

## Health and Wellbeing Board

**Wednesday, 04 November 2020 at 14:00**

Virtual meeting, <https://www.youtube.com/user/nottsccl>

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### AGENDA

- |   |  |         |
|---|--|---------|
| 1 | To note the appointment by Full Council on 15th October 2020 of Councillor Kevin Rostance as Chairman for the 2020-21 municipal year.                              |         |
| 2 | Minutes of the last meeting held on 7 October 2020   | 1 - 6   |
| 3 | Apologies for Absence  |         |
| 4 | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 5 | Chair's Report   | 7 - 14  |
| 6 | COVID-19 Communications  | 15 - 20 |
| 7 | Joint Strategic Needs Assessment Work Programme 2020-21  | 21 - 30 |
| 8 | Work Programme   | 31 - 42 |

### Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting      **HEALTH AND WELLBEING BOARD**

Date            **Wednesday, 7 October 2020 (commencing at 2:00 pm)**

**Membership**

Persons absent are marked with an 'A'

**COUNTY COUNCILLORS**

Tony Harper (Chair)  
Joyce Bosnjak  
Glynn Gilfoyle  
Francis Purdue-Horan  
Kevin Rostance

**DISTRICT COUNCILLORS**

David Walters	-	Ashfield District Council
Susan Shaw	-	Bassetlaw District Council
Colin Tideswell	-	Broxtowe Borough Council
Henry Wheeler	-	Gedling Borough Council
Abby Brennan	-	Rushcliffe Borough Council
Neill Mison	-	Newark and Sherwood District Council
Amanda Fisher	-	Mansfield District Council

**OFFICERS**

	Melanie Brooks	-	Corporate Director, Adult Social Care and Health
A	Colin Pettigrew	-	Corporate Director, Children and Families Services
A	Jonathan Gribbin	-	Director of Public Health

**CLINICAL COMMISSIONING GROUPS**

David Ainsworth	NHS Nottingham and Nottinghamshire Clinical Commissioning Group
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- |   |                       |   |  |
|---|-----------------------|---|--|
| A | Idris Griffiths       | - | NHS Bassetlaw Clinical Commissioning Group                                   |
| A | Dr Thilan Bartolomeuz | - | NHS Nottingham and Nottinghamshire Clinical Commissioning Group              |
|   | Fiona Callaghan       | - | NHS Nottingham & Nottinghamshire Clinical Commissioning Group                |
|   | Dr Jeremy Griffiths   | - | NHS Nottingham and Nottinghamshire Clinical Commissioning Group (Vice-Chair) |

## **LOCAL HEALTHWATCH**

Sarah Collis - Healthwatch Nottingham & Nottinghamshire

## **OFFICE OF THE NOTTINGHAMSHIRE POLICE AND CRIME COMMISSIONER**

Kevin Dennis - Office of the Nottinghamshire Police and Crime Commissioner

## **OTHER ATTENDEES**

Luke Barrett – Group Manager, Marketing and Communications NCC  
 Clare Gilbert – Group Manager, Strategic Commissioning NCC

## **OFFICERS IN ATTENDANCE**

Edward Shaw	-	Public Health and Commissioning Manager
Martin Gately	-	Democratic Services Officer

## **MINUTES**

The minutes of the last meeting held on 2<sup>nd</sup> September 2020 having been previously circulated were confirmed and signed by the Chairman.

## **APOLOGIES FOR ABSENCE**

Dr Thilan Bartolomeuz (NHS Nottingham and Nottinghamshire Clinical Commissioning Group)

Lucy Dadge (NHS Nottingham and Nottinghamshire Clinical Commissioning Group)

Idris Griffiths (NHS Bassetlaw Clinical Commissioning Group)

Jonathan Gribbin (Director of Public Health, Nottinghamshire County Council)

Colin Pettigrew (Corporate Director for Children, Young People and Schools, Nottinghamshire County Council)

Councillor Abby Brennan replaced Councillor Debbie Mason as the Health and Wellbeing Board Member for Rushcliffe Borough Council.

### **DECLARATIONS OF INTEREST BY BOARD MEMBERS AND OFFICERS**

None.

### **CHAIR'S REPORT**

The Chairman introduced the report and highlighted the following issues: the importance of adherence to stricter coronavirus guidelines due to increased rates in Nottinghamshire (400 cases per 100,000 population), the 2020 Flu Campaign – Health and Wellbeing Board Members were reassured that supplies of the vaccine are being prioritised for people who are clinically at risk; the themes of the Adult Social Care Coronavirus Winter Plan – which includes collaboration across health and care services; and the Government's Childhood Obesity Trailblazer Programme – part of the focus for which is on the food environment in the early years sector for children under the age of five.

Councillor Amanda Fisher raised the issue of the impact of charges for prescription delivery and suggested that a piece of work on this matter be included in the work programme.

Councillor Bosnjak mentioned payments to people who are self-isolating and queried whose responsibility it was to promote such payments. In response, Melanie Brooks, Corporate Director for Adult Social Care and Health indicated that Borough and District Councils were responsible for administering and promoting the scheme and confirmed that the County Council's only responsibility in relation to the grant funding was for the infection control grant for the social care market.

Dr Jeremy Griffiths emphasised the importance of the Connected Notts technology and the Health and Social Care portal, which will allow providers to better access information on each other's systems, and that an update be placed on the work programme.

### **RESOLVED: 2020/021**

That the following actions were identified:

- 1) Adding to the work programme items on charging for prescription delivery and Connected Notts.

## **COVID 19 ENGAGEMENT AND COMMUNICATION STRATEGY**

Luke Barrett, Group Manager, Communications and Marketing, Nottinghamshire County Council introduced the report and explained that the strategy provided an overview of the local authority's approach to communications but did not catalogue all of the challenges that had been encountered. Mr Barrett requested that he return to a future meeting of the Board with relevant examples of what had been delivered, and also emphasised that working closely with District partners was the only way to succeed.

In response to questions from Board Members, Mr Barrett indicated that the fast changing nature of Government regulations had been a challenge. A considerable amount of engagement had taken place via social media and the NCC website.

Sarah Collis, Healthwatch, requested that Healthwatch be included in the plan and listed as a stakeholder.

Councillor Fisher thanked all local authority staff across Nottinghamshire for the work they do in relation to the pandemic.

Councillor Tideswell raised concerns about University students not socially distancing or wearing masks, and similar concerns at school drop off and pick up times. Mr Barrett responded that NCC had been working closely with the University communications team to make sure social distancing messaging is relayed to the people who need it. But he was mindful not to be seen to be targeting students as the cause of outbreaks. With regard to the school gates issue, newsletters providing COVID information are sent out to families (with small children) who have subscribed, and these promote social distancing.

Dr Griffiths highlighted research he had been involved with regarding different attitudes to the COVID-19 virus across different age ranges e.g. young people being less fearful of the virus, as well as being less aware of its wider impact. Mr Barrett indicated that he would be very interested in following up on this research, with a view to producing communications which were more granular and targeted.

From his personal experience, Councillor Henry Wheeler highlighted the difficulties of social distancing in a school setting, including how staff members have to work across year group bubbles, and children congregating in large numbers after school. Councillor Wheeler queried how a wider, coherent message could be communicated. Mr Barrett emphasised the closeness of his working with Colin Pettigrew, Corporate Director for Children, Young People and Schools in terms of messaging for schools. However, there was a need to move into a more interactive phase of communications.

Councillor Bosnjak emphasised that District and County Councillors were a communications asset that needed to be utilised more fully.

**RESOLVED: 2020/022**

That:

- 1) Healthwatch Nottingham and Nottinghamshire be included as a stakeholder within the COVID-19 Engagement and Communication Strategy.
- 2) The research referenced by Dr Griffiths be examined by the Group Manager, Communications and Marketing.

**BETTER CARE FUND UPDATE AND RETROSPECTIVE APPROVAL OF THE 2019-20 BETTER CARE FUND PLANNING TEMPLATE SUBMISSION**

Melanie Brooks, Corporate Director Adult Social Care and Health, NCC, and Clare Gilbert NCC's Group Manager for Strategic Commissioning introduced the update, which included Better Care Fund reporting for quarter 4, progress on the recommendations agreed by the Health and Wellbeing on 24 July and the Better Care Fund Section 75 Agreement.

Ms Gilbert highlighted that a workshop on the Better Care Fund for Health and Wellbeing would take place in December.

**RESOLVED 2020/023**

That:

- 1) the Better Care Fund (2019-20, quarter 4) reporting template that was submitted to NHS England & Improvement on 4 September 2020 be approved.
- 2) the actions underway to progress the recommendations approved by the Health and Wellbeing Board on 24 July 2020 and progress to finalise the Section 75 Better Care Fund agreement be noted.

**WORK PROGRAMME**

Melanie Brooks explained that due to the priority taken by the ongoing response to COVID-19, a number of items were likely to have to be stood down from the work programme, and this would have to be subject to negotiation with the Chairman outside the meeting.

Ed Shaw confirmed that he had noted the requests made earlier in the meeting: Nottinghamshire Connect from Dr Griffiths, prescription charging and Luke Barrett's offer to come back to a future meeting.

**RESOLVED: 2020/024**

That:

- 1) The work programme be noted and consideration be given to any changes.

The meeting closed at 15:05

**CHAIR**





## **REPORT OF THE CHAIR OF THE HEALTH & WELLBEING BOARD**

### **CHAIR'S REPORT**

#### **Purpose of the Report**

1. An update by Councillor Kevin Rostance on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.

#### **Information**

##### [The Notts NHS App \(Personal Health & Care Record\)](#)

2. The Notts NHS App (Personal Health & Care Record) is an online record owned by each individual. It provides residents in Nottinghamshire County and Nottingham City with a secure method of adding, managing and organising their health & wellbeing information on a smartphone or tablet.
3. It also enables people to share appropriate parts of their information with loved ones, healthcare professionals and other health organisations.
4. Users of the Notts NHS App will be able to:
  - Order repeat prescriptions
  - Book and manage GP appointments
  - Check their symptoms
  - Securely message their healthcare provider(s)
  - Access telephone consultations
  - View key information about their health and care.
5. A number of extra health and care services will also be available through links with the [NHS App](#) and [Patients Know Best](#) service.
6. By providing digital access to health & care services, the NHS aim to empower and enable people to take extra control of their healthcare needs.

### Suicide prevention funding

7. The Nottingham & Nottinghamshire Integrated Care System is eligible to put forward a proposal for NHS England's wave 4 suicide prevention funding in November 2020. It is anticipated that £209,161 will be made available for the next three financial years (2021-22; 2022-23; and 2023-24).
8. Funding is allocated on the Nottingham & Nottinghamshire Integrated Care System boundary. This excludes Bassetlaw as this is part of the South Yorkshire & Bassetlaw Integrated Care System which has previously received suicide prevention funding. Nottinghamshire County Council will continue to work closely with colleagues in Bassetlaw to support alignment and equity of provision where appropriate to do so.
9. Colleagues within Nottinghamshire County Council are working with Nottingham City Council, NHS Nottingham & Nottinghamshire Clinical Commissioning Group, and the Children's Integrated Commissioning Hub, to develop initial proposals for the funding. A partnership wide workshop was held on 19 October 2020 to further develop these proposals for submission to NHS England by the deadline of 18 November 2020.
10. The initial proposal has been grouped into five themes for suicide prevention. These align with the current Nottingham & Nottinghamshire Suicide Prevention Strategy:
  - Competency, compassion, knowledge and skills
  - Communications and public awareness
  - Prevention support for higher risk groups
  - Real Time Surveillance
  - Evaluation.
11. The Nottingham & Nottinghamshire Suicide Prevention Strategy Group will have oversight of the wave 4 programme and provide updates to the Integrated Care System's Mental Health & Social Care Board, Nottinghamshire County Health & Wellbeing Board, and Nottingham City Health & Wellbeing Board.
12. A programme management group will be established to operate throughout the life of the funding and will report into the Suicide Prevention Strategy Group. Representation from partner agencies, providers, the community and voluntary sector, and people with lived experience, will be sought on the group.
13. For further information, please contact: [lucy.jones@nottscg.gov.uk](mailto:lucy.jones@nottscg.gov.uk).

### Domestic abuse safe accommodation

14. On 5 October 2020, the Ministry of Housing, Communities & Local Government released two new elements in preparation for the Domestic Abuse Bill's passage through Parliament and the new duty for tier one local authorities to provide domestic abuse support in safe accommodation (e.g. refuge).
15. As part of the duty, tier one local authorities will be required to assess the need for, and commission support to, survivors of domestic abuse and their children living in safe accommodation. This is expected to come into force in April 2021.

16. The Ministry of Housing, Communities & Local Government has provided a £6 million [domestic abuse capacity building fund](#) to help local authorities prepare for the implementation of the new duty. This aims to ensure local authorities are adequately resourced to plan, engage and prepare for the implementation of the new duty. The funding can be used flexibly, recognising that organisations know their local needs and what works well in their area. The fund has been allocated equally between all tier one local authorities, with £50,000 to be used by March 2021.
17. The Ministry of Housing, Communities & Local Government have also opened a national [consultation](#) to seek views on the proposals for funding allocations for the support services for survivors and their children in safe accommodation, and administering the new duty requirements within tier one and tier two local authorities. The consultation is open for six weeks from 5 October to 13 November 2020. The overall funding available to deliver the duty is part of the Government's spending review discussions and will be confirmed later in the financial year.
18. For further information, please contact: [rebecca.atkinson@nottsccl.gov.uk](mailto:rebecca.atkinson@nottsccl.gov.uk).

#### [World Arthritis Day: 12 October 2020 \(Arthritis Action\)](#)

19. World Arthritis Day took place on 12 October 2020. It is estimated that more than 18.8 million people in the UK are affected by arthritis or musculoskeletal conditions (approximately one third of the population). Over 11 million of those are people of working age.
20. Research commissioned by Arthritis Action revealed that one in five people living with arthritis feel less confident in their ability to do their job, and approximately 50% say their arthritis has affected their working life.
21. Arthritis Action offer practical support for people living with arthritis which aims to address the physical and mental impact of living with arthritis. For further information, please contact: [victoria@arthritisaction.org.uk](mailto:victoria@arthritisaction.org.uk).

#### [Deputy Chief Medical Officer's assessment of the current COVID-19 situation \(Department of Health & Social Care\)](#)

22. This transcript of the Deputy Chief Medical Officer summarises the current situation in relation to COVID-19.

#### [Delivering Core NHS and care services during the Pandemic and Beyond \(House of Commons Health & Social Care Committee\)](#)

23. This report aims to catalogue the impacts and challenges caused by COVID-19 to the provision of NHS and care services.
24. It addresses patient communication; managing waiting times and appointment backlogs; issues facing staff relating to Personal Protective Equipment and routine testing; workforce pressures; and lessons from COVID-19 in order to support the NHS in the future.

#### [National influenza and COVID-19 surveillance reports \(Public Health England\)](#)

25. These reports monitor COVID-19 activity, seasonal influenza and other seasonal respiratory illnesses. Weekly findings from community, primary care, secondary care and mortality surveillance systems are included in the reports.

#### [Deaths due to coronavirus \(COVID-19\) compared with deaths from influenza and pneumonia \(Office of National Statistics\)](#)

26. This data compares deaths from COVID-19 with deaths from influenza and pneumonia (in England and Wales). It includes deaths by date of occurrence (between 1 January and 31 August) and breakdowns by sex and age.

#### [Wider impacts of COVID-19 on health: monitoring tool \(Public Health England\)](#)

27. This national monitoring tool uses a variety of metrics to assess the wider impacts of COVID-19 on health. It aims to provide a method of monitoring changes over time, make timely and informed decisions, intervene early to mitigate against poor outcomes, and understand the wider context on population health.

28. A [summary](#) is available which provides information on mental health; community support; home schooling; travel, access to outdoor space and time spent on activities; air quality; grocery purchasing and food usage; alcohol, smoking, gambling and physical activity; access to care; the impact on employment and businesses; maternal outcomes; and crime.

#### [Use of primary care during the COVID-19 pandemic \(The Health Foundation\)](#)

29. This analysis uses patient-level primary care data up to June 2020 to explore how different activities and patient pathways were affected around the peak of COVID-19 in England, and how these effects varied by age, sex and for patients with pre-existing illness.

#### [Coronavirus: Adult social care key issues and sources \(House of Commons Library\)](#)

30. This paper provides an overview of key issues facing the adult social care sector during the COVID-19 pandemic, and provides links to some of the key official guidance for the sector.

31. Section one of the briefing provides a high-level overview of policy in relation to adult social care since the start of the coronavirus outbreak in early 2020, including the development of key UK Government guidance.

32. The second section provides information on key issues including statistics on deaths in care homes; funding for adult social care; financial pressures on social care providers; testing for care home staff and residents; the discharging of patients from hospital into care homes; rules relating to visiting care homes for friends and family of residents; and the supply of Personal Protective Equipment to the adult social care sector.

#### [State of the nation 2020: children and young people's wellbeing \(Department for Education\)](#)

33. This report investigates the experiences of children and young people during the COVID-19 pandemic and the resultant effects on wellbeing.

#### [Childhood in the time of Covid \(Children's Commissioner\)](#)

34. This report summarises the negative impacts of the COVID-19 pandemic on children, particularly those deemed most vulnerable.

#### [How to prevent, assess and manage the risk of domestic violence and abuse in the context of the COVID-19 pandemic, National Institute for Health Research](#)

35. This online resource provides guidance on definitions, risk factors and signs of domestic violence / abuse; assessment of domestic abuse during COVID-19; and sources of advice for the public, carers and professionals.

#### [How mental health charities are responding to COVID-19 \(Centre for Mental Health\)](#)

36. COVID-19 has put extra pressure on many people's mental health, and charities that provide helplines or support have reported increasing demands for help. Mental health organisations have had to adapt their services accordingly. This briefing summarises the activities of a group of 17 national mental health organisations that have been working together to respond to COVID-19 since March 2020.

#### [COVID-19 and the nation's mental health: Forecasting needs and risks in the UK \(Centre for Mental Health\)](#)

37. The Centre of Mental Health has worked with NHS colleagues to forecast how many people may need mental health support as a result of the COVID-19 pandemic. The primary purpose of the model is to support local organisations in predicting levels of need for mental health support among children and adults.

#### [Pushed from pillar to post: improving the availability and quality of support after self-harm in England \(Samaritans\)](#)

38. This report identifies four key support needs for people who self-harm, which are essential to providing effective care. These include distraction from immediate self-harm urges; emotional relief in times of stress; developing alternative coping strategies; and addressing the underlying reasons for self-harm. The report makes several recommendations for how the needs of people who self-harm can be met more effectively.

#### [Inquiry into the support available for young people who self harm \(All Party Parliamentary Group\)](#)

39. This inquiry explored the experiences of young people who self-harm in accessing support services. It focusses particularly on support services in clinical and wider community settings (including schools); plans for improving and expanding this support; and changes needed to ensure that support is made more effective and widely available.

#### [Cancer in the UK 2020: Socio-economic deprivation \(Cancer Research UK\)](#)

40. This report summarises evidence of inequalities in cancer by socio-economic variation and shows the negative experiences and outcomes that people from more deprived groups may experience. Generally, populations with higher deprivation have higher prevalence of cancer risk factors, are less aware of symptoms of cancer, and report more barriers to seeking help.

#### [Poor housing can no longer be swept under the carpet \(The King's Fund\)](#)

41. This report summarises the impact of poor housing during the COVID-19 pandemic.

#### [The long shadow of deprivation: Differences in opportunities across England \(Social Mobility Commission\)](#)

42. This report finds that social mobility in England varies significantly, with large differences across areas in both the adult pay of disadvantaged adults, and the size of the pay gap for those from deprived families, relative to those from affluent families. It also finds inequalities in infant health outcomes and mental health in areas with average lower pay.

#### [Changes in older people's experiences of providing care and of volunteering during the COVID-19 pandemic \(English Longitudinal Study of Ageing\)](#)

43. Engagement in socially productive activities, such as care provision and voluntary work, make important contributions to society. They have also been associated with better health, wellbeing, and longer survival for older people.

44. This study explores how changes in caring and volunteering may have occurred during the pandemic, and examines this in relation to factors including sex, age, employment status, wealth, COVID-19 vulnerability and symptoms, and pre-pandemic experiences of health.

#### [The experience of older people instructed to shield or self-isolate during the COVID-19 pandemic \(English Longitudinal Study of Ageing\)](#)

45. This study evaluates the impact on mental health, quality of life, social connectedness, worries, and health-related behaviour in more than 5,800 older men and women (mean age 70 years) who were instructed to shield or self-isolate during the COVID-19 pandemic.

#### [The experience of older people with multimorbidity during the COVID-19 pandemic \(English Longitudinal Study of Ageing\)](#)

46. The risk of severe COVID-19 disease is known to be higher in older individuals with multiple long-term health conditions (i.e. multimorbidity). This study examines the experiences of older people with multimorbidity during the COVID-19 pandemic.

#### [Families and healthy weight approaches: a qualitative review \(Public Health England\)](#)

47. This review explores the barriers and facilitators to supporting families with children most at risk of developing excess weight.

#### [Why is child oral health so important? \(Royal College of Paediatrics & Child Health\)](#)

48. This article summarises how COVID-19 may have impacted oral health, and provides resources to encourage good oral health.

#### [Sugar reduction report on the progress between 2015 and 2019 \(Public Health England\)](#)

49. This report includes an assessment of progress by the food industry towards meeting the 20% reduction ambition by 2020 for the sugar reduction programme.

#### **Papers to other local committees**

50. [Investing uncommitted public health grant for a healthier Nottinghamshire](#)  
Adult Social Care & Public Health Committee  
12 October 2020

51. [COVID-19 Situational Update](#)  
COVID 19 Resilience, Recovery & Renewal Committee  
3 November 2020

## **Integrated Care Systems / Integrated Care Partnerships**

52. [Board papers](#)  
Nottingham & Nottinghamshire Integrated Care System  
15 October 2020

## **Other Options Considered**

53. None

## **Reasons for Recommendation**

54. To identify potential opportunities to improve health and wellbeing in Nottinghamshire.

## **Statutory and Policy Implications**

55. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

56. There are no financial implications arising from this report.

## **RECOMMENDATION**

1) To consider whether there are any actions required by the Health & Wellbeing Board in relation to the issues raised.

**Councillor Kevin Rostance**  
**Chairman of the Health & Wellbeing Board**  
**Nottinghamshire County Council**

**For any enquiries about this report please contact:**

Nicola Lane



### **Constitutional Comments (SS 16/10/2020)**

57. This Report and the Recommendation come within the power and remit of the Health and Wellbeing Board.

### **Financial Comments (DG 16/10/20)**

58. There are no direct financial implications arising from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All



## **REPORT OF THE GROUP MANAGER: COMMUNICATIONS & MARKETING**

### **COVID-19 COMMUNICATIONS**

#### **Purpose of the Report**

1. To provide examples of recent communications in relation to COVID-19.
2. To identify actions that member organisations of the Health & Wellbeing Board can take to strengthen communications in relation to COVID-19.

#### **Information**

3. The COVID-19 Engagement & Communication Strategy was approved by the Nottinghamshire County COVID-19 Outbreak Control Engagement Board on 28 July 2020.
4. The objectives of the strategy are to:
  - Provide public confidence and reassurance through relevant, timely, accurate and accessible information, and promote a sense of shared responsibility to prevent a local outbreak
  - Increase awareness among local people, decision makers and stakeholders about how to receive the services and support they need in Nottinghamshire, including the NHS Test & Trace service
  - Inform and explain to residents what they need to do to help prevent a local outbreak; in the event of a local outbreak what response they can expect from their local authority and partners; and what action they must take to respond to and mitigate the spread of infection.
5. A range of communication methods are used to disseminate information. Examples include traditional media (e.g. print, radio, press releases, weekly media briefings, stakeholder letters); digital (e.g. social media; webinars, emails, e-bulletins, website, intranet); and use of physical assets (e.g. signage / banners on lamp-posts).
6. The most appropriate channels are used in order to communicate most effectively with the intended recipient(s). These can be as diverse as members of the public, businesses, care

homes, clinical settings and pharmacies, community networks, education providers, faith networks, local elected members, local media, the police, trade bodies, unions, community and voluntary groups, and multi-agency partnerships.

7. A summary of the strategy was provided to the Health & Wellbeing Board on 7 October 2020. During this meeting, members accepted an offer from Luke Barrett (Nottinghamshire County Council's Group Manager for Communications & Marketing) to provide examples of COVID-19 communications at a subsequent meeting.
8. Recent communications, and the methods used to deliver these, will be provided at the Health & Wellbeing Board meeting on 4 November 2020.
9. Member organisations of the Health & Wellbeing Board have an important role in communicating with the public in regard to COVID-19. Multi-agency co-ordinating takes place predominantly through the Local Resilience Forum's Communications Cell (including the associated Local Authority Communications Cell). Links to each organisation's online news content are included in appendix 1.
10. A summary of recent press releases issued by Nottinghamshire County Council is available in appendix 2.

#### **Other Options Considered**

11. None.

#### **Reasons for Recommendation**

12. Local authorities are category one responders under the Civil Contingencies Act 2004; this includes a duty to warn and inform the public about emergencies.

#### **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

#### **Financial Implications**

14. None.

## RECOMMENDATION

- 1) To identify actions that member organisations of the Health & Wellbeing Board can take to strengthen communications in relation to COVID-19.

**Luke Barrett**  
**Group Manager: Communications & Marketing**  
**Nottinghamshire County Council**

**For any enquiries about this report please contact:**

Luke Barrett  
Group Manager: Communications & Marketing | Nottinghamshire County Council  
Email: [luke.barrett@nottsc.gov.uk](mailto:luke.barrett@nottsc.gov.uk)

### **Constitutional Comments (SS 22/10/20)**

15. By the invitation of the Health and Wellbeing Board it is appropriate that this Report be considered by the Board and the Recommendation is within their general power.

### **Financial Comments (DG 16/10/20)**

16. There are no direct financial implications arising from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[COVID-19 Engagement & Communication Strategy](#)  
Health & Wellbeing Board (7 October 2020)

[COVID-19 contain framework](#)  
Department of Health & Social Care (28 August 2020)

[COVID-19 Local Outbreak Control Plan](#)  
Health & Wellbeing Board (24 July 2020)

[COVID-19 weekly surveillance reports](#)  
Nottinghamshire County Council (July – October 2020)

### **Electoral Division(s) and Member(s) Affected**

- All

## **APPENDIX 1: LINKS TO ONLINE NEWS CONTENT**

[Nottinghamshire County Council](#)

[Ashfield District Council](#)

[Bassetlaw District Council](#)

[Broxtowe Borough Council](#)

[Gedling Borough Council](#)

[Mansfield District Council](#)

[Newark & Sherwood District Council](#)

[Rushcliffe Borough Council](#)

[NHS Bassetlaw Clinical Commissioning Group](#)

[NHS Nottingham & Nottinghamshire Clinical Commissioning Group](#)

[Nottinghamshire Office of the Police and Crime Commissioner](#)

[Healthwatch](#)

## **APPENDIX 2: PRESS RELEASES ISSUED BY NOTTINGHAMSHIRE COUNTY COUNCIL**

[Council Leaders confirm move to Tier 3 restrictions](#)

26 October 2020

[A second 'Direction to Close' notice is issued to keep pub in Kimberley closed](#)

23 October 2020

[Joint statement regarding Government talks with Nottinghamshire Leaders](#)

23 October 2020

[Statement from the Leader of Nottinghamshire County Council on latest Covid developments](#)

22 October 2020

[Statements from the Leader and Public Health Director on latest Covid situation in Nottinghamshire](#)

20 October 2020

[A Direction to Close issued to a barber shop in Ashfield](#)

16 October 2020

[£1 million plus public health funding for Notts](#)

15 October 2020

[New "high" alert level announced by Government for Nottingham and Nottinghamshire](#)

12 October 2020

[A Direction to Close issued to pub in West Bridgford](#)

9 October 2020

[Nottinghamshire Councils urge people to follow stricter guidelines on COVID-19](#)

7 October 2020

[Protect yourself, your community and the NHS by getting the flu vaccine](#)

30 September 2020

[Closure notice issued to Pub in Kimberley, Nottinghamshire](#)

25 September 2020

[Notts residents urged to download NHS COVID-19 app from Thursday](#)

22 September 2020

[County Council funding praised for helping Notts communities through COVID-19](#)

21 September 2020

[Businesses and venues urged to create QR posters for 'Test and Trace'](#)

18 September 2020

[Workplace testing deployed at Summit Park construction site](#)

8 September 2020

[Helping Nottinghamshire get back to school and back on the move](#)

7 September 2020

[Lowest COVID-19 rate in Newark and Sherwood for over a month](#)

2 September 2020

[Newark and Sherwood to remain on government watchlist](#)

28 August 2020

[Nottinghamshire aims for children to go back to school with confidence](#)

24 August 2020

[Director of Public Health issues reminder that everyone has part to play in stopping the spread of Coronavirus](#)

20 August 2020

[Bakkavor employees undergo COVID-19 testing](#)

17 August 2020

[People urged not to visit care homes in Newark](#)

14 August 2020

[Newark Residents Urged to Follow Strict COVID Advice Following Government Announcement](#)

13 August 2020

[Events cancelled at Newark Showground](#)

12 August 2020

[Statement from the Director of Public Health for Nottinghamshire regarding the current COVID-19 outbreak in Newark](#)

12 August 2020

[Routine mobile COVID-19 testing in Retford](#)

11 August 2020

**4 November 2020****Agenda Item: 7****REPORT OF THE DIRECTOR OF PUBLIC HEALTH****NOTTINGHAMSHIRE JOINT STRATEGIC NEEDS ASSESSMENT (JSNA)  
WORK PROGRAMME 2020-21****Purpose of the Report**

1. To seek approval of the Joint Strategic Needs Assessment (JSNA) work programme 2020-21 and proposed products which have been developed through the JSNA prioritisation process.

**Information****Background**

2. The JSNA is a statutory responsibility of the Health & Wellbeing Board, including its development, application, access and use by partner organisations. It is the process of assessing the current and future health and wellbeing needs of people in Nottinghamshire, and the evidence base about what works to address these needs.
3. This work informs the [Joint Health & Wellbeing Strategy](#) (for which Nottinghamshire County Council, NHS Nottingham & Nottinghamshire Clinical Commissioning Group, and NHS Bassetlaw Clinical Commissioning Group are jointly and statutorily responsible) and the joint action and commissioning priorities of partner organisations. The JSNA for Nottinghamshire County currently comprises 40 topic chapters and other supporting information which is published on [Nottinghamshire Insight](#). A list of JSNA chapters is available in appendix 1.
4. Nottinghamshire's first JSNA was published in 2008. The Health & Social Care Act 2013, the emergence of the Nottingham & Nottinghamshire Integrated Care System and South Yorkshire & Bassetlaw Integrated Care System, and other changes to local NHS commissioning represent important changes to the context in which the JSNA is used. The JSNA process needs to adapt to properly address these arrangements.
5. In order to develop the 2020-21 JSNA work programme it was agreed that an annual prioritisation would be trialled, with the JSNA Steering Group overseeing this process. This aims to secure a clear and timely steer from partners about topics of joint interest and strategic importance.

6. In December 2019, the Health & Wellbeing Board were invited to support the development of this process by proposing JSNA chapters that reflect emerging issues of joint interest and strategic importance across Nottinghamshire. The deadline for topic submissions for the 2020-21 prioritisation was 3 February 2020.
7. In addition to the Health & Wellbeing Board, other key partners were directly consulted with and encouraged to submit appropriate topic suggestions. These included NHS Nottingham & Nottinghamshire Clinical Commissioning Group, NHS Bassetlaw Clinical Commissioning Group, Nottinghamshire County Council (Adult Social Care, Public Health, Children & Families, Place), the Children & Families Alliance, the Nottinghamshire Office of the Police & Crime Commissioner, and Healthwatch.

### **Outcomes from the JSNA prioritisation process**

8. A total of eight formal topic submissions were received. A prioritisation matrix, previously shared with the Health & Wellbeing Board on December 2019, was used to formally assess JSNA chapter proposals based upon various factors, including upcoming commissioning intentions, changes in national strategies, emerging issues, local priorities, and areas of increasing need.
9. All eight submissions were reviewed and scored initially by either a Public Health or Clinical Commissioning Group colleague. The submissions were then collectively assessed by the JSNA Steering Group in March 2020 to ensure a thorough and consistent approach to scoring.
10. All of the topic suggestions that were received highlighted important areas with substantial impacts on health and wellbeing. However, it was agreed that full JSNA chapters as they currently exist in Nottinghamshire were not the most appropriate product for all eight topics. In order to achieve maximum effectiveness, the JSNA Steering Group concluded that JSNA chapters should not replicate existing work already happening within Nottinghamshire, and that resources are allocated to producing JSNA chapters that will have the greatest impact within the system (e.g. directly informing an upcoming commissioning review).
11. Discussions took place on what products could be developed when a full JSNA chapter is not deemed to be the most appropriate product at the current time, but where greater insight and understanding into that topic area would be beneficial. The JSNA Steering Group proposes that different products are produced depending on the required need.
12. The initial work programme developed was due to be presented for approval at the Health & Wellbeing Board on 6 May 2020. However, due to the implications of COVID-19, Health & Wellbeing Board meetings were temporarily suspended from March until 24 July 2020.
13. The JSNA Steering Group reviewed the draft work programme in September 2020 in light of changes resulting from the pandemic. Feedback received from colleagues highlighted that some priorities had now changed since the initial prioritisation in March 2020 and it would not be feasible to deliver the initial work programme as planned.
14. The JSNA 2020-21 work programme was therefore reviewed to take this into consideration. The following topics are now proposed:



Topic	Submitted on behalf of	Proposed product
Children and young people who are looked after, and care leavers	Nottinghamshire County Council (Public Health)	Full JSNA chapter
Carers	Nottinghamshire County Council (Adult Social Care)	Full JSNA chapter
Speech, language and communication needs in Children & Young People	Nottinghamshire County Council (Public Health)	Insight theme page <i>(and a potential product to be determined to meet any identified gaps)</i>
Air quality	Broxtowe Borough Council	Insight theme page

15. The JSNA chapter and the Insight theme page are products currently produced, examples of which are included in appendix 2 and appendix 3.

16. For Speech, language and communication needs in children & young people, it was agreed to initially collate the existing resources and insight from across the system into a theme page to determine what work was underway. A decision would then be made if this existing work meets the required need or if any further JSNA type product could be developed. This could involve the development of a 'topic profile and vision pack' following a similar format to the JSNA chapter structure (Appendix 1) yet in a shorter (a maximum of 20 pages) and more visual format. From initial discussions with partners this flexible approach has been positively received.

17. Other topics submitted and considered within the initial prioritisation included:

- Cardio vascular disease
- Excess weight in children, young people & adults
- Housing
- Improving health & wellbeing of women and girls.

18. These will be re-reviewed at a later date for consideration in a future work programme.

19. It is important to note that whilst every effort will be made to adhere to this work programme, completion of JSNA work remains dependent on the current COVID-19 situation. Ongoing changes may continue to impact the ability to deliver the work programme as planned.

### Other Options Considered

20. The proposal is based on the requirement to develop the current JSNA process to ensure all JSNA products are aligned to joint strategic commissioning intentions, strategies, or a framework for action, in order to fulfil the statutory duty.

### Reasons for Recommendation

21. To seek approval of the JSNA work programme 2020-21 and agreement of the proposed products.

## **Statutory and Policy Implications**

22. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

23. There are no financial implications arising from this report.

## **RECOMMENDATION**

- 1) That the Health & Wellbeing Board approve the Joint Strategic Needs Assessment (JSNA) work programme 2020-21 and proposed products, which have been developed through the JSNA prioritisation process.

**Jonathan Gribbin**  
**Director of Public Health**  
**Nottinghamshire County Council**

## **For any enquiries about this report please contact:**

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## **Constitutional Comments (SS 16/10/2020)**

24. This report and the recommendation are within the power and remit of the Health and Wellbeing Board.

## **Financial Comments (DG 16/10/20)**

25. There are no direct financial implications arising from this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Guidance for the Approval of Joint Strategic Needs Assessment \(JSNA\) Chapters](#)  
Health & Wellbeing Board (5 September 2018)

[Joint Strategic Needs Assessment Progress and Development](#)  
Health & Wellbeing Board (4 December 2019)

[Joint Health & Wellbeing Strategy 2018-22](#)  
Health & Wellbeing Board

**Electoral Division(s) and Member(s) Affected**

- All

## APPENDIX 1: JSNA CHAPTERS

The Nottinghamshire JSNA chapters are available on Nottinghamshire Insight:  
[www.nottinghamshireinsight.org.uk/research-areas/jsna](http://www.nottinghamshireinsight.org.uk/research-areas/jsna)

JSNA topic chapter	Current position / year of completion
<b>Cross-cutting themes</b>	
JSNA executive summary	Continually updated as chapters approved
Oral Health	2020
Tobacco	2020
Self-harm	2019
Sexual health and HIV	2019
Health and Homelessness	2019
Substance Misuse	2018
The People of Nottinghamshire: population, demography & wider determinants	2017
Suicide Prevention	2016
Excess weight in children, young people and adults	2016
Air Quality	2015
Diet and Nutrition	2015
Physical Activity	2015
Infection Prevention and Control	2015
Carers	2014
Road Safety	2013
<b>Children and young people</b>	
Avoidable injuries in children and young people	2019
1001 Days: From conception to age 2	2019
Early Years and school readiness	2019

<b>JSNA topic chapter</b>	<b>Current position / year of completion</b>
Children and Young People with Special Educational Needs and Disabilities (SEND)	In progress, completion to be confirmed
Emotional Health & Wellbeing	In progress, completion to be confirmed
Teenage Pregnancy	2017
Child Poverty	2016
Youth Offenders	2014
Breastfeeding and healthy start programme	2014
<b>Adults and vulnerable adults</b>	
Learning disability	2019
Autism	2019
Cancer	2019
Domestic abuse	2019
Dementia	In progress, completion to be confirmed
Viral hepatitis	2017
Stroke	2017
Mental health (adults & older people)	2017
Suicide prevention	2016
<b>Older people</b>	
End of Life Care	2017
Loneliness and Social Isolation	2016
Falls and Bone Health	2015
Winter warmth and excess winter deaths	2014

## **APPENDIX 2: JSNA CHAPTER FORMAT**

### **Chapter template:**

#### **What do we know?**

- 1) Who is at risk and why?
- 2) Size of the issue locally
- 3) Targets and performance
- 4) Current activity, service provision and assets
- 5) Local views
- 6) What is on the horizon?
- 7) Evidence of what works

#### **What does this tell us?**

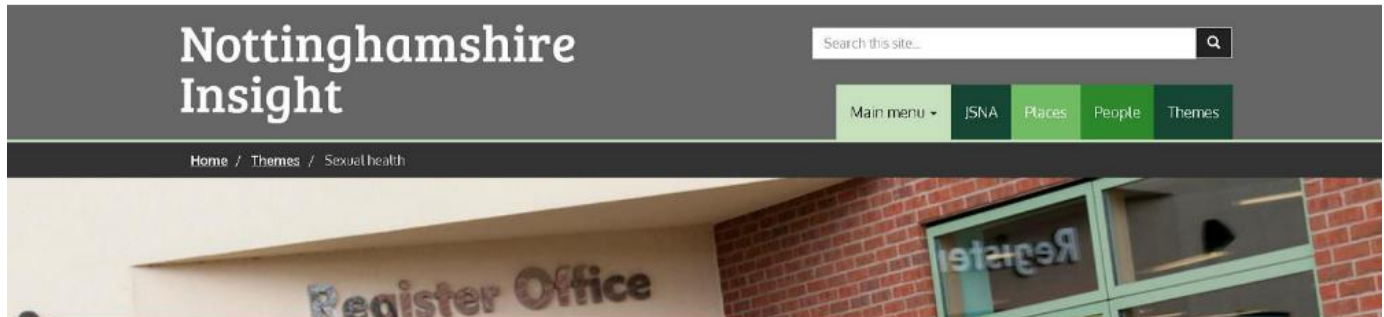
- 8) Unmet needs and service gaps
- 9) Knowledge gaps

#### **What should we do next?**

- 10) Recommendations for consideration

## APPENDIX 3: INSIGHT THEME PAGE

The Nottinghamshire theme pages are available on Nottinghamshire Insight:  
[www.nottinghamshireinsight.org.uk/themes](http://www.nottinghamshireinsight.org.uk/themes)



### Sexual health

Good sexual health is an important aspect of health and wellbeing, and it is vital that people have the information, the confidence and the means to make choices that are right for them, regardless of their age, gender, ethnicity, sexual orientation, religion or belief or disability. This helps people to develop positive relationships and enables them to protect themselves and their partners from infections and unintended pregnancy.

The highest burden of sexually related ill-health is borne by groups who often experience other inequalities in health, including men who have sex with men, young people, black and minority ethnic groups, and socio-economically deprived groups.

Diagnosis of sexually transmitted infections (STIs) is rising nationally. These infections have a significant impact on the health of individuals and communities. STIs which remain undiagnosed or are not effectively treated can cause long term serious health consequences. The use of effective methods to prevent transmission, access to fast diagnosis and treatment, and good partner notification processes are all important in reducing STI prevalence and improving sexual health outcomes.

Availability and effective use of contraceptive methods is necessary to reduce STI transmission, unwanted pregnancies and termination of pregnancy. This depends on good access to contraception, information on available contraceptive methods, and skills and confidence to negotiate safer sex.

Sexual and Reproductive Health Profiles have been developed by Public Health England (PHE) to support local authorities and partners to monitor the sexual and reproductive health of their population. The data is grouped into six domains: Key Indicators, HIV and STIs, Reproductive Health, Teenage Pregnancy, Wider Determinants of Health, All indicators. The tool can be accessed by visiting [Fingertips](#) which provides a broad overview of sexual health in addition to the resources listed below.

#### JSNA Chapters

- [Sexual health and HIV \(2019\)](#)
- [Teenage pregnancy \(2017\)](#)
- [Sexual abuse \(2014\)](#)
- [Viral hepatitis \(2017\)](#)
- [Domestic abuse \(2019\)](#)

#### National Documents

- [A framework for sexual health improvement in England \(Department of Health and Social Care, 2015\)](#)
- [National Institute for Health and Care Excellence \(NICE\) guidance](#)
- [Sexual and reproductive health and HIV: applying All Our Health \(PHE, 2018\)](#)

#### Local Information

- [Teenage conceptions in Nottinghamshire: Update Nov 2015](#)
- [An assessment of the health needs of single homeless people in Nottinghamshire](#)
- [Sexual health framework for action Nottingham & Nottinghamshire \(2016-19\)](#)

#### Datasets

- [Sexual and reproductive health profiles \(PHE Fingertips\)](#)
- [Sexual and reproductive health services \(NHS Digital\)](#)
- [Teenage pregnancy data \(PHE Fingertips\)](#)
- [Sexually transmitted infections \(PHE Fingertips\)](#)
- [Sexually transmitted infections annual data tables \(PHE\)](#)
- [Students \(Census 2011\)](#)
- [HIV: Surveillance, data and management \(PHE\)](#)

#### Links

- [Indices of multiple deprivation \(2015\)](#)

#### Themes

- Census 2011
- Child poverty
- Deprivation
- Diabetes
- Disability and sensory impairment
- Economy
- Housing
- Liver Disease
- Mental health
- Physical Activity
- Sexual health**
- Tobacco





**REPORT OF THE SERVICE DIRECTOR: CUSTOMERS, GOVERNANCE AND  
EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Health & Wellbeing Board's work programme for 2020-21.

**Information**

2. The County Council requires each committee, including the Health & Wellbeing Board, to maintain a work programme. The work programme will assist the management of the Board's agenda, the scheduling of the Board's business, and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and Board meeting. Any member of the Board is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reasons for Recommendation**

5. To assist the Health & Wellbeing Board in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) That the Health & Wellbeing Board's work programme be noted, and consideration be given to any changes which the Board wishes to make.

**Marjorie Toward**

**Service Director: Customers, Governance and Employees**

**For any enquiries about this report please contact:**

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Democratic Services Officer  
Nottinghamshire County Council  
Telephone: 0115 977 2826

### **Constitutional Comments (HD)**

7. The Board has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

8. There are no direct financial implications arising from the contents of this report. Any future reports to the Board will contain relevant financial information and comments.

### **Background Papers**

- None.

### **Electoral Division(s) and Member(s) Affected**

- All

## WORK PROGRAMME: 2020-21

Please see Nottinghamshire County Council's website for the [papers](#), [membership](#), [work programme](#) and [strategy](#) of the Health & Wellbeing Board. Joint Strategic Needs Assessment (JSNA) chapters are available on [Nottinghamshire Insight](#).

Report title	Purpose	Lead officer	Report author(s)	Notes
<b>MEETING: Wednesday 6 November 2019 (2pm)</b>				
Chair's report	An update by Councillor Steve Vickers on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Steve Vickers	Edward Shaw	
Approval of Joint Strategic Needs Assessment chapter: Health & homelessness		Jonathan Gribbin	Nick Romilly	
Approval of Joint Strategic Needs Assessment chapter: Early years & school readiness		Colin Pettigrew	Irene Kakoullis	
Health protection: Anti Microbial Resistance	Setting out current issues around Anti Microbial Resistance and identification of support / actions for Health & Wellbeing Board members	Jonathan Gribbin	Geoff Hamilton	
Approval of the Better Care Fund planning template submission (2019-20)		Melanie Brooks	Paul Johnson / Paul Brandreth	
Outside Bodies		Marjorie Toward	Keith Ford	

Report title	Purpose	Lead officer	Report author(s)	Notes
<b>MEETING: Wednesday 4 December 2019 (2pm)</b>				
Chair's report	An update by Councillor Steve Vickers on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters. To include updates on: <ul style="list-style-type: none"> <li>Integrated Wellbeing Service</li> <li>Substance misuse</li> </ul>	Councillor Steve Vickers	Edward Shaw	
Developing a health and work approach in Nottinghamshire	To agree actions from the <i>Employment and Health &amp; Wellbeing: Improving Lives in Nottinghamshire</i> workshop on Friday 18 October 2019	Councillor Steve Vickers	Dawn Jenkin / Catherine O'Byrne / Nicola McCoy-Brown / Sonja Smith	
Joint Strategic Needs Assessment progress and development	Update on progress in delivering and developing the Joint Strategic Needs Assessment	Jonathan Gribbin	Amanda Fletcher / Lucy Hawkin	
<b>MEETING: Wednesday 8 January 2020 (2pm)</b>				
Chair's report	An update by Councillor Steve Vickers on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Steve Vickers	Edward Shaw	
Health protection update: Screening	Update on the local screening programme and opportunities for the Health & Wellbeing Board to support, promote and improve uptake	Jonathan Gribbin	Geoff Hamilton	
Approval of Joint Strategic Needs Assessment chapter: Tobacco control		Jonathan Gribbin	Catherine Pritchard / Lindsay Price	

Report title	Purpose	Lead officer	Report author(s)	Notes
Approval of Joint Strategic Needs Assessment chapter: Oral health		Jonathan Gribbin	Louise Lester / Kay Massingham	
Approval of supplementary appendix (Bassetlaw) for Joint Strategic Needs Assessment chapter: cancer		Jonathan Gribbin	Geoff Hamilton / Kay Massingham	
Approval of Supplementary Statement for Pharmaceutical Needs Assessment (2018-22)	Supplementary statement to confirm amendments to the Pharmaceutical Needs Assessment for quarter 1 and quarter 2 of 2019-20 (for approval of publication by the Health & Wellbeing Board)	Jonathan Gribbin	Lucy Hawkin	
<b>WORKSHOP: Wednesday 5 February 2020 (1.30pm)</b>				
'Giving Children the Best Start'	To shape the development of a new multi-agency Best Start Strategy and Best Start Strategic Partnership. Related to the 'A good start in life' ambition of the Nottinghamshire Joint Health & Wellbeing Strategy.	Colin Pettigrew	Irene Kakoullis / Mandy Stratford / Kerrie Adams / Helena Cripps	
<b>MEETING: Wednesday 4 March 2020 (2pm)</b>				
Chair's report	An update by Councillor Steve Vickers on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Steve Vickers	Edward Shaw	

Report title	Purpose	Lead officer	Report author(s)	Notes
Update from the Nottingham & Nottinghamshire Integrated Care System	To provide a presentation on the work of the Nottingham & Nottinghamshire Integrated Care System and for the Health & Wellbeing Board to comment on progress to date.	David Pearson CBE / Dr Andy Haynes	Joanna Cooper	
Nottingham & Nottinghamshire Integrated Care System's approach to population health management	To provide a presentation on Nottingham & Nottinghamshire Integrated Care System's approach to population health management and for the Health & Wellbeing Board to comment on progress to date.	Amanda Robinson	Sandra Pooley	
The Director of Public Health's Annual Report 2019: Health & Work	To inform the Health & Wellbeing Board of the publication of the 2019 Director of Public Health Annual Report and seek participation in implementing the recommendations from that report. To update the Health & Wellbeing Board on progress relating to the recommendations in the 2018 Director of Public Health Annual Report.	Jonathan Gribbin	William Brealy	
Better Care Fund performance and programme update (quarter 3, 2019-20)	To set out progress to the end of Quarter 3 against the Nottinghamshire Better Care Fund (BCF) budgets and performance targets.	Melanie Brooks	Paul Johnson / Paul Brandreth	

**WORKSHOP: Wednesday 1 April 2020 (2pm)**

Cancelled due to the COVID-19 pandemic.

**MEETING: Wednesday 6 May 2020 (2pm)**

Cancelled due to the COVID-19 pandemic.

**WORKSHOP: Wednesday 3 June 2020 (2pm)**

Cancelled due to the COVID-19 pandemic.

Report title	Purpose	Lead officer	Report author(s)	Notes
<b>MEETING: Wednesday 1 July 2020 (2pm)</b>				
Cancelled due to the COVID-19 pandemic.				
<b>MEETING: Friday 24 July 2020 (10.30am)</b>				
Local Outbreak Control Plans		Jonathan Gribbin	Jonathan Gribbin	
Review of the Better Care Fund programme and use of Better Care Fund reserve for short-term transformation projects		Melanie Brooks	Wendy Lippmann	
Update to the Nottinghamshire Pharmaceutical Needs Assessment 2018-21, COVID-19 update on the 2021-24 refresh		Jonathan Gribbin	Amanda Fletcher / Lucy Hawkin	
<b>MEETING: Wednesday 2 September 2020 (2pm)</b>				
Chair's report	An update by Councillor Tony Harper on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Tony Harper	Edward Shaw	
Local outbreak control: learning and next steps	To summarise learning that can be used to inform local outbreak control arrangements in Nottinghamshire.	Jonathan Gribbin	Edward Shaw	

Report title	Purpose	Lead officer	Report author(s)	Notes
<b>MEETING: Wednesday 7 October 2020 (2pm)</b>				
Chair's report	An update by Councillor Tony Harper on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Tony Harper	Edward Shaw	
COVID-19 Engagement & Communication Strategy	To identify actions that member organisations of the Health & Wellbeing Board can take to strengthen communications in relation to COVID-19.	Luke Barrett		
Better Care Fund update and retrospective approval of the 2019-20 Better Care Fund planning template submission	To approve the Better Care Fund (2019-20, quarter 4) reporting template, note the actions underway to progress the recommendations recently approved by the Health & Wellbeing Board, and note progress made to finalise the Section 75 Better Care Fund agreement.	Melanie Brooks	Clare Gilbert / Naomi Robinson	
<b>MEETING: Wednesday 4 November 2020 (2pm)</b>				
Chair's report	An update by Councillor Kevin Rostance on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Kevin Rostance	Nicola Lane	
COVID-19 communications	To provide examples of recent communications in relation to COVID-19.	Luke Barrett		
Approval of the Joint Strategic Needs Assessment work programme (2020-21)	To seek approval of the Joint Strategic Needs Assessment (JSNA) work programme 2020-21 and proposed products, which have been developed through the JSNA prioritisation process.	Jonathan Gribbin	Amanda Fletcher / Lucy Hawkin	Originally due to take place on Wednesday 6 May 2020 but suspended due to COVID-19.



Report title	Purpose	Lead officer	Report author(s)	Notes
<b>WORKSHOP: Wednesday 2 December 2020 (2pm)</b>				
The review of the Better Care Fund programme: Agreeing the vision and principles to guide our integrated approaches for health, care and housing in Nottinghamshire		Melanie Brooks	Clare Gilbert	Originally due to take place on Wednesday 1 April 2020 but suspended due to COVID-19.
<b>MEETING: Wednesday 6 January 2021 (2pm)</b>				
Chair's report	An update by Councillor Kevin Rostance on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Kevin Rostance		
Giving Children the Best Start	A summary of the workshop on Wednesday 5 February 2020.	Colin Pettigrew	Irene Kakoullis / Kerrie Adams	Originally due to take place on Wednesday 6 May 2020 but suspended due to COVID-19.
Breastfeeding	Review of progress in implementing breastfeeding friendly places and actions to increase availability in future. Related to the 'A good start in life' ambition.	Jonathan Gribbin	Kerrie Adams / Tina Bhundia	Originally due to take place on Wednesday 1 July 2020 but suspended due to COVID-19.
Approval of Joint Strategic Needs Assessment chapter: Children & Young Peoples' Emotional and Mental Health		Jonathan Gribbin	Rachel Clark	
Pharmaceutical Needs Assessment Supplementary Statement (quarter 1 and quarter 2)		Jonathan Gribbin	Amanda Fletcher / Lucy Hawkin	

Report title	Purpose	Lead officer	Report author(s)	Notes
<b>WORKSHOP: Wednesday 3 February 2021 (2pm)</b>				
<b>MEETING: Wednesday 3 March 2021 (2pm)</b>				
Chair's report	An update by Councillor Kevin Rostance on local and national issues for consideration by Health & Wellbeing Board members to determine implications for Board matters.	Councillor Kevin Rostance		
Launch of the lung cancer screening programme	To provide an overview of the launch of the lung cancer screening programme	TBC	Katie Lee	
<b>WORKSHOP: Wednesday 31 March 2021 (2pm)</b>				
<b>MEETING: Wednesday 9 June 2021 (2pm)</b>				
Chair's report		Chair		
Pharmaceutical Needs Assessment Project Plan				The report may be submitted in September 2021.
<b>WORKSHOP: Wednesday 7 July 2021 (2pm)</b>				

Please note that work is underway to confirm specific deadlines for the following items.

Report title	Purpose	Lead officer	Report author(s)	Notes
<b>Future items (dates to be confirmed)</b>				
Indirect impacts of COVID-19 on health outcomes and access to healthcare	A report from NHS Nottingham & Nottinghamshire Clinical Commissioning Group, and NHS Bassetlaw Clinical Commissioning Group, on their overall assessment of the impact of COVID-19 on the provision of healthcare and especially in terms of the impact on health inequalities.	David Ainsworth / Idris Griffiths	Simon Castle / Dr Victoria McGregor-Riley	Requested at the Health & Wellbeing Board meeting on Friday 24 July.
The return of children to school and associated health and wellbeing issues		Colin Pettigrew		Requested at the Health & Wellbeing Board meeting on Friday 24 July.
COVID-19 housing update		Melanie Brooks		Requested at the Health & Wellbeing Board meeting on Friday 24 July.
Plans to deliver the NHS Long Term Plan in Nottinghamshire	To include the strategies of the Nottingham & Nottinghamshire Integrated Care System, and the South Yorkshire & Bassetlaw Integrated Care System.	Idris Griffiths / Alex Ball	Joanna Cooper / Helen Stevens	Originally due to take place on Wednesday 6 May 2020 but suspended due to COVID-19.
Nottinghamshire's Local Offer for Care Leavers		Colin Pettigrew		Originally due to take place in Autumn / Winter 2020 but suspended due to COVID-19.
Wellbeing at Work Scheme		Jonathan Gribbin	Catherine Pritchard / Lindsay Price	Originally due to take place on Wednesday 1 July 2020 but suspended due to COVID-19.

Report title	Purpose	Lead officer	Report author(s)	Notes
Nottinghamshire Tobacco Declaration	Update on implementation of the Nottinghamshire Tobacco Declaration across all Health & Wellbeing Board partner organisations.	Councillor Tony Harper	Catherine Pritchard / Lindsay Price	Originally due to take place on Wednesday 1 July 2020 but suspended due to COVID-19.
Annual report from the Healthy & Sustainable Places Coordination Group	An update on the priorities within the 'healthy & sustainable places' ambition of the Joint Health & Wellbeing Strategy, including progress in implementing the health in all policies approach.	Jonathan Gribbin	Dawn Jenkin / Edward Shaw	Originally due to take place on Wednesday 6 May 2020 but suspended due to COVID-19.
Better Care Fund update (a year-end report for 2019-20; establishing a plan for 2020-21 / 2021-22)		Melanie Brooks	Clare Gilbert	Originally due to take place on Wednesday 1 July 2020 but suspended due to COVID-19.
<b>Future workshops (dates to be confirmed)</b>				
Health & Work		Melanie Brooks	Dawn Jenkin	Originally due to take place on Wednesday 3 June 2020 but suspended due to COVID-19.
Population Health Management				Originally due to take place in Autumn / Winter 2020 but suspended due to COVID-19.
Inequalities				Originally due to take place in Autumn / Winter 2020 but suspended due to COVID-19.