

APPENDIX A

COMMUNITIES AND PLACE SCRUTINY REVIEW AND DEVELOPMENT COMMITTEE – TERMS OF REFERENCE

21. Responsibility for review and development in relation to all matters that fall under the remit of Communities and Place Committee including but not limited to:
 - a. Review of the impact of decisions made and actions taken by Communities and Place Committee and whether any lessons can be learned or things done differently.
 - b. Review of performance in relation to the specific areas of service under review.
 - c. Identify areas requiring in-depth review and undertake targeted reviews based on an annual rolling programme of work agreed by Policy Committee.
 - d. Develop proposals for improvement and transformation of service delivery, taking into account reviews undertaken, experiences from other local authorities and relevant organisations, and the Council's strategic objectives.
 - e. Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.
22. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
23. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers relevant to the specific areas under review.
24. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.
25. The Committee will report its findings and make recommendations to Communities and Place Committee.
26. The Committee will not be responsible for the consideration of any issue that falls under the remit of Improvement and Change Sub-Committee or Finance and Major Contracts Management Committee.