



Meeting ADMINISTRATION COMMITTEE

Date Wednesday, 15th October 2003 (commencing at 10.30 am)

membership

Persons absent are marked with 'A'

COUNCILLORS

A Vicki Smailes (Chair)

A Rita Sharpe (Vice-Chair)

A	Roy R J Barsley	Yvonne Davidson
	Sue Bennett	T A J Pettengell
	M M Brandon-Bravo OBE	David Taylor
	Steve Carroll	Maureen Tewson
	John Carter	A Mick Warner
	Mrs K L Cutts	

MINUTES

The Minutes of the last meeting held on Wednesday, 3rd September 2003, having been circulated previously, were agreed as a correct record and signed by the Chair.

MEMBERSHIP OF THE COMMITTEE

The appointment of Councillor R Strauther in place of Councillor M Tewson was noted.

APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Sue Bennett (on other County Council business), Councillor J Carter, Councillor V Smailes, Councillor R Sharpe and Councillor M Warner.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest made by Members or Officers.

CCN CONFERENCE

During consideration of the report, it was moved, duly seconded and

RESOLVED:-
2003/078

- 1) a) That the County Council be represented at the Annual County Council's Network Conference at Thoresby Park, Nottinghamshire from 17 – 18 November 2003 by 4 Members of the Labour Group, 1 Member of the Conservative Group and 1 Officer
- b) That the costs of Members' attendance be met from the 2003/4 budget for Members' conference expenses within the Leader's portfolio.
- 2) That in future, the County Council be represented at the annual CCN and LGA conferences by its representatives on those bodies, together with a Member of the Conservative group

LGA ANNUAL TOURISM CONFERENCE 2003

RESOLVED:-
2003/079

That one Member of the Minority Group be authorised to attend the Annual Tourism Conference 2003 to be held in Manchester on the 18th and 19th November 2003.

COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

RESOLVED:
2003/080

That the current position with regard to the County Council Hospitality budget, set out in the appendix to the report, be noted.

BUSINESS PLANNING REVIEW BOARD

RESOLVED:-
2003/081

That the provision of hospitality at County Hall or Business Planning Review Board Meetings in 2003 and 2004 as set out in the report, at an estimated cost of £600 to be met from the County Hospitality budget.

I.T FOR MEMBERS

Members had before them a report of the Head of Members' Services concerning the arrangements to be made under the Members' Allowances Scheme for the cost of access to County Council IT facilities from Members' homes.

During consideration of the report, reference was made to the Head of IT's advice concerning the most appropriate method of access; the problems encountered by some Members when using the Council's IT provision remotely and the need for further consideration to be given to the way in which laptops are configured.

RESOLVED:- **2003/082**

That the arrangements for Members' access to the County Council's IT facilities for their homes be as shown in the report.

CHAIR

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