

**21 November 2016**

**Agenda Item: 6**

**REPORT OF THE CORPORATE DIRECTOR, RESOURCES  
COUNCILLORS' DIVISIONAL FUND MONITORING REPORT**

**Purpose of the Report**

1. To inform committee of the two grants audited for compliance with the Councillors' Divisional Fund (CDF) Policy and Guidance, and identify two further grants for audit.

**Information and Advice**

2. Policy Committee on 7 May 2014 approved a revised Policy and Guidance for the CDF, following the decision in the County Council budget to reduce the amount available from £10,000 to £5,000 per member.
3. Between five and ten applications annually will be subject of an audit which will include ensuring that the monies provided have been spent in accordance with the application made.
4. The last two applications selected for audit were

Keyworth: Cllr John Cottee  
Keyworth United Football Club  
£300 towards new furniture for clubhouse

Hucknall: Cllrs John Wilkinson and Alice Grice  
Kang Han Combat and Martial Arts Academy  
£250 from each councillor to run free self-defence courses for women

In both these cases, the grant was spent in accordance with the application.

5. The next grants to be audited are:

Bramcote and Stapleford: Cllr Stan Heptinstall  
New Writers UK  
£100 towards cost of creative writing competition

Carlton West: Cllr Jim Creamer  
Young People in Action  
£200 for anti-terrorism workshops

The findings of these audits will be reported to Committee in February 2017.

### **Reason for Recommendation**

6. This report complies with the revised Policy and Guidance approved by Policy Committee on 7 May 2014.

### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION**

- 1) That the monitoring report on the Councillors' Divisional Fund be noted, and the outcome of the audits be reported in the next quarterly report.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**  
Paul Davies, Democratic Services tel 0115 977 3299

### **Constitutional Comments**

8. This report is for noting purposes only.

### **Financial Comments (SES 29/04/16)**

9. There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Report to Policy Committee, 7 May 2014
- Departmental spreadsheet detailing all grants made to date

### **Electoral Division(s) and Member(s) Affected**

- All