

Forward Plan

Published 1 August 2024

This Forward Plan supersedes all previous Forward Plans.

What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

or

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, democratic.services@nottscc.gov.uk with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

Cabinet Members

Leader	Councillor Ben Bradley MP
Deputy Leader and Cabinet Member – Transformation	Councillor Bruce Laughton
Cabinet Member – Business Management	Councillor Chris Barnfather
Cabinet Member – Adult Social Care	Councillor Jonathan Wheeler
Cabinet Member – Children and Families	Councillor Tracey Taylor
Cabinet Member – Communities and Public Health	Councillor Scott Carlton
Cabinet Member – Economic Development and Asset Management	Councillor Keith Girling
Cabinet Member – Education & Special Educational Needs and Disabilities (SEND)	Councillor Sam Smith
Cabinet Member – Finance and Resources	Councillor Richard Jackson
Cabinet Member – Transport and Environment	Councillor Neil Clarke MBE

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

Changes since the last Forward Plan

Decisions taken

Date Decision taken	Key Decision	Decision Maker	Date of first inclusion in Forward Plan
22/7/24	Green Investment Fund 2024-25	Cabinet Member – Transport and Environment	12/6/24
22/7/24	Nottinghamshire Net-Zero Framework	Cabinet Member – Transport and Environment	29/4/24
25/7/24	Catering and Facilities Management Service – Future Operating Model	Cabinet	8/5/24
25/7/24	Nottinghamshire Local Area Special Educational Needs & Disabilities (SEND) Strategy 2024-2027	Cabinet	11/6/24
25/7/24	Nottingham and Nottinghamshire Special Educational Needs and Disabilities (SEND) Joint Commissioning Strategy (2024-2027)	Cabinet	11/6/24
25/7/24	Public Health Grant Investment over the Medium Term Financial Strategy	Cabinet	11/6/24
25/7/24	Highway Update and Winter Readiness	Cabinet	11/6/24
25/7/24	Management Accounts Monitoring Report 2023/24	Cabinet	14/6/24
29/7/24	Extension of Brakes Food Service contract	Cabinet Member – Communities and Public Health	14/6/24
29/7/24	School Building Improvement Programme 2024-25 Latest Estimated Costs	Cabinet Member – Economic Development and Asset Management	16/5/24

New items added to this Forward Plan (see below for further information)

Key Decision	Decision maker	Department
Expected public health grants - substance use and domestic abuse, approvals to commission, procure and award	Cabinet Member – Communities and Public Health	Place
Housing Strategy	Cabinet	Place

Nottinghamshire Improving School Attendance Strategy	Cabinet	Children and Families
Nottinghamshire School Admission Arrangements 2025-2026 - variation to Lambley Primary School admission arrangements	Cabinet Member – Education and SEND	Children and Families
Changes to the Nottinghamshire Code of Conduct for Issuing Penalty Notice Fines for Unauthorised Absence from School	Cabinet Member – Education and SEND	Children and Families
Procurement and Award of a Contract to provide a Children’s Advocacy and Befriending (Independent Visitor) Service	Cabinet Member – Children & Families	Children and Families
Increasing Children's Residential Homes capacity for Looked After Children	Cabinet Member – Children & Families	Children and Families
Advertising contracts for bus shelters and bus stations in Nottinghamshire	Cabinet Member – Transport and Environment	Place
Children's Residential Homes – Block Contract Variation	Cabinet Member – Children and Families	Children and Families
Recommissioning of Community Pharmacy to deliver Emergency Hormonal Contraception (EHC)	Cabinet Member – Communities and Public Health	Place

Items withdrawn from this Forward Plan

Key Decision	Reason	For more information contact:

Other changes to existing Forward Plan entries

Where the date on which a decision is expected to be made changes, it will be shown on the page for that item. Previous dates on which that item has been scheduled will remain visible on that page but will be struck through.

Key Decision	Change	For more information contact:

Cabinet

Decision	Arc Partnership Contract Extension
Date inserted into Forward Plan	22 February 2024 (amended 21 March 2024)
What is the decision to be taken	To seek approval to an extension to the existing Arc partnership contract.
Who will be consulted?	No one
What documents will be considered?	Report
The earliest date the decision can be taken	25/3/24 – 4/6/24 25/7/24 – 19/9/24
Decision maker	Cabinet
For more information contact:	Jonathan Marriott Jonathan.marriott@nottscc.gov.uk 0115 977 3922

Decision	Small Schools Sustainability Strategy
Date inserted into Forward Plan	8 May 2024
What is the decision to be taken	To approve the Council's Small Schools Sustainability Strategy
Who will be consulted?	A group of Headteachers' representatives from Nottinghamshire small schools through co-production workshops, the National Association of Small Schools, Education Trust Boards through consultation meetings.
What documents will be considered?	Report
The earliest date the decision can be taken	25/7/24 19/9/24
Decision maker	Cabinet
For more information contact:	Karen Hughman, karen.hughman@nottscc.gov.uk, 0115 9772572

Decision	Nottinghamshire Healthy Families Programme
Date inserted into Forward Plan	17 July 2024
What is the decision to be taken	<p>Decision: Long-term decisions regarding the future contractual arrangements for the delivery of the Nottinghamshire Healthy Families Programme.</p> <p>Context: Local Authorities have a statutory responsibility, under the Health and Social Care Act of 2012, to provide public health nursing services, including the Healthy Child Programme, which is known locally as the Nottinghamshire Healthy Families Programme. In May 2024, the Cabinet Member for Communities and Public Health took a decision on the short-term future of the Healthy Families Programme, extending the existing contract with Nottinghamshire Healthcare NHS Foundation Trust by one year, to run from 1st October 2024 to 30th September 2025. A decision on the long-term future for the contractual arrangements for the delivery of the Healthy Families Programme is required.</p>
Who will be consulted?	Public consultation regarding the service model has already been undertaken.
What documents will be considered?	<p>Report</p> <p>Options appraisal</p> <p>Consultation responses</p>
The earliest date the decision can be taken	19/9/24 7/11/24
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Vivienne Robbins, Vivienne.Robbins@nottscc.gov.uk, 0115 9774150

Decision	Highway Services Contract
Date inserted into Forward Plan	20 November 2023
What is the decision to be taken	To consider the extension of current contractual arrangements for the delivery of highways & transportation maintenance services for a further five years in accordance with the current contractual mechanisms.
Who will be consulted?	This is a contractual decision and no consultation is required.
What documents will be considered?	Report
The earliest date the decision can be taken	21/12/23 8/2/24 28/3/24 4/7/24 25/7/24 —19/9/24
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Martin Carnaffin, martin.carnaffin@nottsc.gov.uk, 0115 9774227

Decision	Housing Strategy
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	To approve a Housing Strategy for Nottinghamshire following consultation with key stakeholders to reflect the Nottinghamshire Plan objective that healthy and sustainable places are created, housing needs in Nottinghamshire are met, people can live and age well in their own homes and safe homes are provided for the most vulnerable in our communities.
Who will be consulted?	A public consultation including engagement with District and Borough partners was carried out in 2023
What documents will be considered?	Report
The earliest date the decision can be taken	19/9/24
Decision maker	Cabinet
For more information contact:	Stephen Pointer Stephen.pointer@nottsc.gov.uk, 0115 9772572

Decision	Nottinghamshire Working Together to Improve School Attendance Strategy
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	To seek approval of a new Improving School Attendance Strategy.
Who will be consulted?	The Strategy has been drafted in collaboration with stakeholders across the department and with input from the Regional Department for Education Advisor
What documents will be considered?	Report
The earliest date the decision can be taken	19/9/24
Decision maker	Cabinet
For more information contact:	Denis McCarthy denis.mccarthy@nottscc.gov.uk 0115 9939348

Leader

No Key Decisions are scheduled to be taken by the Leader at this time.

Deputy Leader and Cabinet Member – Transformation

No Key Decisions are scheduled to be taken by the Deputy Leader and Cabinet Member – Transformation at this time.

Cabinet Member – Business Management

No Key Decisions are scheduled to be taken by the Cabinet Member – Business Management at this time.

Cabinet Member – Adult Social Care

No Key Decisions are scheduled to be taken by the Cabinet Member – Adult Social Care at this time.

Cabinet Member – Children and Families

Decision	Procurement and Award of a Contract to provide a Children’s Advocacy and Befriending (Independent Visitor) Service
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	The County Council has a statutory responsibility to provide advocacy and befrienders (Independent Visitors) for Children in Care, Children on the edge of Care, Care Leavers and Homeless 16 and 17 year olds. The County Council's current contracts to provide Advocacy and Independent Visitors is due to end on 31 March 2025. Approval is therefore sought to jointly tender with Nottingham City and subsequently award a contract to provide a Children’s Advocacy and Befriending (Independent Visitor) Service from 1 April 2025.
Who will be consulted?	Market Engagement is being undertaken with the provider market to help shape the design of the commissioning plans.
What documents will be considered?	Report
The earliest date the decision can be taken	23/09/2024
Decision maker	Cabinet Member – Children & Families
For more information contact:	Claire Good claire.good@nottsc.gov.uk 0115 8546104

Decision	Increasing Children's Residential Homes capacity for Looked After Children
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	To seek approval to change the operating model for 3 new planned Children's Residential Homes from internally delivered to externally commissioned. This will involve the disestablishment of posts intended to operationalise internal delivery, but which have been vacant since their establishment in 2022.
Who will be consulted?	Participation activity with children and young people will mean that Looked After Children are able to contribute to the design and development of the new homes. Community Engagement work in each of the locations for the new homes will be led by the provider.
What documents will be considered?	Report
The earliest date the decision can be taken	04/11/2024
Decision maker	Cabinet Member – Children & Families
For more information contact:	Lynn Brammer lynn.brammer@nottsc.gov.uk 0115 9773060

Decision	Children's Residential Homes – Block Contract Variation
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	Approval to extend the contract 6 months from the end of March 2025 to allow for a complete review of children in care commissioned services to be completed and a procurement process to take place.
Who will be consulted?	Engagement has been ongoing with key internal stakeholders and with the Provider of the contract. A separate consultation process is being undertaken in respect of the review of children in care commissioned services.
What documents will be considered?	Report
The earliest date the decision can be taken	23/09/2024
Decision maker	Cabinet Member – Children & Families
For more information contact:	Rachel Miller Rachel.miller@nottsc.gov.uk 0115 9934371

Cabinet Member – Communities and Public Health

Decision	Expected public health grants - substance use and domestic abuse, approvals to commission, procure and award
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	In anticipation of receiving future grant funding, seek approval to accept the grant conditions and maintain existing provision so there is no loss of current services from 1st April 2025.
Who will be consulted?	DPH, PH SLT, Director of Place & Cabinet member via report and briefings
What documents will be considered?	Report
The earliest date the decision can be taken	04/11/2024
Decision maker	Cabinet Member – Communities and Public Health
For more information contact:	Louise Orange, Louise.Orange@nottsc.gov.uk, 0115 8040990

Decision	Recommissioning of Community Pharmacy to deliver Emergency Hormonal Contraception (EHC)
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	The decision is to approve procurement of Community Pharmacies to deliver Emergency Hormonal Contraception (EHC) via under the Provider Selection Regime following Direct Award Process B.
Who will be consulted?	A comprehensive engagement and consultation exercise has been undertaken with Community Pharmacy Nottinghamshire and pharmacy representatives within Nottingham and Nottinghamshire Integrated Care System to inform the development of a new service specification and contract.
What documents will be considered?	Report
The earliest date the decision can be taken	23/09/2024
Decision maker	Cabinet Member – Communities and Public Health
For more information contact:	Vivienne Robbins, Vivienne.robbs@nottscc.gov.uk, 0115 9775781

Cabinet Member – Economic Development and Asset Management

Decision	Proposed Sale of Land at Bramcote Park
Date inserted into Forward Plan	25 October 2023
What is the decision to be taken	To approve amended terms for the sale of land.
Who will be consulted?	none
What documents will be considered?	Report
The earliest date the decision can be taken	27/11/2023 19/1/24 25/3/24 3/4/24 19/4/24 3/6/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Jonathan Marriott Jonathan.marriott@nottsc.gov.uk 0115 977 3922

Decision	Sale of land at Westdale Road, Jacksdale
Date inserted into Forward Plan	16 February 2024
What is the decision to be taken	To seek approval to amended terms of sale.
Who will be consulted?	Ward member
What documents will be considered?	Report
The earliest date the decision can be taken	25/3/24 3/4/24 19/4/24 17/6/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Jonathan Marriott Jonathan.marriott@nottsc.gov.uk 0115 977 3922

Decision	A614 / A6097 Major Road Network Delivery
Date inserted into Forward Plan	16 February 2024
What is the decision to be taken	To secure approval to deliver A614 / A6097 once the funding has been secured.
Who will be consulted?	Relevant portfolio holders and ward members.
What documents will be considered?	Report
The earliest date the decision can be taken	25/3/24 20/5/24 3/6/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Joelle Davies, Joelle.Davies@nottsc.gov.uk, 0115 9774857

Decision	Refurbishment of West View Children's Residential Home
Date inserted into Forward Plan	2 April 2024
What is the decision to be taken	Approval of the LEC following detailed design
Who will be consulted?	Significant consultation already undertaken with service department during design stage. Further consultation will be undertaken if required for any necessary planning consent.
What documents will be considered?	Report
The earliest date the decision can be taken	7/5/24 3/6/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641

Decision	Planned Property Maintenance Programme 2024-25 Latest Estimated Cost
Date inserted into Forward Plan	16 May 2024
What is the decision to be taken	Approval of the construction Phase of the projects of the Planned Property Maintenance Programme
Who will be consulted?	Consultation has been undertaken with the site services officers and representatives of the services occupying the sites where the projects are planned.
What documents will be considered?	Report
The earliest date the decision can be taken	17/06/2024
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottscc.gov.uk, 0115 9774641

Cabinet Member – Education and Special Educational Needs and Disabilities (SEND)

Decision	Nottinghamshire School Admission Arrangements 2025-2026 - variation to Lambley Primary School admission arrangements
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	To seek approval of the revised arrangements to Lambley Primary School catchment area following the decision of the Office of the School Adjudicator on 10 July 2024.
Who will be consulted?	No consultation required as decision of the Office of the Schools Adjudicator is binding on the admission authority (Nottinghamshire County Council).
What documents will be considered?	Report
The earliest date the decision can be taken	30/8/2024
Decision maker	Cabinet Member – Education and SEND
For more information contact:	Claire Wilcoxson claire.wilcoxson@nottsc.gov.uk , 0115 9772640

Decision	Changes to the Nottinghamshire Code of Conduct for Issuing Penalty Notice Fines for Unauthorised Absence from School
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	To seek approval of amendments to Changes to the Nottinghamshire Code of Conduct for Issuing Penalty Notice Fines for Unauthorised Absence from School in line with the new national threshold for legal intervention.
Who will be consulted?	Key Education Trust Boards were consulted with on the Department for Education changes and amendments to the Nottinghamshire Code of Conduct
What documents will be considered?	Report
The earliest date the decision can be taken	23/09/24
Decision maker	Cabinet Member – Education and SEND
For more information contact:	Denis McCarthy denis.mccarthy@nottsc.gov.uk 0115 9939348

Cabinet Member – Finance and Resources

No Key Decisions are scheduled to be taken by the Cabinet Member – Finance and Resources at this time.

Cabinet Member – Transport and Environment

Decision	Active Travel Fund – B6021 Kirkby Folly Road cycling improvements
Date inserted into Forward Plan	6 March 2023 (amended on 24/05/23)
What is the decision to be taken	A decision whether to proceed following consultation.
Who will be consulted?	Consultation with local County Council members <ul style="list-style-type: none">• Online questionnaire to public• Opportunity to respond by post or telephone The public consultation started on 8 December 2022 and ran until 21 December 2022.
What documents will be considered?	Report
The earliest date the decision can be taken	10/7/23 – 4/12/23 18/3/24 – 28/5/24 30/9/24
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Victoria Margeson, Victoria.Margeson@nottscc.gov.uk, Contact Number 0115 977 3176

Decision	On Street Local Electric Vehicle Infrastructure (LEVI)
Date inserted into Forward Plan	12 June 2024
What is the decision to be taken	To seek approval to undertake a tendering exercise for the Local Electric Vehicle Infrastructure (LEVI) capital funding bid, to request approval to award the tender following the successful outcome of the tendering exercise and to subsequently allocate the DfT funding (circa £5.522m) for the installation of charge points across Nottinghamshire.
Who will be consulted?	TBC
What documents will be considered?	Report Nottinghamshire Electric Vehicle Chargepoint Framework.
The earliest date the decision can be taken	16/9/24 1/11/24
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Sue Jaques sue.jaques@nottsc.gov.uk 0115 9774368

Decision	Advertising contracts for bus shelters and bus stations in Nottinghamshire
Date inserted into Forward Plan	1 August 2024
What is the decision to be taken	To approve new contracts to advertise on bus shelters and on digital screens in bus stations in Nottinghamshire.
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	16/09/2024
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Elliott Mizen Elliott.mizen@nottscc.gov.uk 01159773994

APPENDIX

NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.