

Children and Young People's Committee

Monday, 17 January 2022 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last Meeting held on 13 December 2021 | 1 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Development of Children's Home Provision | 7 - 14 |
| 5 | Foster Carers Items | |
| 6 | Nottinghamshire School Admission Arrangements 2023-2024 | 15 - 46 |
| 7 | Children Missing Education Six Monthly Update | 47 - 62 |
| 8 | Update on Nottinghamshire Strategy for Improving Educational Opportunities for All | 63 - 72 |
| 9 | Establishment of Additional Posts in the Integrated Children's Disability Service | 73 - 78 |
| 10 | Establishment of Additional Support Worker Post in the Permanence Team | 79 - 82 |
| 11 | Neurodevelopmental Behaviour Support Service | 83 - 88 |

12	Introduction of DivertPlus and Changes to the Staffing Establishment in the Youth Justice Service	89 - 92
13	Work Programme	93 - 98

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting CHILDREN & YOUNG PEOPLE'S COMMITTEE

Date 17 December 2021 (commencing at 10:30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Tracey Taylor (Chairman)
Sinead Anderson (Vice-Chairman)
Sam Smith (Vice-Chairman)

	Matt Barney	A	Roger Jackson
	Anne Callaghan		Johno Lee
A	Samantha Deakin		Andy Meakin
A	Errol Henry		Michelle Welsh

Substitute Members:

Paul Henshaw
Keith Girling
Steve Carr

Other Councillors:

David Martin

CO-OPTED MEMBERS (NON-VOTING)

4 Vacancies

OFFICERS IN ATTENDANCE

Colin Pettigrew	Corporate Director, Children and Families Services
Steve Edwards	Service Director, Children and Families Services
Laurence Jones	Service Director, Children and Families Services
Martin Gately	Democratic Services Officer, Chief Executive's

1. MINUTES OF THE LAST MEETING HELD ON 1 NOVEMBER 2021

The minutes of the meeting held on 1 November 2021 having been circulated to all Members, were taken as read and have been signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Councillor Steve Carr substituted for Councillor Deakin.
Councillor Keith Girling substituted for Councillor Roger Jackson.
Councillor Paul Henshaw substituted for Councillor Henry.

3. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None.

4. CHILDREN AND YOUNG PEOPLE CORE DATA SET – PERFORMANCE AND FINANCE

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2021/093

That:

- 1) no actions were required in relation to the performance information on the Council's services for children and young people for the period 1st July to 30th September 2021.
- 2) future quarterly performance reports include measures relating to the known pressures in the Multi-Agency Safeguarding Hub, as this remains one of the highest concerns for the Department and should be brought to the attention of Members and monitored closely.

5. IMPLEMENTING FAMILY HUBS IN NOTTINGHAMSHIRE

The Chairman introduced the report and responded to questions and comments from Members.

Recorded Vote:

For: Councillors Taylor, Anderson, Smith, Barney, Girling and Lee (6)

Against: Councillors Callaghan, Carr, Henshaw, Meakin and Welsh (5)

The motion was therefore carried.

RESOLVED 2021/094

That:

- 1) the transformation of the Council's early help offer to children and families be approved so that the Family Hub model is central to this with full implementation across Nottinghamshire by 2023.
- 2) the outline proposals for inclusion in the application to the Family Hub Implementation Fund included in paragraph 18 be approved.
- 3) the proposal to create new Family Hub Network posts at a value of £129,002 per annum until 31st March 2023 to be funded through the Children's Centre Service core budget:
 - a) 1 fte Family Hubs Development Manager (subject to job evaluation)
 - b) 1 fte Family Hubs Data and Monitoring Officer (Band A)
 - c) 1 fte Administrator for Retford Family Hub

6. PROPOSED CHANGES TO RETFORD CENTRAL CHILDREN'S TO BECOME RETFORD FAMILY HUB

The Chairman introduced the report and responded to questions and comments from Members.

Recorded Vote:

For: Councillors Taylor, Anderson, Smith, Barney, Callaghan, Henshaw, Girling, Lee and Welsh (9)

Against: (0)

Abstain: Councillors Carr and Meakin (2)

The motion was therefore carried.

RESOLVED 2021/095

That:

- 1) the findings of the consultation be noted and the development of an alternative use for Retford Children's Centre to become Nottinghamshire's first Family Hub be agreed.

7. CHILDREN'S HOME PROVISION

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2021/096

That:

- 1) the use of Minster View as a children's home cease with resulting proposals regarding staffing structures across the children's residential estate being received at the next meeting of the Committee.
- 2) a detailed proposal on the development of the children's residential estate be received at the next Committee meeting which would then be subject to approval by the appropriate committee.

8. BASIC NEED PROGRAMME OF SCHOOL EXPANSION

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2021/097

That:

- 1) the list of projects identified in Appendix 1 be taken forward to feasibility
- 2) approval be given to use Basic Need to forward fund projects for which housing developer contributions will be available, but not at the time which additional Furthermore, it gives approval to use Basic Need funding to cover the shortfall between the total cost of a project and the total housing developer contributions that are available.

9. DELIVERING THE WHOLE FAMILY SAFEGUARDING PROGRAMME

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2021/098

That:

- 1) approval be given for the required resources outlined in paragraphs 30 and 31 to support the implementation of the Whole Family Safeguarding Programme.
- 2) the temporary establishment of the following posts be approved for a period of three years:
 - 1 FTE Service Director (Transformation and Improvement) (grade subject to job evaluation)
 - 1 FTE Practice Lead (grade subject to job evaluation)
 - 3 FTE Social Work Practice Consultant Development Leads (Hay Band C)
 - 1 FTE Communications and Engagement Officer (grade subject to job evaluation)

10. WORK PROGRAMME

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2021/099

That:

- 1) No further amendments were required to the work programme.

The meeting closed at 1:02 pm.

CHAIRMAN

17th January 2021**Agenda Item: 4****REPORT OF THE SERVICE DIRECTOR, COMMISSIONING AND RESOURCES****DEVELOPMENT OF CHILDREN'S HOME PROVISION****Purpose of the Report**

1. To make recommendations regarding the staffing of Local Authority children's homes and to provide an overview of the Local Authority's approach to children's residential care.

Information

2. At Children and Young People's Committee on 13th December 2021 recommendations were agreed to cease the use of Minster View (Southwell) as a children's home with resulting proposals regarding staffing structures across the children's residential estate being received at this meeting of the Committee alongside detail on the proposal for the development of the children's residential estate. A summary of the proposals on wider development is attached as **Appendix 1**.
3. The provision the Council makes for the care and accommodation of our looked after children is guided by a "Sufficiency Strategy" which is kept under regular review. The number of children with complex needs and where residential rather than foster care is required, at least for a period, has grown and it is essential that there is access to the right volume of high-quality provision, either through developing these as a Local Authority or by commissioning them in the market.
4. At Policy Committee on 18th March 2020 it was agreed in principle that a further six children's homes would be purchased following further agreement of capital funds by Finance Committee. To date one home has been purchased and is being mobilised with staffing and management to be provided by 'Homes2Inspire', a not-for profit company with whom the Local Authority has a relationship through a block contract. A second home has also been identified and the purchase process is being completed, again with an intention that the home will be run by Homes2Inspire.
5. On 10th January 2022 a report will be presented to Finance Committee to request the release of the funding for the remaining four children's homes and an update on the outcome of that report will be given to Committee today. An opportunity has arisen for the Local Authority to buy the property next to one of its existing Outdoor Education facilities. The property appears suitable to be made into a children's home registered for three

children (having recently been re-evaluated as only being able to be registered for two) which could provide both Activity Placements, through joint working with the Outdoor Education facility, and Emergency Placements as an alternative to unregistered placements. This would provide known capacity which would help manage existing placement budgets, reduce the occasions on which the Council had to consider an unregulated – and now illegal – placement and add to the efforts to reduce time spent in care. The short-term remit of the facility would also make it suitable to take emergency placements. The national scarcity in placements is increasingly creating crisis situations for the Council in which unregulated placements are an illegal option set against the safety of vulnerable children. Keeping children within the region, with a known service and at a managed cost, would allow for a full assessment of need, and so the identification of an appropriate subsequent placement. This increases the probability of a successful period in care. The home would be owned by the Council. It would be registered as a children's home and operated by Homes2Inspire. The Activity Placements would be provided by the Council's Outdoor Education service from Hagg Farm and other sites as required.

6. A further two children's homes would be identified and purchased to provide a replacement for West View children's home which it is proposed should change its statement of purpose to replace the closed facility at Minster View. West View has been assessed as a suitable home setting for four children with learning disabilities and additional complex needs. It has also been identified that the children with social and emotional needs that West View currently provides for within its statement of purpose would achieve better outcomes in a smaller home setting and so it is proposed that these homes be registered with Ofsted for two children in each. It also reduces the risk of empty beds as there have been times where the presentation of a single child has meant the other three beds at West View have needed to be kept vacant.
7. Given the decision to close Minster View it is now necessary to disestablish the staffing for that home. Committee is recommended to approve the disestablishment of the following posts from 30th April 2022:
 - 1 FTE Registered Manager (Hay Band D)
 - 4 FTE Assistant Managers (Hay Band B)
 - 1 FTE Site Manager (Grade 3)
 - 1.6 FTE Domestic Assistants (Grade 1)
 - 1 Laundry Assistant (Grade 1)
 - 1.5 FTE Cooks (Grade 3)
 - 6 Residential Care Workers (Grade 4)
 - 21 Residential Social Care Workers (Grade 5).
8. The closure of the Minster View building and the disestablishment of these posts leaves £1,685,000 per annum for reinvestment.
9. To meet the changed profile of children's needs at West View additional staffing will be required and it is also recognised that staff may require additional training to work with the children to be placed there. Committee is recommended to approve the establishment of the following posts from 30th April 2022:
 - 8 Residential Social Care Workers (Grade 5)

- 4 Residential Care Workers (Grade 4).
10. Any vacant posts that are not filled by existing Minster View staff as part of an enabling process will be recruited to in line with the mobilisation plan to change the purpose of the home. This additional staffing will cost £381,000 per annum plus up to £70,000 in antisocial hour enhancements.
 11. It is also recommended that approval is given for the establishment of posts for the two new two-bedded children's homes as below. Again, these posts will be established from 30th April 2022 but will be recruited to in a timescale that matches with the mobilisation plan for the homes.
 - 1 FTE Registered Manager (grade subject to job evaluation)
 - 2 FTE Assistant Managers (Hay Band B)
 - 0.8 FTE Specialist Social Worker (Trauma) (Hay Band B)
 - 1 FTE Site Manager (Grade 3)
 - 2 FTE Domestic Assistants (Grade 1)
 - 6 Night Care Workers (Grade 3)
 - 4 Residential Care Workers (Grade 4)
 - 16 Residential Social Care Workers (Grade 5).
 12. The total staffing and running costs for these homes are estimated to be £1,461,518.
 13. The fourth children's home, if agreed by Finance Committee, would form the basis for a new service which is currently being developed as a joint venture with colleagues from the NHS and where it is proposed to have mental health expertise to intensively support children who cannot be cared for safely by their parents and might otherwise require inpatient treatment or where there are concerns for their safety but where they do not have a treatable condition. It is proposed that a clear operating model will be developed with an ambition to have this home mobilised by April 2023.
 14. Whilst Policy Committee agreed in 2019 that a replacement should be sought for Oakhurst children's home unfortunately to date a suitable property has not been found. Options to improve Oakhurst are being considered and a further more detailed options analysis will be prepared and presented to the relevant Committees. That aside no other changes are planned to the Local Authority owned and run children's homes. All respite care for children with learning disabilities now takes place at The Big House and Caudwell House continues to provide care, including some respite, for children with significant physical disabilities.
 15. The Council is continuing to develop its relationship with the market through the block contract with Homes2Inspire, which we continue to grow when suitable opportunities present themselves, and through the D2N2 framework of residential providers shared with Nottingham City, Derby City and Derbyshire. By autumn 2022 it is expected to have revised the Sufficiency Assessment and to have a new Market Position Statement for residential care available to signal the Council's future intentions to the market so that providers can consider developments and investments with knowledge of the number and type of residential homes that we are looking to commission in the future.

Other Options Considered

16. The options presented have been derived from the Sufficiency Strategy and analysis of the needs of children in the care of the Local Authority. A wide range of options have been considered regarding the size and functions of homes, but the recommendations today represent the best options for stable placements that are close to children's home communities and that provide safe and high-quality care.

Reasons for Recommendations

17. These recommendations ensure that for those children who are most difficult to place in the children's residential home market the Council has high quality provision that will meet their needs.

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

19. Whilst the costs of the additional staff at West View and the two new homes exceed the savings from Minster View by up to £227,000 (dependent on the requirement for enhancements) it is assessed that the proposed staffing and operating models will lead to high levels of occupancy and as such this will push down on reliance on the external market. Given this, the external placements budget is proposed to pick up any shortfall, although this is unlikely to be required in 2022-23 whilst mobilisation plans are enacted and will be taken into account in future budget planning. Prior to any proposed new services coming on stream the money available from Minster View will be used to supplement the external placements budget before being allocated to the relevant services.

HR Implications

20. It is not anticipated that any redundancies will result from the proposals in this report. The majority of Minster View staff are already deployed to other duties and an enabling process will be completed in line with the Council's policy which will see staff either formally moved to the jobs into which they are currently deployed or to one of the posts being established through the recommendations of this report. There will be consultation with staff and Trade Unions throughout the proposed changes. It is recognised that the changes that staff experience will mean that additional support and training is required.

RECOMMENDATIONS

That Committee:

- 1) agrees to disestablish the following posts from Minster View children's home from 30th April 2022:
 - 1 FTE Registered Manager (Hay Band D)
 - 4 FTE Assistant Managers (Hay Band B)
 - 1 FTE Site Manager (Grade 3)
 - 1.6 FTE Domestic Assistants (Grade 1)
 - 1 Laundry Assistant (Grade 1)
 - 1.5 FTE Cooks (Grade 3)
 - 6 Residential Care Workers (Grade 4)
 - 21 Residential Social Care Workers (Grade 5).
- 2) agrees to establish the following additional posts in West View children's home from 30th April 2022:
 - 8 Residential Social Care Workers (Grade 5)
 - 4 Residential Care Workers (Grade 4).
- 3) agrees to establish the following posts for two new two-bedded children's homes from 30th April 2022:
 - 1 FTE Registered Manager (grade subject to job evaluation)
 - 2 FTE Assistant Managers (Hay Band B)
 - 0.8 FTE Specialist Social Worker (Trauma) (Hay Band B)
 - 1 FTE Site Manager (Grade 3)
 - 2 FTE Domestic Assistants (Grade 1)
 - 6 Night Care Workers (Grade 3)
 - 4 Residential Care Workers (Grade 4)
 - 16 Residential Social Care Workers (Grade 5).

Laurence Jones
Service Director, Commissioning and Resources

For any enquiries about this report please contact:

Laurence Jones
Service Director, Commissioning and Resources
T: 0115 9773042
E: Laurence.jones@nottsc.gov.uk

Constitutional Comments (ELP 04/01/22)

21. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NC 05/01/22)

22. The costs of the additional staff at West View and the two new homes exceed the savings from Minster View by up to £227,000 (dependent on the requirement for enhancements). The report proposes that this is unlikely to be required in 2022-23 whilst mobilisation plans are enacted and will be taken into account in future budget planning. Prior to any proposed new services coming on stream the money available from Minster View will be used to supplement the external placements budget before being allocated to the relevant services. Any additional costs in future years will have to be contained within the existing budgets.

HR Comments (BC 05/01/22)

23. The staffing implications are contained within the body of the report. As stated above, it is not anticipated that any redundancies will result from the proposals in this report. Staff will be deployed using existing employment procedures and additional support and training provided where required. Ongoing consultation with staff and the Trade Unions will occur throughout the proposed changes.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Children's home provision - report to Children and Young People's Committee on 13th December 2021](#)

[Increasing residential capacity for Looked After Children – report to Policy Committee on 18th March 2020](#)

Equality Impact Assessment

Electoral Divisions and Members Affected

All.

C1536

Summary of Nottinghamshire Residential Estate		
	Minster View	Closure of home agreed at Children and Young People's Committee in December 2021
Existing LA owned and run / proposed changes to Statement of Purpose	West View (4)	Proposed to change Statement of Purpose to mirror that of the former Minster View home taking children with learning disability, autistic spectrum disorder and additional complex behaviours
Approved by Policy Committee March 2020	New Home 1 (2)	Purchased. Home will be run by Homes2Inspire. Mobilisation underway and will open imminently
	New Home 2 (2)	Property identified and under offer. Upon opening this home will be run by Homes2Inspire
	New Home 3 (2)	Two smaller homes proposed to replace the current Statement of Purpose of West View with additional resource to support children with histories of experiencing trauma
	New Home 4 (2)	
	New Home 5 (3)	Proposed to be Hagg Farm Cottage as a specialist placement as part of a joint venture between Homes2Inspire and the Local Authority's Outdoor Education Service. Purchased STC and awaiting due diligence including final Committee approvals
	New Homes 6 (2)	Statement of Purpose, operating model and location to be decided in line with revised Sufficiency Strategy
Existing LA owned and run	Lyndene (3)	No changes proposed
	Oakhurst (4)	Proposal to relocate, or alternatively to refurbish the current buildings, but retain Statement of Purpose. Plans under review
	The Big House (r)	Respite care home. No changes proposed
	Caudwell House (12)	Physical and learning disability specialist home. No changes proposed
Existing LA owned and run by Homes2Inspire	School House (2)	Small, specialist home, registered as a 2-bed but currently a solo placement for a young person with a range of complex behavioural needs together with profound deafness
Existing Homes2Inspire owned/run block contracted homes	Meadow View House (5)	Medium sized homes (3-5 beds) catering for children and young people with (low-medium complexity) emotional and behavioural difficulties. No change of Statement of Purpose proposed
	Layton House (5)	
	Evans House (3)	
	Holly House (5)	
	Farrimond House (2)	Small (2-bed) homes catering for children and young people with a range of medium-high complexity need. No change of Statement of Purpose proposed
	Stirling House (2)	
	Newbury House (2)	
	Braidley House (3)	Agreed change of Statement of Purpose to become a 3-bed home for emergency / assessment placements *
	Edgecote House (3)	3-bed specialist home for children and young people with complex mental health needs and /or who may be moving to a community placement following a period in a secure unit. **

() figure in brackets indicates no of beds

* = to become exclusively for Nottinghamshire children from January 2022

** = to become exclusively for Nottinghamshire children and incorporated into the block contract during 2022

17th January 2022

Agenda Item: 6

**REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND
SKILLS****NOTTINGHAMSHIRE SCHOOL ADMISSION ARRANGEMENTS 2023-2024****Purpose of the Report**

1. This report makes recommendation, following statutory consultation, to enable Committee to determine the arrangements for admission of children to Nottinghamshire community and voluntary controlled schools for 2023-2024 as detailed in **Appendix 1**.

Information

2. All admission authorities must determine their school admission arrangements by 28th February every year, even if there have been no changes from previous years and consultation has not been required.
3. The County Council is also responsible for coordinating admission arrangements for all publicly funded schools in its area for children:
 - starting school for the first time (reception intake)
 - transferring from infant school to junior/primary education (Year 3 intake)
 - transferring from primary phase to secondary education (Year 7 intake)
 - applying to transfer to a school with an atypical age of admission, e.g. studio schools or university technology colleges (UTCs) (Year 9/Year 10 intake).
4. These requirements are described in the School Standards and Framework Act (SSFA) 1998 and the School Admissions Code (SAC) 2021 which are available from the Department for Education website www.education.gov.uk

Statutory consultation

6. Where changes to admission arrangements are proposed, the admission authority must consult for a minimum of six weeks between 1st October and 31st January in the determination year. The consultation on the admission arrangements must be for those schools for which they are responsible (School Admissions Code 2021, paragraphs 1.45-1.53).
7. Nottinghamshire County Council consulted on the proposed admission arrangements for 2023-2024 between 4th October 2021 and 28th November 2021.

8. The consultation was available for the full period on the Council's website and information about where to access the consultation was sent to:
- parents of children between the ages of two and eighteen
 - other people in the area who may have an interest in the proposed admission arrangements
 - all other admission authorities within the relevant area
 - all community and voluntary controlled schools in Nottinghamshire
 - chairs of governing bodies of Nottinghamshire schools
 - diocesan representatives (relevant religious authorities)
 - admission authorities in neighbouring local authority areas
 - all registered early years providers within Nottinghamshire.
9. The consultation was promoted via the Council's social media accounts and by posters distributed to libraries, schools and children's centres throughout Nottinghamshire. Consultees were invited to respond online or by emailing the County Council. All responses received by 28th November 2021 were considered.

Outline of Nottinghamshire County Council's consultation

10. The consultation asked two questions about proposed changes to the following aspects of the admission arrangements: relevant area and reduction to the published admission number at Carnarvon Primary School.

Responses to the consultation

11. Responses to the consultation were as follows:
- 56 online responses
 - 3 email responses
12. A summary of the consultation is presented in **Appendix 2**, with an analysis of responses. A redacted version of all the comments made by respondents is available as a background paper.

Other Options Considered

13. As the local authority, Nottinghamshire County Council is the admission authority for community and voluntary controlled schools in Nottinghamshire and is therefore responsible for determining the admission arrangements for those schools.
14. Comments received as part of the consultation have objected to the reduction of the published admission number at Carnarvon Primary School from 70 to 60. There is a current pressure on primary school places in the Bingham area, largely as a result of significant levels of new housing, particularly from the Romans' Quarter development currently under construction.

15. This pressure will be addressed by the opening of a new, 210-place primary school in September 2022, on the Romans' Quarter site. These additional places allow scope for the published admission number of Carnarvon Primary School to be reduced.

Reason/s for Recommendation/s

16. To enable the County Council to meet its statutory responsibility to determine Nottinghamshire County Council's school admission arrangements for 2023-2024 by 28th February 2022.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

18. There are no financial implications arising directly from this report.

Implications for Service Users

19. Over 25,000 families express a school preference each year. In drawing up these school admission arrangements, Nottinghamshire County Council ensures that the practices and the criteria used to decide the allocation of school places are fair, clear and objective.
20. Own admission authority schools are responsible for determining their own admission arrangements and these may differ from those determined by Nottinghamshire County Council for community and voluntary controlled schools.

RECOMMENDATION/S

- 1) That the school admission arrangements for 2023-2024 as detailed in **Appendix 1** are determined, including:
 - overall procedures and practices for community and voluntary controlled schools, as detailed in Section 1
 - oversubscription criteria and published admission numbers, as listed in Section 2.

Marion Clay
Service Director, Education, Learning and Skills

For any enquiries about this report please contact:

Claire Wilcoxson
Admissions Team Manager

T: 0115 977 2640

E: claire.wilcoxson@nottscc.gov.uk

Constitutional Comments (LPW 05/01/22)

21. The recommendations fall within the remit of the Children and Young People's Committee by virtue of its terms of reference.

Financial Comments (MDN 22/12/21)

22. There are no financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Equality Impact Assessment

[Communications strategies for first admission to primary school and transfer from infant to junior/primary school in September 2022 and for Nottinghamshire's statutory consultation on admission arrangements 2023-2024: report to Children & Young People's Committee on 13th September 2021](#)

Redacted version of comments made by respondents to the online consultation

School Standards and Framework Act (SSFA) 1998, available at www.education.gov.uk

School Admissions Code (SAC) 2021, available at www.education.gov.uk

Electoral Division(s) and Member(s) Affected

All.

C1534

ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS: 2023-2024

Overview

- Admission arrangements
- Coordinated schemes
- Composite prospectus
- Overseas nationals
- Relevant legislation

Section 1 – overall procedures and practices (including oversubscription criteria)

- Applying for a school place in the normal admissions rounds
 - Relevant age groups
 - Children with an Education, Health and Care Plan (EHCP)
 - Multiple applications
- How applications are processed
 - Catchment areas
 - Special consideration
 - Distance measurement
 - Tie breaker
 - Late applications

Section 2 – admission oversubscription criteria and published admission number (PAN)

- Standard reception criteria – infant and primary schools
- Variation to standard reception criteria – infant and primary schools - faith criterion
- All Hallows CofE Primary School – faith criteria - variation to standard reception criteria
- St Wilfrid's CofE Primary School – faith criteria – variation to standard reception criteria
- Trowell CofE Primary School – faith criteria – variation to standard reception criteria
- Standard junior/primary criteria – year 3 from a linked infant school
- Variation to standard junior/primary criteria – year 3 intake
- Lowe's Wong Anglican Methodist Junior School – faith criterion – variation to standard junior/primary criteria

Section 3 – starting school

- Admission of children outside normal age group
- Summer born children
- Decisions on requests for delayed admission

Section 4 – withdrawing offers

- Places offered in error
- Response within a reasonable time
- Fraudulent or misleading information

Section 5 – in-year applications and fair access protocol

Definitions and key terms

Overview

Admission arrangements

Nottinghamshire County Council, as the admission authority for all community and voluntary controlled schools in Nottinghamshire, is responsible for setting and applying the admission arrangements for those schools. For foundation and voluntary aided schools (including trust schools) the admission authority is the governing body of the school. For academies (including free schools), the academy trust is the admission authority. All admission authorities must comply with the requirements of the School Admissions Code 2021 and admissions legislation.

Admission arrangements means the overall procedure, practice, criteria, and supplementary information used in deciding on the allocation of school places. This document sets out the admission arrangements for all Nottinghamshire community and voluntary controlled schools. For the avoidance of doubt, the admission arrangements for Nottinghamshire's community and voluntary controlled schools do not apply to other schools in the area (voluntary aided schools, foundation schools, academies, and free schools) or those schools within other local authority areas, for example Nottingham City.

Coordinated schemes

Nottinghamshire County Council, as the local authority, is required to coordinate applications for the normal admissions round and late applications for primary and secondary schools in its area. The normal admissions round covers applications for admission in a relevant age group, which are made in time for the local authority to offer a school place on National Offer Day. The scheme is published by 1 January in the determination year and is available on www.nottinghamshire.gov.uk. The scheme gives details of how applications are processed for children resident in Nottinghamshire including the exchange of application information with other local authorities. The scheme also gives information about how offers of places will be made.

Composite prospectus

Nottinghamshire County Council publishes this online by 12 September each year. The information includes details of admission arrangements for all schools in the area, including admission numbers. This is in two parts, the Admissions to schools: Guide for parents and the Admissions to schools: School information, both available on www.nottinghamshire.gov.uk

Relevant legislation and other information

Nottinghamshire County Council complies with the regulations and legislation set out in the School Admissions Code 2021 and the School Admission Appeals Code 2012, including:

- Equality Act 2010
- Human Rights Act 1998
- School Standards and Framework Act 1998
- Overseas nationals entering the UK, who wish to apply for a state-funded school place, are advised to check that they have a right of abode (<https://www.gov.uk/right-of-abode>) or that the conditions of their immigration status otherwise permit access to a state-funded school before making an application for a school place.

Applying for a school place in the normal admissions round

Children do not automatically transfer to reception from early years provision or nursery and parents must apply for a school place. Similarly, children attending an infant school do not automatically transfer to the junior/primary phase of education and children attending a primary school do not automatically transfer to the secondary phase of education. In all cases parents must make an application.

Applications can be made from the following dates:

	Relevant age group	Application round open	National closing date
Children starting school for the first time	Reception: children born between 01 September 2018 and 31 August 2019	7 November 2022	15 January 2023
Children transferring from infant school to junior/primary education	Year 3: children born between 01 September 2015 and 31 August 2016	7 November 2022	15 January 2023
Children transferring from primary phase to secondary education	Year 7: children born between 01 September 2011 and 31 August 2012	8 August 2022	31 October 2022
Children applying to transfer to a school with an atypical age of admission	Year 9 or year 10 for studio schools or university technology colleges	8 August 2022	31 October 2022

Parents of children who live in Nottinghamshire can state up to four preferences for any maintained school or academy school, either in Nottinghamshire (home authority) or any other school in another local authority area.

Where other local authority areas enable parents living in that area to submit more than four preferences, Nottinghamshire County Council will not accept more than four preferences for Nottinghamshire schools.

Children with an Education, Health and Care Plan (EHCP)

Some children have an EHCP which is a plan made by the local authority specifying the provision that is required for that child. Nottinghamshire County Council's Integrated Children's Disability Service is responsible for identifying schools and placing children with an EHCP. All children whose EHCP names the school must be admitted.

Multiple applications

In cases where multiple applications are received for the same child, Nottinghamshire County Council will establish where the child lives for the majority of the time. If agreement is not reached the address held by the child's current provision will be used.

If those with parental responsibility are unable to agree on the preferences received by Nottinghamshire County Council, it may be necessary for parents to obtain further legal advice. Nottinghamshire County Council will continue to process an application unless legal documentation is provided that states an application cannot be processed.

How applications are processed

All schools must have admission oversubscription criteria, this is used if there are more applications than places available. If a school is not oversubscribed all applicants must be offered a place. The oversubscription criteria determine how places are allocated at the school: the first criterion represents the group of children most likely to get a place at the school; the last criterion represents the group of children least likely to get a place.

Most Nottinghamshire community and voluntary controlled schools use the standard admission criteria, but a few schools have a variation to the standard criteria which gives different priority. The information in Section 2 gives details about the criteria that are used together with the published admission number (PAN) for the relevant age group for each school.

Admission authorities are required to set a PAN, this is the number of places which must be offered in each relevant age group (where the school will admit children for the first time, that is, reception at an infant/primary school, year 3 at a junior/primary school, year 7 at a secondary school).

Catchment areas

All Nottinghamshire community and voluntary controlled schools have a defined catchment area for the relevant age group which forms part of the oversubscription criteria. For those schools which have an intake at reception and year 3 there are two defined catchment areas for each relevant age group. Details about catchment areas are available on the public website.

<https://www.nottinghamshire.gov.uk/search-for-a-school#/>

Catchment areas do not prevent parents who live outside the catchment of a particular school from expressing a preference for the school. Whilst living in a catchment area can give higher priority within the oversubscription criteria, it cannot guarantee a place at a particular school will be allocated.

Special consideration

Within each set of criteria, Nottinghamshire County Council will consider applications for community and voluntary controlled schools where the application can be supported by written evidence from a doctor, social worker or other relevant professional stating why a particular school is the only school which could cater for the child's particular needs. The evidence must be presented at the time of application.

- For information provided before the closing date for intake applications, the appropriate designated officers will consider each case and decide the allocation of any such place on the basis of written evidence. Where it is agreed that a particular school is the only school that could meet a child's needs, the application will have priority following the allocation of looked after and previously looked after children.
- For information provided after the closing date, the appropriate designated officers will consider each case. If it is agreed that a particular school is the only school that could meet a child's needs, the application will have priority after looked after and previously looked after children. If the school is oversubscribed the application will have priority on the waiting list after the initial allocation of places.

Where a request for special consideration is not approved:

- For information provided before the closing date for intake applications, a decision on the request for special consideration will not be communicated. The application will be considered in line with the published admission oversubscription criteria and an outcome issued alongside all other applications on National Offer Day.
- For information provided after the closing date, a decision based on the evidence provided will be communicated to the applicant.

Distance measurement

Within each criterion, priority is given to children who live nearest to the school as the crow flies (by straight line). Distances are measured from the main administrative point at the school campus to an address point (using eastings and northings as defined by Ordnance Survey) to the child's home using the local authority's computerised distance measuring software.

- Chuter Ede Primary School is set on two sites – Balderton and Fernwood villages on the southern edge of Newark. Applications can only be made to Chuter Ede Primary School and not to the individual sites. Distances are measured as the crow flies to a central point between the two sites. The central point is set using coordinates: Easting: 482377.26 and Northing: 351424.85.

Tie breaker

In the event that two applications cannot be separated (two distances being equal), Nottinghamshire County Council measures to the next decimal point. If the measurements remain equal, for example children living in the same block of flats, lots will be drawn, and the process will be independently verified.

Late applications

An application received after the closing date including any changes to preferences, or order of preferences, are considered late and will be processed after all on time applications. In very limited circumstances an application received after the closing date may be considered as on time by Nottinghamshire County Council and only in the following circumstances:

- relocation into the area of Nottinghamshire County Council from another local authority area
- relocation within Nottinghamshire
- exceptional reasons for missing the closing date, for example, family bereavement, hospitalisation or family trauma.

Information outlining why the application was late, together with evidence of relocation, must be provided by:

- **28 November 2022** for children transferring from primary phase to secondary education and atypical schools
- **3 February 2023** for children starting school for the first time and for children transferring from infant school to junior education.

Late applications and changes to preference order received after the dates outlined above but before **31 August 2023** will be considered after National Offer Day. This will be after all on time applications have been processed and decisions have been sent to parents. A maximum of 4 preferences can be processed as late on an application at any one time and parents must wait for the outcome for these preferences before making further changes.

In addition, any late application for reception processed after National Offer Day and before 31 August 2023, Nottinghamshire County Council will also consider whether the limited exceptional circumstances for infant class sizes could apply. A child who falls into any of these categories will not automatically be admitted as an excepted child.

Any applications received after **1 September 2023** will be processed as in-year applications.

Section 2 - admission oversubscription criteria and published admission number

STANDARD RECEPTION CRITERIA: INFANT AND PRIMARY SCHOOLS 2023-2024			
<ol style="list-style-type: none"> 1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary* school and children who do not live in the catchment area at the closing date for application and who, at the time of admission will have a brother or sister attending the school or the linked junior/primary school who was displaced as their Nottinghamshire community catchment area school was oversubscribed at the national offer day for first admission to school. 3. Other children who live in the catchment area at the closing date for applications. 4. Children who live outside the catchment area who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school*. 5. Children who live outside the catchment area. 			
School name	*Linked junior/primary school (as referenced in criterion 2 and criterion 4)	District	PAN for relevant age group (reception)
Abbey Gates Primary School		Gedling	30
Abbey Hill Primary & Nursery		Ashfield	45
Albany Infant and Nursery School	Albany Junior School	Broxtowe	60
Annesley Primary and Nursery School		Ashfield	30
Arnold Mill Primary and Nursery School		Gedling	45
Arnold View Primary School		Gedling	45
Asquith Primary School		Mansfield	45
Bagthorpe Primary School		Ashfield	15
Beardall Fields Primary and Nursery School		Ashfield	60
Beckingham Primary School		Bassetlaw	15
Berry Hill Primary School		Mansfield	60
Blidworth Oaks Primary School		Newark	45
Bramcote Hills Primary School		Broxtowe	60
Brierley Forest Primary and Nursery School		Ashfield	60
Brinsley Primary and Nursery School		Broxtowe	30
Bunny CofE Primary School		Rushcliffe	15
Butler's Hill Infant and Nursery School	Broomhill Junior School	Ashfield	75
Carnarvon Primary School		Rushcliffe	60
Carr Hill Primary and Nursery School		Bassetlaw	45
Church Vale Primary School and Foundation Unit		Mansfield	30
Chuter Ede Primary School		Newark	90
Clarborough Primary School		Bassetlaw	30

Coddington CofE Primary and Nursery School		Newark	60
Coppice Farm Primary School		Gedling	30
Costock CofE Primary School		Rushcliffe	15
Crescent Primary School		Mansfield	60
Croft Primary School		Ashfield	60
Dalestorth Primary and Nursery School		Ashfield	45
Dunham-on-Trent CofE Primary School		Bassetlaw	15
East Markham Primary School		Bassetlaw	30
Edgewood Primary and Nursery School		Ashfield	45
Elkesley Primary and Nursery School		Bassetlaw	15
Everton Primary School		Bassetlaw	15
Farmilo Primary School and Nursery		Mansfield	45
Forest Town Primary School		Mansfield	60
Gateford Park Primary School		Bassetlaw	30
Gotham Primary School		Rushcliffe	30
Greasley Beauvale Primary School		Broxtowe	55
Hallcroft Infant and Nursery School	Carr Hill Primary and Nursery School	Bassetlaw	45
Hawthorne Primary and Nursery School		Gedling	30
Healdswood Infants' and Nursery School	Skegby Junior Academy	Ashfield	60
Heatherley Primary School		Mansfield	45
Heathlands Primary School		Mansfield	25
Hetts Lane Infant and Nursery School	Sherwood Junior School	Mansfield	60
High Oakham Primary School		Mansfield	60
Holgate Primary and Nursery School		Ashfield	60
Holly Hill Primary and Nursery School		Ashfield	45
Holly Primary School		Mansfield	40
Intake Farm Primary School		Mansfield	30
Jacksdale Primary and Nursery School		Ashfield	25
James Peacock Infant and Nursery School	St Peter's CofE Junior School	Rushcliffe	90
Jesse Gray Primary School		Rushcliffe	60
John Blow Primary School		Newark	30
John T Rice Infant and Nursery School	Newlands Junior School	Mansfield	50
King Edward Primary School & Nursery		Mansfield	60
King Edwin Primary and Nursery School		Newark	60
Kingsway Primary School		Ashfield	60
Kinoulton Primary School		Rushcliffe	20
Kirklington Primary School		Newark	15
Lady Bay Primary School		Rushcliffe	60
Lake View Primary and Nursery School		Newark	30
Lambley Primary School		Gedling	30
Langar CofE Primary School		Rushcliffe	15
Lantern Lane Primary and Nursery School	Page 25 of 98	Rushcliffe	60

Lawrence View Primary and Nursery School		Broxtowe	30
Leen Mills Primary School		Ashfield	60
Lovers Lane Primary and Nursery School		Newark	30
Manor Park Infant and Nursery School	Sir John Sherbrooke Junior School	Gedling	60
Mapperley Plains Primary and Nursery School		Gedling	45
Mattersey Primary School		Bassetlaw	10
Maun Infant and Nursery School		Newark	60
Misson Primary School		Bassetlaw	20
Misterton Primary and Nursery School		Bassetlaw	30
Morven Park Primary and Nursery School		Ashfield	60
Muskham Primary School		Newark	30
Netherfield Infant School (Welbeck Federation of Schools)	Eastlands Junior School	Mansfield	40
Nettleworth Infant and Nursery School	Leas Park Junior School	Mansfield	70
Newstead Primary and Nursery School		Gedling	20
Normanton-on-Soar Primary School		Rushcliffe	15
North Clifton Primary School		Newark	8
Northfield Primary and Nursery School		Mansfield	60
Norwell CofE Primary School		Newark	10
Orchard Primary School and Nursery		Ashfield	45
Ordsall Primary School		Bassetlaw	90
Orston Primary School		Rushcliffe	25
Phoenix Infant and Nursery School	Priory Junior School	Gedling	60
Pinewood Infant and Nursery School	Killisick Junior School	Gedling	60
Priestsc Primary and Nursery School		Ashfield	60
Prospect Hill Infant and Nursery School	Prospect Hill Junior School	Bassetlaw	60
Queen Eleanor Primary School		Newark	10
Radcliffe-on-Trent Infant and Nursery School	Radcliffe-on-Trent Junior School	Rushcliffe	90
Rampton Primary School		Bassetlaw	15
Ramsden Primary School		Bassetlaw	30
Ravenshead CofE Primary School		Gedling	60
Redlands Primary and Nursery School		Bassetlaw	60
Round Hill Primary School		Broxtowe	75
Selston CofE Infant and Nursery School	Bagthorpe Primary School	Ashfield	25
Sir Edmund Hillary Primary and Nursery School		Bassetlaw	60
St Edmund's CofE (C) Primary School		Mansfield	30
Standhill Infants' School	Porchester Junior School	Gedling	45
Stanhope Primary and Nursery School		Gedling	60
Sutton Bonington Primary School		Rushcliffe	30
Sutton Road Primary School		Mansfield	90
Sutton-on-Trent Primary and Nursery School		Newark	20
The Lanes Primary School	Page 26 of 98	Broxtowe	90

Toton Banks Road Infant and Nursery School	Toton Bispham Drive Junior School	Broxtowe	60
Trent Vale Infant School	Beeston Rylands Junior School	Broxtowe	50
Underwood Church of England Primary School		Ashfield	25
Wadsworth Fields Primary School		Broxtowe	50
Walesby CofE Primary School		Newark	20
Walkeringham Primary School		Bassetlaw	8
West Bridgford Infant School	West Bridgford Junior School	Rushcliffe	81
Westdale Infant School	Westdale Junior School	Gedling	60
Westwood Infant and Nursery School	Jacksdale Primary and Nursery School	Ashfield	20
William Lilley Infant and Nursery School	Fairfield Spencer Academy	Broxtowe	60
Willoughby Primary School		Rushcliffe	7
Willow Brook Primary School		Rushcliffe	30
Woodland View Primary School		Ashfield	30
Woodthorpe Infant School	Arno Vale Junior School	Gedling	60
Wynndale Primary School		Mansfield	30

**VARIATION TO STANDARD RECEPTION CRITERIA:
INFANT AND PRIMARY SCHOOLS – FAITH CRITERION 2023-2024**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school **and** *children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school or the linked/junior primary school who was displaced as their Nottinghamshire community catchment area school was oversubscribed at the national offer day for first admission to school.*
3. Other children who live in the catchment area at the closing date for applications.
4. Children who live outside the catchment and who, at the time of admission, will have a brother or sister attending the school.
5. Children who live outside the catchment area and whose parent attends the relevant church/churches*.
6. Children who live outside the catchment area.

*Relevant churches are detailed below. Supporting evidence from the appropriate minister must be provided to confirm attendance. Attendance at church is defined as having attended the recognised place of worship for at least twice a month for a minimum period of one year immediately prior to the date of application (including week-day worship).

In the event that during the period specified for attendance at worship the church or other recognised place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

**If a church is not named, supporting information must be provided to confirm regular attendance. Attendance at church is defined as having attended the recognised place of worship for at least twice a month for a minimum period of one year at a Christian church that is a member of Churches Together in England or the Evangelical Alliance (www.cte.org.uk or www.eauk.org) immediately prior to the date of application.

School name	Relevant church/churches	District	PAN for relevant age group (reception)
Caunton Dean Hole CofE Primary School	St Andrew's Church, Caunton	Newark	8
Cuckney CofE Primary School	St Mary's Church, Cuckney or St Winifred's, Holbeck	Bassetlaw	20
Kneesall CofE Primary School	**	Newark	15
North Wheatley Church of England Primary School	**	Bassetlaw	20
Ranby CofE Primary School	All Saints Church, Babworth or St Martin's Church, Ranby	Bassetlaw	15
St Andrew's CofE Primary and Nursery School	**	Ashfield	45
St John's CofE Primary School	**	Broxtowe	15
St Matthew's CofE Primary School	**	Bassetlaw	10

**ALL HALLOWS CofE PRIMARY SCHOOL (GEDLING) - FAITH CRITERIA
VARIATION TO STANDARD RECEPTION CRITERIA 2023-2024**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area at the closing date for applications and who have a brother or sister attending the school at the time of admission **and** *children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school who was displaced as their Nottinghamshire community catchment school was oversubscribed at the national offer day for first admission to school.*
3. Children who live in the catchment area at the closing date for applications where the parent or child has regularly worshipped at All Hallows, Gedling or St Paul's, Carlton.
4. Children who live in the catchment area at the closing date for applications where the parent or child has regularly worshipped at another Christian Church that is a member of Churches Together in England or the Evangelical Alliance.
5. Children who live in the catchment area at the closing date for applications, where the parent or child has regular involvement with another faith through a recognised place of worship.
6. Children who live in the catchment area.
7. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school.
8. Other children.

Supporting evidence from the appropriate minister must be provided to confirm attendance.

Attendance at church is defined as having attended the recognised place of worship, for at least twice a month for a minimum period of one year (including week-day worship) immediately prior to the date of application, at a Christian church that is a member of Churches Together in England or the Evangelical Alliance (www.cte.org.uk or www.eauk.org)

Attendance at other recognised places of worship must confirm that the parent or child has attended at least twice a month for a minimum period of one year (including week-day worship) immediately prior to the date of application.

In the event that during the period specified for attendance at worship the church or other recognised place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

School name	District	PAN for relevant age group (reception)
All Hallows CofE Primary School	Gedling	30

**ST WILFRID'S COFE PRIMARY SCHOOL (GEDLING) - FAITH CRITERIA
VARIATION TO STANDARD RECEPTION CRITERIA 2023-2024**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school **and** *children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school who was displaced as their Nottinghamshire community catchment school was oversubscribed at the national offer day for first admission to school.*
3. Children who live in the catchment area and have a parent who has attended a church service* at least twice a month for a minimum period of one year immediately prior to the date of application, or where the child has attended a church service* with an adult member of their immediate family at least twice a month for a minimum period of one year immediately prior to the date of application.
4. Other children who live in the catchment area.
5. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school.
6. Children who live outside the catchment area and have a parent who has attended a church service* at least twice a month for a minimum period of one year immediately prior to the date of application, or where the child has attended a church service* with an adult member of their immediate family at least twice a month for a minimum period of one year immediately prior to the date of application.
7. Other children who live outside the catchment area.

*Church service includes attendance at a) the Church of England or b) a church which is a member of the Churches Together in England. Information from the appropriate minister confirming attendance must be provided with the application.

In the event that during the period specified for attendance at worship the church or other recognised place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

School name	District	PAN relevant age group (reception)
St Wilfrid's CofE Primary School	Gedling	30

**TROWELL COFE PRIMARY SCHOOL (BROXTOWE) - FAITH CRITERIA
VARIATION TO STANDARD RECEPTION CRITERIA 2023-2024**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school **and** *children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school who was displaced as their Nottinghamshire community catchment school was oversubscribed at the national offer day for first admission to school.*
3. Other children who live in the catchment area at the closing date for applications.
4. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school.
5. Children who live outside the catchment area where a parent is involved with St Helen's Church*.
6. Children who live outside the catchment area where a parent is involved with other named Anglican churches or those churches affiliated with Churches Together in England or the Evangelical Alliance*.
7. Other children who live outside the catchment area.

*Supporting information from a minister will be required to confirm involvement with the relevant church. Regular involvement means attendance at church services at least twice a month for a minimum period of one year immediately prior to the date of application.

In the event that during the period specified for attendance at worship the church or other recognised place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

School name	District	PAN relevant age group (reception)
Trowell CofE Primary School	Broxtowe	30

**STANDARD JUNIOR/PRIMARY CRITERIA:
YEAR 3 ADMISSIONS FROM A LINKED INFANT SCHOOL 2023-2024**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who attend the linked infant school* at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
3. Other children who attend the linked infant school* at the closing date for applications.
4. Children who live in the catchment area at the closing date for applications, who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
5. Other children who live in the catchment area at the closing date for applications and do not attend the linked infant school.
6. Children who live outside the catchment area and who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
7. Children who live outside the catchment area.

School names	*Linked infant school (as referenced in criterion 2, criterion 3, criterion 4 and criterion 6)	District	PAN relevant age group (year 3)
Albany Junior School	Albany Infant and Nursery School	Broxtowe	60
Arno Vale Junior School	Woodthorpe Infant School	Gedling	60
Beeston Rylands Junior School	Trent Vale Infant School	Broxtowe	50
Broomhill Junior School	Butler's Hill Infant and Nursery School	Ashfield	75
Carr Hill Primary and Nursery School	Hallcroft infant and Nursery School	Bassetlaw	45
Eastlands Junior School (Welbeck Federation of Schools)	Netherfield Infant School (Welbeck Federation of Schools)	Mansfield	40
Eskdale Junior School	Alderman Pounder Infant and Nursery School	Broxtowe	70
Jacksdale Primary and Nursery School	Westwood Infant and Nursery School	Ashfield	20
Leas Park Junior School	Nettleworth Infant and Nursery School	Mansfield	70
Newlands Junior School	John T Rice Infant and Nursery School	Mansfield	60
Priory Junior School	Phoenix Infant and Nursery School	Gedling	60
Prospect Hill Junior School	Prospect Hill Infant and Nursery School	Bassetlaw	60
Radcliffe-on-Trent Junior School	Radcliffe-on-Trent Infant and Nursery School	Rushcliffe	90
Sherwood Junior School	Hetts Lane Infant and Nursery School	Mansfield	60
West Bridgford Junior School	West Bridgford Infant School	Rushcliffe	85
Woodland View Primary School	Huthwaite All Saint's CofE (Aided) Infant & Preschool	Ashfield	35

**VARIATION TO STANDARD JUNIOR/PRIMARY CRITERIA:
YEAR 3 INTAKE 2022-2023**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area at the closing date for applications **and** attend the linked infant school and who, at the time of admission, will have a brother or sister attending the school **or** the linked infant school*.
3. Other children who live in the catchment area at the closing date for applications **and** attend the linked infant school*.
4. Children who live in the catchment area at the closing date for applications who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
5. Other children who live in the catchment area at the closing date for applications and do not attend the linked infant school.
6. Children who live outside the catchment area but attend the linked infant school* and who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
7. Children who live outside the catchment area but attend the linked infant school*.
8. Children who live outside the catchment area and who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
9. Other children.

School name	*Linked infant school (as referenced in criteria 2, 3, 4, 6, 7 and 8)	District	PAN relevant age group (year 3)
Bagthorpe Primary School	Selston CofE Infant and Nursery School	Ashfield	15
St Peter's CofE Junior School	James Peacock Infant and Nursery School	Rushcliffe	90
Toton Bispham Drive Junior School	Toton Banks Road Infant and Nursery School	Broxtowe	60

**LOWE'S WONG ANGLICAN METHODIST JUNIOR SCHOOL (NEWARK) –
FAITH CRITERION 2023-2024; VARIATION TO STANDARD JUNIOR/PRIMARY CRITERIA**

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who attend the linked infant school* at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
3. Other children who attend the linked infant school* at the closing date for applications.
4. Children who live in the catchment area at the closing date for applications, who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
5. Other children who live in the catchment area at the closing date for applications and do not attend the linked infant school.
6. Children who live outside the catchment area and who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school*.
7. Children who live outside the catchment area but whose parent attends the relevant church/churches**.
8. Children who live outside the catchment area.

**Supporting information must be provided to confirm regular attendance at church services at least twice a month for a minimum period of one year immediately prior to the date of application at a Christian church that is a member of Churches Together in England or the Evangelical Alliance (www.cte.org.uk or www.eauk.org) .

In the event that during the period specified for attendance at worship the church or other recognised place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

School	*Linked infant school (as referenced in criteria 2, 3, 4 and 6)	District	PAN relevant age group (year 3)
Lowe's Wong Anglican Methodist Junior School	Holy Trinity CofE Infant School Lowe's Wong Infant School	Newark	100

Section 3 - Starting school

All children offered a place can start school full time in reception in the September following their fourth birthday. Parents can request that their child:

- defers the date in which they are admitted until later in the school year (but not beyond the point they reach compulsory school age and not beyond the beginning of the final term of the school year)
- takes up the place part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Parents must ensure that they apply for a school place before the closing date, 15 January 2023.

Admission of children outside the normal age group

Parents may seek a place for their child outside the normal age group, for example if the child is gifted and talented or has experienced ill health. Parents considering delaying their child's admission should submit their request for community and voluntary controlled schools in Nottinghamshire to Nottinghamshire County Council's school admissions team. This request should be made alongside the formal application for a school place that is made to the child's home local authority by the closing date (15 January for reception age/year 3 places; 31 October for secondary school places).

Nottinghamshire County Council, as the admission authority for community and voluntary controlled schools, is responsible for making the decision about which year group a child should be admitted to and designated officers will consider the circumstances of each case, the child concerned and take account of the views of the headteacher. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, the child's medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were for not being born prematurely.

Summer born children

The parents of a **summer born child** (born between 1 April and 31 August) may choose not to send their child to school until the September following their fifth birthday. Typically, this means their child will start school in year 1, forfeiting reception. If a parent wishes to delay their child's admission to school until compulsory school age, and wants their child to be admitted to reception, the parent must request that the child is admitted out of the normal age group – to reception rather than year 1. The process is outlined above. Parents should discuss the request with the headteacher of each of their preferred schools.

Decisions on requests for delayed admission

- Where a request to delay admission is agreed, the child's application will be processed as part of the main admission round
- If a request is not agreed, parents can continue with an application for a reception school place at the normal time, or delay admission until compulsory school age and apply for a place in year 1.

In all cases, the application will be considered on the basis of the determined admission arrangements only.

For requests submitted before the national closing date for applications, parents will be notified of the admission authority's decision on whether the request to delay has been agreed before National Offer Day (17 April for reception age pupil/year 3 places; 1 March for secondary school places).

When parents are told the decision about the year group to which the child should be admitted, they will also be given reasons for the decision. Where it is agreed that a child will be admitted out of the normal age group and, as a consequence of that decision, the child will be admitted to an intake age group (for example, reception), the County Council will process the application as part of the main admissions round, unless the request was submitted after the closing date and it is too late for this to be possible. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school, but it is not in their preferred age group.

Section 4 - withdrawing offers

Nottinghamshire County Council may withdraw an offer of a school place if the place has been offered in error, a parent has not responded within a reasonable period of time, or it is established that the offer was obtained through a fraudulent or intentionally misleading application.

Place offered in error

Where it has been identified that Nottinghamshire County Council has made an administrative error in the processing of an application for a school place and it is established that another child has been disadvantaged by this error the place may be withdrawn. If it is established that no other child has been disadvantaged, the allocation will remain.

Applicants are responsible for the accuracy of all and any information which they submit. Nottinghamshire County Council takes no responsibility for incorrect information submitted as part of the application (i.e failure to mention a sibling(s) or provide supporting evidence).

Response within a reasonable time

Where a parent has not responded to the offer, Nottinghamshire County Council will provide parents with an additional 14 days to respond and will explain that if no response is received the offer may be withdrawn.

Fraudulent or misleading information

Nottinghamshire County Council investigates any applications where there are doubts about the information provided. In these cases, parents will be required to provide evidence that the information submitted as part of the application was accurate. If the parent does not provide information or is unable to provide this information Nottinghamshire County Council will seek to obtain confirmation of the information from other local government departments, including schools.

Where an offer of a place is found to be based on fraudulent or intentionally misleading information provided on the application, and this effectively denied a place to a child with higher priority for the place at the school, the offer of a place may be withdrawn.

Nottinghamshire County Council reserves the right to check the information provided on the application is genuine.

Withdrawing an offer of a place

An offer of a place may only be withdrawn if it has been offered in error, a parent has not responded within a reasonable period of time, or it is established that the offer was obtained through a fraudulent or intentionally misleading application.

Where the allocation has been withdrawn due to an error or confirmed fraudulent or intentionally misleading information, the application will be reconsidered, and the usual statutory right of appeal will be made available if a place is subsequently refused.

In-year applications

Local authorities are not required to coordinate in-year applications however, Nottinghamshire County Council operates an in-year coordinated scheme for applications for all community and voluntary controlled schools in Nottinghamshire and some own admission authority schools have opted to join this scheme.

An application is an in-year application if it is for the admission of a child to a relevant age group, but it is submitted on or after the first day of the first term of the admission year, or if it is for the admission of a child to an age group other than a relevant age group.

Local authorities are required to publish information on their public website by 31 August at the latest each year to explain how in-year applications can be made and how they will be dealt with from 1 September onwards in that year. Details of the in-year coordinated scheme and information about applications in-year is available at www.nottinghamshire.gov.uk

Parents can submit applications to start at the beginning of the next half term or up to six weeks before the date that they would like their child to start at the preferred school. School places cannot be reserved, and places are allocated in line with the admission arrangements for the school.

Admissions will normally be agreed up to the published admission number for the relevant age group. Admission to other age groups cannot be refused on the grounds that the PAN has already been reached however, admission may be refused where the admission of another child would prejudice the provision of efficient education or efficient use of resources.

Fair Access Protocol

Details about Nottinghamshire's Fair Access Protocol (FAP) is available at www.nottinghamshire.gov.uk

The protocol may only be used to place key groups of vulnerable and/or hard to place children, where they are having difficulty in securing a school place in-year. FAPs must only be used for children that meet the prescribed categories set out in paragraph 3.17 of the School Admissions Code.

FAPs must not be used in place of the usual in-year admissions process. A parent can make an in-year application at any time and is entitled to have their preferences met wherever possible, as well as the opportunity to appeal a decision when a place is not offered.

Definitions and key terms

Address	<p>The child's place of residence is taken to be the parental home, other than in the case of children fostered by a local authority, where either the parental address or that of a foster parent(s) may be used. If a child's parents live at separate addresses, the address where the child permanently spends at least three 'school' nights (that is, Sunday, Monday, Tuesday, Wednesday or Thursday) will be taken to be the place of residence. Addresses of other relatives or friends will not be considered as the place of residence, even if the child stays there for all or part of the week. Evidence that the child's place of residence is permanent may also be sought and this should prove that the child lived at the address at the time of the application.</p> <p>Informal arrangements between parents will not be taken into consideration.</p>
Alternative offer	Where it has not been possible to meet a parental preference on an application and the child is without a school place, Nottinghamshire County Council may identify a school place for children who live in Nottinghamshire at the nearest Nottinghamshire school with places available. This helps to ensure that children are not left without a school place. Alternative offers are identified by walking distance measured using the County Council's computerised distance measuring software.
Appeals	When an application for a school is refused, the parent has a right to appeal to an independent appeal panel. Parents are informed of this when they receive their outcome and to lodge an appeal for community and voluntary controlled schools, parents should contact Nottinghamshire County Council. Appeals timetable and further information about appeals is available at www.nottinghamshire.gov.uk
Children of UK Service personnel and crown servants	Families of service personnel with a confirmed posting to the area or crown servants returning from overseas to live in the area. Nottinghamshire County Council uses the address at which the child will live when applying the oversubscription criteria, as long as the parent provides some evidence of their intended address. A Unit or quartering address is used as the child's home address where a parent requests this and evidence, such as an official letter declaring the relocation, is received.
Compulsory school age	A child reaches compulsory school age on the prescribed day following their fifth birthday. The prescribed days are 31 December, 31 March and 31 August. Children must be attending school the term following their fifth birthday. Parents can request that their child takes up the place part-time until the child reaches compulsory school age within the academic year that the place has been allocated for.
Deferred entry to school	All children can start school full time in reception in the September following their fourth birthday. Parents can request that the date their child is admitted to school is deferred until later in the school year, or until the term in which the child reaches compulsory school age.
Delayed admission	When a summer born child starts school at compulsory school age (age 5), whether this is in year 1 or reception.
Infant class sizes	The School Admissions (Infant Class Sizes) (England) Regulations 2012 permit children to be admitted as exceptions to the infant class size limit. Section 1 of the SSFA 1998 limits the size of an infant class (that is, a class in which the majority of children will reach the age of five, six or seven during the school year) to 30 pupils per school teacher. The School Admissions Code 2021 (2.16) states that additional children may be admitted under limited exceptional circumstances. These children will remain as 'excepted pupils' for the time they are in an infant class or until the class numbers fall back to the current infant class size limit.

Linked school	In some instances, attending a particular school gives an application some priority within the oversubscription criteria for another named school. This is known as a 'linked school'. Information about linked schools is available in <i>Admissions to schools: School information</i> , available on the County Council's website.
Looked after and previously looked after children	<p>The School Admissions Code 2021 states that all admission authorities must give highest priority to this group of children and provides the following definition:</p> <p>A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.</p> <p>Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Further references to previously looked after children means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.</p> <ul style="list-style-type: none"> • A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. • Children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002. • Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
Multiple births (twins, triplets etc)	Where one child of a multiple birth can be admitted through the normal admissions process, the other child/children will also be admitted.
National offer day	<p>This is the day each year on which local authorities are required to send the offer of a school place to all parents in their area.</p> <ul style="list-style-type: none"> • For secondary pupils, offers are sent out by the home local authority on 1 March • For primary pupils, offers are sent out by the home local authority on 16 April. <p>These dates are relevant to all on-time applications in the primary and secondary coordinated admissions rounds. If offer day falls on a non-working day, information will be sent on the next working day.</p>
Parent/parental responsibility	<p>The person making the application must hold parental responsibility. Nottinghamshire County Council considers the parent to be:</p> <ul style="list-style-type: none"> • the mother of the child • the father of the child where he was married to the mother either when the child was born or at a later date • the father of the child if (since 1 December 2003) he was registered as the father on the birth certificate • an adoptive parent • any other person who has acquired 'parental responsibility' through the courts; evidence of this may be required • authorisation may also be given for another person to speak on the parent's behalf.

Relevant area	<p>The relevant area for a school is that which the admission authority for that school must consult all other prescribed schools on its admission arrangements. This is the area determined by the local authority and reviewed every two years.</p> <p>The relevant areas are coterminous with the administrative district in which the school or academy is located:</p> <ul style="list-style-type: none"> • Ashfield • Bassetlaw • Broxtowe • Gedling • Mansfield • Newark • Rushcliffe <p>For schools that have a catchment area or linked school that extends into other district areas the relevant area would also include that area, and/or the neighbouring local authority. For schools giving priority for children living in a parish the relevant area would also include the parish area that the school serves if this crosses into more than one administrative district area and/or other local authority.</p>
Repeat applications	<p>Repeat applications for the same school for the same school year will not be considered unless there has been a significant and material change in the circumstances of the application or those of the school. A significant and material change in circumstances is something that alters the decision already made. A house move may not necessarily be considered a substantial change and will not give a further right of appeal.</p>
Sibling (brother or sister)	<p>Nottinghamshire County Council considers a sibling to be:</p> <ul style="list-style-type: none"> • brothers and/or sisters who share the same parent(s) • a half-brother, half-sister or legally adopted child living at the same address • a child looked after by a local authority placed in a foster family with other school age children • a stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child. <p>Displaced sibling</p> <p>A child is considered to have been displaced if they applied on time for their Nottinghamshire community catchment area school and they were not allocated under the coordinated scheme as the school was oversubscribed with catchment area children at national offer day. If the older sibling was subsequently offered a place at the community catchment school from the waiting list and this offer was declined, the child will not be considered as displaced, and any younger siblings would not be given any additional priority in the oversubscription criteria.</p>

Waiting lists	<p>Children's names will only be added to the waiting list for community and voluntary controlled schools where the application has been refused. The position on a waiting list is decided by the oversubscription criteria; each child added to the list means the list will be ranked again in line with the oversubscription criteria. No reference is made to the date an application has been received or whether a parent has appealed against the decision. If any applications are received that have higher priority within the admission oversubscription criteria, these will be placed higher than applications that may have been on the list for some time. Being on a waiting list does not mean that a place will eventually become available.</p> <p>If a place becomes available, the place will be allocated at that time, to the child who has highest priority on the waiting list according to the admission oversubscription criteria. This will include all applications that have been received requesting a place at that school where a higher preference has not been met.</p> <p>For community and voluntary controlled schools, waiting lists are held for admission to year groups reception to year 5 until 31 May. Waiting lists will close on 31 May and parents would need to make a new application for the next academic year.</p>
----------------------	--

Nottinghamshire County Council's consultation on admission arrangements for community and voluntary controlled schools for 2023-2024 – summary of responses

Background information

The School Admissions Code 2021 states that all admission authorities must consult for a minimum of 6 weeks between 1 October and 31 January in the determination year when changes are proposed to their admission arrangements. Nottinghamshire County Council, as the admission authority for all community and voluntary controlled schools in Nottinghamshire, consulted from 4 October 2021 to 28 November 2021 on the following:

- Relevant areas
- Change to reduce the published admission number (PAN) for Carnarvon Primary School

Who did we consult with?

- parents of children between the ages of two and eighteen
- other people in the area who may have an interest in the proposed admission arrangements
- all other admission authorities within the relevant area
- all community and voluntary controlled schools in Nottinghamshire
- chairs of governing bodies of Nottinghamshire schools
- diocesan representatives (relevant religious authorities)
- admission authorities in neighbouring local authority areas
- all registered early years providers within Nottinghamshire

Responses to the consultation

Full details of the proposed admission arrangements for 2023-2024 were available on Nottinghamshire County Council's public website for the duration of the consultation period.

Responses could be made up to 28 November 2021 by:

- completing the online response form on the public website
- emailing admissionsconsultations@nottscc.gov.uk

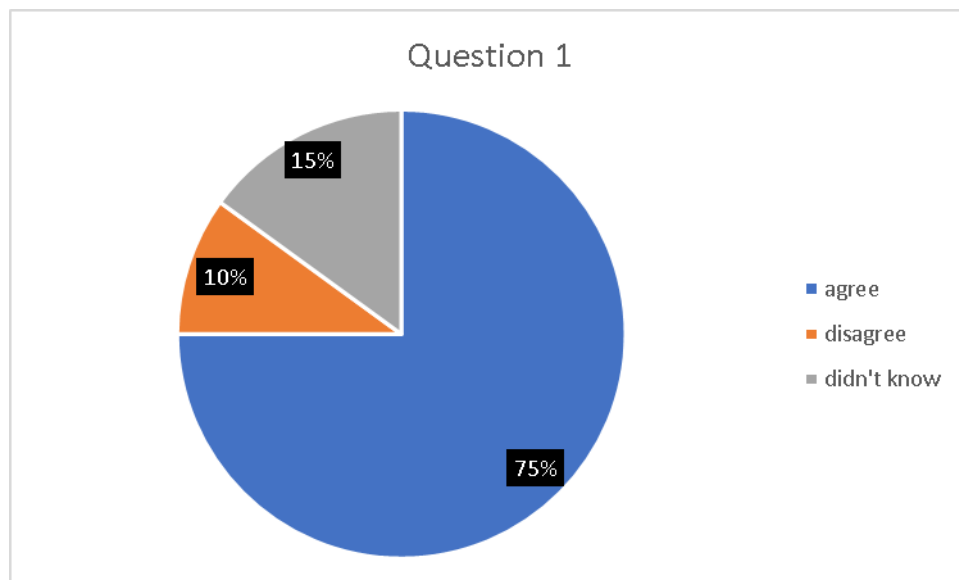
The online questions sought the views of respondents about specific aspects. A total of 59 responses were received, 56 using the online response form and 3 email responses. An analysis of the responses is detailed below.

Proposal 1 – review of relevant areas

Q1: Do you agree with the relevant areas as outlined above?

Responses and comments:

- 44 (75%) agreed
- 6 (10%) disagreed
- 9 (15%) didn't know



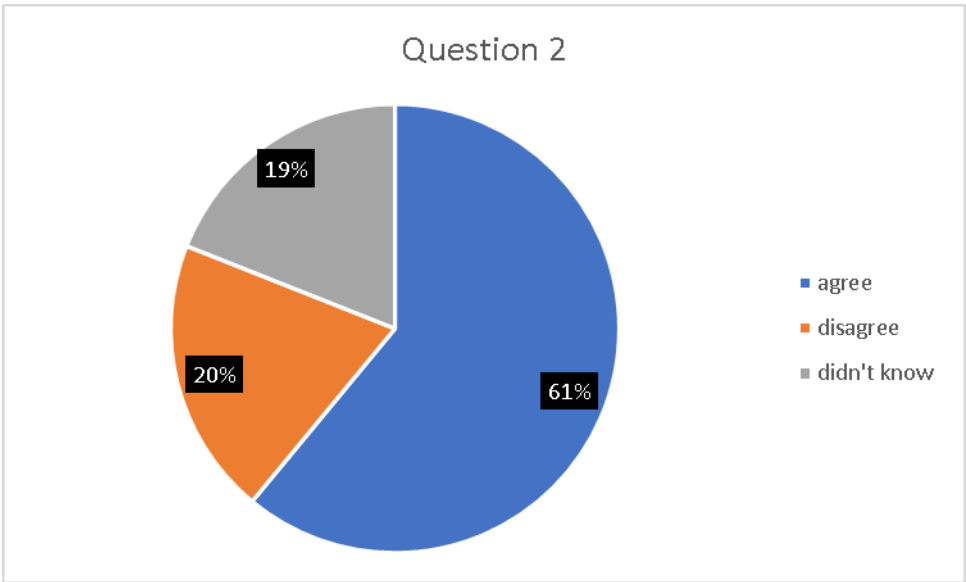
6 respondents submitted comments. 1 comment respondent suggested the use of road measurement instead of district boundaries. All other comments related to catchment areas and not relevant areas.

Proposal 2 – change to the admission number for Carnarvon Primary School

Q2: Do you agree with the proposal to reduce the PAN for Carnarvon Primary School for the 2023-2024 admission year?

Responses and comments:

- 36 (61%) agreed
- 12 (20%) disagreed
- 11 (19%) didn't know



13 respondents submitted comments:

- 4 comments were in favour of the reduction to PAN
- 5 comments were not in favour of the reduction to PAN
- 3 comments did not know as they live outside of this district
- 1 comment related to the level of education across all schools.

17th January 2022**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND
SKILLS****CHILDREN MISSING EDUCATION SIX MONTHLY UPDATE****Purpose of the Report**

1. The report provides an update to the Committee in relation to Children Missing Education in Nottinghamshire. The report also provides the fourth six monthly update of the Children Missing Education Dashboard following Committee approval on 14th January 2019 to report the Dashboard six monthly.

Information

2. This report is presented to Committee within a context that almost all Nottinghamshire children and young people are educated in good and outstanding schools. 102,421 pupils aged 5 - 15 years at the start of the 2020/21 academic year were educated in Nottinghamshire's publicly funded schools. May 2021 Ofsted data suggests that 86.4% of pupils are educated in good and outstanding schools. It should be noted that the Children Missing Education Dashboard report focusses on the Fixed Term Exclusion data reported by schools and the 1,951 (2%) children and young people who were supported by a range of Local Authority service areas to ensure they had access to an appropriate full-time education.
3. Local authorities have a duty under section 436A of the Education Act 1996 to make arrangements to establish the identities of children in their area who are not registered pupils at a school and are not receiving suitable education otherwise. This duty only relates to children of compulsory school age (5 – 16 years). Local authorities are expected to have robust policies and procedures in place to enable them to meet their duty in relation to these children, including ensuring that there are effective tracking and enquiry systems in place, and a named person to whom schools and other agencies can make referrals about children who are missing education. Nottinghamshire County Council's Children Missing Officer supports in cases where children and young people's whereabouts are unknown; the Fair Access process and Pupil Missing Education Officer focusses on children and young people whose whereabouts are known and who are known to be missing education.
4. The Children Missing Education process focuses on known children and young people who are not accessing their full educational entitlement as a result of failing to secure a school

place, facing permanent exclusion from school, refusing or being prevented from attending their school place, on a school roll but accessing less than their full educational entitlement, those unable to access full-time education due to their mental or physical health needs, those who are in unsuitable elective home education, as well as any child or young person known to other local authority services without a school place or refusing to attend school.

5. The Children Missing Education Dashboard, attached as **Appendix 1**, reports on the data collated from the Academic Year 2020-21 regarding children and young people who are known to the Local Authority to be Children Missing Education or at risk of becoming Children Missing Education. The exclusion data relates to the 2019-20 Academic Year as this is the most recent validated data for an entire academic year published by the Department for Education from the school census data. The data analysis is intended to report on the effectiveness of current systems to identify, track and support Children Missing Education back to education and to inform future policy and practice. Data sets will need to continue to be collated and analysed over future years to allow year on year comparison for more complete conclusions to be drawn.
6. The reporting period for this dashboard is an academic year that follows on from one significantly disrupted by partial school closures and periods of national lockdown due to the Covid pandemic. Within the reporting year there were again partial school closures from January to March 2021, causing further disruption and anxiety for children and young people and the services in place to support them. The data must be viewed in the context of children being in school with heightened anxiety about coronavirus and with very different lived experiences of lockdown. For all children, and particularly those transitioning between settings, the usual range of support to enable smooth transition to a new academic year had not always been possible. For children with Special Educational Needs and Disabilities (SEND) the July 2021 report 'SEND: old issues, new issues, next steps' highlights the disadvantage experienced by children with Special Educational Needs and Disabilities during the pandemic, particularly during the first period of national lockdown. Office for National Statistics data published in November 2020 reports that in mid May 2020 there was a 12% increase in the number of domestic abuse cases referred to victim support.
7. The data shows that the risk of children and young people becoming Children Missing Education has continued to increase through secondary and peaks at Key Stage 4. Children where Elective Home Education has ended, referrals to the Vulnerable Children Education Commissioning forum and referrals to the Health Related Education Team are all significantly higher for both Year 10 and Year 11. Elective Home Education ends peak at a concerning high (19) in Year 11.
8. The spend through the Vulnerable Children Education Commissioning forum for children Educated Otherwise Than at School decreases very slightly when compared with previous period spend. Rising numbers of Elective Home Education registrations have impacted on this spend as, when Elective Home Education provision ends due to unsuitability in Year 11, any children and young people who cannot be placed through the 'Fair Access Protocol' process are provided for via the Council's Educated Otherwise Than at School arrangements and funding agreed by the Council through the Vulnerable Children Education Commissioning forum. The resilience and determination of secondary schools to support the work of Nottinghamshire County Council in placing children through the Fair Access Protocol has been evident and has ensured that many children have been placed

in school appropriately rather than requiring alternative provision to be made for them from this budget.

9. An area that the Council is required to monitor is in relation to publicly funded schools providing less than full-time education or school-commissioned Alternative Provision to children and young people. Despite this requirement, schools are not legally required to provide this data although almost all of Nottinghamshire's publicly funded schools do. The Council currently requires schools to report instances where children and young people are in receipt of less than 25 hours of education during the week or who spend all or part of their week accessing school commissioned Alternative Provision. Where concerns are identified, these are followed up by the Fair Access Team to ensure that schools are following an appropriate response. Where further support and challenge is required, this is escalated to the Fair Access Team Manager and then through an agreed process to the Vulnerable Children Education Commissioning forum and the Children Missing Education board. Outcomes and progress for children identified on the collection is tracked on a termly basis and for children where progress is not evident, they are flagged through the following collection. Following a halt in collections during the Spring 2020 partial school closures, children of concern identified on the Summer 2021 collection were raised at the earliest opportunity with the Fair Access team to allow for early intervention. The Information and Systems team continues to work with teams to ensure that the collection is timely and relevant, with the ongoing ambition to move to a live reporting system.
10. A particular area of focus is in relation to vulnerable children on Child Protection Plans, Child in Need Plans, with an Education, Health and Care Plan and those who are Looked After Children. Any child who falls into these categories is closely monitored. In the case of Child Protection and Child in Need children, a formal letter from the Fair Access Team Manager is sent to the headteacher, chair of governors and copied to the relevant social worker seeking assurances around the provision being commissioned. Where there is no response, this is escalated, and a further letter sent from the Group Manager, Education Access and Partnerships, and then the Service Director, Education, Learning and Skills. The Co-ordinator of the Virtual School reviews the provision of every Looked After Child on part-time or Alternative Provision with the Group Manager, and the Integrated Children's Disability Service reviews every child with an Education, Health and Care Plan identified by schools as accessing part-time or Alternative Provision. The increase in the number of children with a social care status returned in the Summer 2021 will be carefully monitored for future trends with early analysis of the Autumn 2021 data already underway.
11. Nottinghamshire County Council continues to work in partnership with both Primary and Secondary School Behaviour Attendance Partnerships across the County to ensure that pupils, wherever possible, remain in publicly funded schools rather than excluded. The exclusion data for this period shows a decrease in the use of both Fixed Term and Permanent Exclusion by schools but should be viewed with some caution as numbers will have been impacted by partial school closures in Spring 2020. It is anticipated that a full validated data set for 2020-21 will be available in the next six-monthly update and this may provide a truer picture of the impact of Covid on young people's emotional wellbeing.
12. The data raises questions regarding Year 8, with Fair Access referrals at their highest for this year group and the use of part-time timetables over the academic year highlighted as a concern. Further analysis of Fixed Term Exclusion data and part-time timetable use for this year group (now Year 9) in the next six-monthly report will help to start establishing whether

there is a concerning trend or whether this spike in data could be attributed to other reasons. It is certainly the case that these young people experienced a disrupted Year 7 and this may have contributed to them experiencing greater anxiety and dysregulation on their return to school in Year 8.

Other Options Considered

13. The County Council remains statutorily responsible for ensuring that all children and young people in Nottinghamshire of statutory school age access full-time education. The Children Missing Education Strategy initially endorsed by the Children and Young People's Committee on 13th January 2020 and approved by Policy Committee on 12th February 2020 continues to be implemented to ensure that every school aged child is placed on a school roll, with the exception of those who are electively home educated. No other options have been considered.

Reason/s for Recommendation/s

14. Members will wish to be assured that the Council's statutory duty to provide full-time education for all children and young people of statutory school age is being fulfilled.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

16. It should be noted that although there are no financial implications arising directly from the Children Missing Education Dashboard, the increasing numbers of pupils whose education is mediated by Local Authority teams to prevent them from becoming or continuing to be Children Missing Education is contributing to the financial strain within the High Needs Block of the Dedicated Schools Grant.

Safeguarding of Children and Adults at Risk Implications

17. The Children Missing Education Strategy supports safeguarding of children in Nottinghamshire by ensuring that children are not missing education or at risk of educational neglect, and ensures appropriate actions are taken where this is found to be the case.

RECOMMENDATION/S

That Committee:

- 1) considers whether there are any actions it requires in relation to the issues contained within this report.

- 2) agrees to receive a further update on Children Missing Education in six months and that this be included in the work programme.

Marion Clay
Service Director, Education, Learning and Skills

For any enquiries about this report please contact:

Sarah Whitby
Team Manager Fair Access
T: 01159773946
E: sarah.whitby@nottsccl.gov.uk

Constitutional Comments (KK 23/12/21)

18. The proposals in this report are within the remit of the Children and Young People's Committee.

Financial Comments (MDN 20/12/21)

19. There are no financial implications arising directly from this report.
20. The increasing numbers of pupils whose education is mediated by Local Authority teams to prevent them from becoming or continuing to be Children Missing Education, however, is contributing to the financial strain within the High Needs Block of the Dedicated Schools Grant.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[SEND: old issues, new issues, next steps - GOV.UK \(www.gov.uk\)](#)

['Domestic abuse in England and Wales overview - Office for National Statistics \(ons.gov.uk\)](#)

[Permanent and fixed-period exclusions in England, Academic Year 2018/19 – Explore education statistics – GOV.UK \(explore-education-statistics.service.gov.uk\)](#)

[Children Missing Education - report to Children and Young People's Committee on 14th January 2019](#)

[Revised Children Missing Education Strategy and Elective Home Education Policy – report to Policy Committee on 12th February 2020](#)

[Children Missing Education – six monthly update – report to Children & Young People's Committee on 26th July 2021](#)

Electoral Division(s) and Member(s) Affected

All.

C1533

Children Missing Education: Dashboard

Academic Year 2020-21

1. In Year Admissions

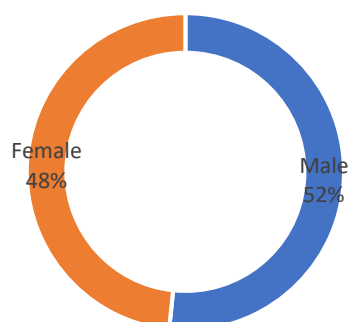
Transfer round	Dates reported upon	Number of INY applications
INY18	1 September 2018 – 31 August 2019	6539
INY19	1 September 2019 – 31 August 2020	5388*
INY20	1 September 2020 – 31 August 2021	6429

*this figure was impacted by the admission round being suspended during the first national lockdown in 2020

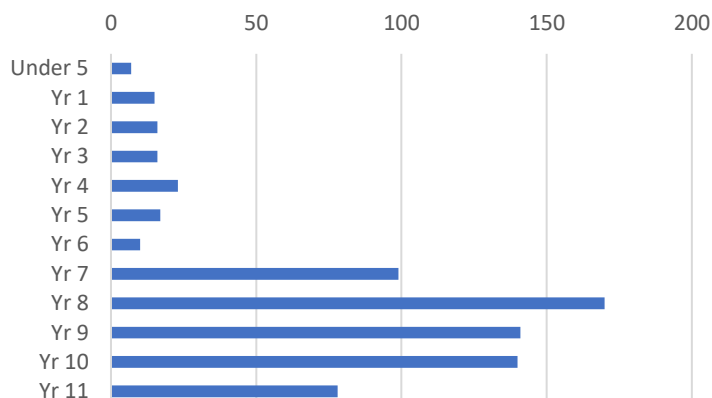
2. Fair Access and Children Out of School

A total of 732 children were referred for involvement from the Fair Access team in Autumn term 2020, 578 (79%) of these children were out of school at the time of referral.

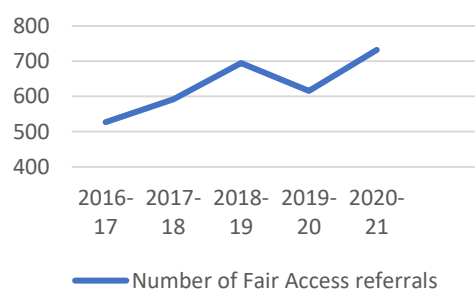
2a. Fair Access by gender



2b. Fair Access by National Curriculum Year (NCY)



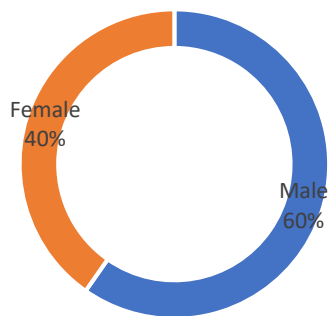
2c. Fair Access referrals 5-year data



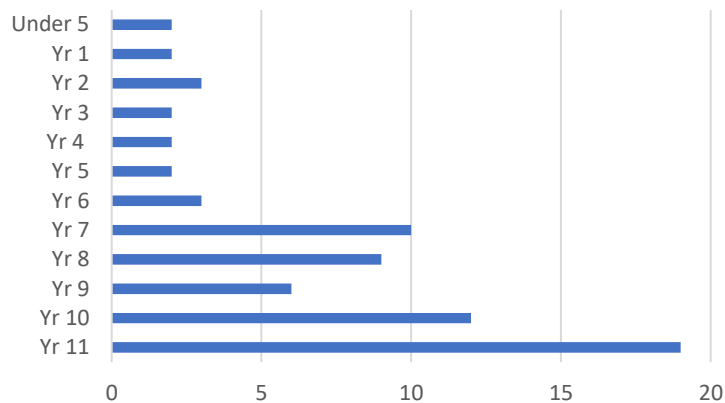
- There is a continuing trend of a greater number of secondary children than Primary children being referred to Fair Access, with the majority of referrals during the academic year being seen in year 8 with a decline to year 11.
- Yearly referrals to the Fair Access team increase as per the data presented in chart 2c. Data in 2019-20 is not directly comparable due to the suspension of the admissions round due to Covid from March- July 2020.
- The rate of increase in referrals has been slowed in 2020-21 and it may be that this is attributed to ongoing work of the team in supporting appropriate referrals via the protocol by schools and the continued efforts of schools to support appropriately the most vulnerable children.

Of these referrals to Fair Access, 72 children were out of school as a result of their Elective Home Education (EHE) programme being unsuitable, either because Nottinghamshire County Council did not consider that suitable learning could be demonstrated or because the parent indicated they were no longer providing an education.

2d. EHE enders by gender



2e. EHE enders by NCY



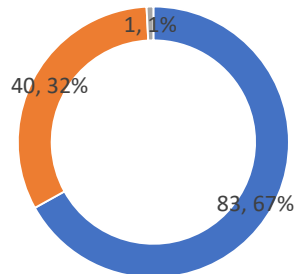
- Slightly more males than females were out of school as a result of Elective Home Education ending.
- The majority of children returning from unsuitable or ended Elective Home Education are secondary, with a concerning number in year 11. It could be concluded that as children reach Key Stage 4, parents find it more difficult to provide education at an appropriate level or require a return to the school system in order to support entries for examinations. For the majority of students where EHE ends in Key Stage 4 provision is subsequently made through the Vulnerable Children Education Commissioning process, either because children have significant SEMH needs or have been out of school for such a period of time that it is the case that a return to a mainstream school curriculum is not realistic.

3. Vulnerable Children Education Commissioning

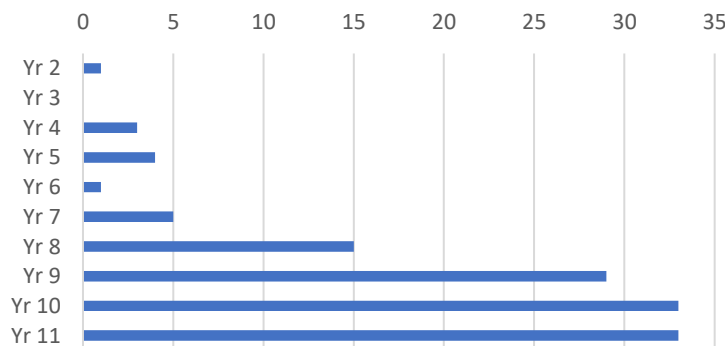
A total of 124 students were referred to the Vulnerable Children Education Commissioning (VCEC) board during the academic year 2020-21. Of these children 61 (50% of total) were referred to VCEC as part of the Fair Access process.

The total Educated Otherwise Than At School spend in 2020-21 as a result of referrals through this board was £2,168,817.

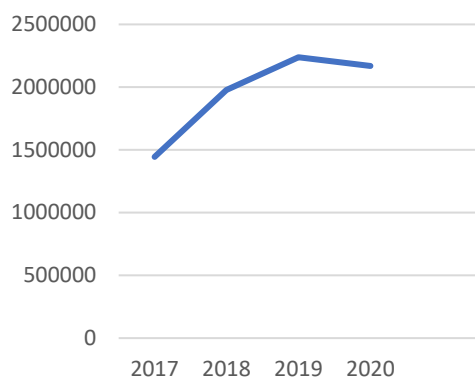
3a. Students referred to VCEC by gender



3b. VCEC students by NCY



3c. 4-year VCEC spend



- The majority of children referred to VCEC continue to be of secondary age with a sharp rise seen through secondary to Key Stage 4
- For children requiring a school move at this point it can be the case that it is not appropriate for children to return to mainstream education due to their needs, and schools can be less willing to admit due to the difficulties in providing an appropriate curriculum and the impact on performance indicators.
- The number of year 11 referrals is also impacted by trends in other service areas, notably the number of CYP who are deregistered from school for Elective Home Education and subsequently require a return to education late in their statutory school career, and the year on year increase in FAP referrals.
- The VCEC spend has dropped slightly from 2019-20, when spend was increased as a direct impact of the pandemic. It still remains a 50% increase from the spend 3 years previously in 2017-18.

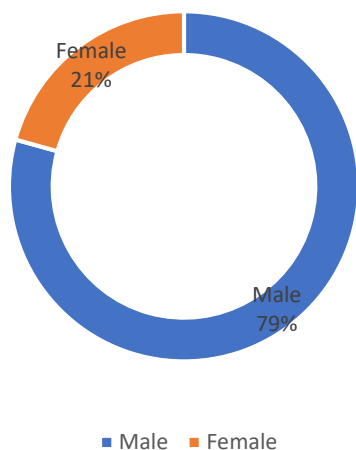
4. Permanent and Fixed Term Exclusions

This dashboard reports on 2019-20 exclusion data from Nottinghamshire Schools as this is the most recent validated data for an entire academic year published by the Department for Education from the school census data. There may be Nottinghamshire children excluded from Out of County schools for whom provision is subsequently made via VCEC as this is our responsibility, but this data does not focus on them.

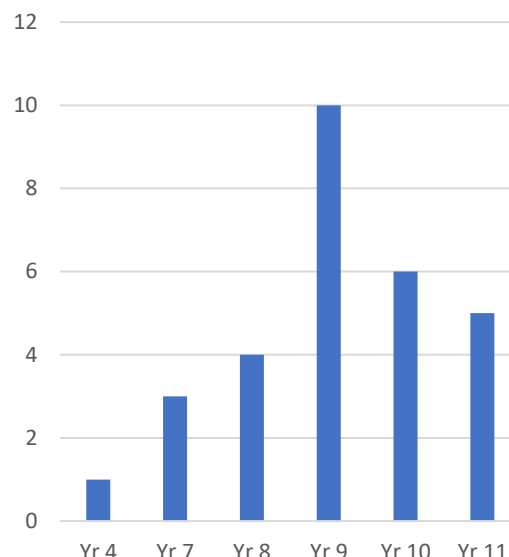
This year's data includes the start of the pandemic when, from 23 March 2020, school sites were closed for all but those children of critical workers and vulnerable children, with others being educated remotely. Permanent (P Ex) and Fixed Term exclusions (FTE) were possible throughout the full academic year but comparisons to previous years should be treated with caution.

District	On Roll (Jan 2020)	Total number of FTE issued	Days lost from FTE	No of pupils issued with an FTE	Number of P Ex	% pupils issued with a FTE	P Ex as a % of the total school roll
Ashfield	19,916	572	1,371.0	360	3	1.81	0.02
Bassetlaw	17,443	1,967	3,078.5	412	4	2.36	0.02
Broxtowe	15,541	500	1,094.5	288	4	1.85	0.03
Gedling	17,639	331	990.0	219	8	1.24	0.05
Mansfield	17,840	624	1,294.0	235	4	1.32	0.02
Newark	15,596	254	549.5	174	4	1.12	0.03
Rushcliffe	19,318	428	869.5	251	2	1.30	0.01
Nottinghamshire	123,293	4,676	9,247.0	1,938	29	1.57	0.02
National	8,255,046	310,733	--	154,524	5,057	1.87	0.06

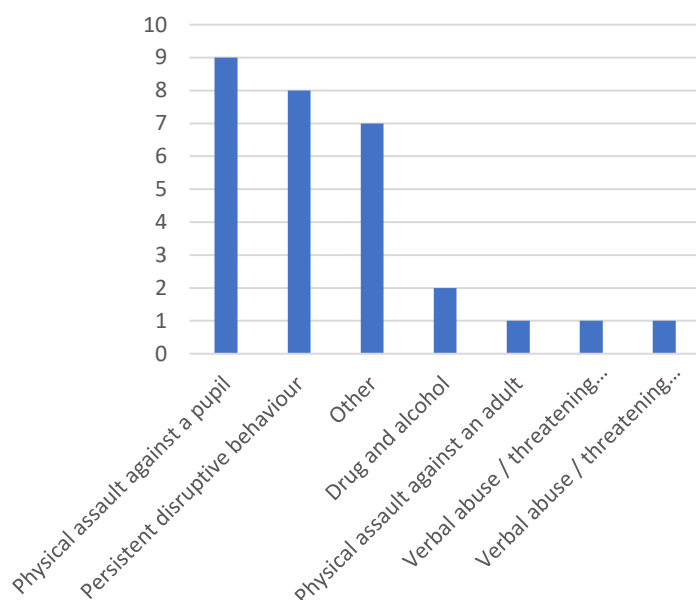
4a Permanent Exclusions by gender



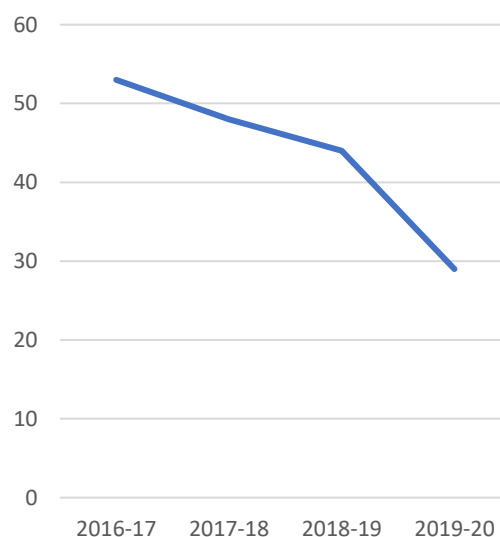
4b. Permanent Exclusions by NCY



4c. Permanent Exclusions by reason

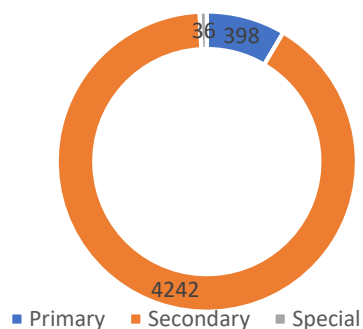


4d. Permanent Exclusions 4-year data

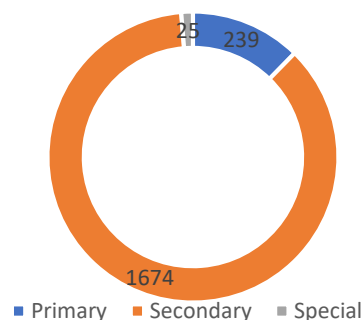


- Permanent Exclusions continue to be issued more frequently for males than females, in line with National trend.
- Almost all Permanent Exclusions are issued for secondary students, with a peak at year 9. They then fall again to year 11, however, this may support the thinking that the increase in part time timetables into year 11 is being used as a strategy to manage students at risk of exclusion.
- Nottinghamshire Permanent Exclusion rate (0.02) remains well below the National average (0.06) for the 2019-20 academic year and the 4-year data shows a continuing decrease in Permanent Exclusions in Nottinghamshire. The data must be treated cautiously due to the impact on the exclusion rate from partial school closures in Spring 2020. The Partnership Teams continue to work with schools to find alternatives to exclusion and a number of potential exclusions were withdrawn or averted as a result of timely intervention.

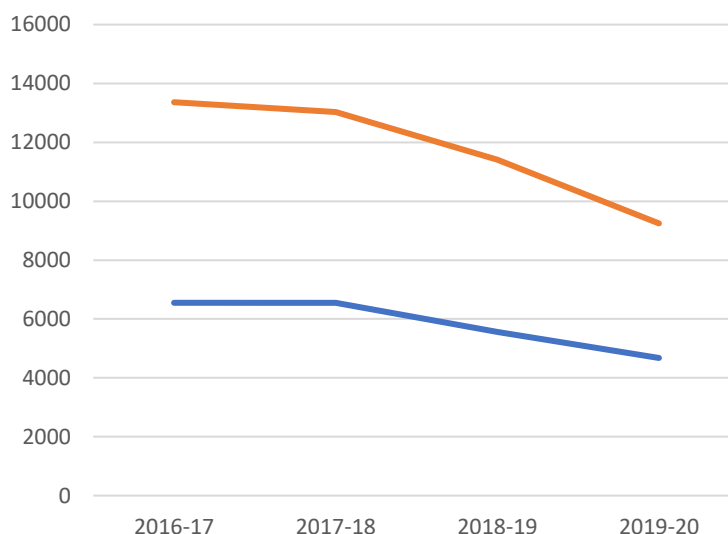
4e. Total number of FTE issued by phase



4f. Number of children issued with a FTE by phase



4g. Fixed Term Exclusion 4-year data (total number issued)

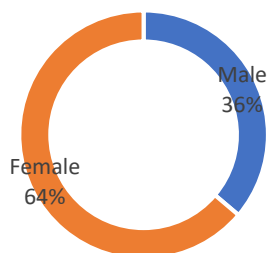


- The number of children issued with a Fixed Term Exclusion continues to be highest in the Secondary phase. In Primary, comparison of the number of children excluded against the total number of exclusions would suggest that for the majority of children excluded this is not happening on a regular basis as the number of instances of exclusion per individual excluded is on average 1.7. In Secondary it would appear that more children are being excluded on multiple occasions as the number of exclusions per individual excluded is on average 2.5.
- Nottinghamshire's exclusion rate for total number of exclusions (3.79) sits slightly above National average (3.76) when calculated as total exclusions compared to school population. However, the total number of Nottinghamshire children Fixed Term Excluded (1.57) in comparison to the school population sits just below National Average (1.87).
- Of the schools identified as issuing one or more Fixed Term Exclusion to over 10% of the school population, 2 are Nottinghamshire Special Schools, and the remaining 9 are Mainstream Secondary Schools. 2 of the mainstream schools are OFSTED rated 'Requires Improvement' and one 'Inadequate', with the remainder being 'Good' or 'Outstanding'.
- The number of Fixed Term Exclusions in Bassetlaw and Nottinghamshire as a whole are significantly impacted by one school, who issued nearly 3 times as many Fixed Term Exclusions as any other Nottinghamshire school, and account for over a quarter of all exclusions across Nottinghamshire and over a fifth of the total days lost to learning across Nottinghamshire.
- Although the 4-year data shows a decrease in the number of children issued with a Fixed Term Exclusion and reduction in the days lost to learning, this must be viewed with some caution as numbers of exclusions will have been impacted by partial school closures in Spring 2020.

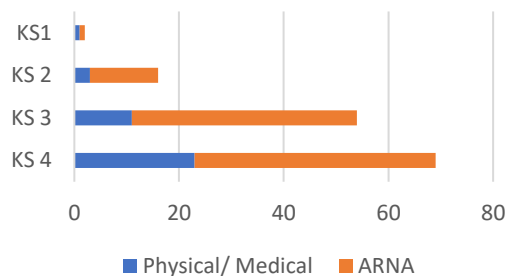
5. Students Supported by HRET

During the Academic year 2020-21 141 students were supported by the Health Related Education Team (HRET).

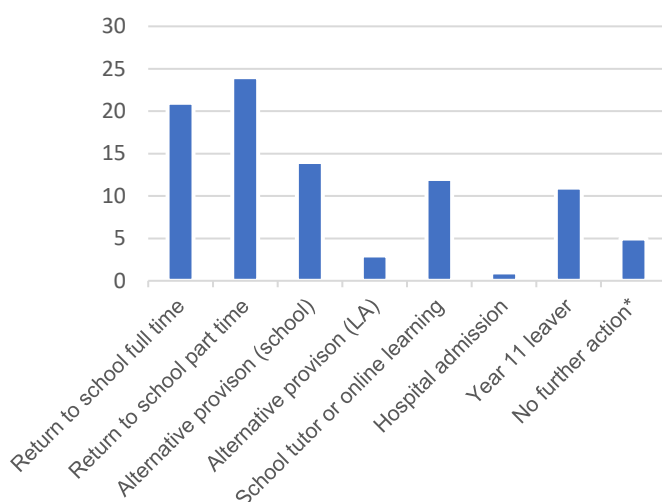
5a. HRET students by gender



5b. HRET students by Key Stage and reason



5c. HRET students by Outcome



*due to severity of illness or family not engaging

- In contrast to other areas reported on the dashboard, the majority of HRET referrals are for female students, with only a third of students being male.
- As with VCEC referrals, HRET support increases through secondary up to year 11, supporting the understanding that for the students the dashboard reports on vulnerability increases with age, with higher levels of support required in Key Stage 4.
- The increasing Anxiety Related Non Attendance (ARNA) referrals in secondary correlates with the trends that have been seen of higher numbers of EHE referrals during this phase, many of which are for students where anxiety and emotional health are reported as contributing factors in the decision to EHE.
- 50% of children return to school either part or full time following HRET intervention, with a further 29% accessing bespoke provision commissioned by school.

6. Students on Reduced Timetables or Alternative Provision

There were 986 students reported as being on a reduced timetable at some point over the academic year 2020-21. Direct comparison of yearly data does not present a true analysis as the collection has been halted at points over the last academic year due to partial school closures. Comparison in the table below is therefore drawn by term.

Academic Year	Number of Responses			% increase on previous autumn term
	Autumn Term	Spring Term	Summer Term	
2017/18	342	451	509	
2018/19	370	528	596	8%
2019/20	481	N/A	N/A	30%
2020/21	615	N/A	787	28%

NOTES:

Data is currently captured from schools on a termly basis, an involvement is added per term per student. Termly data does not therefore reflect the total number of students.

Collection was suspended in some Spring and Summer 2020 and Spring 2021 due to Covid.

Yearly percentage increase is calculated on Autumn Term data only to account for the closure of the collection during these periods.

6a. Schools data

As of September 2020, there were 338 schools in Nottinghamshire (including primary, secondary and special maintained / academy schools).

The response rate from schools to the collection is as follows:

	Autumn Term 20	Spring Term 21	Summer Term 21
Total Responses	325 (96.2%)	N/A	334 (98.8%)

Number of schools who confirmed that they had children on roll who were not accessing their full education entitlement, or had been placed in alternative provision by the school:

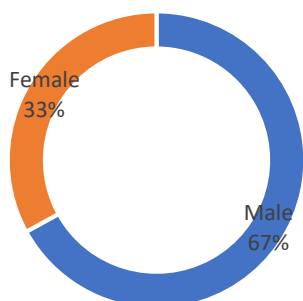
	Autumn Term 20	Spring Term 21	Summer Term 21
Total with a Positive Return	142 (42%)	N/A	154 (45.6%)

The number of schools who did not supply a response to the collection:

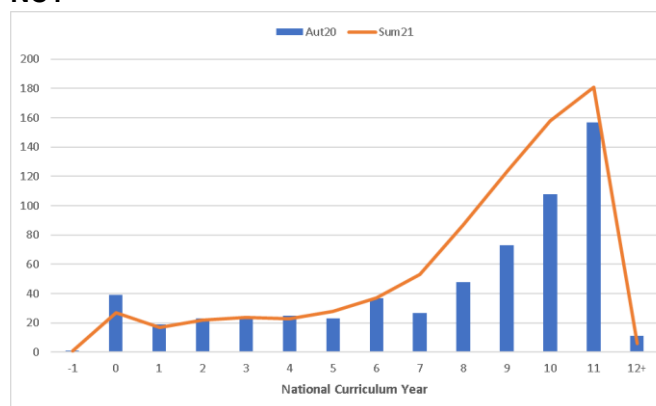
	Autumn Term 20	Spring Term 21	Summer Term 21
Total Non-Returners	13 (3.8%)	N/A	4 (1.2%)

- The number of non-returning schools in Summer 21 is the lowest since the collection began and all 4 have now returned data after extensive follow up, however this was so far after the deadline that it has not been possible to include in analysis.
- The above charts those students returned by schools in the termly part-time timetable collection which asks schools to send details of students who are not accessing 25 hours of education or are in receipt of bespoke packages of learning. The very small number of schools not returning the data has reduced and it is important to consider that the increase in the number of children reported in the collection year on year may be due in part to the increase in the number of schools reporting and a better shared understanding of which pupils to include. Children who are not seeing an increase in hours term on term are now reviewed by an appropriate lead officer and contact made with the school to discuss a way forward. Any student not showing improvement are discussed at the Children Missing Education Monitoring Board. The data shows a trend over the 4 academic years for numbers of students accessing reduced hours or alternative provision to increase as the school year progresses. This could be interpreted as reflecting experience of teams in the local authority of school placements being under pressure in the latter stages of the academic year.

6b. Reduced timetables or Alternative Provision by gender



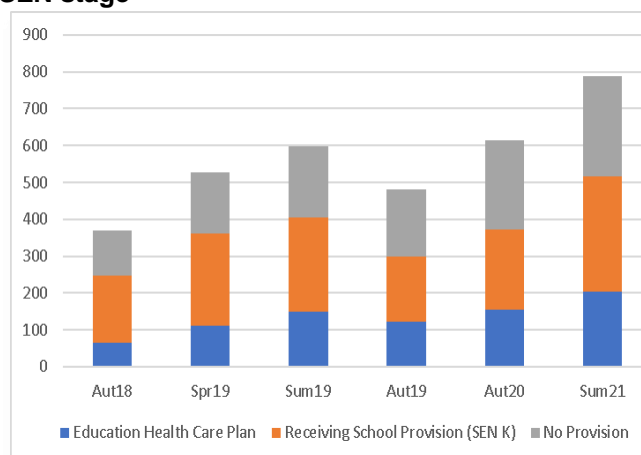
6c. Reduced timetables or Alternative Provision by NCY



6d. Reduced timetables or Alternative Provision by reason

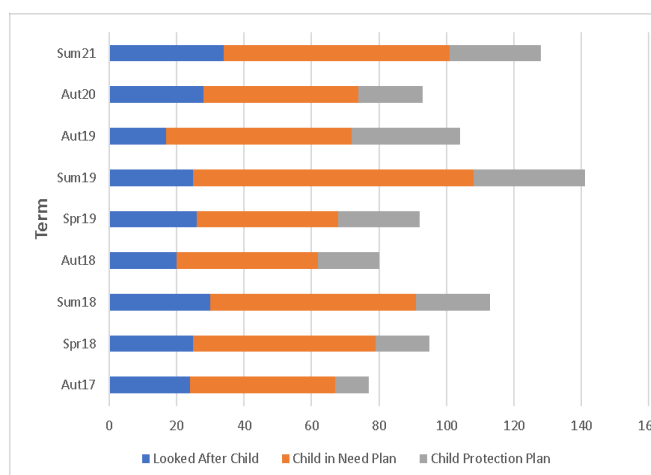
	Aut19	Aut20	Sum21	% Increase from Aut20 to Sum21
Behaviour	194	231	309	33.77
Chronic Health Issue	11	32	25	-21.88
EHC Plan	35	42	56	33.33
Gradual Admission	27	35	19	-45.71
Mental Health	91	96	157	63.54
Physical Health	8	17	14	-17.65
Pregnant Pupil	0	3	5	66.67
Risk to Other	25	29	29	0.00
School Refuser	56	59	125	111.86
Other/Not Stated	34	71	48	-32.39

6e. Reduced timetables or Alternative Provision by SEN stage



- The gender breakdown shows although the majority of children on the return are male, inline with previous academic years, although the percentage change has shifted and the percentage of female students have increased.
- The numbers of children in the collection are relatively low at primary phase and have remained stable from Autumn 20 to Summer 21. Numbers increase into the secondary phase, peaking at Year 11, however from Autumn 20 to Summer 21 have seen a significant percentage increase in years 7, 8 and 9. The partial school closures due to Covid cannot be ruled out as having impacted these year groups, particularly the current year 7 and 8 who missed the usual transition arrangements to secondary. When considered in conjunction with the increase in reasons given by school relating to mental health, school refusal and behaviour it would appear that children within these year groups in particular have been affected.
- The summer 2021 collection saw the greatest number of pupils with an Education Health Care Plan (EHCP) returned, since the first collection. However. Those in receipt of school provision and those with no SEN provision have also increased in line with the overall increase in the number of children in the collection. All children with an EHCP who are reported on the collection are monitored by the Integrated Children's Disability Service.

6f. Reduced timetables or Alternative Provision by Social Care status



- Overall numbers of children on a social care plan have decreased from Summer 2019, although there has been a concerning rise since Autumn 2020, particularly for children on a Child in Need plan. What is not known is whether more children already on a plan are being placed on a reduced timetable, or whether more children on a reduced timetable are becoming Child in Need as a result of their vulnerability. All children who are on a social care plan are monitored by the Virtual School for Looked After Children and by Fair Access for all Child in Need and Child Protection plans. The increasing number will be monitored in subsequent terms and Council teams will collaborate with schools where there is concern about the use of part time timetables or alternative provision for these groups of children.

17th January 2022**Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND
SKILLS****UPDATE ON NOTTINGHAMSHIRE'S STRATEGY FOR IMPROVING
EDUCATIONAL OPPORTUNITIES FOR ALL****Purpose of the Report**

1. To present an update on the impact of Nottinghamshire's Improving Educational Opportunities for All Strategy, since the last report on 2nd November 2020.

Information

2. At the Children and Young People's Committee meeting on 11th February 2019, the development of, and consultation on, a new strategy for Improving Educational Opportunities for All (IEOfA) was approved. The IEOfA Strategy was finalised and approved by Policy Committee on 15th January 2020.
3. The Strategy reflects national priorities surrounding social mobility, recognising that disadvantaged and vulnerable children and young people are less likely to fulfil their academic potential, secure employment and gain a sense of future emotional and financial security. The IEOfA Strategy recognises the central role that education plays in breaking down the barriers to social mobility that too many young people face. It sets out Nottinghamshire County Council's long-term commitment to ensuring that the full range of services and partners work coherently with schools and other educational settings to maximise the impact of available resources in further improving the attainment and progress of vulnerable groups of learners.
4. In addition, the Social Mobility Commission's "State of the Nation Report" (November 2017) ranked all English local authorities into hotspots and coldspots based on social mobility outcomes from early years through to working lives. The East Midlands was the country's lowest performing area and, in Nottinghamshire, six of the seven districts were ranked as coldspots with poor social mobility outcomes.
5. The Strategy contributed to the delivery of the key ambitions in the Nottinghamshire County Council Plan 2017-2021, 'Your Nottinghamshire, Your Future'. It will continue to align with

the vision of levelling up life chances outlined in The Nottinghamshire Plan 2021- 2031, which pledges to reduce inequality and support vulnerable and disadvantaged communities.

6. The report on progress towards the IEOfA Strategy's ambitious success criteria will strengthen existing accountability arrangements, principally the IEOfA Performance Board. The Performance Board, which meets termly, includes representatives from an FE college, a specialist College, secondary schools, special schools, primary schools and both universities.
7. The cancellation of statutory assessments in 2020 and 2021 has meant that some of the success criteria identified in the IEOfA Strategy cannot be commented on as national comparative data is needed. This report does not duplicate the quarterly performance reports on outcomes, but instead will concentrate on partnership working focusing on key groups: children and young people in the care of Nottinghamshire County Council, children and young people with special educational needs and disabilities and children and young people who are eligible for free school meals.

Improving outcomes and opportunities for children and young people in the care of Nottinghamshire County Council

8. There were 994 children and young people in the care of Nottinghamshire County Council in October 2021. This number has kept relatively stable for much of the year, following a steep increase after the first Covid-19 lockdown in 2020. The number of children in care in Nottinghamshire continues to be below statistical neighbours and national available comparator figures. Two of the IEOfA Strategy's success criteria relate to supporting schools to improve the emotional health and wellbeing of all children, but particularly those looked after by the local authority.
9. There has been an increase in the number of Emotional Literacy Support Assistants trained and working in Nottinghamshire schools, so children and young people receive timely emotional literacy support within their own school setting. In October 2019, there were 194 trained Emotional Literacy Support Assistants which increased in March 2020 to 249. Currently there are 416 trained Emotional Literacy Support Assistants, with 348 active in Nottinghamshire primary, secondary and special schools.
10. There has also been an increase in the number of schools involved with the Attachment Aware Schools Project, now renamed as Building Relational Schools: attachment aware and trauma informed. Nottinghamshire's approach is closely linked to the national approach, in that it encourages schools to use the Behaviour Toolkit available across the County and beyond. This has been produced by the Educational Psychology Service in collaboration with schools and professionals across multiple sectors. Building Relational Schools include supervision networks, which support school staff to use an evidence-based relationship-based approach. In September 2019, there were 16 schools who had received this training. By March 2020, this had increased to 35 schools and currently there are 48 schools across the County who are trained.
11. Personal Education Plans are an evolving record of what needs to happen for our looked after children to enable them to make at least expected progress and to fulfil their educational potential. Nottinghamshire Personal Education Plans reflect a strength-based approach which is being promoted across the local authority's children's services. The

strength-based approach ensures successes and achievements of our children are at the centre of the Personal Education Plan, alongside the child's 'voice', meaning their views, aspirations, and what they think is needed to support them is recorded.

12. In 2020-21, the average attendance for all of Nottinghamshire's looked after children of statutory school age was 91.7%, which is in line with the national figure. However, this will not be an accurate figure due to lockdown attendance codes. In 2020-21, 46 looked after children had fixed term exclusions and there were 155 fixed term exclusions in total. Nottinghamshire's fixed term exclusions are slightly above the national rate for looked after children which the Virtual School is aware of and addressing. There are 12 looked after children on part-time timetables and they are reviewed regularly. None of our children of statutory school age are not in education. There are currently 23 statutory school age young people waiting for a school place who have tuition in the interim. 19 of the 23 children waiting for a school place are living in other local authorities.
13. One of our looked after young people, who is now in year 7, missed almost two years of primary school due to attachment, trauma and anxiety, and he was unable to return to his school. A tutor began forming a relationship with our young person in his home by playing games with a relational and trauma informed approach. Initially, our young person was reluctant to engage but over an 18-month period the hours with his tutor and his engagement in learning increased, along with his confidence and emotional resilience. Due to his progress, the Virtual School was able to organise for him to access his tuition in a local primary school for most of year 6 to start the transition back to school and to identify what type of education setting would meet his needs best. As our young person became more confident and began to form some friendships for the first time in years, he became determined to return to mainstream school and make friends. A strong team around the child, centred by the young person's voice, enabled the Virtual School to work with his chosen secondary school to trial a transition period with the support of his tutor. He is now on the school's roll, attending full-time and thriving, without his tutor, but with school support in place for him to continue to make progress academically, socially and emotionally.
14. Nottinghamshire's Virtual School has secured a bid for a post-16 pupil premium pilot for two terms. The project includes developing previously successful mentoring to facilitate workplace experiences outside of the classroom, developing relational approaches in FE settings and improving/securing English and mathematics outcomes through one-to-one tuition opportunities. The impact of this pilot will be commented on in the next report.
15. In 2020-2021, 10 of Nottinghamshire's care leavers became graduates and a total of 36 care leavers aged 18 to 25 are presently in Higher Education. Degree subjects include teaching, midwifery and accountancy.
16. Between March and May 2021, Nottingham Trent University delivered online academic mentoring sessions for our looked after children and care leavers – "Interested in applying for University?" and "Have university plans?". They covered various topics linked to university and Higher Education options, the support available at university and financial advice. 5 young people chose to access these sessions and 2 have now enrolled at university, 2 wish to apply for university for September 2022 entry and 1 has deferred from September 2021 entry to September 2022.

Improving outcomes and opportunities for children and young people with special educational needs and disabilities

17. Three Locality Working Boards chaired by Group Managers from Education, Learning and Skills and Commissioning and Resources have been established. The infrastructure and lines of accountability have been developed and the Boards are now beginning to focus on the priorities for their particular locality. Locality Working will be part of the All Age Approaches programme supporting the ambition of inclusive practice and preparation for adulthood.
18. To support the work of the Boards, a data dashboard has been produced which provides information in relation to Key Performance Indicators. A further dashboard on financial data is in development and should be available by the end of the year. These are intended to support analysis of performance in the locality including issues, good practice and potential lines of enquiry. Representatives from the Locality Working Boards have been involved in the development of the dashboards and it is reported by the Boards that these are providing a useful tool for discussion.
19. During the pandemic the membership of the Locality Working Boards has comprised exclusively of Nottinghamshire County Council staff, who have met virtually through Microsoft Teams. This has allowed education and disability services to develop their understanding of the roles of others, identifying opportunities for joined up working and reducing unnecessary duplication.
20. Towards the end of the Summer term 2021, engagement with external stakeholders commenced with a briefing for head teachers as the first step. Representatives from mainstream primary, secondary and special schools have been sought and head teachers have joined the Locality Working Board meetings from the Autumn term 2021. COVID-19 continues to exert pressures on schools and head teacher engagement has been mixed, as a consequence. The project team is continuing to seek head teacher representatives, where some parts of the County are insufficiently represented. This is the first step in wider stakeholder engagement which will also need to include the Early Years and Further Education sectors, as well as health colleagues.
21. A pilot project, Autism in Schools, brings together NHS, schools and parents/carers. The pilot aims to raise awareness of the impact of Autism on education, social and life outcomes in general. A successful bid has secured £200,000 to develop the pilot programme for 2 nominated schools within Nottinghamshire and 2 within Nottingham City. The focus is on transition and the re-engagement of highly anxious autistic learners into the school setting. To date, baseline questionnaires have been sent to participating schools. Parent/carer questionnaires are in preparation and consideration is being given to pupils' voice. The County and City Autism teams are working together to revise and modify existing materials from recent pilots in our local authorities. The impact of this pilot will be included in the next report.
22. The Council organised webinars for school leaders and Special Educational Needs Coordinators to promote the Preparation for Adulthood agenda. Both of these included presentations from Nick Whittaker, the then Her Majesty's Inspector for Special Educational Needs & Disability around Ofsted's position on this agenda and their intent to focus on schools ensuring the curriculum and school environment provides students with the skills

to make a successful transition to adulthood. Presentations were also delivered from D2N2, Nottinghamshire's biggest General Further Education college and the National Development Team for Inclusion (NDTI) Preparation for Adulthood.

23. As a result of these webinars, a working party has been established with members from secondary schools, special schools, West Notts College and Nottingham Trent University to identify how secondary schools can best support young people with special educational needs and disabilities to have the skills required for the world of work and how these can be developed and embedded in the curriculum offer. Alternative pathways for students with more complex needs are also being identified. The impact of this work will be reported on in the next report.
24. A success criterion identified in the IEOfA Strategy was that the number of young people with special educational needs and disabilities who secure sustained employment, following a supported internship, would increase. Nottinghamshire's flagship supported internship programme has been impacted by Covid, with placement opportunities significantly curtailed during the various periods of lockdown. However, during 2020/21 there were 52 interns, 14 of whom (27%) gained paid employment, with 7 of the positions being for 16 hours per week or more. In 2021/22 there are currently 55 interns, which include 8 supported internship's that were extended from 2020-2021.
25. Work experience and supported internship placements have been offered by a range of local employers, one of whom is County Battery Services. One young person completed a supported internship programme with them in 2020-2021 and during this time he helped to identify and develop some time saving processes within the company. He has now secured paid employment with the company.
26. Another young person started a Supported Internship in September 2020 with Landmarks Specialist College. He wanted to work in the hospitality industry and was based at the college's own pub, The Archer, which they use for education and training purposes. He worked really hard and was a natural behind the bar. He secured paid employment with The Archer in April 2021 and is now a role model for the current interns.
27. The biggest opportunity of scale comes with the successful re-launch of DFN Project Search with the University of Nottingham, NHS and delivery partner Nottingham College. Underwritten by the Local Authority, this programme provides placement opportunities for ten young people with special educational needs and disabilities at the City Hospital site and possible extension to the Queen's Medical Centre is under consideration. Very positive discussions have recently taken place with the Newark and Sherwood NHS Trust, with their governing body hopefully granting approval for a programme to start in September 2022. Nottinghamshire County Council, as an employer, remains committed to hosting a three place programme and discussions are currently taking place regarding the location of this.

Improving outcomes and opportunities for children and young people eligible for free school meals

28. National research, mirrored in Nottinghamshire schools, suggests that disadvantaged pupils have been disproportionately affected by the pandemic and predicts a widening of the attainment gap. In recognition of this, the government made a significant amount of funding available to schools aimed at supporting disadvantaged and vulnerable groups. The

Education Improvement Service continues to support schools to make the most of this additional funding to ensure educational outcomes for these pupils improve. Since April 2020, the Education Improvement Service has delivered 218 courses and webinars to schools in the County. Schools in areas of high deprivation with low outcomes were allocated funded places to encourage take up and participation. If statutory assessments take place, as expected in 2022, the outcomes for children and young people eligible for free school meals will be shared in the next report.

29. All schools were offered support during the COVID pandemic. These included regular briefings for senior leaders and governors, led by various departments in the Council including Public Health, to support with aspects of the pandemic, regular bulletins with updated information including answers to Frequently Asked Questions relating to issues raised in briefings, webinars for senior leaders/governors focused on wellbeing and access to educational psychology support for headteachers either individually or through group sessions, access to a wellbeing webpage on the Em-Ed website containing a wide range of resources to support leaders/staff and blended learning webinars and resources providing support for leaders and governors in developing a strategic approach to blended learning.
30. The Education Improvement Service provides a specific offer to Local Authority maintained mainstream schools for those requiring some or significant improvement. The majority of these schools serve communities in areas of high deprivation, where a significant percentage of pupils are eligible for free school meals. The schools are allocated bespoke packages of support throughout the academic year which are aligned to their needs where existing field knowledge and/or the risk assessment indicates that the school may require support to provide a good or better standard of education. Support allocated is proportionate to the risk presented by the school.
31. Many schools in Mansfield and Ashfield serve areas of high deprivation, where children desperately need their life chances and opportunities improving and education is key in this. This has been recognised as the funding through the Department for Education's place-based approach is targeting these districts. In the last two years, the Education Improvement Service has completely overhauled the way that it works with the schools in these districts. A strong partnership with school leaders has been established and packages of support to the schools are provided that bring in core team members and associate advisers with a range of different skills and expertise to secure faster improvement by targeting a range of development areas at any one time. The success of this approach is already evident and whilst the place-based approach is still not underway in the districts, there is already a significant shift in the quality of provision.
32. Since Ofsted resumed its inspections in April 2021, 3 of Nottinghamshire's Requires Improvement (RI) schools in Mansfield and Ashfield have moved to Good at their inspection. This means that just over 800 more children in Mansfield and Ashfield now attend a Local Authority maintained school that is judged to be Good. Following the monitoring visits by HMI to local authority schools in Mansfield and Ashfield that have previously been judged Requires Improvement multiple times, all 4 of those Local Authority maintained schools were judged to be on a trajectory to Good and are expected to be judged as such at their next section 5 inspection. This would mean that a further 1,500 children will attend a Good school in these areas of deprivation.

33. The Council continues to work in partnership with both universities in Nottingham. Both have strong links with employers of all sizes and provide outreach to schools in targeted wards.
34. In 2019/20, the University of Nottingham's Widening Participation and Outreach team worked with 17 of the 43 targeted Nottinghamshire primary schools. All Nottinghamshire secondary schools were able to request outreach activity and 31 accessed the offer during the year. From March 2020 onwards, most of the outreach was cancelled due to the pandemic. In 2020/21, with the ongoing pandemic situation and related restrictions, the team worked with 5 of the 43 targeted Nottinghamshire primary schools and 14 Nottinghamshire secondary schools. Outreach was a mixture of in-person and virtual over the course of the year.
35. In 2019/20 Nottingham Trent University increased the number of schools it worked with to 19 primary schools, 33 secondaries and 1 FE college. In 2020/21 this reduced significantly due to the pandemic and Nottingham Trent University supported 1 primary school and 9 secondaries. Nottingham Trent University noted that schools had informed them that they were inundated with digital outreach and were overwhelmed. They requested some space to allow them to focus on the situation and Nottingham Trent University obliged. The outreach programme has resumed in 2021/22 and will be shared in the next report.
36. A Council officer sits on the Governance Board of the Derbyshire and Nottinghamshire Collaborative Outreach Programme (DANCOP). This is part of the Uni Connect Programme, funded by the Office for Students to work with learners from specific target wards to support learners to make informed decisions about progression to Higher Education through providing impartial advice, guidance and support. The work of the programme focuses on learners in year 9 upwards from target wards as identified by the Office for Students as areas where progression to Higher Education is low, given GCSE attainment. DANCOP has 63 target wards, including 21 in Nottinghamshire. DANCOP has 25 target schools and colleges in Nottinghamshire. In 2019/20, DANCOP delivered 1,089 activities across 22 of these schools and colleges, and 1,096 activities across 24 schools and colleges in 2020/21.
37. The Holiday Activities and Food (HAF) programme, funded by the Department for Education, offered free activities to children and young people in Nottinghamshire, as well as free healthy meals during the school holidays. Children and young people eligible for Free School Meals were able to get a free place on the HAF programme. The programme has been delivered in schools and academies across the County and any child or young person who could not access face to face provision was offered HAF at home to access food and activity packs. The government has announced a further investment of over £200m per year over the next three financial years, and the Council will continue to support the HAF programme which will be available in the Easter, summer and Christmas school holidays in 2022.

Other Options Considered

38. No other options have been considered.

Reason/s for Recommendation/s

39. To provide the Committee with an update on the impact of Nottinghamshire's Improving Educational Opportunities for All Strategy.

Statutory and Policy Implications

40. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

41. There are no financial implications arising from this report.

RECOMMENDATION/S

That:

- 1) Members consider whether there are any actions they require in relation to the issues contained within the report.
- 2) Members agree to receive an update report in the next 12 months and that this be included in the work programme.

Marion Clay
Service Director, Education, Learning and Skills

For any enquiries about this report please contact:

Koni Rakhit
Education Improvement Adviser
T: 07921 942443
E: koni.rakhit@nottscs.gov.uk

Constitutional Comments (ELP 17/12/21)

42. The recommendations fall within the delegation to Children and Young People's Committee by virtue of its frame of reference.

Financial Comments (MDN 20/12/21)

43. There are no financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[A Strategy for Improving Educational Opportunities for All \(nottinghamshire.gov.uk\)](https://www.nottinghamshire.gov.uk)

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/662744/State of the Nation 2017 - Social Mobility in Great Britain.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/662744/State_of_the_Nation_2017_-_Social_Mobility_in_Great_Britain.pdf)

[A Strategy for Improving Educational Opportunities for All - report to Policy Committee on 15th January 2020](#)

[Nottinghamshire's Strategy for Improving Educational Opportunities for All - report to Children and Young People's Committee on 2nd November 2020](#)

Electoral Division(s) and Member(s) Affected

All.

C1531

17th January 2022**Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR, COMMISSIONING AND RESOURCES****ESTABLISHMENT OF ADDITIONAL POSTS IN THE INTEGRATED
CHILDREN'S DISABILITY SERVICE****Purpose of the Report**

1. This report seeks approval for the establishment of additional posts in the Integrated Children's Disability Service (ICDS) with effect from 1st April 2022 as follows:
 - 1 fte Occupational Therapy post (Band A/B) within the Children's Occupational Therapy Team
 - 1 fte Occupational Therapy Assistant post (Grade 5) within the Children's Occupational Therapy Team
 - 1 fte Occupational Therapy Service Organiser post (Grade 4) within the Children's Occupational Therapy Team
 - 1.5 fte Assessment Officer (Grade 5) in the Short Breaks Assessment and Review Team
 - 2 fte Service Organisers (Grade 4) in the Education, Health and Care Assessment Team.
2. The report also seeks approval to permanently establish 1 fte Occupational Therapy Senior Practitioner (Grade C) post which has been temporary since November 2018.

ICDS Children's Disability Occupational Therapy Team

3. The ICDS Children's Disability Occupational Therapy Team is responsible for providing dedicated Occupational Therapy assessment, planning and support for children and young people who require major and minor adaptations and specialist equipment to ensure their safe care at home and to maximise their wellbeing and independence.
4. The role of the Children's Occupational Therapist is to assess a service user's specialist equipment and housing needs and to consult and work in partnership with health and social care colleagues and the District Council's grants officers to deliver appropriate equipment and housing adaptations to meet the assessed needs.

5. The current Occupational Therapy team structure was approved by Children and Young People's Committee in February 2017. Since 2017 there has been a marked increase in referral numbers and complexity of children. This has had a detrimental effect on waiting times which are now 18 months for an Occupational Therapy assessment, 5 months for an Occupational Therapy seating assessment, and 8 months for an Occupational Therapy Assistant assessment.
6. Approval is sought to:
 - establish an additional 1 fte Occupational Therapy (Band A/B) post with effect from 1st April 2022
 - establish an additional 1 fte Occupational Therapy Assistant (Grade 5) post with effect from 1st April 2022.
7. Due to difficulties recruiting a full-time Occupational Therapy manager, 1 temporary Occupational Therapy Senior Practitioner post was created in November 2018. Since then, the workload and waiting times has continued to increase the pressure on the management of the team, and the burden on management has also increased. The Occupational Therapy Manager and Senior Practitioners are responsible for authorisation of assessments, equipment orders, adaptation requests and waiting list management which includes requests for re-prioritisation and complaints.
8. Approval is therefore sought to:
 - permanently establish a further 1 fte Occupational Therapy Senior Practitioner (Band C) post which has been temporary since November 2018, with effect from 17th January 2022.
9. Occupational Therapists work closely with District Councils to provide adaptations for children with disabilities. A Disabled Facilities Grant is a statutory grant that is awarded under Part 1 of the Housing Grants, Construction and Regeneration Act (HGCRA) 1996 and is administered by the Housing Authority. The maximum grant that can be awarded towards an adaptation is currently £30,000. Housing Authorities have a discretionary grant which can be used to provide additional funding for adaptations up to £20,000.
10. The Council has discretionary powers to assist a family in meeting their housing needs if the cost of adaptations is above that which can be funded by the Housing Authority.
11. The lengthy and complicated administration processes for Occupational Therapy staff in terms of collaborating with families, the Housing Authority, architects, builders, financial and legal departments place a strain on limited professional resources.
12. Approval is therefore sought to establish an additional 1 fte Occupational Therapy Service Organiser (Band 4) post, with effect from 1st April 2022, with specific duties related to the Disabled Facilities Grant process, releasing Occupational Therapy resources for direct work with children, young people and their families.

ICDS Short Break Assessment and Review Team

13. The ICDS Short Break Assessment and Review Team was established in 2018 following a review of Nottinghamshire's short breaks offer. The revised offer was co-produced with parents and the Short Break Assessment and Review Team was established to assess and review short breaks.
14. The Short Break Assessment and Review Team currently (December 2021) has a cohort of 1,111 children and young people that are accessing a short break, of these 937 must be reviewed annually.
15. In addition to new applications, the Short Break Assessment and Review Team receives referrals for children and young people from the Children's Disability Service. These children and young people no longer need a Tier 4 service from Children's Social Care, but their packages still require an annual review by the Short Break Assessment and Review Team. These referrals, known as step-downs, have increased by 85% since November 2018.
16. Since November 2019 there has been a significant backlog of reviews due to the low staffing levels initially put in place when the Short Break Assessment and Review Team was established. The review backlog currently stands at more than 200 children and young people.
17. There are arrangements in place for those families who require an urgent review due to a change in circumstances and some staff are doing additional hours, but this is not a long-term solution.
18. Approval is sought to permanently establish 1.5 fte Assessment Officer posts (Grade 5), with effect from 1st April 2022.

ICDS Education, Health and Care Assessment Team

19. The Support Functions in the ICDS Education, Health and Care Assessment Team has been reviewed following the re-organisation of the Team in April 2021. The purpose of this review was:
 - to establish if there are sufficient resources to enable all statutory duties to be undertaken successfully
 - to ensure all roles are clear and consistent
 - to make recommendations to the Senior Leadership Team on the future number, roles, and responsibilities of the Education, Health and Care Assessment Team's support functions, which might have implications for other teams in ICDS.
20. The review recommended that two additional Service Organiser posts should be established to support statutory functions (Education, Health and Care Plan Annual Reviews and Mediation and Tribunals), which the Education, Health and Care Assessment Team has responsibility for delivering on behalf of the County Council.

21. The Mediation and Tribunal Service Organiser post has been a temporary post in the team for a couple of years. It plays an important role in supporting the mediation and tribunal processes which have seen a considerable increase in recent years.
22. The Education, Health and Care Plan Annual Review Organiser is required to support the processes to deliver over 3,300 reviews annually. The timely completion of Annual Reviews will become a mandatory performance measure for the Department for Education from January 2023. The Annual Review Service Organiser will ensure the successful embedding of the digital platform for the delivery of Annual Reviews during 2022.

Other Options Considered

23. Consideration has been given to the use of temporary agency staff. There is a national shortage of suitably qualified staff with social care and paediatric Occupational Therapy experience and the cost of agency staff is very high. Creating full-time, permanent posts will allow the Council to invest in training staff, providing them with the skills they need to achieve positive outcomes for children with disabilities and their families.

Reason/s for Recommendation/s

24. To meet the statutory duties of the Children and Families Act 2014, the Children Act 1989, the Chronically Sick and Disabled Persons Act 1970 and the Housing Grants & Regeneration Act 1996.

Statutory and Policy Implications

25. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

26. The additional costs of the posts, as detailed below, is £229,259, and will be met from the Integrated Children's Disability Service base budget subject to Full Council's approval of the Budget for 2022-2023 in February 2022:

• 1 fte Occupational Therapist (Band A/B)	£49,179
• 1 fte Occupational Therapy Assistant (Grade 5)	£35,691
• 1 fte Occupational Therapy Service Organiser (Grade 4)	£30,284
• 1.5 fte Assessment Officers (Grade 5)	£53,537
• 2 fte EHC Assessment Team Service Organisers (Grade 4)	£60,568

Total cost	<u>£229,259</u>
-------------------	------------------------

27. The cost of the Occupational Therapy Senior Practitioner post (Band C) is already included in the ICDS base budget for 2021-2022.

Human Resources Implications

28. All posts will be recruited to in line with the County Council's recruitment policy and procedures.

Safeguarding of Children and Adults at Risk Implications

29. The additional Occupational Therapy staff will enable children to have their equipment and housing needs met quicker, reducing the risks to them and their parents/carers.
30. The additional Assessment Officers will enable a more responsive service to requests for assessment and reviews of short breaks, preventing parent/carer stress and potential family breakdown.

Implications for Service Users

31. The needs of disabled children and their families will be assessed in a more timely manner leading to greater independence, improved wellbeing, and safer care at home.

RECOMMENDATIONS

That Committee:

- 1) approves the permanent establishment of the following posts within the Integrated Children's Disability Service with effect from 1st April 2022:
 - 1 fte Occupational Therapist (Band A/B)
 - 1 fte Occupational Therapy Assistant (Grade 5)
 - 1 fte Occupational Therapy Service Organiser (Grade 4)
 - 1.5 fte Assessment Officers (Grade 5)
 - 2 fte Service Organisers (Grade 4).
- 2) approves the permanent establishment of 1 fte Occupational Therapy Senior Practitioner post (Band C), which was previously temporary, within the Children's Occupational Therapy Team with effect from 17th January 2021.

Laurence Jones

Service Director, Commissioning and resources

For any enquiries about this report please contact:

Sandrina Mapletoft

Service Manager, Integrated Children's Disability Service

T: 0115 8043162

E: Sandrina.mapletoft@nottsc.gov.uk

Constitutional Comments (AK 22/12/21)

32. This report falls within the remit of Children and Young People's Committee under its terms of reference.

Financial Comments (CDS 23/12/21)

33. The cost of the additional posts, as detailed in **paragraph 26**, would be approximately £229,000 and will be incorporated in the County Council's draft budget for 2022-2023 (subject to approval by Full Council on 24th February 2022).
34. The cost of the Occupational Therapy Senior Practitioner post (£55,948 at top of grade) that is proposed to be made permanent is already contained within the existing Integrated Children's Disability Service base budget of £4,857,000.

HR Comments (BC 21/12/21)

35. The staffing implications are contained within the body of the report. New posts will be subject to the Council's vacancy control and recruitment procedures.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Proposed efficiency savings within the Integrated Children's Disability Service – report to Children and Young People's Committee on 20th February 2017](#)

Electoral Division(s) and Member(s) Affected

All.

C1535

17th January 2022

Agenda Item: 10

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL WORK

ESTABLISHMENT OF ADDITIONAL SUPPORT WORKER POST IN THE PERMANENCE TEAM

Purpose of the Report

1. The report seeks approval to establish an additional 1 fte Permanence Support Worker (grade subject to job evaluation) post within the Permanence Team.

Information

2. The Permanence Team works to ensure all children who have adoption as a permanence plan have this plan or other permanence options progressed without delay. The role of the Permanence Support Worker is as follows:
 - to work directly with children who have or may have an adoption plan to help them understand their plan
 - to promote working therapeutically with these children who have often experienced trauma
 - to assist social workers in undertaking life story work
 - to work with foster carers and adopters to enable them to adopt parenting styles to best meet their child's needs and to support moves of the child from foster carer to adoptive parents
 - to assess the child's therapeutic and attachment needs and if required signpost to other agencies to meet these needs
 - to also support carers / parents when the child's permanence plan is changed from adoption to being reunification with parents or a kinship carer.
3. The proposed post is required in addition to the 1.5 fte Permanence Support Workers already in the team given that there is a need to expand the service and deliver a new package as part of the service. This service is currently contracted to an external provider and is to provide adoption support and counselling to birth family when there are plans for a child to be adopted. The service would also want to extend this, where appropriate, to some more complex permanent moves of children to kinship carers.

4. Where there is an adoption plan it is a statutory duty that Nottinghamshire County Council needs to provide. The National Minimum Standard (7.4) requires that 'birth parents, will have access to a support worker independent of the child's social worker from the time adoption is identified as the plan for the child'. Adoption Support Services Regulations 2005 requires agencies to offer 'counselling, advice and information'.
5. This role is currently undertaken by Adoption Plus, an independent agency, who were contracted to provide counselling sessions from a trained counsellor. Adoption Plus is based in Bedfordshire and, pre-pandemic, travelled to Mansfield to offer these sessions. Since the pandemic, counselling has been offered by phone. They have had a contract with Nottinghamshire for some years and the last contract, which ran for three years, comes to an end in February 2022. This contract has been reviewed and it is considered that it is not providing the best or most cost-effective service. In the year 2019/20 only 56% of the 276 sessions available were used by nine clients. In 2020/21 75% were used by 13 clients. The service has been promoted fully but the uptake is still low.
6. It is considered that a service could be provided that would better meet the needs of birth families by provision of a local flexible service where visits can be made to families and support offered. The service has looked at what neighbouring counties offer - Derby and Derbyshire both provide the service by support workers, not trained counsellors, and they report that their services are being well used with a waiting list.
7. In providing this service within the Permanence Team it is anticipated that parents are likely to accept support more readily; they could be supported to have input into their child's life story and to keep in touch with their child post adoption. These are areas of adoption support currently being promoted by the Department for Education. This proposed role, at the start of and during the child's adoption journey, will increase the likelihood of better working relationships between adopters and birth families in the future. The Permanence Team co-works cases with Court Team colleagues through the court process and so can be seen to be independent of the child's social worker.
8. There are a few cases where birth families require counselling by a trained counsellor and in such circumstances any money saved could be used to purchase some counselling sessions.

Other Options Considered

9. There is an option to extend the Adoption Plus contract for two further years but this would not offer good value for money and not provide the service which it is considered our birth families would benefit from.
10. There is a statutory responsibility to provide access to a support worker so to not offer a service would not be an option.

Reason/s for Recommendation/s

11. Locally other authorities have provided this service through support workers and it is valued and well used by birth families. A more flexible service would be provided by support workers who have a good understanding of adoption; supporting birth families and setting in place positive communication will support the child's adoption in the future. The use of

the service would be reviewed after a year including seeking the views of birth parents on how the service has met their needs and might be improved.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. Adoption Plus has been paid £37,500 pa to undertake an Independent Counselling Service. The funding for this service would be enough to cover employing a Permanence Support Worker in the Permanence Team and would also be used to purchase counselling sessions, should they be assessed as needed. The contract with Adoption Plus ends at the start of February 2022.

Human Resources Implications

14. The post has a job description which is currently subject to job evaluation and will be recruited to in line with the Council's existing processes.

Safeguarding of Children and Adults at Risk Implications

15. Recruitment to this post will improve the Council's ability to safeguard children and young people.

Implications for Service Users

16. Recruitment to this post will improve the quality of service provision to children and families.

RECOMMENDATION/S

- 1) That approval is given to establish an additional 1 fte Permanence Support Worker post (indicative Grade 4 but subject to job evaluation) the Permanence Team.

Steve Edwards
Service Director, Youth, Families and Social Work

For any enquiries about this report please contact:

Sue Rollin
Service Manager, Permanence
T: 0115 8041528
E: sue.rollin@nottsc.gov.uk

Constitutional Comments (KK 06/01/22)

17. The proposal in this report is within the remit of the Children and Young People's Committee.

Financial Comments (LCD 06/01/22)

18. Adoption Plus has been paid £37,500 pa to undertake an Independent Counselling Service. The funding for this service would be enough to cover employing a Permanence Support Worker in the Permanence Team and would also be used to purchase counselling sessions, should they be assessed as needed. The contract with Adoption Plus ends at the start of February 2022. The current Permanence staffing budget is £705,989.

HR Comments (BC 05/01/22)

19. The staffing implications are contained within the body of the report. The post is currently subject to job evaluation processes and will be recruited to in line with the Council's vacancy control and recruitment procedures.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

C1532



17th January 2022

Agenda Item: 11

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL WORK

NEURODEVELOPMENTAL BEHAVIOURAL SUPPORT SERVICE

Purpose of the Report

1. The report seeks approval for the Local Authority to enter into a formal arrangement with the Nottingham and Nottinghamshire Clinical Commissioning Group in order to plan for the Council to take on the delivery of the early neurodevelopmental behaviour support service for children aged 0-18 in Nottinghamshire (excluding Bassetlaw which currently has separate arrangements).
2. The report also seeks approval to establish 1 FTE Children's Service Manager (Band E) in the Family Service for seven months to oversee the development and implementation of the new service offer.

Information

Background

3. In Nottinghamshire, when a child presents with behaviour that could indicate a neurodevelopmental behaviour condition such as Attention Deficit Hyperactivity Disorder (ADHD) or Autism Spectrum Disorder (ASD), the 'Concerning Behaviours Pathway' is followed.
4. Concerning behaviour can arise for many different reasons which could be social, emotional or medical – or indeed, a combination of any of these. The pathway was developed because children and young people with behaviours that cause concern are often referred to specialist agencies for a 'medical diagnosis' without their needs being properly explored, or appropriate support being put in place. Evidence suggests that if young peoples' needs are fully explored and the right support for families is put in place, specialist medical assessment and medical diagnosis may not be needed. Some children may benefit from specialist input however, and the pathway enables services to work together to provide the right support for them in the right place at the right time.
5. In 2017, Nottinghamshire County Council and Clinical Commissioning Groups carried out a review of the Multi-Agency Concerning Behaviours Pathway, including an

attempt to map the current early support provision available across health, social care and education. This included engagement with a number of stakeholders from public sector partners as well as with parents and carers of children and young people who have used these services at some point along the pathway. A task and finish group with a focus on the early support part of the pathway was established and the key finding was that there were identified gaps in the early support available for families where there is a child or young person displaying behaviour that challenges or causes concern and where parents or carers are finding it difficult to cope.

6. As a result of the review the Clinical Commissioning Group took the decision to commission a new early support service to strengthen the early stages of the pathway. The commissioned service was to provide early support and evidence-based interventions to families of children and young people displaying behaviour that causes concern or challenges where there is or is not formal diagnosis of ASD or ADHD, but where behaviours may be indicative or characteristics of these conditions. The service was to provide a range of interventions including parent drop-ins, workshops, and evidence-based parenting programmes in addition to information gathering which would input to specialist neurodevelopmental assessments for ASD and/or ADHD.
7. Third Sector organisation Family Action were awarded the contract and expanded the Small Steps programme which they have been delivering as a pilot in Mansfield. Unfortunately the organisation has struggled to scale up their operation to meet the demand across Nottinghamshire, and over time a waiting list has developed which has meant families are now not able to receive support in a timely way and access to specialist services for those who need it is being delayed.
8. The Clinical Commissioning Group has been working intensively with Family Action to understand the situation and to support them to recover, however the provider has not been able to improve and reduce the waiting time within reasonable timescales. As such the Clinical Commissioning Group has begun early discussions with colleagues in the Nottinghamshire County Council Children's Services about entering into a formal arrangement in order to achieve effective and timely service delivery going forwards.

Proposal

9. It is proposed that Children's Services colleagues work with the Clinical Commissioning Group to plan for the Council to take over the service in June 2022 when the current contract with Family Action ends, and to take any actions necessary in the interim to manage and mitigate risks of the current waiting list.
10. Integrating the early support elements of the Concerning Behaviours Pathway with the Council's existing Early Help Offer will see some great benefits. Within Children's Services there exists a wealth of expertise in the area of neurodevelopmental disorders, and some of the support offered by the Small Steps programme already has parallels with the offer of the Children Centre Service and Family Service's Graduated Family and Parenting Offer. Families will be able to access a wider offer of early support, with a broad range of interventions across a spectrum of different parenting needs, for example, in addition to specialist courses for parents of children

whose behaviour indicates ADHD and ASD. Council colleagues will work in partnership with other health bodies as required to ensure a seamless and timely pathway through services.

11. It is proposed that a temporary 1 FTE Children's Service Manager post (Band E) at a cost of £38,973 be established within the Family Service in January for seven months. The postholder will report to the Group Manager for Early Help, and oversee the development of the new service offer, establishing how it will integrate with existing structures. They will manage any recruitment required and oversee the transfer of responsibilities between organisations and any staffing implications. A multi-agency steering group will be established for the duration of the planning, transfer, and implementation to govern the process. The cost of this post including oncosts will be covered by the Clinical Commissioning Group.
12. Due diligence will be completed to ensure full cost recovery for the new service offer. The current contract value is £500,000, and this funding coming into the Local Authority will allow increase in capacity for delivering existing Children's Centre Service and Family Service Graduated Family and Parenting Offer, and recruitment to newly established specialist posts as required to ensure delivery of the outcomes developed by the Clinical Commissioning Group. A full costed staffing report to establish required additional capacity will be brought to the March 2022 meeting of the Children and Young People's Committee. Work will be undertaken before March with the Clinical Commissioning Group to establish if additional short term additional funds are required to ensure a reduction in the current waiting list down to reasonable times.

Other Options Considered

13. Several recovery options have been considered and trialled by the Clinical Commissioning Group, however there has been no improvement in waiting times for the early support service.

Reason/s for Recommendation/s

14. There will be benefits to children and families of the integration of the Council's Early Help Services with the Early Neurodevelopmental Behaviour Support Service.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

16. The cost of 1 FTE Children's Service Manager (Band E) with on-costs for seven months will be £38,973. This cost will be fully covered by the Clinical Commissioning Group.

Human Resources Implications

17. The post will be recruited to in accordance with the agreed Vacancy Control Process and recruitment and selection policies.

RECOMMENDATION/S

That Committee:

- 1) agrees to the Local Authority entering into a formal arrangement with the Nottingham and Nottinghamshire Clinical Commissioning Group in order to plan for the Council to take on the delivery of an early neurodevelopmental behaviour support service for children aged 0-18 in Nottinghamshire.
- 2) agrees to the establishment of 1 FTE Children's Service Manager (Band E) in the Family Service for seven months.

Laurence Jones
Service Director Commissioning and Resources

For any enquiries about this report please contact:

Rachel Miller
Group Manager Early Help and Youth Justice Service
T: 0115 993 4371
E: Rachel.miller@nottscg.gov.uk

Constitutional Comments (LPW 05/01/22)

18. The recommendations fall within the remit of the Children and Young People's Committee by virtue of its terms of reference.

Financial Comments (LCD 06/01/21)

19. The cost of 1 FTE Children's Service Manager (Band E) with on-costs for seven months will be £38,973. This cost will be fully covered by funding from the Clinical Commissioning Group. The net Family Service budget is £2,469,450.

HR Comments (GME 29/12/21)

20. Recruitment to the temporary Service Manager post will be undertaken in accordance with agreed recruitment and selection procedures, including a review of the job

description and any subsequent evaluation required to ensure it properly reflects the role to be undertaken.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Concerning Behaviours Multi Agency Pathway Webpage](#)

Electoral Division(s) and Member(s) Affected

All.

C1537

17th January 2022**Agenda Item: 12****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL
WORK****INTRODUCTION OF DIVERTPLUS AND CHANGES TO THE STAFFING
ESTABLISHMENT IN THE YOUTH JUSTICE SERVICE****Purpose of the Report**

1. To inform Committee of the successful Youth Endowment Fund Application and the DivertPlus project it will fund.
2. To seek approval to establish 1 FTE Youth Worker post (Youth Worker JNC grade) in the Youth Justice Service Outreach and Interventions Team from 1st April 2022 on a two-year fixed term contract to support the delivery of DivertPlus.

Information**DivertPlus**

3. A successful bid led by the Violence Reduction Unit has seen Nottinghamshire receive funds from the Home Office and Youth Endowment Fund which combined will enable the development of an innovative approach to the earlier diversion of children and young people from the justice system. The project is operating under the name of DivertPlus and has received funding until March 2024. Contributors to the bid include Nottinghamshire and Nottingham City Youth Justice Services, Nottinghamshire Police, Nottinghamshire NHS Liaison and Diversion and a number of Community and Voluntary Sector partners.
4. DivertPlus is a multi-agency team in both the City and Mansfield Custody Suites, commissioned to engage and work with children arrested for violence and a range of other offences. The target is children aged between 10 and 14 involved in violence or associated offences but would work up to 18 years of age and there is particular interest in those who have not previously been in the criminal justice system. The Team would complement the work of the NHS Liaison and Diversion Team which provides mental health support and of Inspire and Achieve U-Turn which supports young people, including young adults, into employment and training.
5. Key elements of the provision are:

- engagement and support for child in custody at the point of the 'teachable' / 'reachable' moment
- mentoring for nine months to a year
- speech and language support (this is an issue for more than 80% of children entering the youth justice system).

Recruitment to support delivery of DivertPlus

6. Youth Justice Services in Nottinghamshire are made up of three multi-agency Locality Teams and a countywide Outreach and Interventions Team. The aims of the Youth Justice Services are to:
 - reduce the number of young people entering the criminal justice system
 - reduce the frequency and rate of re-offending by children and young people who are already within the youth justice system
 - keep the numbers of young people experiencing custody - either on remand or as a sentence of the court - to a minimum.
7. Youth Justice seeks to establish a 1 FTE Youth Worker post (Youth Worker JNC grade) to act as a mentor to children and young people upon release from Police custody. It is proposed that all young people open to the DivertPlus project have their needs assessed and have the option of being allocated a Youth Worker who will mentor and support them on a one-to-one basis with a view to focussing on positive activities during their leisure time.
8. The new post will be situated within the countywide Outreach and Interventions Team alongside a similar post operating to provide mentoring to young people at risk of exploitation and violence. To ensure a robust link to the Young People's Service, the post holder will be required to attend the fortnightly Youth Support Group meeting, jointly chaired by the Youth Service and the Youth Justice Service, which will allow for the appropriate stepping down of children and young people to universal provision.

Other Options Considered

9. Consideration has been given to expansion of Community and Voluntary Sector agencies, though this has not been deemed feasible considering the resourcing and access issues affecting youth work delivery in the County regions.

Reason/s for Recommendation/s

10. The recommendation is made in order that the service can meet the needs of complex young people receiving diversionary services through the DivertPlus project.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability

and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

12. The statutory aim of the youth justice system is to prevent children from offending (section 37 of the Crime and Disorder Act (CDA) 1998). This act requires the local authority with its partners to prevent offending and reoffending by children and young people and to deliver an effective local youth justice system.

Financial Implications

13. The establishment of the 1 FTE Youth Worker (Youth Worker JNC grade) post, with on-costs, has a maximum cost of £46,430 per annum for two years which will be met in full by funds provided by the Youth Endowment Fund to the Violence Reduction Unit. Associated expenses and operating costs of the employee will also be met by the Violence Reduction Unit. Consequently, there will be no cost to the Local Authority. In line with the Council's recruitment policy, the service would seek to recruit into the bottom of the band.

Human Resources Implications

14. The post will be recruited to in accordance with the agreed Vacancy Control Process and recruitment and selection policies.

RECOMMENDATION/S

- 1) That Committee approves the establishment of the following post in the Youth Justice Service Outreach and Interventions Team from 1st April 2022 on a two-year fixed term contract to support the delivery of DivertPlus:
 - 1 FTE Youth Worker (Youth Worker JNC grade).

Steve Edwards
Service Director, Youth, Families and Social Work

For any enquiries about this report please contact:

John Evans
Service Manager, Youth Justice Service
T: 07709 400 752
E: john.evans@nottsc.gov.uk

Constitutional Comments (ELP 04/01/22)

15. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (LCD 31/12/21)

16. The establishment of the 1 FTE Youth Worker (Youth Worker JNC grade) post, with on-costs, has a maximum cost of £46,430 per annum for two years which will be met in full by funds provided by the Youth Endowment Fund to the Violence Reduction Unit. Associated expenses and operating costs of the employee will also be met by the Violence Reduction Unit.

Human Resources Comments (GME 29/12/2021)

17. The post will be recruited to in accordance with the Council's vacancy control and recruitment procedures. As funding is initially in place for two years to March 2022, the post should be recruited to as a two-year fixed term contract with a view to permanence should the project funding be secured longer term.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Job description.

Electoral Division(s) and Member(s) Affected

All.

C1538

17 January 2022**Agenda Item: 13****REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND
EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2021.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.
5. The meeting dates and agenda items are subject to review in light of the ongoing COVID-19 period.

Other Options Considered

6. None.

Reason for Recommendation

7. To assist the committee in preparing its work programme.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward

Service Director, Customers, Governance & Employees

For any enquiries about this report please contact:

Martin Gately
Democratic Services Officer
T: 0115 977 2826
E: martin.gately@nottsc.gov.uk

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

CHILDREN & YOUNG PEOPLE'S COMMITTEE - WORK PROGRAMME 2021-22

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
7 March 2022			
Children and young people core data set - performance and finance for Quarter 3 2021/22	Quarterly performance report	Nigel Stevenson	Dave Gilbert/ Tom Pointer
Tackling Emerging Threats to Children Team		Marion Clay	Sarah Lee
Financial support for students in Post-16 education and exceptional payments for school clothing and footwear 2022/2023		Marion Clay	Claire Wilcoxson
Principal Child and Family Social Worker - annual report 2020/21	Annual report	Steve Edwards	Diana Bentley
Supporting Families update	Six-monthly update	Steve Edwards	Rachel Miller
Commissioning and Contracts Board annual report	Annual report from the Board	Laurence Jones	Jon Hawketts
Nottinghamshire Outstanding Achievement 4Uth Award 2021	Annual update report	Steve Edwards	Pom Bhogal
Early Years & Schools Forum and Education Trust Board officer group report	Annual officer group report	Marion Clay	Marion Clay
Local Authority governor appointments to school governing bodies	Quarterly report	Marion Clay	Sarah Sayer
Corporate Parenting items:			
Partnership Strategy for Looked After Children and Care Leavers 2021-2024	Annual report and approval of new strategy	Marion Clay	Jo Mathieson
Contact Service annual report	Annual report	Steve Edwards	Devon Allen
Foster carers items		Steve Edwards	Steve Edwards
25 April 2022			
Best Start Strategy Progress six month update		Laurence Jones	Irene Kakoullis
Outcomes of Ofsted inspections of schools		Marion Clay	Diane Ward
Elective Home Education update	Six-monthly update	Marion Clay	Sarah Whitby
Harmful Sexual Behaviour by children – annual report		Laurence Jones	Claire Sampson

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Corporate Parenting items:			
Children Looked After Governance Board – six month update		Laurence Jones	Laurence Jones
Foster carers items		Steve Edwards	Steve Edwards
6 June 2022			
Children and young people core data set - performance and finance for Quarter 4 2021/22	Quarterly performance report	Nigel Stevenson	Dave Gilbert/ Tom Pointer
Local Transformation Plan for children and young people's emotional and mental health - update	Six monthly update	Jonathan Gribbin	Rachel Clark
Local Authority governor appointments to school governing bodies	Quarterly report	Marion Clay	Sarah Sayer
Corporate Parenting items:			
Fostering Service: annual report and National Minimum Fostering Allowances for foster carers 2022/23		Steve Edwards	Sophie Eadsforth/Ty Yousaf
Independent Reviewing Officer Service annual report		Laurence Jones	Izzy Martin
Provision, achievements and progress of the Children in Care Council and participation of children and young people looked after 2021/22		Steve Edwards	Pom Bhogal
Foster carers items		Steve Edwards	Steve Edwards
18 July 2022			
Children Missing Education	Six-monthly update	Marion Clay	Sarah Whitby
Outcomes of Ofsted inspections of schools		Marion Clay	Diane Ward
Strategy for Improving Educational Opportunities for All – six monthly update		Marion Clay	Koni Rakhit
Corporate Parenting items:			
Child Sexual Exploitation and Children Missing from Home and Care: annual report 2021/22	Annual update	Laurence Jones	Joe Foley/ Hannah Johnson
Adoption East Midlands Regional Adoption Agency annual report 2021/22	Annual report	Steve Edwards	Shelagh Mitchell
Virtual School annual report	Annual report	Marion Clay	Sue Denholm

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Foster carers items		Steve Edwards	Steve Edwards

