Nottinghamshire County Council

Culture Committee

Tuesday, 22 September 2015 at 14:00

County Hall, **County Hall, West Bridgford, Nottingham, NG2 7QP**

AGENDA

1	Minutes of the last meeting on 21 July 2015	3 - 6
2	Apologies for Absence	
3	Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary)	
4	Service Update for the Period 29 June to 31 August 2015	7 - 12
5	Performance Reporting (1 April - 30 June 2015)	13 - 16
6	Community Learning and Skills Service - Ofsted Inspection Report	17 - 22
7	Update on the Development of Community Partnership Libraries	23 - 26
8	Changes to Staffing Establishment of Nottinghanshire Archive Service	27 - 30
9	Change to Staffing Establishment in Country Parks	31 - 34
10	Work Programme	35 - 38

Notes

(1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

(2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

(3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

(4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

(5) This agenda and its associated reports are available to view online via an online calendar - http://www.nottinghamshire.gov.uk/dms/Meetings.aspx

Nottinghamshire County Council

minutes

Meeting	Culture Committee
Date	21st July 2015 (commencing at 2.00pm)

Membership
Persons absent are marked with an 'A'

COUNCILLORS

John Knight (Chairman)
Pauline Allan (Vice-Chairman)

Roy Allan
Chris Barnfather
John Clarke
John Cottee
Maureen Dobson
Sybil Fielding
Tom Hollis
Roger Jackson
Mike Pringle

Ex-officio (non-voting)
A Alan Rhodes

OFFICERS IN ATTENDANCE

Pete Barker - Democratic Services
Steve Bradley - Group Manager, Cultural and Enrichment Services
Eddie Brennan - Countryside Access
Peter Gaw - Group Manager, Libraries, Archives & Information
Sally Gill - Group Manager, Planning
Derek Higton - Acting Corporate Director, CFCS
Simon Starr - Director of Sport Nottinghamshire
Angus Trundle - Countryside Access

MEMBERSHIP

The clerk to the Committee reported orally that Councillor Roy Allan had been appointed to the Committee in place of Councillor Bell for this meeting only.

MINUTES OF THE LAST MEETING

That the minutes of the last meeting held on 9th June 2015 were taken as read and were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTEREST

Councillor Cottee declared a private, non-pecuniary interest in item 7, Sherwood Forest Visitor Centre & Country Park, as his work as a Councillor at Rushcliffe Borough Council brought him into contact with one of the bidders for the contract, which did not preclude him from speaking or voting on that item.

APPLICATION TO REGISTER LAND AS A TOWN OR VILLAGE GREEN - THE LORDS GROUND, MANSFIELD WOODHOUSE

The Chairman reminded the Committee of their responsibilities regarding Town and Village Green decisions.

RESOLVED 2015/033

That the application is rejected for the reasons set out in the report.

APPLICATION TO REGISTER LAND AS A TOWN OR VILLAGE GREEN – TOTON SIDINGS IN NOTTINGHAMSHIRE AND DERBYSHIRE

Councillor Richard Jackson spoke against the recommendations contained in the report.

RESOLVED 2015/034

That the Committee considers the Inspector's report and rejects the Application for the reasons set out therein.

Councillor Hollis requested that his abstention from the above vote be recorded.

Councillor Dobson requested that her vote dissenting against the above decision be recorded.

SERVICE UPDATE REPORT FOR THE PERIOD 18 MAY 28 JUNE 2015

RESOLVED 2015/035

That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

SHERWOOD FOREST VISITOR CENTRE AND COUNTRY PARK– FUTURE DEVELOPMENT AND MANAGEMENT ARRANGEMENTS

Steve Bradley is retiring and this will be his last Committee meeting, on behalf of the Committee the Chairman thanked Steve for his dedication and hard work over the years.

Committee will receive reports if any further significant decisions are required, in addition to receiving regular update reports.

RESOLVED 2015/036

1) That Bidder A be approved as the partner to build, manage and operate a new visitor centre for Sherwood Forest Country Park, subject to successful clarification/fine-tuning of the legal agreements described in this report

2) That approval be given to the Council entering into the necessary Legal Agreements to give effect to the project within the financial parameters as set out in the Exempt Appendix.

3) That approval be given to the delegation of authority to the Corporate Director, Children, Families and Cultural Services, in consultation with the Group Manager, Legal and Democratic Services, to approve any additions or amendments to any agreements which in their judgement are necessary to give effect to the project and which are within the financial parameters set out in the report.

SPORTS SERVICE UPDATE: DECEMBER 2014 TO MAY 2015

Simon Starr, Director of Sport Nottinghamshire, reported on the success of the secondment of the Sports Service Team.

RESOLVED 2015/037

That the progress made since the secondment of the County Council Sports Service Team to Sport Nottinghamshire in December 2014 be noted.

CO-LOCATION OF TUXFORD LIBRARY INTO TUXFORD PRIMARY ACADEMY

RESOLVED 2015/038

1) That the co-location of Tuxford Library into the Tuxford Primary Academy building be approved.

2) That a community partnership library be developed with the Tuxford Primary Academy.

WORK PROGRAMME

A report on the secondment of the County Council Sports Service Team to Sport Nottinghamshire will be brought to a future meeting of the Committee.

RESOLVED 2015/039

That the committee's work programme be noted.

EXCLUSION OF THE PUBLIC

RESOLVED: 2015/040

That the public be excluded from the remainder of the meeting on the grounds that discussions are likely to involve the disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

EXEMPT INFORMATION ITEM

SHERWOOD FOREST VISITOR CENTRE AND COUNTRY PARK– FUTURE DEVELOPMENT AND MANAGEMENT ARRANGEMENTS

RESOLVED: 2015/041

That the information contained in the exempt report be noted.

The meeting closed at 3.35pm.

CHAIRMAN

Nottinghamshire County Council

Report to Culture Committee

22 September 2015

Agenda Item: 4

REPORT OF THE ACTING CORPORATE DIRECTOR, CHILDREN, FAMILIES AND CULTURAL SERVICES AND THE GROUP MANAGER, PLANNING

SERVICE UPDATE FOR THE PERIOD 29 JUNE TO 31 AUGUST 2015

Purpose of the Report

1. To update the Committee on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people.

Information and Advice

LIBRARIES, ARCHIVES, ARTS, INFORMATION AND COMMUNITY LEARNING

Improvements to Arnold Library

2. Arnold Library, a very busy, large library was re-opened on 17 August 2015 after a seven month closure for essential building repairs and improvements, and a library refurbishment. A joint project with the Property Services Department enabled the Library service to make major improvements for customers as well as making savings on future maintenance and revenue costs, including the installation of solar panels to reduce energy bills.

3. The library, built in 1982, had not had any substantial changes and was in obvious need of repair and modernisation.

4. The aim of modernising the building was to make the library more welcoming and attractive, to encourage new audiences and increase usage. Specific improvements are new layout and shelving to improve the display of the books, enlargement of the children's area and the creation of a new meeting room. The Library service spent an additional £40,000 on new books to enhance the library stock. The major planned maintenance project replaced the ventilation system, heating, lighting, and improved the exterior of the library, replacing windows and doors.

5. The Library reopened with a riot of colour in the New Gallery space with beautiful silks and felts made by the public working with artists Jess Kemp and Georgina Bell, all inspired by the late Richard Godfrey. During the first week of opening Jess also ran a popular workshop to help create the biggest pompom in Arnold to celebrate this wonderful new space and to reflect the Record Breakers Summer Reading Challenge.

6. During the week 17 - 21 August a range of events, appealing to different members of the community, were held including: Rattle Rhyme and Roll for under-fives, a local history talk and film, therapeutic drumming, a reading café with author Stephen Booth, and an attempt to make the biggest pom-pom in Arnold for the Record Breakers theme of the Summer Reading Challenge.

7. On the opening day over 1,100 people visited the library and 2,000 items were borrowed.

8. Since reopening there have been many favourable comments on the changes from library customers:

"This is a massive improvement, well worth the wait."

"Light, airy with excellent book display, very colourful and friendly."

"I haven't been here since I was a little girl, my two boys, aged nine and one have really enjoyed their visit -"lots of lovely new books, Mummy"."

"I have really missed the library and all the helpful staff. It looks beautiful after being refurbished."

Southwell Library Poetry Festival

9. Around 400 people attended events at this year's Southwell Library Poetry Festival. Highlights included the renowned poet John Hegley, and the amazing poetry band Little Machine. Comments included:

"A superb event."

"New to the area – new to poetry since being an adult – inspired to read more and take time to reach some understanding."

"Excellent – time well spent, able to go away inspired with some good ideas."

Children's Pop Up Theatre Project Launch

10. Following a successful bid to Arts Council England's Grants for the Arts Libraries Fund, Nottinghamshire County Council was awarded over £80,000 to develop an innovative family theatre project in libraries. Working with The Sparks Arts for Children, a brand new play was commissioned, specifically tailored for library spaces. The play, A Boy and a Bear and a Boat, was based on an award winning book by Dave Shelton.

11. Councillor Pauline Allan officially launched the project on behalf of Nottinghamshire County Council on Saturday 25 July following the play's debut performances at Mansfield Central Library. Representatives from The Spark Arts for Children attended along with the playwright, Stewart Melton, and Dave Shelton, the book's author. Families were able to meet the cast and take part in themed craft activities.

12. A Boy and a Bear in a Boat went on to tour 15 other County libraries. The project aims to attract new audiences to County libraries, reaching families who may not ordinarily

access a major theatre venue but will happily visit their own library. Four further seasons of performances of other shows will take place before April 2016.

Summer of Design - partnership with Nottingham Trent University

13. The launch of the Summer of Design at Mansfield Central Library marked the start of a pilot project to look at the role of our libraries in supporting new and emerging businesses through innovation. The Summer of Design programme consisted of an innovation and design exhibition, launched by Councillor John Knight on 31 July, industry and expert speakers and a range of interactive workshops, covering themes such as design using 3D software and 3D printers and laser cutters. There were also opportunities for local businesses to share their own experiences and ideas with NTU students and professors, and industry experts. The Summer of Design has been funded by NTU's European Development funding and partnering with libraries helped to reach community interaction targets.

14. The partnership between NCC libraries, the Economic Development team and NTU's Future Factory project will help to inform future business opportunities and innovation within library spaces, and to highlight the role libraries have in supporting new and emerging business ideas.

Summer Safety Roadshows

15. Over the summer 1,400 people attended a series of community partnership events in Mansfield, Worksop and West Bridgford Libraries. Children and adults had the chance to learn about road and fire safety, and take part in many hands-on activities including CPR, correct use of defibrillators, how to help a choking child and the dangers of driving distractions.

16. Various emergency vehicles visited all three libraries including an operational fire engine, an EMAS ambulance and various heritage ambulances, giving the community the chance to sit in the vehicles, try on emergency kits and learn about the essential role these appliances play and how they have evolved over time.

17. Nottinghamshire Libraries worked in partnership with the East Midlands Ambulance Service, Ambulance Heritage Society, Nottinghamshire Road Safety Team, Nottinghamshire Fire and Rescue, St John Ambulance, Nottinghamshire Police and Nottinghamshire Children and Families Partnership to deliver events which enabled people to have fun whilst learning vital health and safety messages in the creative and inspiring settings of our libraries with Notts Fire and Rescue commenting that "the importance of working with Nottinghamshire Libraries cannot be under estimated, as we are able to reach new audiences and provide lifesaving skills and education to members of the public".

Mansfield Town Football Club Summer Football Spectacular

18. Over 350 people attended this community partnership event at Mansfield Central Library on Friday 21 August. Nottinghamshire Libraries worked in partnership with Mansfield Town Football Club's Football in the Community, Mansfield Town Football Club's Commercial Team and Nottinghamshire Children and Families Partnership.

19. Children and adults had the opportunity to meet new players, take a shot in the radar goal, test their skills in the inflatable football pitch, take the keepy-uppy challenge, get their face painted, buy official club merchandise and meet the Club's official mascot Sammy the Stag, whilst library staff engaged in reading and craft activities. The library was full of football fever with families, including lots of boys and their dads who really enjoyed their unusual and fun packed day in the library, with one dad commenting that "my son and I have had great fun together in our local library today, he beat me in the keepy-uppy challenge, and I won't hear the last of it".

CULTURAL AND ENRICHMENT SERVICES

Visual Literacy

20. Following training earlier in the year with artists, libraries and settings, three fabulous case study projects have been running over the summer in Worksop, Hucknall and Newark, exploring approaches to visual literacy with early years, schools and learning disabled groups in library settings. Work has been shared through social media and an exhibition of school children recreating old masters has been on display in Worksop. The work will help to inform the education offer in development for Inspire.

CONSERVATION

Himalayan Balsam Control Project

21. The Biodiversity officer continues with successful efforts to promote voluntary work to control Himalayan balsam across the County.

22. Himalayan balsam is an annual Invasive Non-native Species that is known to have a detrimental impact on our native biodiversity, causing the loss of plant diversity and exposing riparian species to increased predation during the winter months when it is not present. In addition, this ornamental plant species has been proven to create an increase in the risk of flooding and bankside erosion on rivers and streams across the UK.

23. This is the fifth year of the project and efforts during the past few months have targeted over 28km of riverside habitat and a further 20 sites located away from the river network. This is a phenomenal amount of work which could not have been achieved without the input of almost 500 volunteers working within the five target catchments.

24. The project is making a positive difference to local communities and their local environment.

Greenwood Community Awards

25. The annual Greenwood Community Awards ceremony took place on Thursday 2nd July in the marquee at Rufford Abbey Country Park. One hundred and twenty seven guests attended including members of Friends groups, walking for health groups, partners and board members.

26. The evening began with a barbecue and this was followed by the formal Awards ceremony. Councillor Knight gave the welcoming address, paying tribute to the many contributions made by volunteer groups. Colin Barson, Chair of the Friends of Greenwood Community Forum, provided a review of the year before moving on to the award ceremony itself. A slide presentation provided a backdrop to illustrate the contributions made by the 10 award recipients.

27. After the presentations, Greenwood's Malcolm Hackett gave a review of highlights in his first 10 years with the Community Forest partnership. Special mention was made of the huge contribution of Colin Barson, Chair of the Friends of Greenwood Community Forum, who intends to step down as Chair of the Forum at the next AGM. Councillor Knight presented Colin with an engraved spade on behalf of the Greenwood Partnership Board, as a token of their appreciation.

Historic Buildings

28. County Council conservation officers are working with a number of community groups and organisations, providing support and expertise for the preparation of various grant applications for projects that preserve, enhance and celebrate the County's built heritage.

29. A recent successful first round pass for a major Heritage Lottery Fund grant has been achieved at Bramcote. The Old Church Tower is a Grade II listed building recorded on the Nottinghamshire County Council 'At Risk' register. With the County Council's help the Bramcote Old Church Tower Trust has prepared a community project that has received initial support of £50,800 from the Heritage Lottery Fund (HLF). The money is a "first round pass" endorsing HLF's belief in the potential of the project and will help the Trust, which owns and manages the redundant 13th century tower and grounds, to apply for a full grant at a later date towards its continued restoration, conservation and maintenance (http://www.bramcoteoldtower.org.uk/news.html).

30. The Beeston Canalside Heritage Centre project has now received its permission to start from the HLF and the lease from the Canal and River Trust has been signed and keys handed over. The project has secured £800,000 of HLF grant aid and the County Council has provided support from the outset, with both start-up funding and essential technical advice and expertise. The Trust has appointed the lead consultant and expects work to begin on site soon (http://www.canalsideheritagecentre.org.uk/).

31. A Stage 1 application was submitted in August for a Townscape Heritage Initiative scheme for Mansfield. The application was submitted by Mansfield District Council on behalf of a partnership that includes Mansfield BID, the County Council and Vision West Nottinghamshire College. If successful, in the longer term the project would provide circa £900,000 of funding to help improve the built heritage of the Market Place and Leeming Street, bringing more properties back into commercial use and providing opportunities for young people to gain a range of skills. The County Council's conservation and economic development teams have worked closely with the project partners, providing expertise and start-up funding to help develop the project.

RECOMMENDATION

1) That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

Derek Higton
Acting Corporate Director
Children, Families & Cultural Services

Sally Gill
Group Manager, Planning

For any enquiries about this report please contact:

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Nottinghamshire County Council

Report to Culture Committee

22 September 2015

Agenda Item: 5

REPORT OF THE CORPORATE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES

PERFORMANCE REPORTING (1 APRIL – 30 JUNE 2015)

Purpose of the Report

1. The purpose of this report is to provide the Committee with an overview of performance of the Council's cultural services during the first quarter of 2015/16 financial year, covering activities from 1st April 2015 to 30th June 2015.

Information and Advice

2. At the meeting on 5 November 2012, the Committee agreed to receive a quarterly report, which reviews performance across the full range of cultural services provided for children, young people and families that fall within its remit. These reports will be in addition to other reports that may be presented to the Committee from time to time providing detailed performance-related information about specific cultural services initiatives or projects.

3. This report provides the quarterly performance data covering the period 1st April to 30th June 2015.

Performance Reporting for Quarter 1 2015/16

4. As agreed at the meeting on 5 November 2012, quantitative performance reporting to the Committee will be measured via a combination of:

   - outcome based key performance indicators (KPIs)
   - key service indicators that will be measured against objectives within each of the cultural services business plans
   - a summary of key achievements across the relevant service areas.

5. The list includes a number of KPIs that reflect priorities within the Council's Strategic Plan, and which will also therefore be reported to the Policy Committee.

6. The performance data for the period 1st April 2015 to 30th June 2015, as described above, is set out in the table at **Appendix A.** This provides a summary across all service areas for the first quarter of this financial year.

7. The activities, key performance indicators and service level indicators which are reported here have been selected by cultural services managers to provide information on the key development activities planned for 2015/16, plus a summary of performance achieved across the key service areas.

Other Options Considered

8. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

9. The recommendation for quarterly reporting to Committee, and the KPIs that will form the basis of the report, is in line with the established processes of reporting and publishing performance information across all of the services within the Children, Families and Cultural Services Department.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1) That the Committee notes the performance of the Council's cultural services during the period 1 April – 30 June 2015.

Jayne Francis-Ward
Corporate Director Policy Planning & Corporate Services

For any enquiries about this report please contact:

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Constitutional Comments

11. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (SS 28/08/15)

12. There are no financial implications arising directly from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.
C0697

Nottinghamshire County Council

Appendix A

Youth, Families and Cultural Services

REPORT TO COMMITTEE

Our Performance from April 2015 to June 2015 Quarter 1 Period

What have we achieved?

Country Parks & Green Estates	Implement the Green Estate Strategy (agreed by Culture Committee in December 2013)	⦿
	Develop new operating options appraisals for Sherwood County Park, Rufford Country Park and Bestwood Country Park	⦿
Cultural & Enrichment	Finalise new operating / management arrangements for community sports and arts teams	⦿
Libraries, Archives, Information & Learning	Develop and deliver sustainable Community Partnership Libraries (CPLS)	⦿
	Implement a new arm's length operating model for LAI&L services by April 2016	⦿
	Modernise public libraries	⦿
	Modernise Nottinghamshire Archives	⦿

Our achievement is rated by: [✓achieved ⦿ on schedule ○ progress being made, but behind schedule × not started or will not complete]

Country Parks & Green Estates Service	Yr Target	Apr 15 - June 15	On Target?
Number of visitors to our Country Parks (Quarterly)	820,000	**203,618**	✓
Increase Country Parks commercial income (Q)	£2,500,000	**680,005**	✓
Number of volunteers that Green Estates worked with (Q)	700	**322**	✓
Number of volunteer hours generated by Country Parks (Q)	5400	**1376**	✓
Service user and customer satisfaction levels achieved across the service area (Annual)	>90%	**Annual**	✓
Cultural and Enrichment Service	**Yr Target**	**Apr 15 – June 15**	**On Target?**
The number of active volunteers engaged in delivering sports and arts activities (Q)	1450	**390**	✓
Service user and customer satisfaction levels achieved across the service area (A)	>90%	Annual	✓
Libraries Archives Information and Learning Service	**Yr Target**	**Apr 15 – June 15**	**On Target?**
The number of visits to Libraries (Q)	(2,800,000)	707,787	✓
The number of virtual visits to Libraries (Q)	(1,000,000)	329,042	✓
The number of Library events and activities (Q)	(7,000)	1950	✓
The number of Library loans (Q)	(3,000,000)	772,391	✓
The number of new Library members (Q)	(28,000)	7,335	✓
The number of adult learners (target for ACLS is set for academic year Sept to August each year) (Q)	(7,500)	5,598	✓
Percentage of adult learners who started the course that met their expectations (Q)	(93%)	94%	✓
The number of Newlinc sessions (public computer access & Wi Fi sessions) (Q)	(250,000)	68,728	✓
The number of visits to Archives (Q)	(4,000)	1,163	✓
The number of virtual visits to Archives (Q)	(300,000)	82,729	✓
The number of Archives learning activities/events and number of attendances (Q)	(50 / 1,000)	33/765	✓
Successfully deliver file requests for the RMS within time delivery standard (A)	95%	100%	✓
Achieve Education Library Service schools buyback rates (A)	(70%)	Annual	✓
Service user and customer satisfaction levels achieved across the service area (A)	(90%)	Annual	✓

Our achievement is rated by: [✓on or above target / ○off target (by less than 10%) / ×off target (by more than10%)]
[1]data not yet received in full [2]against quarter profile (p) provisional figure (annual) figure not reported on a quarterly basis

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Nottinghamshire County Council

Report to Culture Committee

22 September 2015

Agenda Item: 6

REPORT OF THE TEMPORARY SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

COMMUNITY LEARNING AND SKILLS SERVICE - OFSTED INSPECTION REPORT

Purpose of the Report

1. To provide an overview of the new Community Learning and Skills Service's provision.

2. To report on the outcome of the OfSTED inspection of the provision of the Community Learning and Skills Service undertaken between 11 & 15 May 2015.

Information and Advice

3. The Nottinghamshire Community Learning and Skills Service (CLASS) was formed on 5 May 2015 following a merger of the Adult and Community Learning Service and the Skills for Employment Service. It is led by the Team Manager, Learning and Skills.

4. The service directly delivers a range of vocational Study Programmes to young people aged between 16 and 18 years from six centres across the County. Provision includes: Horticulture; Health and Social Care; Construction; Hospitality and Catering; and Functional Skills programmes that are designed to maximise the employability of the young learners. Provision is funded by the Education Funding Agency (EFA) an agency of the Department for Education. Delivery is from six centres across Nottinghamshire, including Retford, Ollerton, MyPlace in Mansfield, Eastbourne House in Sutton in Ashfield, Eastwood and Stapleford.

5. Recruits to the Study Programmes are young people who are NEET (Not in Education, Employment or Training). These vulnerable young people achieve a positive progression rate from the service with 68% moving into further relevant training and employment. 59% of these learners are categorised as having Lifelong Learning, Disabilities and Difficulties (LLDD).

6. The service commissions community learning for adults across Nottinghamshire, funded by the Skills Funding Agency (SFA), an agency of the Department for Business Innovation and Skills, from over 40 local learning providers. Contracts vary from small grants of up to £10,000 made to local voluntary and community learning providers, up to large commissioned contracts of over £500,000 with Further Education Colleges and other large providers.

7. Recruits to community learning are adults aged over 19 years of age. Provision is targeted on residents from the 250 super output areas across Nottinghamshire, and in the 2014/15 academic year over 69% of learners were recruited from these areas.

8. The Adult and Community Learning Service (along with Skills for Employment) was last inspected in November 2012 and was judged to be a 'Good' service (Grade 2).

9. Ofsted inspections rate provision as: Grade 1 – "Outstanding"; Grade 2 – "Good"; Grade 3 – "Requires Improvement"; and Grade 4 "Inadequate".

10. The five day inspection was undertaken between 11 & 15 May 2015 and six inspectors were involved, including two HMIs (Her Majesty's Inspectors). Inspectors focused upon and graded: the Study Programme (i.e. the Skills for Employment provision directly delivered for learners aged between 16 and 18 years); the Community Learning Programme (i.e. the Personal Community Learning and Development provision commissioned from a variety of local providers for adults aged over 19 years); and Family Learning (i.e. the Wider Family Learning and Family English, Mathematics and Languages provision commissioned from a variety of providers targeting adults aged over 19 and their children – where they learn together in joint classes). In addition, the Inspectors provided grades for: Outcomes for Learners; the Quality of Teaching Learning and Assessment; Leadership and Management and finally they provided a grade for the Overall Effectiveness of provision.

11. The Ofsted grades for the service were as follows:

    i. Study Programme – Skills for Employment: Grade 2 "Good".
    This was an improvement from 2012 when this provision was judged to be Grade 3 "Requires Improvement"

    ii. Community Learning: Grade 2 "Good"
    This was judged to be Grade 2 "Good" in 2012

    iii. Family Learning: Grade 1 "Outstanding"
    This was an improvement from 2012 when this provision was judged to be Grade 2 "Good"

    iv. Outcomes for Learners: Grade 2 "Good"
    This was judged to be Grade 2 "Good" in 2012

    v. The Quality of Teaching, Learning and Assessment: Grade 2 "Good"
    This was judged to be Grade 2 "Good" in 2012

    vi. Leadership and Management: Grade 2 "Good"
    This was judged to be Grade 2 "Good" in 2012

    vii. Overall Effectiveness: Grade 2 "Good"
    This was judged to be Grade 2 "Good" in 2012.

12. Since the last inspection in November 2012, the Skills for Employment provision has improved from a Grade 3 to a Grade 2 and the Family Learning provision has improved

from a Grade 2 to a Grade 1. All the other grades have stayed the same. This means that overall, the provision is still judged to be a Grade 2, but there are now outstanding features.

13. The Ofsted inspection report summarises the key findings for learners as:

    i. a majority of study programme learners, most of whom have a very wide range of learning difficulties and/or disabilities, go on to further education, training or employment
    ii. the development of personal, social and employability skills is good; those on non-accredited courses achieve their learning aims well and make good progress, and employability training learners improve their work readiness
    iii. tutors have high expectations for all learners regardless of their previous attainment; as a consequence, learners are highly motivated, enjoy learning and make good progress
    iv. tutors provide good personal and academic support to meet learners' needs, especially on employability programmes; they know learners well and are sensitive to their needs
    v. learners receive high quality advice and guidance; tutors identify learners' prior attainment and aspirations accurately, resulting in learners being on the right course at the right level
    vi. curriculum managers have maintained, and in many cases improved significantly, a responsive curriculum that meets the needs of young people not in education, employment or training, as well as those of employers in the region
    vii. the service manages the performance of subcontractors rigorously and rightly concentrates its efforts on ensuring that learners achieve well and that any weaknesses are swiftly addressed.

14. Areas for improvement for CLASS were identified as:

    i. managers do not monitor sufficiently well the effectiveness of community learning and the family learning programme by gathering accurate information on the destination of leavers
    ii. short-term target setting for learners is often weak, especially for targets related to the development of personal learning and thinking skills
    iii. managers do not monitor sufficiently the suitability of training and development that sub-contractors provide for tutors on its programmes
    iv. targets for the frequency and volume of observations of tutors working for sub-contractors have not been met.

15. An improvement plan will be developed following the inspection with the aim of moving the service to Grade 1 "Outstanding".

16. A copy of the full report is available at the link below and previous reports are also available on the Ofsted website.
    http://reports.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/ELS/53674

Other Options Considered

17. The report is for noting only.

Reason/s for Recommendation/s

18. The report is for noting only.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

20. Service users can be confident that they are accessing provision that has been quality assured by an independent inspection framework and process. Recommendations for improvement in **paragraph 14** will be implemented with learners and staff as appropriate.

Financial Implications

21. CLASS is a full cost recovery based service. There are no specific financial implications following the inspection, apart from strengthening the likelihood that the service will be able to retain and increase the size of its EFA and SFA funding provision unless there is a large scale reduction in funding from central Government.

Public Sector Equality Duty Implications

22. The inspection highlighted good practice in promoting equality and diversity and states: "Learners benefit from a thorough introduction to equality and diversity at induction. CLASS recruits learners from a very diverse range of communities across the county and learners are respectful and supportive of each other's' differences during learning sessions. Staff are sensitive to learners' individual needs and create a safe environment that supports good learning."

Implications for Sustainability and the Environment

23. The use of local community venues limits the need for learners to travel.

RECOMMENDATION/S

That:

1) the overview of the new Community Learning and Skills Service's provision be noted
2) the report on the outcome of the OfSTED inspection of the provision of the Community Learning and Skills Service undertaken between 11 & 15 May 2015 be noted.

Laurence Jones
Temporary Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

24. As this report is for noting only, no constitutional comments are required

Financial Comments (SS 25/08/15)

25. There are no financial implications arising directly from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0680

Nottinghamshire County Council

Report to Culture Committee

22 September 2015

Agenda Item: 7

REPORT OF THE TEMPORARY SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

UPDATE ON THE DEVELOPMENT OF COMMUNITY PARTNERSHIP LIBRARIES

Purpose of the Report

1. To update the Committee on the development of community partnership libraries across Nottinghamshire.

Information and Advice

Context

2. The business case approved by Full Council in February 2014 identified the development of community partnership libraries (CPLs) as a contribution to the £1M savings identified.

3. CPLs are a form of community managed libraries delivered through partnership with local bodies and groups to enable access to library services in a sustainable way.

4. Following the approval of the business case there has been a number of local groups who have proactively approached the County Council to investigate the development of CPLs.

5. An update on progress was provided to Culture Committee at its meeting 3 June 2014.

6. The 'Redefining Your Council' options for change process re-affirmed the Council's approach to the development of community partnerships to ensure a sustainable network of libraries, without the threat of closure. The approach is a voluntary involvement of communities in the creation of bespoke partnerships to ensure and embed the sustainability of small community libraries.

7. The developing trend is that, in consultation with communities, there is no desire to develop stand-alone independent community managed libraries and that access to an ongoing support package from the County Library service is crucial to the development of CPLs. In some circumstances ongoing building provision and staffing input is required.

8. Communities are interested in working with the County Council to provide volunteer opportunities, co-locate services into shared buildings and advocate in the community for greater engagement for future opportunities.

9. Since the update provided in June 2014 the following progress has been made:

   a) **Annesley Woodhouse** – a partnership with the Acacia Community Association has been established. Due to financial issues the required building work had to be suspended. Recently these issues have been resolved and the project is now progressing again. The project is dependent on a number of partners.

   b) **Collingham** – a partnership with Collingham Parish Council to co-locate the library within a new Parish Hub has been agreed. The County's first CPL is scheduled to open on 26 September 2015. An increased level of volunteering will be developed with the community in the new hub.

   c) **Misterton** – a partnership with Misterton Parish Council is progressing and will involve the co-location of the parish centre into the existing Library. The Parish Council will lease the current library space from the County Council and then host the library, and develop volunteering to sustain the service. This is due to be completed by June 2016.

   d) **Sutton-on-Trent** – a volunteer based partnership with Sutton-on-Trent Parish Council and Library Action Group. Currently agreeing a contract - awaiting on Property and Legal services, aiming to go live in January 2016.

   e) **Tuxford** – a project to create a CPL within the primary school saving building costs and an element of staffing costs. Due to open in November 2015 following the autumn half term.

   f) **Jacksdale** – proposed co-location and volunteering partnership with Selston Parish Council into the Jacksdale community hall. Building modifications are required and terms are still to be agreed. Opening potentially by early 2016 if agreement is secured with the Parish Council and data line transfer scheduled.

   g) **Edgewood** – ongoing discussions with the school (in which the library is based). Likely partnership with school based volunteering. Some building and access issues still to be costed and agreed.

10. Discussions have also taken place in relation to the following libraries: Bircotes, Gedling, Gotham, Ladybrook, Lowdham and Sutton Bonnington

11. A first Library Access Point (LAP) was opened in South Scarle on 10 January 2015, with ongoing discussions with a potential partner in Coddington and the Bridge Community Centre.

12. Project management and capacity to develop CPLs has been prioritised within the library service whilst at the same time reducing overall management and professional posts.

13. An action log of all discussions and approaches in relation to CPLs has been maintained and is available to key staff.

14. A dedicated post was created in the staffing review implemented in May 2015 which provides a single focus of the development and implementation of CPLs.

15. The Council's community engagement team has also been involved where appropriate to support the capacity within communities to participate in and develop a CPL that will be sustainable in the context of their community.

Other Options Considered

16. The report is for noting only.

Reason/s for Recommendation/s

17. The report is for noting only.

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

19. The successful development of CPLs will contribute towards the £1M savings required as set out in Outline Business Case B13.

20. The capital investment is included in the Council's capital programme.

Public Sector Equality Duty Implications

21. This scheme enables ongoing provision of a static library service provision across Nottinghamshire. Alternative accommodation would need to safeguard physical access and provide a minimum of current opening hours. The service agreement will require the partner to adhere to the County Council Library service customer and service standards, including universal free access, and stock policy.

RECOMMENDATION/S

1) That the update on the development of Community Partnership Libraries across Nottinghamshire be noted.

Laurence Jones
Temporary Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Peter Gaw
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Constitutional Comments

22. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (SS 25/08/15)

23. The financial implications of this report are contained within paragraph 19 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Annual Budget 2014/15 – report to Full Council on 27 February 2014

Update on the development of Community Partnership Libraries – report to Culture Committee on 3 June 2014

Electoral Division Affected

All.

C0679

Nottinghamshire County Council

Report to Culture Committee

22 September 2015

Agenda Item: 8

REPORT OF THE TEMPORARY SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

CHANGES TO STAFFING ESTABLISHMENT OF NOTTINGHAMSHIRE ARCHIVES SERVICE

Purpose of the Report

1. To seek approval to establish an Archives Building Officer post (1 fte at Grade 2) to support the operation and delivery of a safe and accessible Archives service.

Information and Advice

2. The Archives service provides for the Council's legal duty to provide a 'proper place of deposit' for its own records, under s224 of the Local Government Act, 1972, and a suitable repository for housing local Public Records under the Public Records Acts, 1958 and 1967.

3. The recently refurbished and extended Archives building meets the new technical standard PD5454 for Archive buildings.

4. In order to enable the service to manage and maintain the building and provide access to the public and room hirers, a change to its current caretaking provision is required. It is proposed to create a new post working to the Archive Building Officer role, which will provide the required support to the Archives team in gaining accreditation, fulfilling property client functions and improving the income generating potential of meeting room hire.

5. The role mirrors a similar role established within the Library service; a matrix line management approach to these officers allows a consistent approach to the support and development of the role across the service. This post will be included in that arrangement.

6. The creation of this post is related to role changes within the Archives team and their dedicated business support.

7. The maximum cost of the post will be £18,600. Funding for this post is allocated within the Archives service budget, partly from cost savings from reduction in the contract cleaning costs and savings made from the changes in business support.

Other Options Considered

8. Maintain the current approach.

Reason/s for Recommendation/s

9. Establishment of the post will enable the Archives service to operate safely, maintain TNA accreditation and increase income levels from meeting room hire.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. The financial implications are outlined in paragraph 7.

Human Resources Implications

12. Recruitment to the post detailed in this report would be subject to the County Council's employee recruitment policies and to the current vacancy control protocol.

Implications for Service Users

13. The role will ensure a safe and clean environment for customers and users of the Archives office.

RECOMMENDATION/S

1) That approval be given to establish 1fte Archives Building Officer post at Grade 2.

Laurence Jones
Temporary Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments (SMG 01/09/15)

14. The Committee has the responsibility for approval of departmental staffing structures. The proposals in this report fall within the remit of this Committee.

15. The Employment Procedure Rules provide that the report to Committee include the required advice and HR comments and that the recognised trade unions be consulted on

all proposed changes to staffing structures (and any views given should be fully considered prior to a decision being made).

Financial Comments (SS 28/08/15)

16. The financial implications of this report are contained within paragraph 7 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0693

Nottinghamshire County Council

Report to Culture Committee

22 September 2015

Agenda Item: 9

REPORT OF THE TEMPORARY SERVICE DIRECTOR, YOUTH, FAMILIES & CULTURE

CHANGE TO STAFFING ESTABLISHMENT IN COUNTRY PARKS

Purpose of the Report

1. To seek approval for the establishment of a temporary part time Gardener/Handy Person post (0.74 fte at Grade 2) at Rufford Abbey Country Park.

Information and Advice

2. Rufford Abbey Country Park receives an increasing number of visitors each year (currently over 400,000). With recent changes to the staffing at the park increased capacity is required to ensure the park gardens and grounds are presented to a high standard.

3. Commercial income at Rufford Abbey Country Park relies on visitor numbers. To retain good visitor numbers its gardens must be well presented.

4. Landscape Services Direct Services Organisation (DSO) carry out major grounds maintenance tasks such as grass mowing and hedge pruning, under a service level agreement with the service.

5. A number of smaller garden tasks are not included in this. Landscape DSO operatives are grounds maintenance qualified as opposed to horticulturally qualified.

6. At present, the park's warden, rangers or casual car parkers assist with garden tidying duties, such as watering hanging baskets, cleaning moss from stonework and 'brash' clearance from woodland, when they have time free from core duties.

7. It is proposed that a role of Gardener/Handy Person be established and recruitment undertaken initially on a temporary basis for one year from the date of appointment. The post will be advertised in accordance with the NCC Vacancy Protocol. The post will be reviewed in relation to its effectiveness and affordability within the overall staffing budget.

Other Options Considered

8. Grounds maintenance across the park (grass cutting and pruning etc.) is carried out under a service level agreement with the NCC Landscape and Cleaning DSO. However, a number of more minor tasks such as watering, or snow clearance from paths, occur seasonally, and need attention quickly and flexibly. It is more logical for these to be done

by a member of staff available at the park and under the direct control of the Site Manager.

9. Volunteer help in the gardens is welcome, and sometimes available, but volunteers must be supervised for health and safety reasons. The post will enable us to make more use of volunteer or youth trainees to help keep the park well presented, by providing additional supervisory capacity.

Reason/s for Recommendation/s

10. A dedicated member of staff with basic horticultural skills, working directly to the Park Manager, would be an efficient solution to this particular site need, and increase consistency.

11. The post could support volunteers and trainees, offering an accessible work experience opportunity to young people in the County's "Skills for Employment" programme.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. The cost of creating a Gardener/Handy Person post (Grade 2) will be absorbed within the park's frontline staffing budget. 0.74 FTE at this grade is a cost to the Authority of £13,198 including employer's on-costs.

Human Resources Implications (JA 03/09/2015)

14. The HR implications have been considered and are addressed in the report.

Safeguarding of Children and Vulnerable Adults Implications

15. As the post holder will not be engaged in regulated activity a Disclosure and Barring Service (DBS) check will not be required.

Implications for Service Users

16. The post is designed to maintain quality of experience for service users.

Implications for Sustainability and the Environment

17. The job description includes a requirement for training in the responsible use of pesticides.

RECOMMENDATION/S

1) That the establishment of a temporary part time Gardener/Handy Person post (0.74 fte at Grade 2) at Rufford Abbey Country Park be approved.

Laurence Jones
Temporary Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments (SMG 01/09/15)

18. The Committee has the responsibility for approval of departmental staffing structures. The proposals in this report fall within the remit of this Committee.

19. The Employment Procedure Rules provide that the report to Committee include the required advice and HR comments and that the recognised trade unions be consulted on all proposed changes to staffing structures (and any views given should be fully considered prior to a decision being made).

Financial Comments (SS 27/08/15)

20. The financial implications of this report are contained within paragraph 13 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0692

Nottinghamshire County Council

Report to Culture Committee

21 July 2015

Agenda Item: 10

REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2015.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.

3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

4. The following changes have been made since the work programme was published in the agenda for the last meeting:-

   a) One new item has been scheduled for the November meeting:

   i. Review of Approach to the Retrieval of Non-Returned Library Stock

   b) Future Management Arrangements for Rufford Country Park and Bestwood Country Park – deferred from September to November to enable further work to be undertaken.

Other Options Considered

5. None.

Reason for Recommendations

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

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Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2015-16

Report Title	Brief summary of agenda item	Lead Officer	Report Author
3 November 2015			
Service update	For noting	Derek Higton/ Sally Gill	Various
Performance reporting (Quarter 2 2015/16)	For noting	Celia Morris	Matt Garrard
Future management arrangements for Rufford Country Park and Bestwood Country Park		Derek Higton	Peter Gaw
The Robin Hood Festival 2015		Derek Higton	Peter Gaw
Review of approach to the retrieval of non-returned library stock	For decision	Derek Higton	Nick London
8 December 2015			
Service update		Derek Higton/ Sally Gill	Various
Summer Reading Challenge 2015		Derek Higton	Carol Newman
Customer satisfaction at Rufford Country Park – TripAdvisor reviews		Derek Higton	Linda Hardy
26 January 2016			
Service update	For noting	Derek Higton/ Sally Gill	Various
Cultural Services Strategic Events Programme 2016	For noting	Derek Higton	Peter Gaw
Fees and Charges 2016/17 – Country Parks and Green Estate	Annual determination	Derek Higton	Peter Gaw
Fees and Charges 2016/17 – Libraries, Archives & Information	Annual determination	Derek Higton	Peter Gaw
A Strategy for Nottinghamshire Libraries: annual progress report: 2015		Derek Higton	Peter Gaw/Linda Turner
8 March 2016			
Service update	For noting	Derek Higton/Sally Gill	Various
Performance reporting (Quarter 3 2015/16)	For noting	Celia Morris	Matt Garrard
Adult & Community Learning Service Annual Plan and Fees Policy 2016/17		Peter Gaw	Ian Bond
19 April 2016			
Service update	For noting	Derek Higton/Sally Gill	Various
Annual review of the County Council Cultural		Derek Higton	Peter Gaw

Report Title	**Brief summary of agenda item**	**Lead Officer**	**Report Author**
Strategy			
7 June 2016			
Service update	For noting	Derek Higton/Sally Gill	Various
Performance reporting (2015/16)	For noting	Celia Morris	Matt Garrard
National Water Sports Centre - annual update	For information	Derek Higton	
12 July 2016			
Service update	For noting	Derek Higton/Sally Gill	Various
To be placed			