

**14 June 2021**

**Agenda Item: 2**

## **REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND EMPLOYEES**

### **TERMS OF REFERENCE AND MEMBERSHIP**

#### **Purpose of the Report**

1. To set out the membership and terms of reference of the Adult Social Care and Public Health Committee.

#### **Information**

2. The following Councillors have been appointed to the committee:

Chairman: Councillor Boyd Elliott  
Vice-Chairman: Councillor Scott Carlton  
Councillor Nigel Turner

Councillor Steve Carr  
Councillor Dr. John Doddy  
Councillor Sybil Fielding  
Councillor Paul Henshaw  
Councillor Eric Kerry  
Councillor David Martin  
Councillor Nigel Moxon  
Councillor Michelle Welsh

3. At its meeting on Thursday 27 May 2021, the Council agreed to update the terms of reference for the Adult Social Care and Public Health Committee, as set out:

The exercise of the powers and functions set out below are delegated by the Full Council to the Committee in relation to adult social care and public health:

- a. All decisions within the control of the Council including but not limited to those listed in the Table below
- b. Policy development and approval in relation to adult social care and public health, subject to any necessary approval by the Policy Committee or the Full Council

- c. Review of performance in relation to the services provided on a regular basis
- d. Review of day to day operational decisions taken by Officers
- e. Approval of relevant consultation responses except for responses to day-to-day technical consultations which will be agreed with the Chairman and reported to the next available Committee following their submission.
- f. Approval of relevant staffing structures as required
- g. Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.

As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.

The Committee will be responsible for its own projects and may establish steering groups to consider projects. Where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for adult social care matters (e.g. people aged 18 or over with eligible social care needs and their carers)
Responsibility for promoting choice and independence in the provision of all adult social care
Responsibility for all Public Health functions with the exception of functions reserved to the Health and Wellbeing Board

**Other Options Considered**

- 4. None.

**Reason/s for Recommendation/s**

- 5. To inform the committee of its membership and terms of reference.

**Statutory and Policy Implications**

- 6. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human

rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

That the Committee membership and terms of reference are noted.

**Marjorie Toward**  
**Service Director, Customers, Governance and Employees**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (KK 27/05/21)**

7. The proposal in this report is within the remit of the Adult Social Care and Public Health Committee.

### **Financial Comments (SES 26/05/2021)**

8. There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Report to full Council on 27 May 2021 (published)

### **Electoral Division(s) and Member(s) Affected**

- All