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****COMMUNITY SAFETY STAFFING STRUCTURE****Purpose of the Report**

1. To seek approval for the following amendment and addition to the staffing structure of the County Council Community Safety team:-
  - To re-define the roles and responsibilities of 1 full time equivalent (fte) from the current posts of Community Safety Officer to undertake the role of Team Manager – Community Safety. The key element of this post will be the co-ordination and operation of the Safer Nottinghamshire Board. This was a core recommendation of the recent review of the Safer Nottinghamshire Board as a pre-requisite to enable the Board to set and direct the strategic approach to community safety in the County.
  - To establish an additional post of 0.5 fte Community Safety Officer to increase the capacity of the Community Safety team to both respond to new and emerging issues impacting on community safety in Nottinghamshire, and to further strengthen the response of the team to current priorities.

**Information and Advice****Current Structure and Operation**

2. The current structure of the Community Safety team is shown in **Table 1** below.

**Table 1**

<b>POST</b>	<b>SCP</b>	<b>FTE</b>
Community Safety Officer	39-44	4.8
Gypsy and Traveller Liaison Officer	24-28	0.6
Community Safety Social Worker	34-39	2.0
Business Support Administrator	19-23	1.0

3. Since April 2014, following an organisational restructure, the Community Safety team has been attached to the Trading Standards service of the County Council and from that time has been managed by a Team Manager, Trading Standards and Community Safety. As part of the service area of the Group Manager, Trading Standards and Community Safety, the team reports to the Service Director, South Nottinghamshire and Public Protection and is responsible to the Corporate Director, Adult Social Care, Health and Public Protection.
4. Community safety is a statutory responsibility of the County Council under the Crime and Disorder Act (1998). The County Council Strategic Plan 2014 – 2018 has a key priority of “supporting safe and thriving communities” The team provides the County Council response to the community safety element of this priority, recognising the need and benefit of public confidence that Nottinghamshire is a safe and secure place to live and work.
5. The team represents the County Council on each of the Community Safety Partnerships in the County and has excellent working relationships with other key partners contributing to the community safety landscape, including Nottinghamshire Police, Nottinghamshire Police and Crime Commissioner, Nottinghamshire Fire and Rescue, district and borough councils, probation services, Crimestoppers and Neighbourhood Watch.
6. The team initiates and develops the essential linkages with other key service areas, including those of children and young people, health, substance misuse, violent extremism and the Gypsy and Traveller agenda.
7. The team is able to offer a dynamic service, prioritising its approach to those issues that are having the most impact on levels of community safety in Nottinghamshire.
8. The strategic direction and prioritised response to the community safety agenda within Nottinghamshire is led by the Safer Nottinghamshire Board, (SNB). SNB is chaired by the Chief Executive of the County Council and has membership at senior executive level from every agency involved in community safety in the County. The Chair of this Committee is a member of SNB. Currently one Community Safety Officer from the team works with the Chief Executive to co-ordinate and ensure the smooth operation of the work of SNB. Each of the Community Safety Officers in the team offers a lead role to support SNB in its work on the identified strategic community safety priorities for Nottinghamshire. For 2016/2017, in addition to geographic priorities, via work within targeted localities within the County, the team is leading the development of work in the following priority areas:-
  - Vulnerable People
  - Hate crime
  - Children and Young People, crime prevention, safety and resilience
  - Modern slavery
  - New and emerging communities
  - Domestic abuse
  - Crime in rural areas.

## **Safer Nottinghamshire Board**

9. The Safer Nottinghamshire Board has just completed a review of its role and all aspects of its functionality in order to ensure that its operating arrangements were fit for purpose and the potential for realising positive community safety outcomes in Nottinghamshire are realised. A detailed presentation on the outcomes of the review and the work of SNB will be given to the November meeting of this committee. The following highlights outline the relationship of the Community Safety team to SNB.
10. The key role of SNB is to provide leadership and to set the strategic direction for community safety in Nottinghamshire. SNB:-
- Agrees and adopts the community safety priorities for Nottinghamshire
  - Define specific leadership and approach to deliver each priority
  - Apportion resources where necessary.
11. The review recognised the need to strengthen, continue and consolidate the ongoing support and management of SNB to support the Chair of SNB in driving forward the community safety agenda in Nottinghamshire, currently provided by one Community Safety Officer from the team. This was seen as a priority area for the Chair of SNB to address and the recommendations within this report enable current support and management to be consolidated.
12. In maximising the work and impact of SNB the Community Safety team is crucial. The post of Team Manager – Community Safety will lead on the development of this approach, as part of the continued remit around SNB co-ordination and operation and Community Safety Officers will continue to provide support to SNB members on each of the identified priorities, (paragraph 8), together with any new and emerging issues.
13. The review of SNB identified two immediate areas of operation that must be addressed to improve community safety in Nottinghamshire:-
- **An improved analytical service and product**, providing cross agency information to offer an holistic analysis of issues and locations, so enabling a more informed and impactful solution. The Team Manager – Community Safety will co-ordinate this work.
  - **The development of a more integrated approach to community safety** across partners and localities. This will include establishing the principles and culture to enable effective integration, and an agreement (by partners) of the key areas for collaboration. A Community Safety Officer from the team is already leading this work.

### **Community Safety – Emerging Issues**

14. The community safety landscape has become more complex and attracts a higher profile within our communities. The Community Safety team leads the County Council response to current and emerging national and international issues, new working models and the escalation of specific areas of the community safety agenda. These are shown in **Table 2** below.

**Table 2**

<b>New and emerging issues:-</b>
• Asylum seekers/refugees
• Immigration
• Impact of mental health
• On line and cyber crime
• Honour based violence and female genital mutilation
• Water Safety
<b>New working models for existing community safety issues:-</b>
• Integrated offender management
• Substance misuse – adults and young people
• Serious and organised crime
<b>Escalation of current community safety priorities:-</b>
• Preventing violent extremism
• Hate crime

15. The Team Manager – Community Safety will continue to drive these new issues, new models and reprioritised work areas, together with the response from Nottinghamshire through SNB. The additional 0.5 fte post of Community Safety Officer will provide capacity to offer the contribution from the County Council to deliver actions to address them.

#### **Proposed Structure and Operation**

16. The staffing proposals contained within this report would result in a structure for the Community Safety team as shown in **Table 3** below.

**Table 3**

<b>POST</b>	<b>SCP</b>	<b>FTE</b>
Team Manager- Community Safety	42-47	1.0 *
Community Safety Officer	39-44	4.3 *
Gypsy and Traveller Liaison Officer	24-28	0.6
Community Safety Social Worker	34-39	2.0
Business Support Administrator	19-23	1.0

\*The post of Team Manager – Community Safety and the additional post of 0.5 fte Community Safety Officer would be established for an initial period of two years.

17. The Community Safety team would continue to form part of the service area of the Group Manager, Trading Standards and Community Safety, report to the Service Director, South Nottinghamshire and Public Protection and be responsible to the Corporate Director, Adult Social Care, Health and Public Protection.
18. The proposals provide capacity to allow the Team Manager from Trading Standards, currently offering management oversight to the Community Safety team, to refocus their time towards trading standards issues – another service area with growing demands.

## Other Options Considered

19. None

## Reasons for Recommendations

20. The recommendations contained offer the opportunity to increase the impact of the Community Safety Team, respond to new and emerging issues and to consolidate the existing support arrangements to the Safer Nottinghamshire Board, so enabling that Board to fulfil its roles and responsibilities.
21. The recommendations allow the Community Safety team to develop strategic relationships and strong partnerships with other key players in the community safety arena, lead on community safety priority issues, and to continue developmental work to improve the analytical function and integrated approach – immediate priorities seen as crucial to maximising success.

## Statutory and Policy Implications

22. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## Financial Implications (CT 16/09/16)

23. The financial implications of the recommendations contained within this report are detailed in **Table 4** below:-

**Table 4**

<b>Recommendation</b>	<b>Annual cost £ (inc on costs)</b>
Re-define 1 fte Community Safety Officer to Team Manager – Community Safety	3,700
Establish 0.5 fte Community Safety Officer	25,400
<b>TOTAL ANNUAL COSTS</b>	29,100 (scp max point)

24. This funding can be met from contributions from the County Council Community Safety budget.

## Human Resources Implications (SJJ 16/09/16)

25. The grade of the post of Team Manager is an indicative grade pending a formal job evaluation process. The post will be recruited to using the County Council's recruitment procedure and staff will be appointed on fixed term contracts.

26. The recognised trade unions have been consulted and are in agreement with the recommendations.

## **RECOMMENDATIONS**

27. It is recommended that the Community Safety Committee approves, for an initial period of two years from the date of appointment:-

- The re-definition of 1 fte post of Community Safety Officer (scp 39-44) to Team Manager – Community Safety, indicative Band D, (scp 42-47), and:
- The establishment of 0.5 fte post of Community Safety Officer, Band C, (scp 39-44).

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Tony Shardlow, Safer Nottinghamshire Board Co-ordinator x 73846**

## **Constitutional Comments**

28. This Committee has the authority to consider the matters contained within this report.

## **Background Papers and Published Documents**

- Job description, Team Manager – Community Safety

## **Electoral Division(s) and Member(s) Affected**

29. All

27<sup>th</sup> September 2016

**Agenda Item: 9**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **BETTER CARE FUND – MASS MARKETING SCAMS PREVENTION WORK**

#### **Purpose of the Report**

1. To agree the establishment of two temporary posts for a 12 month period to provide additional officer resource within the Trading Standards & Community Safety Service for mass marketing scams prevention work.

#### **Information and Advice**

##### **Better Care Fund (BCF)**

2. The Better Care Fund (BCF) is a means by which NHS organisations and local authorities work together and invest in a range of health and social care services which support people to remain living independently. The focus of the BCF is to reduce avoidable hospital admissions, provide responsive services which enable people to return home from hospital in a timely way and which support people to remain at home with the right care and support. The BCF aims to respond to service user and carer feedback, thereby improving the quality and effectiveness of services.
3. At the start of 2015/16, central government allocated, via the BCF, an element of funding specifically for the implementation of the Care Act, 2014. Nottinghamshire's allocation of the BCF Care Act funding was £1.983m. In 2015/16 for a number of reasons, primarily the postponement of Part 2 of the Care Act, there was underspend and as a result it was agreed to carry forward £1.6m to 2016/17 for short term funding initiatives.
4. A robust process was put in place to identify the initiatives to be funded. A business case was submitted to request additional resource (£76,786) to support Trading Standards mass marketing scams prevention work, which was approved at the BCF Board in July 16. Progress reports of the project's performance and monitoring against agreed objectives will be required to be given to the BCF Board, ASCH Committee and the Health and Well-Being Board. There will also be progress updates provided to the Community Safety Committee.



## **Mass Marketing Scams Work**

5. Nationally mass marketing scams cause around £3.5 billion of detriment annually to consumers. Vulnerable and disadvantaged residents are deliberately and repeatedly targeted causing significant harm to their health, well-being and independence and often escalating their need for social and health care. The financial detriment involved is often great, with to date at least three Nottinghamshire victims having lost over £150,000 respectively to scams. Many others contacted by Trading Standards Officers have lost tens of thousands to scams.
6. As previously reported to the Committee the Service regularly receives lists of potential scams victims from the National Scams Hub that have been seized from mailing houses. To date we have conducted over 400 visits and have over 400 potential victims still awaiting a proactive visit with further lists expected over the coming months.
7. In September 2014 the National Scams Hub launched a joint initiative with Royal Mail to tackle scam mail in the postal system. The joint initiative created a new improved process for cancelling the contracts of companies that send fraudulent mail. Alongside this, Trading Standards officers are holding dedicated training sessions at Royal Mail delivery offices across the UK to improve awareness of scam mail among postmen and women so that they can report suspect companies and identify potential victims. Over the coming months the Service needs to deliver training to the 30 delivery offices in the County.
8. Visits are also identifying significant social care and health issues impacting on the scam victim's wellbeing and independence. Many of the individuals are not known to social services. Subsequent joint visits with social workers are working effectively as an early intervention to prevent further loss of life savings and to prevent escalating social and health care needs.
9. The joint working with social care and voluntary sector workers is raising awareness of scams and increasing scam referrals to the Service via the Multi Agency Safeguarding Hub (MASH) as a result. Officers are prioritising these referrals which impacts on the capacity to conduct the proactive visits to potential victims on the scams lists.
10. Currently one Trading Standards Officer dedicates 90% of her time to scams and safeguarding work. She is assisted by a Police Community Support Officer (PCSO) seconded for 6 months from March to September 16, funded by Community Safety initiatives funding.

## **Proposal**

11. It is proposed to create two temporary roles within the Trading Standards & Community Safety Service for a 12 month period to provide additional officer capacity needed to support the scams prevention work outlined above.
12. The Better Care Fund (BCF) funding covers the temporary agency salary costs for the 12 month period and associated supplies and services costs. The temporary agency officers would either work on the scams work or be deployed on other Trading Standards



investigative work to release Trading Standards Officer capacity to work on scams prevention.

## **Other Options Considered**

13. The BCF funding proposal has been ratified and agreed via a robust business cases and scrutiny from ASCH senior leadership team. It has been confirmed as delivering the national conditions for the Care Act responsibilities as well as delivering on savings and efficiencies in the short to longer term.

## **Reason/s for Recommendation/s**

14. Scam prevention interventions aim to break the cycle of scam victimisation to alleviate negative health effects on the individuals and to promote well-being and independence. The proposal provides the additional officer capacity needed to intervene to protect hundreds of identified potential scam victims in Nottinghamshire.

## **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

16. The costs of the two temporary posts will be met from the carry forward of the Better Care Funding allocation from 2015/16 of **£76,786** for the project.

## **Business Support/Ways of Working Implications**

17. The posts will be based at the Trading Standards office in Mansfield. There is sufficient flexible working accommodation at that office to accommodate the two additional officers. Business support will be provided by the business support officers at that office.

## **RECOMMENDATIONS**

- 1) It is recommended that the Community Safety Committee agrees the establishment of two temporary posts within the Trading Standards & Community Safety Service for a period of 12 months to provide additional capacity needed to undertake scams prevention work.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Team Manager  
Trading Standards & Community Safety x 72460**

### **Constitutional Comments (LM 11/08/16)**

The recommendations in the report fall within the Terms of Reference of the Community Safety Committee.

### **Financial Comments (KS 12/08/16)**

The financial implications are contained within paragraph 16 of this report.

### **Human Resources Comments (JD 5/8/16)**

As the intention is to cover the temporary posts through agency temps, any entitlement to redundancy payments or redeployment would not be incurred.

### **Background Papers and Published Documents**

None

### **Electoral Division(s) and Member(s) Affected**

All





27<sup>th</sup> September 2016

Agenda Item: 10

## **REPORT OF THE CORPORATE DIRECTOR PLACE**

## **COMMUNITY EMPOWERMENT & RESILIENCE PROGRAMME**

### **Purpose of the Report**

1. The purpose of this report is to:
  - Update Members on developments within The Community Empowerment and Resilience Programme [CERP].
  - Seek approval for the establishment of 3 temporary Neighbourhood Coordinator posts for a period of 18 months to support this Programme within the Community and Voluntary Sector Team. The Coordinators will work with communities to tackle the impact of isolation and loneliness at the very earliest opportunity.

### **Information and Advice**

#### **Background**

2. The CERP forms part of the Redefining Your Council framework. The programme has been developed in recognition of the need for NCC to look at creative resident-led solutions where it is not possible to deliver service provision in ways traditionally funded by the Council. The vision for the Programme is: **“To delay or prevent the need for intervention by partners delivering public services through enabling Nottinghamshire communities to be more empowered and resilient.”**
3. The objectives of the programme are to foster a whole community approach which has co-design and collaboration as its core values and which encourages and enables a resilient Voluntary and Community Sector [VCS] across Nottinghamshire to empower residents to co-design and co-deliver local services.
4. The expected outcomes for the programme are that strong and resilient services are shaped by all partners including the VCS; there is a collaborative use of resources across services; a confident VCS is developed and supported which can effectively engage citizens and demonstrate social impact and value for money and that local provision is co-produced with service users and co-delivered by communities through social action approaches. This will be supported by increased local intelligence allowing for locally tailored services and look to a relationship change from dependency to interdependency between service providers, communities and service users.

5. The CERP focusses on two strands of activity:
- A universal strand, strengthening the VCS, which aims to work with partners across Nottinghamshire, including the VCS to ensure that communities and individuals are provided with the tools to become more self-sufficient and resilient.
  - A targeted strand, Age Friendly Nottinghamshire, which supports an approach to activating residents to help tackle isolation and loneliness, as early as possible in local communities supported by a coherent strategy amongst local partners.

### **The Better Care Fund [BCF]**

6. The Better Care Fund (BCF) is a means by which NHS organisations and local authorities work together and invest in a range of health and social care services which support people to remain living independently. The focus of the BCF is to reduce avoidable hospital admissions, provide responsive services which enable people to return home from hospital in a timely way and which support people to remain at home with the right care and support. The BCF aims to respond to service user and carer feedback, thereby improving the quality and effectiveness of services.
7. At the start of 2015/16, central government allocated, via the BCF, an element of funding specifically for the implementation of the Care Act, 2014. Nottinghamshire's allocation of the BCF Care Act funding was £1.983m. Throughout 2015/16 whilst monitoring the Care Act spend it was clear that there would be an underspend in the Care Act allocation. Primarily this was due to the postponement of Part 2 of the Care Act. As a result £1.6m was agreed and carried forward into 16/17 budgets.
8. A robust process was put in place to identify the initiatives to be funded. A business case was submitted to request additional resource [£244,000] to support the CERP and pilot an Age Friendly Nottinghamshire approach, which was approved at the BCF Board in July 2016. Progress reports of the project's performance and monitoring against agreed objectives will be required to be given to the BCF Board, ASCH Committee and the Health and Well-Being Board. There will also be progress updates provided to the Community Safety Committee.

### **Age Friendly Nottinghamshire Pilot – Tackling Loneliness and Isolation**

9. The targeted strand, Age Friendly Nottinghamshire aims to recognise that as people get older, they face increasing challenges and in an age friendly community, policies, services and structures related to the physical and social environment which are designed to support and enable people to age actively bring huge benefits.
10. Through the CERP partnership approach, stakeholders aim to develop an integrated 'whole system' approach to tackling loneliness and isolation including for frontline workers such as housing officers, social care workers, community pharmacists and supermarket staff to 'Make Every Contact Count' by recognising indicators and linking at risk older people with resident-led activity. For example, the Social Care Institute for Excellence (SCIE) are now training large numbers of workers in skills to tackle social isolation and in strength-based approaches that can find and build local networks.
11. Estimates of the numbers of older people living alone in Nottinghamshire show that there is expected to be a rise from around 53,000 in 2011 to 74,000 by 2025, an increase of 40%”

(JSNA). This approach aligns with the Adult Social Care Strategy and its aim to share “responsibility with individuals, families and communities to maintain [individuals] health and independence” (ASC Strategy, 14/16). Adult Social Care costs the authority around £200m per annum which is 42% of NCC’s net budget so is a key area of focus for financial savings.

12. Commissioners and the workforce do not have all the answers. Loneliness is a deeply personal experience, and unsurprisingly, the solutions for people often need to be personalised. This approach will employ grassroots Neighbourhood Coordinators who can build local relationships enabling those suffering from loneliness and isolation to access the support they need. The Local Government Associations (LGA) Combating Loneliness Report (2016) highlighted that Councils should work at a neighbourhood level, to understand and build on existing resources.
13. Many intervention services rely on existing referral pathways which means an individual, potentially via a gateway service, has to formally present a problem. Due to the proactive engagement methods of Neighbourhood Coordinators, for example door knocking, they identify those ‘hard to reach’ groups of people who are suffering from loneliness and give them a helping hand to connect with the community.
14. Neighbourhood Coordinators build local intelligence and use knowledge of where local provision is not available, but there is an evidenced need, to facilitate resident-led projects. The overarching benefit of the Age Friendly Nottinghamshire pilot will be to reduce the demand on public services while enhancing and strengthening social action at a local neighbourhood level.
15. The impact on the residents who have been both mobilised and helped by the pilot project will be measured by analysing preventative interventions e.g. facilitating a resident to provide a lonely neighbour with company twice a week. Whilst it is recognised that it is difficult to evaluate a financial impact for this type of work we have used the experience of similar projects elsewhere to estimate the scale of financial benefit we could expect for the level of proposed investment. The expected outcomes from this targeted work will include:
  - Measured interventions and activities to tackle loneliness and isolation, preventing the reliance on public services, and ultimately saving money;
  - Inter-connected residents and agencies to ensure public service activity is co-ordinated and supported locally;
  - Integrated knowledge shared across partners to cascade the right information clearly and consistently;
  - Nottinghamshire’s first Age Friendly Communities in terms of place, people and services.

## **Strengthening the VCS**

16. The universal strand of the CERP utilises the State of the Voluntary Sector Report commissioned by NCC in 2015 to catalyse collaboration across voluntary organisations and wider partners aimed at strengthening community activity. Key findings show:
  - Over 4,000 voluntary groups operate across Nottinghamshire
  - The sector brings in £192 million per year
  - 80,000 volunteer hours a week contribute to delivering local services.

17. The voluntary sector is considered to be a key enabler for the programme due to their grassroots links. A series of events have been facilitated in the last 10 months with a broad range of representatives from the VCS and other public sector bodies. The intention of these events has been to:
- Create a new relationship between stakeholders which is about shared ownership, co-production and social action;
  - Identify priorities and shape a cross sector partnership to support Community Empowerment and Resilience;
  - Establish a programme of work based on these priorities, with people and organisations signed up and prepared to contribute to delivery;
  - Agree a key set of principles that underpin a new way for working across the voluntary and community sector and partner organisations.

Using a co-production approach five work streams have been defined and developed based on the core themes emerging from the State of Sector report. These include: Creating Active Participation; Coordinating Sector Voice; Enabling Social Action and Community Development; Sector Solution to the Volunteering Gap and Understanding/ Mastering Commissioning for Local Success.

18. This will be guided by a multi partnership steering group alongside shaping and informing the work of the Nottinghamshire Together Partnership (a grant aided response to VCS infrastructure needs across the county) as well as the work of the authority to pursue the wider objectives of the Community Empowerment and Resilience Programme.
19. This programme has significant potential to deliver long term savings to the authority, through strengthening, mobilising and tapping into the VCS to support the overarching objective of the programme to delay or prevent the need for intervention from the Council and other public services by enabling Nottinghamshire communities to be more empowered and resilient.
20. Building capacity at a local level in a targeted way which focuses on prevention, early help and local need is fundamental to successfully stimulating social action in communities. Social action has long been part of the fabric of Nottinghamshire life and the many growing challenges make this more important than ever. Various evidence based approaches which aim to mobilise residents to help their neighbours have success levels in terms of empowering volunteers and achieving sustainable outcomes.
21. Further harnessing the skill, passion and capability of residents can empower communities, improve outcomes and complement public services. Building community capacity and enabling social local action is not easy, however the benefits of doing this include increasing resources available to achieve social goals; enabling broader and better targeted support, encourages and empowers local residents to create local solutions which reduces demand on public services.

## **Proposal**

22. It is proposed that 3 temporary Neighbourhood Coordinators roles are established within the Community and Voluntary Sector Service for an 18 month period to provide additional capacity to build relationships with residents, invigorate bottom-up social action and develop



sustainable outcomes with multi-agency support e.g. befriending groups, activities and other provision to tackle social isolation.

23. The BCF covers the temporary salary costs for the 18 month period and associated costs which include business support till April 2018; programme officer support to facilitate the CERP - maintaining a robust programme plan and small innovation pot to pump prime initiatives, for example Good Neighbour Guides.

### **Other Options Considered**

24. The BCF funding proposal has been ratified and agreed via a robust business cases and scrutiny from ASCH senior leadership team. It has been confirmed as delivering the national conditions for the Care Act responsibilities as well as delivering on savings and efficiencies in the short to longer term.

### **Reason/s for Recommendation**

25. The desire to empower communities to support each other and be more resilient is not new but in the context of rapidly changing public sector landscape increasing social and community capacity is fundamental to how the Council operates in the future. Building community capacity and enabling social action are central to wider discussions on how services are best commissioned and how they engage in order to tackle the rising demand on already stretched services.

### **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **FINANCIAL IMPLICATIONS**

27. The cost of the three temporary posts and associated programme costs will be met from the BCF allocation of £244,000. These posts have had an indicative grading at NJC Band A.

### **Business Support/Ways of Working Implications**

28. The posts will be based at the Community and Voluntary Sector office in West Bridgford, however as with existing team members, these posts will be working in specific communities over the 18 month period and flexible hosting arrangements will be confirmed as the pilot develops. There is sufficient flexible working accommodation to support these posts. Programme Officer and Business Support will be provided within the service.

## **RECOMMENDATION/S**

It is recommended that Community Safety Committee:

- Agrees the establishment of three temporary posts within the Community and Voluntary Sector Team for a period of 18 months.
- Notes the progress of the CERP.

**Tim Gregory**  
**Corporate Director Place**

**For any enquires about this report please contact**

Cathy Harvey  
Team Manager, Community & Voluntary Sector (ext.73415)

## **CONSTITUTIONAL COMMENTS (SLB 05/09/2016)**

Community Safety Committee is the appropriate body to consider the content of this report, subject to the Council's Employment Procedure Rules which require all reports regarding changes to staffing structures to include HR comments and for consultation to take place with the trade unions.

## **FINANCIAL COMMENTS (SES 09/09/16)**

The financial implications are set out in the report.

## **HUMAN RESOURCE COMMENTS (RH/07/09/2016)**

These posts have been preliminary evaluated under the job evaluation process and the grades detailed are indicative grades pending a formal job evaluation process. The posts will be recruited to using the County Council's vacancy control protocol. The recognised trade unions have been consulted and are in agreement with the recommendation

## **BACKGROUND PAPERS AND PUBLISHED DOCUMENTS**

**None**

## **ELECTORAL DIVISION[s] and MEMBER[s] AFFECTED**

ALL

**27 Sept 2016****Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC  
PROTECTION****UPDATE REPORT ON THE USE OF THE REGULATION OF INVESTIGATORY  
POWERS ACT****Purpose of the Report**

1. To update the Community Safety Committee on activities undertaken by Trading Standards and Community Safety using the Regulation of Investigatory Powers Act.

**Information and Advice**

2. The Regulation of Investigatory Powers Act 2000 (RIPA) gives the Council the power to undertake covert surveillance in relation to certain investigations. There is a strict authorisation process; applications are considered by senior officers before being considered by the Magistrate's Court for final approval.
3. Regular information reports regarding the use of RIPA are submitted to Community Safety Committee as most of the few authorisations sought relate to Trading Standards investigations.
4. Since April 2016 one authorisation for covert surveillance have been submitted to the Magistrate's Court and received approval. This is a relatively new investigation which is currently ongoing. Details of the results of the surveillance will be fed back to the committee on completion of the investigation.
5. Under the legislation the Council can also gain access to some Communications Data, namely telephone and email account information (but not communications content). Three applications for such data were made to assist investigations. Again all three investigations are still ongoing.
6. The Office of the Surveillance Commissioner (OSC) is responsible for oversight of covert surveillance by public authorities. The Council is required to report annually on its use of RIPA powers, and is inspected by the OSC approximately every 3 years. The latest inspection was conducted in April 2016.

7. The feedback for the Council was very positive; the Inspector concluded that no formal recommendations for improvement were necessary.
8. The report stated that the Council is well performing with good Senior Responsible Officer and RIPA Co-Ordinating Officers, sound policy and procedures, a good training programme and appropriately trained officers.
9. The report contained some suggestions for improvements, but these were minor and considered not significant enough to warrant formal recommendations.
10. A further area that is also covered by the RIPA legislation is that of Covert Human Intelligence sources (CHIS). It is anticipated that in practice CHIS powers will rarely, if ever, be exercised by the County Council. If there ever is such a requirement Group Leaders will be informed. Additionally, safeguards are in place to ensure appropriate use of CHIS. Legal advice must be sought where use of CHIS is proposed, and the strict authorisation process must be followed.

### **Other Options Considered**

11. None, this report is for information only.

### **Reason/s for Recommendation/s**

12. To update the Community Safety Committee the limited use of these investigatory powers across the Council. This is an information report

### **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

Use of surveillance can assist the Council in relation to the reduction of crime in Nottinghamshire.

### **Human Rights Implications**

Every authorisation for surveillance requires consideration of human rights including the right to privacy and the right to a fair trial. The rights of people under surveillance need to be balanced against public safety and the prevention of crime. This is why every authorisation has to clearly set out why the surveillance is considered necessary and proportionate in the circumstances.

## **Financial Implications**

This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

## **RECOMMENDATION/S**

1) It is recommended that the Community Safety Committee notes the information contained within the report.

**PAUL MCKAY**

**Service Director, Access and Public Protection**

**For any enquiries about this report please contact:**

Mark Walker

Group Manager, Trading Standards and Community Safety

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## **Constitutional Comments (SLB 05/09/2016)**

This report is for noting only.

## **Financial Comments (KAS 08/09/15)**

As the report is for noting, there are no financial implications

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

## **Electoral Division(s) and Member(s) Affected**

- 'All'



**REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

To update the Committee on key Trading Standards matters.

**Information and Advice**

1. **Illicit Tobacco** - Efforts continue to stem the supply of illicit tobacco in Nottinghamshire. In July 2016 a licence review was conducted on the premises Biedronka Max, a shop in Worksop with a history of selling cheap cigarettes on three occasions, this resulted in a revocation of the alcohol licence. An appeal against the decision was received and would have been heard in August but was subsequently withdrawn.
2. The work around illicit tobacco continues and the details of current prosecutions are listed below, one of note is a conspiracy involving four individuals which is due to be heard in the Nottingham Crown Court. This is a case that has been jointly investigated with Nottingham City, working together with the City to tackle this particular group has enabled the Trading Standards Department to lay more serious charges against the individuals involved.
3. **Animal Health** – The team have recently issued a caution to a sheep farmer. There is a legal requirement that once animals are moved on to a farm they cannot be further moved for 6 days, the evidence showed this farmer moved the sheep within this period. The legislation is in place to prevent the spread of animal disease.
4. **Primary Authority Partnerships** – As the committee is aware there is a legislative framework where Trading Standards can set up a nationally recognised partnership arrangement with businesses, where the business receives advice and guidance on their general systems, processes and product specific requirements. The assured advice provided is nationally recognised by other regulatory services who must take it into consideration in any dealings they may have with the company. The Service has recently developed three new partnerships with companies that have very different product ranges and thus differing needs for advice.

5. One of the partnerships is with a large regional wholesaler based within Nottinghamshire but with trading premises throughout the Midlands and the North East. They supply a wide array of consumer products which range from small household products, through electrical equipment to indoor and outdoor furniture. The company will mainly be looking for assistance in areas of product safety and fair trading.
6. Another partnership has been set up with a company that produces craft ciders. They are looking at expanding their production and are currently seeking contracts with large national retailers to supply their products. The company are looking for assistance with regard to their due diligence systems and product labelling
7. The final partnership is what is known as a co-ordinated partnership where the Service provides advice and assistance to an association on behalf of their members and so the benefit of the partnership is shared amongst smaller businesses that are based throughout the UK. The sector which the co-ordinated partnership represents is an area of suppliers to the food industry where the members consists of small businesses that struggle to obtain assistance and advice that will enable consistency within their sector.
8. **Regional “Scambusters” Team** – National Trading Standards Board (NTSB) Quarterly Report April – June 2016. This report highlighted activity across the 8 regional teams for the first quarter. It reported that a number of operations were concluded successfully after long running investigations and trials.
9. Across the teams 29 defendants received 36 years of prison sentences, £2,500 fines , 650 hours community service, 1 simple caution, two curfews and two company director bans.
10. Consumer detriment avoided through Scambuster intervention during the quarter reached just over £5.2m.
11. Confiscation Orders under the proceeds of Crime Act amounted to almost £14m and compensation awards to victims was £200k.
12. The teams continue to tackle those who prey upon the most vulnerable in our communities and the national and regional successes further highlight this.
13. Operation Summit previously reported was cited as one of the two largest and most complex investigations concluded in the period. The estimated fraud across the two criminal gangs investigated by the East Midlands team was estimated at £1.3m.
14. Operation Spinnaker – Is the largest investigation that has been tasked to one of the Scambusters Teams and concerns the activity of a group of businesses engaged in fraudulent selling of advertising. You will recall that earlier this year 10 individuals admitted their parts in this multi-million pound criminality and entered guilty pleas at the Crown Court. They will be sentenced for this at Nottingham Crown Court on the 27<sup>th</sup> and 28<sup>th</sup> October.



15. NTSB Programme Office review – On the 8<sup>th</sup> September the work of the team will be reviewed against the Scambuster's National Operating Model. The review team will concentrate on the areas of performance, value for money and best practice. The Committee will be updated on the outcome of this review at the next meeting.
16. **Legal Action Update** - Eight defendants pleaded guilty in the Nottingham Crown Court to a number of different charges under the Fraud Act 2006, the Companies Act 2006 and the Legal Service Act 2007. The eight were found to be mis selling trust documents to older and vulnerable adults, alleging that the documents would ring fence their properties against having to pay for care home fees. Sentencing of the eight was on the 13<sup>th</sup> and 15<sup>th</sup> Of May 2015. The three main defendants were given prison sentences, one to four and a half years and two to four years. The so called legal consultant and four salespeople were given suspended prison sentences, they were ordered to complete unpaid work all of 200 hours and one individual was given a curfew order for six months. A Proceeds of Crime hearing was listed for the 6<sup>th</sup> and 7<sup>th</sup> October 2016.
17. Paul and Peter Dye appeared in the Nottingham Crown court on the 25<sup>th</sup> August 2015. They pleaded guilty to the sale of illicit tobacco in shops at Stapleford and Netherfield on two separate occasions. Peter Dye was sentenced to 12 months in prison and Paul Dye to 2 years in prison. On 22nd December 2015 a Confiscation Order was granted in relation to Mr Paul Dye. It was declared that Paul Dye had benefited from his criminality he was ordered to pay £11,000.10. Peter Dyes POCA case was heard on the 21<sup>st</sup> July 2016 he was given a confiscation figure of £50,000.
18. Mr Hosmand Zada and Mr Edris Zadeh from Biedronka at Sutton in Ashfield appeared in the Mansfield Magistrates court initially on the 21<sup>st</sup> August 15. They were charged with sale and possession of illicit cigarettes and tobacco. Mr Zada pleaded guilty on the 8<sup>th</sup> September 2015 and was given 60 hours unpaid work. Mr Zadeh was sent to the Crown Court and appeared on the 25<sup>th</sup> January 2016, he pleaded guilty to the charges and was sentenced to 9 months in prison. A POCA hearing was heard on the 27<sup>th</sup> July 2016 and he was given a confiscation figure of £4090.
19. Luqman Ahmed of Kubus Mini Market, Worksop, appeared in the Mansfield Magistrates court on the 1<sup>st</sup> October 2015 charged with the possession of counterfeit cigarettes. He was found with over 1000 packets of illicit cigarettes. Three brands have found to be unsafe in that they will not self-extinguish if left unattended. The case was sent to the Crown Court and Mr Ahmed was listed for trial in August but entered a guilty plea before the trial began. He was given a 9 month prison sentence suspended for 2 years, a POCA application was made at the same time and he was given a confiscation figure of £6760. Mr Luqman Ahmed has been prosecuted by Trading Standards in the past along with his brother Sam Ahmed, Luqman Ahmed was fined £100 and £60 costs and Sam Ahmed £200 fine with £260 costs.
20. On the 22nd April 2016 Mr Hassan, Mr Salah and Mr Kadir were arrested for the supply and possession of counterfeit and dangerous cigarettes. The supply is connected to the retail store Andrews News and Booze at Sutton in Ashfield. All three were sent to the Crown Court

and appeared on the 23<sup>rd</sup> May. Mr Khadir pleaded guilty to the charges, whilst Hassan and Salah pleaded not guilty. A trial date has been set for the 26<sup>th</sup> September 2016. Mr Salah had been previously dealt with by Trading Standards, selling dangerous cigarettes in the same shop he was given a 4 month suspended prison sentence with 130 hours unpaid work.

21. A Rekant Azizi is also due to appear in the Mansfield Magistrates court on the 7<sup>th</sup> September 2016 facing charges for the supply of illicit cigarettes from the same shop.
22. Another defendant previously dealt with from this shop was Ms Rudminate and she was given a conditional discharge and costs of £190.
23. Sherzad Mohammad of Annesley Road Stores, Hucknall appeared in the Nottingham magistrate's court on the 10<sup>th</sup> May 16 charged with the supply and possession of counterfeit and dangerous cigarettes. His case has been sent to the Crown court, he pleaded guilty and he is due to be sentenced in October which should coincide with his POCA hearing. Annesley Road Stores is a new premise but Mr Mohammad is also charged with his involvement in Hucknall Mini Market.
24. There have been a number of seizures and resulting prosecutions for Hucknall Mini Market including Aziz Hussain who was given 70 hours unpaid work and costs of £150, Soren Khder who was given £150 fine and £800 costs and Dana Mira who was given 100 hours unpaid work and £750 costs.
25. James Grozier of National Trade Windows was due for trial in the Northern Derbyshire Magistrates court on the 12<sup>th</sup> July 2016. Mr Grozier had been charged with Fraud offences and offences under the Consumer Protection from Unfair Trading Regulations. He has been taking deposits for work, namely replacement double glazed windows and then not completing the work or refunding the deposits. He pleaded guilty before the trial and was sent to the Crown Court, he is to be sentenced early January. Mr Grozier has been prosecuted by this Service on two previous occasions for the same type of offences, he has been given a total of 392 hours unpaid work and ordered to pay compensation of £6935.
26. Emilia Ungureanu of Piatra Neamt in Mansfield pleaded guilty to one charge of possession of dangerous cigarettes at Mansfield Magistrates court on the 21<sup>st</sup> July 2016, she was fined £290.
27. Four individuals have been charged with conspiracy to possess criminal property namely illicit cigarettes. These are Mr Hersh Mohammed, Mr Alan Ali, Bakir Khalidi and Syrwan Mohammed-Ali. This is a joint investigation with Nottingham City as two of the premises involved are within the City area, the premise in Nottinghamshire is Outram General Stores at Sutton in Ashfield. They are due to appear for an initial hearing in the Crown Court on the 28<sup>th</sup> September 2016.
28. In the previous 12 months Trading Standards have prosecuted seven other defendants connected with this shop all for the possession of illicit cigarettes. Mr Alizadeh was given 80 hours unpaid work with £470 costs. Mr Saidi was given 100 hours unpaid work. Mr Rassul who has been dealt with twice had a combined sentence of 180 hours unpaid work and £300

costs, Mr Kumal £165 fine and £50 costs, Mr Hussaini who has been caught twice was given 150 hours unpaid work and £800 costs, Mr Kheder 60 hours unpaid work and £200 costs and Mr Mohamed £360 fine and £220 costs.

29. Mr William Smith, Mr Andrew Smith and Mrs Christine Smith of Barn Bacon are due to appear in the Nottingham Crown Court on the 20<sup>th</sup> October 2016, they are charged with fraud by misrepresentation, in that they made claims that their meat products were free range and from their own farm when the Trading Standards case is that they were not.
30. The Service is also taking legal proceedings against Asda for the supply and possession for supply of out of date food. Some of the products were several months past their use by dates. The case is listed for trial in the Nottingham Magistrates on the 10<sup>th</sup> of November 2016.

### **Other Options Considered**

31. None

### **Reason/s for Recommendation/s**

32. This is an information report

### **Statutory and Policy Implications**

33. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

34. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

### **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**

Mark Walker  
Group Manager, Trading Standards and Community Safety  
Tel: (01623) 452 070  
Email: mark.walker@nottsc.gov.uk

**Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

**Financial Comments**

As this report is for noting only, Financial Comments are not required

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

**Electoral Division(s) and Member(s) Affected**

- 'All'

**27 September 2016****Agenda Item:13****REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE  
AND PUBLIC PROTECTION  
UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Planning**Safety at Sports Grounds

2. The safe spectator capacity for Nottingham Forest's City Ground has been restored to its full extent following restrictions imposed when the club was unable to provide a holder for the General Safety Certificate (GSC) for the ground. Initially, the capacity was reduced to zero following the pre-season audit and inspection by the Safety Advisory Group. This was later raised to 80% after completion of a successful process to determine if the club's nominee for the role was a 'qualified person' to hold the GSC. The County Council was supported in this process by representatives from Nottinghamshire Police and the Sports Grounds Safety Authority.
3. As normal when a club is subject to restrictions due to safety concerns, the emergency planning team carried out match-day safety inspections at each fixture during the period while restrictions were in place. This included the friendly match against Hull City on 30 July and a league fixture against Burton Albion on 6 August. No significant match-day safety issues were evident during these inspections. A further inspection was carried out, after the restrictions were lifted, at the high-profile match against Leeds United on 27 August. Again there were no match-day safety issues found.
4. Mansfield Town Football Club have now implemented many of the recommendations arising from the investigation into injuries suffered by a visiting supporter at the match against Notts County last season. Most recently, the fenced area behind the North Stand has been extended to create more space for supporters, and to enable a mobile refreshments vehicle to be located there.
5. Match-day safety inspections were carried out at Trent Bridge cricket ground during the T20 fixture between Nottinghamshire and Leicestershire on 29 July and the one day international between England and Pakistan on 30 August. As usual, very high standards of safety management were observed, and there were no significant safety

issues recorded. A Special Safety Certificate was issued for a Charity Zip Wire event held at the cricket ground on 4 September. The event passed off safely.

#### Summer weather emergency planning

6. Throughout the summer, the emergency planning team received twice weekly temperature forecasts and Alert Level reports as part of the national 'Heatwave Heat Health Watch System' of the Department of Health. This ran from 1 June until 15 September. The four stages of alert comprise Level 1 - 'Summer Preparedness and Planning', Level 2 - 'Alert and Readiness', Level 3 - 'Heatwave Action' and Level 4 - 'Emergency'. A heatwave emergency involves temperatures that remain abnormally high over more than a few days. In these circumstances there is an increased risk of health problems among vulnerable people and people visiting large events such as festivals and sporting fixtures, and an increased risk of wildfires and animal welfare issues.
7. There were three occasions during this summer when the Heat-health warning level was escalated above Level 1 in the East Midlands. In mid-July there was a one day rise to Level 2, which saw temperatures in Nottinghamshire come close to 30°C. Then towards the end of August there was a three day rise, first to Level 2 for one day and then to Level 3 for two days. Finally, in September there was a two escalation to Level 2.
8. The Heatwave emergency plan provides social care and other managers with advice and guidance on what measures should be considered in these circumstances, including contact with high-risk people, reconfirming key public health messages to clients and advising carers to contact GPs if they have concerns. Care Homes should activate their plans to maintain business continuity during a possible surge in demand, and ensure the safety and comfort of residents.

#### Water Damage at the Piazza Building

9. A significant business continuity incident occurred in August when a burst water pipe on the first floor of the Piazza building at Sherwood Business Park in Annesley meant that staff were denied use of the building until repairs had been completed. The building is the new office of the Multi-Agency Safeguarding Hub (MASH), Adult Access Service and Early Help Unit, and is occupied by Nottinghamshire County Council, health organisations and Nottinghamshire Police.
10. Initially the building was entirely unusable as electricity was turned off in order to make the premises safe to enter so that the leak could be isolated and for repairs to commence. Service managers implemented their business continuity plans, including making early contact with the emergency planning team. MASH staff were able to relocate to the Customer Service Centre (CSC) at Mercury House, while staff from Adult Access and the Early Help Unit worked from home or other locations. Police colleagues implemented their own business continuity plans and moved to an alternative location. The Emergency Duty Team provided cover beyond their normal opening hours until these measures had been implemented. The emergency planning team provided briefings to senior managers and Elected members. Consideration was

given to activating the Corporate Business Continuity Plan, but it was decided that this was unnecessary as local arrangements were coping well with the incident.

11. For a few hours initially, the MASH was only able to deal with urgent safeguarding referrals, but otherwise public services were maintained throughout the disruption. The Early Help Unit and Adult Access Service operated near-normal services, and contact numbers for services remained unchanged. Members of the public were able to contact services in the normal way. Damage within the building included floor panels that had to be taken up, several toilets were un-usable, and carpets in the stairwell and reception were saturated with water. However, the open-plan offices were undamaged.
12. The experience of this incident is being used to demonstrate to all County Council critical services that a simple fault can give rise to a potentially large-scale business interruption. This emphasises the requirement to have robust contingency arrangements in place.

#### Personal Safety briefings for Elected Members

13. The emergency planning team joined with Health and Safety colleagues to design and deliver a set of three 'Personal Safety' briefings for Elected Members. The first was on 7 September, followed by a second on 20 September, with a third planned for 31 October. The events arose from consideration of Members safety after the murder of Jo Cox MP in June. The aim of the events was to provide Elected Members with an awareness of threats faced and best practice to follow to minimise risk of injury when carrying out duties in Council buildings, at home or in the community.
14. The briefings included:
  - Dynamic risk assessment techniques
  - The availability and possible use of alarm devices.
  - Personal escalation plans
  - How to deal with malicious and nuisance calls.
  - Suspicious packages
  - Information and document security
  - Emergencies in the community
  - The Elected Members Emergency Plan.
15. It is intended that materials used in these briefings will be developed for inclusion in the induction packs for new and re-elected Members following the County Council elections in May 2017.

#### **Registration and Celebratory Services**

##### Premises approved for civil ceremonies

16. In September, an annual update was provided to the Planning and Licensing Committee regarding the County Council's role in licensing premises for the solemnization of marriages and the registration of civil partnerships. Key information from that report is reproduced here for the awareness of the Community Safety Committee, and a full list of the approved premises is provided at Appendix A.



17. Current legislation allows the solemnization of marriages (for any couple) and the formation of civil partnerships (for same-sex couples only) to take place in venues other than register offices. The County Council is concerned with approval of: secular premises for civil marriages and civil partnerships, and religious premises for civil partnerships.
18. Secular premises such as historic or romantic buildings, including castles, stately homes and country houses can be licensed, as can hotels, civic buildings and sports stadia. In all cases, approval can only be granted if this can be done without compromising the fundamental principles of English law and Parliament's intention to maintain the solemnity of the occasion. To be approved, a venue must be a permanently immovable structure comprising of at least one room, or any boat or other vessel which is permanently moored. Premises outside this definition, such as the open air, a tent, marquee or any other temporary structure, and most forms of transport, would not be eligible for approval. The premise must be a seemly and dignified venue for the proceedings, and to be approved by the County Council it cannot be a religious premise, other than for the formation of Civil Partnerships. Also, it must be regularly available to the public, which precludes a domestic home.
19. There are currently 68 Approved Premises in Nottinghamshire (a net increase of three since last year). The registration service procedures for approval of premises have been developed following 'The Registrar General's Guidance to Authorities for the approval of premises as venues for civil marriage and civil partnerships' (Sixth Edition, Revised June 2015). Once granted, each approval lasts for three years.

#### Service Level Agreement with Nottingham City Council

20. A long-standing Service Level Agreement between the County Council registration service and Nottingham City Council has been re-affirmed. The agreement made in December 2010 enables Nottinghamshire registrars to complete birth registrations on behalf of the City of Nottingham. This means that County residents are able to complete full registrations in offices close to their home for babies born at hospitals in the City Council area, rather than needing to travel into the City.
21. The system involves registrars employed by Nottinghamshire County Council being appointed as official deputies to registrars employed by Nottingham City Council. The Nottinghamshire service is able to retain any certificate fees from birth registrations completed by the designated deputies whilst the register pages are in their possession.

#### Nottinghamshire and Worksop Pride Events

22. As indicated in the plans reported to the last meeting of the committee, the registration service attended both of the Lesbian, Gay, Bisexual and Transgender (LGBT) Pride events in the area this year. These were in Worksop on 10 July and in Nottingham on 30 July. The events gave an opportunity for registration staff to meet with LGBT customers and to answer any questions they may have about civil partnerships, conversions or civil marriage ceremonies.

#### **Other Options Considered**



23. None.

### **Reason/s for Recommendation/s**

24. To update the Committee on this area of work contained within its remit.

### **Statutory and Policy Implications**

25. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

26. There are no financial implications for Emergency Planning or Registration budgets.

### **RECOMMENDATION**

It is recommended that the Committee notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**PAUL MCKAY**

**Service Director, South Nottinghamshire and Public Protection**

**For any enquiries about this report please contact:**

Robert Fisher, Group Manager, Emergency Planning and Registration

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### **Constitutional Comments**

27. As this report is for noting only, no Constitutional Comments are required.

### **Financial Comments**

28. There are no financial implications

### **Background Papers and Published Documents**

- The Registrar General's Guidance to Authorities for the approval of premises as venues for civil marriage and civil partnerships' (Sixth Edition, Revised June 2015)

### **Electoral Division(s) and Member(s) Affected**

- All



### List of premises approved for Civil Ceremonies in Nottinghamshire

Premises name	Location
Beeston Fields Golf Club	The Old Drive, Wollaton Road, Beeston
Bestwood Lodge Hotel	Bestwood Country Park, Arnold
Blacksmiths	Town Street, Clayworth, Retford
Blotts Country Club	Adbolton Lane, Holme Pierrepont
The Carriage Hall	Station Road, Plumtree
Charnwood Hotel	Sheffield Road, Blyth, Worksop
Clumber Park	The National Trust, Worksop
Clumber Park Hotel and Spa	Worksop
Cockliffe Country House	Burntstump Country Park. Nr Arnold
Country Cottage Hotel	Easthorpe Street, Ruddington
County Hall	Loughborough Road, West Bridgford
County House	Chesterfield Road South, Mansfield
Dakota Nottingham	Lake View Drive, Annesley

Premises name	Location
Deincourt Hotel	London Road, Newark
DH Lawrence Heritage Centre (closed for bookings)	Mansfield Road, Eastwood
East Bridgfod Hill	Kirk Hill, East Bridgford
Eastwood Hall	Mansfield Road, Eastwood
Forever Green Restaurant	Southwell Road, Mansfield
The Full Moon	Main Street, Morton, Southwell
The Gilstrap	Castle Gate, Newark
Goosedale	Goosedale Lane, Bestwood Village
Grange Hall	Vicarage Lane, Radcliffe on Trent
Hodsock Priory	Blyth, Nr Worksop
Holme Pierrepont Hall	Holme Pierrepont, Nottingham
Kelham Hall	Kelham, Newark
Kelham House Country Manor Hotel	Main Street, Kelham, Newark
Langar Hall	Langar, Nottinghamshire
Leen Valley Golf Club	Wigwam Lane, Hucknall

<b>Premises name</b>	<b>Location</b>
Lion Hotel	Bridge Street, Worksop
Mansfield Manor Hotel	Carr Bank Park, Windmill Lane, Mansfield
The Mill, Rufford Country Park	Ollerton, Newark
Newark Castle	Castle Gate, Newark
Newark Town Hall	Market Place, Newark
Newstead Abbey	Newstead Abbey Park, Ravenshead
Norwood Park Country House	Southwell, Notts
Nottingham Forest Football Club	City Ground, Nottingham
Nottinghamshire County Cricket Club	Trent Bridge, Nottingham
Nottinghamshire Golf and Country Club	Stragglethorpe, Nottinghamshire
The Oakham Suite	Nottingham Road, Mansfield
The Old Vicarage	Park Lane, Elkesley, Retford
The Old Vicarage Boutique Hotel	Westhorpe, Southwell
Oscar's Lounge & Restaurant	Main Street, Calverton
Papplewick Pumping Station	Off Longdale Lane, Ravenshead

<b>Premises name</b>	<b>Location</b>
Pheasantry Brewery	High Brecks Farm, East Markham, Newark
Portland College	Nottingham Road, Mansfield
The Pumping House	Brake Lane, Boughton, Newark
Ramsdale Park Golf Centre	Oxton Road, Calverton
Retford Town Hall	Market Square, Retford
Richard Herrod Centre	Foxhill Road, Carlton
The Riding Hall	Thoresby Park, Newark
The Rowan Suite	Chancery Lane, Retford
Ruddington Grange Golf Club	Wilford Road, Ruddington
Rufford Park Golf and Country Club	Rufford Lane, Rufford, Newark
Saracens Head Hotel	Market Place, Southwell
The Secret Garden	Lancaster Road, Gringley on the Hill
Sherwood Forest Oak Room	Edwinstowe, Mansfield
Southwell Racecourse	Rolleston, Nr Newark
Sutton Bonington Hall	Main St, Sutton Bonington, Loughborough

<b>Premises name</b>	<b>Location</b>
Swancar Farm Country House	Trowell Moor, Trowell
Thrumpton Hall	Thrumpton
The Victoria Suite	Memorial Avenue, Worksop
Village Urban Resort Nottingham	Brailsford Way, Chilwell
Welbeck Banqueting Hall	Welbeck Road, West Bridgford
West Retford Hotel	North Road, East Retford
Woodborough Hall	Bank Hill, Woodborough
Worksop Masonic Hall	Potter Street, Worksop
Worksop Town Hall	Potter Street, Worksop
Ye Olde Bell Hotel	Barnby Moor, Retford

#### **New applications underway**

- Hazel Gap Farm, Budby, Ollerton
- The Chapel on the Hill, Knowle Hill, Kimberley
- Arnot Hill House, Arnot Hill Park, Arnold
- Kingsway Hall, Forest Town, Mansfield





**27 September 2016****Agenda Item: 14****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2016/17.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.

## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 3 Aug 2016)**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>27 September 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area	Sally Gill	Cathy Harvey
Update on Key Trading Standards matters	Update on key issues in this service area	Paul McKay	Mark Walker
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Better Care Fund – Mass Marketing Scams Prevention Work		Paul McKay	Sarah Houlton
Community Empowerment & Resilience Programme		Tim Gregory	Cathy Harvey
Update on the use of the Regulation of Investigatory Powers Act	Update the committee on recent activities	Paul McKay	Mark Walker
<b>8 November 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on ANPR Cameras		Paul McKay	Sarah Houlton
Registration Service Fees for 2017-18 and 2018-19	Review of registration service fees for 2016-2017	Paul McKay	Rob Fisher
<b>17 January 2017</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on the use of techniques regulated by the Regulation of Investigatory Powers Act 2000 in the trading standards and Community Safety Service	Quarterly update on recent surveillance activity.	Paul McKay	Mark Walker